

29 October 2025 MINUTES

Woonona Public School P&C Association - General Meeting

Chair: Casey Allen (CA), President

Location: Woonona Public School, Admin building | Time: 6:30 – 8:00PM

Zoom Link: <https://nsweducation.zoom.us/j/62148959453?pwd=bsshcbHQfXvveLpRhZpw9xBjA2A3V.1>

Meeting ID: 621 4895 9453 Passcode: 499775

Member Attendance

P&C Committee: Louise Delanty (LD), Vice President | Bernadette Christie-David (BCD), Treasurer | Lindsay Sharp (LS), Secretary

P&C Sub Committees:

Events: Jasmine Pescud (JP)

Uniforms: Jodie Stephens-Fripp (JSF)

Other members: Angelika Wachs (AW), Melissa Armstrong (MA), Terri Toneguzzo (TT), Isabelle Pfaeffli (IP)

Principal: Tim Fisher (TS)

Deputy Principal: Alison Strinic (AS)

Apologies: Sarah McManus (SM), Charmaine Dober (CD), Alexandra Brown (AB), Kristy Smith (KS), Tarsha Blayze (TB), Adrian Cuenca (AC), Laura Dodd (LD), Zoe Arora (ZA), Liz Phillips (LP), Jenna Andrews (JA)

Time	Item	Presenter
6:30 – 6:35PM	Welcome, Introduction, Apologies and Acknowledgment of Country: <i>“We acknowledge the Traditional Custodians of the lands we are meeting on today (the Wodi Wodi people and the Dharawal nation), and pay respect to Aboriginal and Torres Strait Islander peoples, Elders past and present, and their rich and diverse cultures.”</i>	CA
6:35 – 6:40PM	Approval of last meeting minutes.	AW
6:40-6:55PM 6:55-7:20PM	REPORTS President: What’s happened: <ul style="list-style-type: none">- Term 4! Shout out to Lou- coordinated with Westpac, got everyone to attend. All old committee members are officially off and new committee members have been added with appropriate access and approvals. Thanks to Tarsha for coming to Deadly Awards. We sponsored and presented awards to Kai and Oden. What’s planned:	CA

- One final fundraising event is planned for Grandparents Day in mid-November. Casey highlighted the importance of setting a clear financial target for the year. After reviewing our annual commitments, a goal of \$35,000 was established (\$5,000 for general running costs plus a contribution toward synthetic grass). To date, \$32,000 has been raised through fundraising efforts and uniform shop proceeds. Casey expressed confidence that the \$35,000 **goal** will be achieved by year's end.

Principal:

What's happened:

- End of Term Recap: Students embraced *Going Green Day* with great enthusiasm. Staff engaged in several professional learning sessions, with Alison and Tim attending a two-day *Growth Coaching* course. The term was filled with sporting events, and the *Life Education Van* was a highlight for many.
- Tim noted that the *CoS Public Speaking* event was a valuable experience for all students, not only those progressing to higher levels. The *SideShow Carnival* was another standout, showcasing the leadership and initiative of our Year 6 students. *Kindy Orientation* is progressing well, and the *YSafe* event saw a strong turnout of around 54 attendees. The presenter praised the engagement, and Tim reported excellent feedback from parents who greatly appreciated the session.
- Tim also thanked the P&C for their sponsorship of the Deadly Awards and acknowledged the ongoing support of Aboriginal Education at WPS. It was wonderful to recognise Kai (and Oden, who was in Fiji) for their achievements, with both to be acknowledged again at the next *Citizen of the Month* assembly. He also expressed thanks to Casey and Tarsha for attending the event.
- *Stage 1 History Day* was a great success, with students buzzing about the activities and Tristain Loosemore producing a strong video recap (shared on Facebook). *Swim Scheme* has commenced, and the *Oztag Gala Day* was a success, bringing home a win for one age group and a draw for another. *Year 5* visited *Woonona High School* today,

What's planned:

- *Scholastic Book Fair* starts next week, *Kindy Orientation* continues, and *Stage 3 Camp* preparations are underway.
- *World Teachers' Day* will be marked tomorrow, as many staff will be out at the Gala Day on Friday. Tim highlighted the importance of taking time to reflect on the lives teachers influence and to acknowledge the dedication of staff.
- *Grandparents Day* planning is on track, with a note going out tomorrow.
- Tim thanked Alison for stepping in while he was relieving in the DEL role for the first two weeks of term. He will return to the role from Week 4 for the remainder of the year, supported by DEL Mandy, with Alison again filling in during this period. Tim noted the role is complex but a valuable learning experience, offering insight into the work and passion across schools, and expressed confidence that WPS will continue running smoothly in his absence.
- The *new turf* from Germany has arrived and will be installed over the summer holidays, along with re-levelling and re-turfing of the lower area around the flagpoles.
- *Kindy enrolments* sit at 65 (potentially 66), supporting three classes, with the option of adding a K/1 if numbers rise. Currently, *19 classes are planned for*

TF

2026 (20 this year), with steady new enrolments likely keeping the total close to 20.

Treasurer:

- Budget Approvals:
 - o Reimbursement Casey square \$161
 - o Wide brim hats donating to kindy \$2,062.00
 - o Soccer shirts \$1,401.40
 - o Book vouchers for Collins \$500
 - o Teachers day- \$600
- Current bank account totals:
 - o General account: \$63117.07
 - o Uniform account: \$38739.74
- Upcoming/Paid Invoices:
 - o WB Sports & Promotional Wear: \$2062.50
 - o Deadly Award Sponsorship \$440
 - o Casey square \$161.00
 - o Terry square \$2,616.00
- Other matters:
 - o Discussion re uniform shop price increases for 2026
 - o Casey will contact Amy at Westpac and let her know we are all done and they can proceed with whatever needs to be done on their end for transfer of committee.
 - o Audit has not been started, it's been approved and uniform stock take has been provided in email. Bernedette to get in touch with mob who did it last time.
 - o Donation card update- raised \$1,484

BCD

Uniform Shop:

- General update- See attached/below
Laura Dodd is joining the team - will be filling orders on Fridays. Alex is overseeing everything- especially around square and Jodie continuing to handle 2nd-hand uniforms.
- Discussion on price increase for 2026...Price increases will affect 8 styles by a couple of dollars. P&C will need to communicate price increases on website (AB?), newsletter (LS) and Facebook (CA?). Hardcopy needs to be updated in front office as well.
- New paid members:
 - o NIL

AB

Events:

- Plans for Grandparents' Day (November 14), next steps/actions: Coms need to go out on FB for parent helpers. Cake drive, gold coin donations on the day, P&C to set up cake tables at both gates with access to both sides of table. P&C/students to help directing grandparents.
- Slight change from last year; Grandparents to arrive at 10:45 and pick up a plate of cake. We will be open and ready to go much earlier. Usual recess with kids and grandparents together from 11-11:30. Kids will be lined up with teachers and a class sign- volunteers to guide grandparents to classes/child. Put in coms- grandparents need to know the class name. Students to line up again at end of recess, grandparents meet students and follow them in. Open

	<p>classes from 11:30-12:15 for all, K-6. Every 15 min, a reminder will go out over the intercom to visit other children, older kids can walk grandparents to other classes. Info will go out from school this week- P&C to send out to our channels.</p> <ul style="list-style-type: none"> - Michelle Mitchell date locked in- 18th March 2026 (week 9 term 1), save the date will go out before the end of this year. Aiming for 150. Presale to our parents, opening to broader community following. Lucky door prizes etc.. to make a bit more income from the event. Signage in front of the school. Focus on Tweens. - Teachers day- coffee for teachers, November 12th. Suggestion of LuvBrew, local cafe (Alison will reach out). P&C will have card ready for purchase. - Isabelle suggestion around school disco- could we host a BBQ at the same time as a dinner option since it runs into dinner time.. Idea morphed into plan for next year Term 1- Grand opening/thank you to parents for synthetic grass fundraising project. BBQ, all invited, open playground, picnic vibes. Penciled in Week 4 Thurs Feb 19th. Thursday afternoon. Combo with meet the teacher so everyone is already here. - Over holidays, Father's Day raffle recipient forfeited their prize, was redrawn and given to new recipient. 30 more dollars come through the office. 	<p>CA</p> <p>IP</p> <p>JP</p>
<p>7:20 – 7:40PM</p>	<p>General discussion/New business:</p> <ul style="list-style-type: none"> - Opportunity for P&C to promote membership to next year's Kindy parents: share in term 4 newsletter (LS). P&C members welcome to attend last Kindy orientation day (Tues 18th November). President and uniform shop rep usually in attendance. Casey will create and bring an A4 page on Canva with QR code about P&C membership/facebook groups etc to be added to orientation pack/bag. - Newsletter focus for T4: how to become a member, intro etc- shout out to parents for safety at the end of the day. P&C newsletter to be added to orientation pack/bag. - Email from Banabae re fundraising suggestion, will put the discount code into P&C newsletter (Lindsay to get back to email confirming). - Ryan Park Community Grant email to Jasmine. Alison to send a list to Jasmine on possible projects to use. Jas will look into what we need for submission. Could possibly use synthetic grass since we already have quotes... - School road safety update that went out looked great. Down the back is much safer, flowing much quicker- credit to Laura and Rebecca for their efforts at the gate. - Girls Oztag day went well, great feedback, thanks sent from Tarsha. 	<p>CA</p>
<p>7:40– 7:45PM</p>	<p>Matters arising from previous meeting:</p> <ul style="list-style-type: none"> - Updated photos of school uniform on website. Mrs Cheney updated photos with new website, will need to crosscheck everything was covered that we wanted covered. - WolCon update: Tim spoke to exec, they were keen to explore for next year. Tim been in touch with Louise Luke from Con. Louise has provided info on programs. It's moving forward. 	
<p>7:45- 7:50PM</p>	<p>Summary of key P&C Calendar items for the month/s ahead:</p> <ul style="list-style-type: none"> - Grandparent's Day- Friday 14 November 	

7:55PM	Close	
Next Meeting: November 26 th		

To join as a member of the P&C, please visit <https://wpsuniforms.square.site/>. The membership fee is \$2. Please note that payment of the membership fee must be made by the close of one meeting so that the member is eligible to exercise membership rights such as voting at the next meeting.

Please send any correspondence or agenda items in advance to enquiries@wppc.com.au.

Uniform Shop Update

Please find attached a copy of the Uniform Shop Stocktake and Pricing Summary as at 30 September 2025 for your records. These reports will be required by the Auditor when they complete the audit. I have also included the aged inventory (showing the average age of the stock in the excel file as well, as you'll see most stock is about 2-3 years old).

Total Petty Cash \$832.80 (note this figure does not include cash kept in the uniform shop safe)
Float \$200.00
Banking \$824.00

There is also one outstanding invoice for the wide brim hats for kindy orientation attached. They will be delivered this week (week 1) for Ms Cheney to put in the orientation packs.