

11 March 2026 AGM AGENDA

Woonona Public School P&C Association – Annual General Meeting

Chair: Casey Allen (CA), President

Location: Woonona Public School, Admin building | Time: 6:30 – 7:00PM

Zoom Link: <https://us06web.zoom.us/j/83327812722>

Member Attendance

P&C Committee: Tarsha Blayze (TB), Louise Delanty (LD), Vice President | Bernadette Christie-David (BCD), Treasurer | Lindsay Sharp (LS), Secretary

P&C Sub Committees:

Events: Kristy Smith (KS), Jasmine Pescud (JP)

Uniforms: Jodie Stephens-Fripp (JSF)

Other members: Adrian Cuenca (AC), Zoe Arora (ZA), Angelika Wachs (AW), Antonia Nunn (AN), Jules Chenoweth (JC), Laura Dodd (LD), Melissa Armstrong (MA), Jenna Andrews (JA), Isabelle Pfaeffli (IP), Liz Phillips (LP)

Relieving Principal: Alison Strinic (AS)

Reliving Deputy Principal: Rebecca McLerie (RM)

Apologies: Tim Fisher (TF), Sarah McManus (SM)

Time	Item	Presenter
6:30 – 6:35PM	Welcome, Introduction, Apologies and Acknowledgment of Country: <i>“We acknowledge the Traditional Custodians of the lands we are meeting on today (the Wodi Wodi people and the Dharawal nation), and pay respect to Aboriginal and Torres Strait Islander peoples, Elders past and present, and their rich and diverse cultures.”</i>	CA
6:35PM	Approval of last AGM minutes (12, March 2025- attached below)	
6:35 – 6:45PM	REPORTS Annual Reports (2025): President: <ul style="list-style-type: none">- What’s happened: Treasurer: <ul style="list-style-type: none">- Annual wrap up:<ul style="list-style-type: none">o Total raised:o Events profit summary:o Uniforms profit:- Member Declaration (Financial Audit):	CA BCD

	- Paid member summary:	
6:45PM-7:00PM	<p>VOTING FOR COMMITTEE 2026</p> <p><i>P&C Executive committee Positions:</i></p> <ul style="list-style-type: none"> - <i>President:</i> <ul style="list-style-type: none"> ○ Nominated ○ Seconded - <i>Vice President:</i> <ul style="list-style-type: none"> ○ Nominated ○ Seconded - <i>Vice President:</i> <ul style="list-style-type: none"> ○ Nominated by ○ Seconded - <i>Treasurer:</i> <ul style="list-style-type: none"> ○ Nominated by ○ Seconded - <i>Secretary:</i> <ul style="list-style-type: none"> ○ Nominated by ○ Seconded <p><i>P&C Subcommittee Positions</i></p> <ul style="list-style-type: none"> - <i>Uniform Shop:</i> <ul style="list-style-type: none"> ○ Nominated by ○ Seconded - <i>Events:</i> <ul style="list-style-type: none"> ○ Nominated by ○ Seconded 	All
7:00PM	Close	
Next Meeting: T1, 2027		

To join as a member of the P&C, please visit <https://wpsuniforms.square.site/>. The membership fee is \$2. Please note that payment of the membership fee must be made by the close of one meeting so that the member is eligible to exercise membership rights such as voting at the next meeting.

Please send any correspondence or agenda items in advance to enquiries@wppc.com.au.

	<p>Treasurer:</p> <ul style="list-style-type: none"> - Annual wrap up (also refer attached doc): <ul style="list-style-type: none"> o \$12,700 total raised o Events typically raise \$500 - \$2000 o Uniforms - \$9000 profit - Various Expenses: <ul style="list-style-type: none"> o Donated music o Sponsored Deadly awards o Book Prizes o Teachers' cupcakes & coffee o Bike racks & hover cams to be included in next year - Member Declaration (Financial Audit): Isabelle, Kristy signed - Paid members to add: <ul style="list-style-type: none"> o Adrian Cuenca o Jasmine Pescud o Kristy Smith o Zoe Arora o Isabelle Pfaeffli 	
<p>7:00 – 7:15PM</p>	<p>Voting for Committee 2025:</p> <ul style="list-style-type: none"> - <i>President: Casey Allen</i> <ul style="list-style-type: none"> o Nominated by Tarsha o Seconded Isabelle - <i>Vice President: Tarsha Blayze</i> <ul style="list-style-type: none"> o Nominated by Louise o Seconded Kristy - <i>Vice President: Louise Delanty</i> <ul style="list-style-type: none"> o Nominated by Louise o Seconded Kristy - <i>Treasurer: Bernadette Christie-David</i> <ul style="list-style-type: none"> o Nominated by Louise o Seconded Tarsha - <i>Secretary: Lindsay Sharp</i> <ul style="list-style-type: none"> o Nominated by Kristy o Seconded Isabelle - <i>Uniform Shop: Alexandra Brown, Sarah McMannus</i> <ul style="list-style-type: none"> o Nominated by Charmaine o Seconded Tarsha <ul style="list-style-type: none"> ▪ Working handover by Terri and Charmaine - <i>Events: Jasmine Pescud & Kristy Smith</i> <ul style="list-style-type: none"> o Nominated by Kristy & Jas (nominated each other) o Seconded Louise (both) <ul style="list-style-type: none"> ▪ Special mention: Chelsea Dunley (Father's Day stall) ▪ Working handover from Tarsha & Claire (Mother's Day stall) 	<p>TF</p>

7:15PM	Close	

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RUIZ&ASSOCIATES
CHARTERED ACCOUNTANTS • TAX • SMSF

Laura Ruiz B.Com CA JP
Murray Reid B.Com FCAJP

WOONONA PUBLIC SCHOOL
PARENTS & CITIZENS ASSOCIATION

Special Purpose Financial Reports

For the Year Ended 30 September 2025

Suite 5, 174-182 Gipps Road, Gwynneville 2500
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E rmca@rmca.com.au



Ruiz & Associates Pty Ltd
ATF Ruiz Family Trust
ABN 70 235 441 716

Woonona Public School Parents and Citizens Association
Detailed Profit and Loss Statement
For the year ended 30 September 2025

	2025	2024
	\$	\$
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Income		
Donation Cards	1,796.00	1,470.00
Fundraising Income	14,633.10	17,878.47
Uniform Sales	62,591.23	49,532.80
Total income	<u>79,020.33</u>	<u>68,881.27</u>
 Expenses		
Stock Uniform	36,507.65	40,270.34
Accountancy	825.00	825.00
Depreciation - Plant	342.00	418.00
Donations	13,165.00	6,271.50
Fundraising Expenses	6,345.67	6,641.82
Insurance	1,769.00	1,659.00
Printing & stationery	90.05	-
Total expenses	<u>59,044.37</u>	<u>56,085.66</u>
Profit from Ordinary Activities before income tax	<u>19,975.96</u>	<u>12,795.61</u>

The accompanying notes form part of these financial statements.

Woonona Public School Parents and Citizens Association
Detailed Statement of Financial Position as at 30 September 2025

	Note	2025 \$	2024 \$
Current Assets			
Cash Assets			
Westpac - P & C Account		63,087.07	37,907.54
Westpac - Uniform Account		35,239.74	37,627.38
Cash on hand		1,352.00	1,432.80
		<u>99,678.81</u>	<u>76,967.72</u>
Other			
Stock on Hand - Uniform Shop		33,827.00	38,868.62
		<u>33,827.00</u>	<u>38,868.62</u>
Total Current Assets		<u>133,505.81</u>	<u>115,836.34</u>
Non-Current Assets			
Property, Plant and Equipment			
Plant & equipment - At cost		5,399.00	5,399.00
Less: Accumulated depreciation		(3,860.00)	(3,518.00)
		<u>1,539.00</u>	<u>1,881.00</u>
Total Non-Current Assets		<u>1,539.00</u>	<u>1,881.00</u>
Total Assets		<u>135,044.81</u>	<u>117,717.34</u>
Current Liabilities			
Payables			
Unsecured:			
Trade creditors		-	2,648.49
		<u>-</u>	<u>2,648.49</u>
Total Current Liabilities		<u>-</u>	<u>2,648.49</u>
Total Liabilities		<u>-</u>	<u>2,648.49</u>

The accompanying notes form part of these financial statements.

Woonona Public School Parents and Citizens Association
Detailed Statement of Financial Position as at 30 September 2025

	Note	2025 \$	2024 \$
Net Assets		<u>135,044.81</u>	<u>115,068.85</u>
Equity			
Retained profits / (accumulated losses)		<u>135,044.81</u>	<u>115,068.85</u>
Total Equity		<u>135,044.81</u>	<u>115,068.85</u>

The accompanying notes form part of these financial statements.

WOONONA PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION
AUDIT REPORT TO THE MEMBERS

We have audited the Financial Statements of the Woonona Public School Parents & Citizens Association for the year ended 30 September 2025.

The Board of the Woonona Public School Parents & Citizens Association is responsible for the preparation and presentation of the financial statements and the information they contain. We have performed an audit of these financial statements to express an opinion on them to the members of the Woonona Public School Parents & Citizens Association.

The audit has been planned and performed in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether the financial statements are free of material misstatement. The procedures include examination on a test basis of evidence supporting the amounts and other disclosures in the financial statements and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Concepts and Standards and statutory requirements so as to present a view of the Woonona Public School Parents & Citizens Association which is consistent with our understanding of their operations.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

It is not practicable for the Woonona Public School Parents & Citizens Association to maintain an effective system of internal control over all sources of income prior to their initial entry in the accounting records. Accordingly, our audit was limited to amounts recorded.

A Stocktake was conducted as at the end of the reporting year however we did not attend the count and have relied on the worksheets prepared at that time.

In our opinion, subject to the limitations imposed by the foregoing, the financial statements present fairly the income and expenditure of the Woonona Public School Parents & Citizens Association for the year ended 30 September 2025 and the assets and liabilities as at that date.



Murray Reid FCA
Auditor
Registration #16099

WOONONA PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION
DECLARATION BY MEMBERS
AS AT 30 SEPTEMBER 2025

The members of the Parents & Citizens Association declare that:

1. The financial statements present fairly the company's financial position as at 30 September 2025 and its performance for the year ended on that date.
2. In the members' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the members of the committee.
