

White Cliffs Public School Behaviour Support and Management Plan

Overview

White Cliffs Public School is committed to explicitly teaching and modelling positive behaviour and to supporting all students to be engaged with their learning.

Our goal is to inspire every child to participate positively in society. We focus on promoting excellence, opportunity and success for every student, every day. We value and strive to develop safe, respectful learners in a caring learning community.

Principles of positive behaviour support, trauma-informed practice, inclusive practice and social emotional learning underpin our daily practice. High expectations for student behaviour are established and maintained through effective role modelling, explicit teaching, and planned responses.

White Cliffs Public School provides students with teaching and learning environments that are underpinned by research and evidence informed practices, strong knowledge of students and individual learning journeys. Our school focuses on the whole child and partnering with families to empower the school community to make mindful decisions that promote the development of students as well-considered and resilient critical thinkers.

To achieve our vision, key programs prioritised and valued by the school community are:

- Trauma Informed Practice
- The Zones of Regulation

White Cliffs Public School rejects all forms of bullying behaviours, including cyberbullying by maintaining a commitment to providing a safe, inclusive, and respectful learning community that promotes student wellbeing. Staff are committed to establishing evidence-based approaches and strategies that promote a positive climate where bullying is less likely to occur.

All members of the school community are active participants in building a welcoming school culture that values diversity and fosters positive relationships. A key component of a supportive school culture is building respectful relationships and an ethos that bullying is not accepted, in both online and offline environments. School staff actively respond to student bullying behaviour.

Partnership with parents and carers

White Cliffs Public School will partner with parents/carers in establishing expectations for engagement in developing and implementing student behaviour management and antibullying strategies, by:

- inviting parent/carer and student feedback through formal and informal means, such as yearly family surveys and consulting with the P & C.
- using concerns raised through complaints procedures to review school systems, data and practices.

White Cliffs Public School will communicate these expectations to parents/carers through the school newsletter and school website. Our school proactively builds collaborative relationships with

families and communities to create a shared understanding of how to support student learning, safety and wellbeing.

School-wide expectations and rules

White Cliffs Public School has the following school-wide rules and expectations:

To be safe, respectful learner who are able to be themselves and demonstrate friendship to others.

Expectation – Learning	Expectation – Safe	Expectation – Friendship	Expectation – Be Myself
Be ready to learn	Follow staff directions	Show respect to others	Make positive choices
Actively participate in learning	Respect property	Include others	Respect yourself
Ask for help	Communicate respectfully	Value others' opinions	Set goals
Arrive at school and class on time	Be responsible for your own actions	Accept differences	Self-advocate

Behaviour Code for Students

NSW public schools are committed to providing safe, supportive and responsive learning environments for everyone. We teach and model the behaviours we value in our students.

The Behaviour Code for Students can be found at https://education.nsw.gov.au/policy-library/policyprocedures/pd-2006-0316/pd-2006-0316-01. This document translated into multiple languages is available here: Behaviour code for students.

Whole school approach across the care continuum

Our school embeds student wellbeing and positive behaviour approaches and strategies in practices across the care continuum to promote positive behaviour and respond to behaviours of concern, including bullying and cyber-bullying behaviour.

These approaches and strategies are built on a foundation of evidence-based effective classroom practices that set the tone for engagement with learning and respectful relationships. These practices include:

- stating and explicitly teaching classroom expectations
- establishing predictable routines and procedures that are communicated clearly to students
- encouraging expected behaviour with positive feedback and reinforcement
- discouraging inappropriate behaviour
- providing active supervision of students
- maximising opportunities for active engagement with learning
- providing carefully sequenced engaging lessons that provide options for student choice
- differentiating learning content and tasks to meet the needs of all learners.

Care Continuum	Strategy or Program	Details	Audience
Prevention	Breakfast Club	School runs a breakfast club program that provides access to a free healthy breakfast and builds strong student-teacher connections.	Staff, students K - 6
Prevention	School Wide Expectations	Students have developed a set of school expectations (Learning, Safe, Friendship, Be Myself) that provide a consistent language for behaviour and rules. These values inform the basis for conversations regarding behaviour.	All
Prevention/Early Intervention	Zones of Regulation	Zones of Regulation is an evidence-based program to support the teaching of self-awareness, self-regulation, and development of social and emotional skills.	All
Prevention	Child Protection	Teaching child protection education is a mandatory part of the syllabus.	Students K-6
Prevention	Chill Out Zone	A space in the Miner's and Opal's classrooms that students can access when they require time to self-regulate. Students are provided a visual timer to indicate when to transition back to class.	Students K-6
Early intervention	School counsellor	The school counsellor can organise assessments and counselling for students with parent permission. Families or teachers can refer students for school counsellor support.	Individual students K-6
Targeted/ Individual intervention	Learning and Support	The LST works with teachers, students and families to support students who require personalised learning and support.	Individual students, L&S Team
Targeted/ Individual intervention	Attendance Support	School staff refer students to the Principal who will convene a planning meeting with students, families and teachers to address barriers to improved attendance and set growth goals.	Individual students K-6, parent/carer, Principal
Individual Intervention	Individual behaviour support planning	This may include developing, implementing, monitoring and reviewing behaviour support, behaviour response and risk management plans.	Individual students, parent/carer, Principal

Planned responses to positive appropriate behaviour, inappropriate behaviour and behaviours of concern, including bullying and cyber-bullying

Identifying behaviour of concern, including bullying and cyberbullying

A behaviour of concern is challenging, complex or unsafe behaviour that requires more persistent and intensive interventions. A behaviour of concern does not include low-level inappropriate or developmentally appropriate behaviour. Bullying behaviour involves the intentional misuse of power in a relationship, is ongoing and repeated and involves behaviour that can cause harm.

White Cliffs Public School staff will identify inappropriate behaviour and behaviours of concern, including bullying and cyber-bullying through a range of channels, for example:

- directly observing a child or young person's behaviours, interactions, verbal communications, or work produced (such as written materials, performances or artworks)
- a person disclosing information that is not previously known, either because it is new information or because it has been kept a secret
- concerns raised by a parent, community member or agency.

Students or parents can report bullying to any staff member. NSW public school principals have the authority to take disciplinary action to address student behaviours that occur outside of school hours or school grounds, including cyberbullying. Students who have been bullied will be offered appropriate support, for example through school counselling service.

Responses to all behaviours of concern apply to student behaviour that occurs:

- at school
- on the way to and from school
- on school-endorsed activities that are off-site
- outside school hours and off school premises where there is a clear and close connection between the school and students' conduct
- when using social media, mobile devices and/or other technology involving another student or staff member.

Preventing and responding to behaviours of concern

White Cliffs Public School uses the following strategies to recognise and reinforce positive student behaviour and behavioural expectations:

The use of verbal and non-verbal specific positive feedback is the most powerful way to:

- help adults and learners to focus on positive social behaviour
- increase the likelihood that students will use the expected behaviours and skills in the future
- decrease unexpected behaviour and reduce the need for corrective responses
- enhance self-esteem and build an internal focus of control.

Specific positive feedback may not be sufficiently reinforcing for some students, so the school-wide continuum provides the opportunity to pair verbal or non-verbal feedback with a positive, tangible consequence.

The school-wide continuum for acknowledging expected behaviour includes:

- free and frequent for everyday use by all staff in all settings
- moderate and intermittent awarded occasionally
- significant and infrequent –semester or annual types of recognition.

Prevention	Early Intervention	Targeted/Individualised	
Responses to recognise and reinforce positive, inclusive and safe behaviour	Responses to minor inappropriate behaviour.	Responses to behaviours of concern.	
 Behaviour expectations are taught and referred to regularly. Staff model behaviours and provide opportunities for practice. Students are acknowledged for meeting school-wide expectations and rules. 	 Refer to school-wide expectations and/or emotional regulation visuals and/or supports so that the student can self-regulate. 	 Seek help from Principal or other staff member if there is a risk to safety. Otherwise notify principal ASAP. 	
 Verbal and non-verbal specific positive feedback is paired with a positive, tangible reinforcer in a school-wide continuum for acknowledging expected behaviour. 	2. Use indirect responses including proximity, signals, non-verbal cues, ignore, attend, praise, redirect with specific corrective feedback	2. Principal/CT to take immediate steps to restore safety and return the situation to calm by using appropriate strategies such as: redirecting to another area or activity, providing reassurance or offering choices.	
		Incident review and planning is scheduled for a later time determined by the context and nature of the incident.	
 3. Tangible reinforcers include those that are: free and frequent moderate and intermittent significant and infrequent Intermittent and infrequent reinforcers are recorded on the centralised recording system. 	3. Use direct responses e.g. Rule reminder, re-teach, provide choice, scripted interventions, student conference. Students have an opportunity to meet the classroom/playground behaviour expectation before a low-level consequence is applied.	3. Principal collects information and review the incident from multiple perspectives and determine next steps. Principal records the incident on the centralised recording system and contact parent/carer by email or phone. Principal may consider further action eg: formal caution/suspension.	
4. All social-emotional learning programs (Zones of Regulation) are taught fortnightly.	4. Teacher records on the centralised recording system by the end of the school day. Monitor and inform family if repeated.	4. Refer to the school's Learning and Support Team or APLaS considering current and previous behaviour data. Other actions may include developing a behaviour support/response plan and/or completing a risk assessment.	
Teacher/parent contact	Teacher/parent contact	Teacher/parent contact	
Teacher contact through the parent portal or phone calls home are used to communicate student effort to meet expectations.	Teacher contacts parents by phone or email when a range of corrective responses have not been successful. In some cases, individual planning	Principal contacts parent/carer to discuss any support and behaviour responses, including referral to the LST, outside agencies or Team Around a School.	
	and referral to LST may be discussed.		

Responses to serious behaviours of concern

Responses, including students who display serious behaviours of concern, are recorded in the centralised recording system. These may include:

- review and document incident
- determine appropriate response/s, including supports for staff or other students impacted
- refer/monitor the student through the school learning and support team
- develop or review individual student support planning, including teaching positive replacement behaviour and making learning and environmental adjustments
- reflection and restorative practices (listed below)
- liaise with Team Around a School for additional support or advice
- communication and collaboration with parents/carers (phone, email, parent portal, meeting)
- formal caution to suspend, suspension or expulsion.

The NSW Department of Education <u>Student Behaviour policy</u> and <u>Suspension and Expulsion Procedures</u> apply to all NSW public schools.

Reporting and recording behaviours of concern

Staff will comply with reporting and responding processes outlined in the:

- Incident Notification and Response Policy
- Incident Notification and Response Procedures
- Student Behaviour policy and Suspension and Expulsion procedures.

Reflection practices

Toilet and food breaks are always included when withdrawal from free choice play at either break is planned as a response to behaviour.

Action	When and how long?	Who coordinates?	How are these recorded?
Reflection conversation (problem-solving) – What happened, what did you do, and what could you do instead next time.	Class time and break times as required	Teacher/ principal	Documented in school record system

Review dates

Last review date: [10/02/2025: Day 1, Term 1, 2025] Next review date: [03/02/2026: Day 1, Term 1, 2026]

Appending 1: Behaviour management flowchart

Calm and engaged classroom
Apply preventative strategies
Positive classroom climate, providing and teaching explicit rules, engaging lessons, active supervision, offering pre-corrections

Observe behaviour

Does the behaviour pose a risk to the safety or wellbeing

of the student or others?

NO

YES

Serious behaviours of concern

Teacher to inform executive staff

and focus on safety.

Principal to speak privately with

student

Remove student or class if

Note: Implement student behaviour

Principal assist to re-engage in

Behaviours of concern

Manage it at teacher level.

De-escalate the situation by calmly.

- Redirect to learning task
- Clarify learning task/instruction
- Provide support to complete learning task
- Adjust learning to meet student need

Note: Implement student behaviour plan strategies

YES

NO

What will this process look like?

Contact parent/carer

learning

safety risk

plan strategies

- Contact emergency services if parent/carer unavailable
- Meet with student and parent/carer to decide next steps

Is it safe for the student to return to normal routine?

NO

YES

Speak privately with student What will happen here?

- Clarify student concern and implement strategies
- Provide break
- Assist to re-engage in learning

Has the behaviour stopped or improved?

ES

Provide positive verbal/nonverbal acknowledgement

or improved?

Consider additional supports

NO

Identify and engage support(s) for the student to return to normal routine:

Refer to counsellor/wellbeing team, contact parents, conversation with teacher, refer to and/or revise behaviour plans.

Is suspension required for additional **planning time**? If so, consult with principal.

Is a **mandatory report** required?
If so, consult with principal and MRG.

Appendix 2: Response Flowchart

The following flowchart explains the actions White Cliffs Public School staff will take when they receive a report about student bullying, including bullying which may have occurred online or outside of the school setting. The timeframes will vary depending on the professional judgment of staff who receive the bullying complaint and their assessment of immediate risk to student/s.

First hour: Listen

- •Provide a safe, quiet space to talk and reassure the student that you will listen to them
- •Let them share their experience and feelings without interruption
- •As a mandatory reporter, if you hold immediate concerns for the student's safety, let the student know how you will address these. Immediate in this circumstance is where the staff member believes the student is likely to experience harm (from others or self) within the next 24 hours.

Day 1:
Document

- Ask the student for examples they have of the alleged bullying (e.g. hand written notes or screenshots)
- •Write a record of your communication with the student and check with the student to ensure you have the facts correct
- •Enter the record on Sentral as a wellbeing notification.
- •Notify school executive of incident if required in line with behaviour management flowchart
- Notify parent/s that the issue of concern is being investigated

Day 2: Collect

- •Gather additional information from other students, staff or family
- •Review any previous reports or records for students involved
- •Make sure you can answer who, what, where, when and how
- •Clarify information with student and check on their wellbeing
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 - •Evaluate the information to determine if it meets the definition of bullying (see above)
 - •Make a time to meet with the student to discuss next steps
 - •Ask the student what they believe will help address the situation
 - •Engage the student as part of the solution
 - •Provide the student and parent with information about student support network
 - •Agree to a plan of action and timeline for the student, parent and yourself

Day 4: Implement

Day 3: Discuss

- •Document the plan of action on Sentral wellbeing report.
- •Complete all actions agreed with student and parent within agreed timeframes
- •Monitor student and check in regularly on their wellbeing
- •Seek assistance from student support network if needed

Day 5: Review

- Meet with the student to review situation
- •Discuss what has changed, improved or worsened
- •Explore other options for strengthening student wellbeing or safety
- Report back to parent
- $\bullet \textbf{Record outcomes on Sentral Wellbeing report.}$

Ongoing follow-up

- •Continue to check in with student on regular basis until concerns have been mitigated
- •Record notes of follow-up meetings on Sentral Wellbeing Report.
- Refer matter to the Learning and Support Team within 48 hours if the situation is not resolved
- •Refer to school counsellor for support as required
- •Look for opportunities to improve school wellbeing for all students