



WATTLE GROVE PUBLIC SCHOOL

A NSW Government Public K-6 school

Cressbrook Drive, Wattle Grove NSW 2173 | ☎ 02 9731 1355 | 📠 02 9731 1377
✉ wattlegrove-p.school@det.nsw.edu.au | 🌐 wattlegrove-p.schools.nsw.gov.au

Find us on  – search “wattlegrovepublicschool”



Enrolment Procedures

The NSW Department of Education is committed to ensuring that every student learns, grows and belongs in an equitable and outstanding public education system. In line with this commitment, the department has changed the enrolment policy to support students and families to have more equitable access to NSW public schools. The [Enrolment of Students policy](#) sets out the entitlements and requirements for enrolment. The [parent factsheet](#) (PDF 103KB) is available to explain recent changes to the enrolment policy. Below is a summary of the Department of Education's Enrolment Policy.

Age Requirements:

- The *Education Act 1990* mandates that all children must be in compulsory schooling by 6 years of age (unless exempted under the [Exemption from school procedures](#)). A child may be enrolled if they turn 5 years on or before 31 July that year.
- Students identified as gifted, who turn 5 years after 31 July of the year of enrolment, may be enrolled per the [High potential and gifted education policy](#).

Local Enrolments:

- If you reside in the local intake area, determined by the Department of Education, please enrol via our website.
- The school will require a standard 100-point residential address check to verify local enrolment status (refer to Appendix A).

Non-local enrolments:

- All non-local applicants must complete an online non-local enrolment form via our school website.
- If the school has not reached its enrolment buffer, a committee consisting of the Assistant Principal, Teacher and Administration Officer will decide on the successful non-local applications.

Criteria for non-local enrolments:

- Siblings of students currently enrolled at our school.
- Learning and wellbeing needs
- Re-enrolment – students who have been previously enrolled at Wattle Grove and are returning (this is a common occurrence with military families)
- All temporary resident students in our intake area will be entitled to enrol at our school. Enrolment and tuition fees will also be waived for regional students on Temporary Skills Shortage (subclass 482) visas.
- Parent or carer works at the school

Criteria we may consider:

- Proximity and access to the school
- Safety and supervision of the student before and after school
- Recent changes in local intake area boundaries
- Other considerations



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Enrolments for newly posted families (Defence)

- Defence Housing Australia (DHA) lease to be provided
- Toll notice
- Please note: 100 point residency not required.

Appeals:

An appeal against the decision of a placement panel needs to be made in writing to the Principal (within 7 days). If the matter is not resolved, the Director educational Leadership will consider the appeal and make a determination.

Specific procedures, eligibility criteria and assessments that may apply to enrolments are outlined in the following documents:

- [Enrolment in Kindergarten to Year 12 procedures](#)
- [Selective high schools and opportunity class placement procedures](#)
- [Enrolment in distance education procedures](#)
- [Enrolment of temporary residents procedures](#)
- [Enrolment in NSW public preschools](#)

Appendix – A

100 Point Residential Address Check

Document showing the full name of the child's parent	Points
1. Only one of (i.e. no additional points for additional documents) 1.1. Council rates notice 1.2. Lease agreement through a registered real estate agent for a period of at least 6 months or rental bond receipt 1.3. Exchanged contract of sale with settlement to occur within the applicable school year	40
2. Any of the following 2.1. Private rental agreement for a period of at least 6 months 2.2. Centrelink payment statement showing home address 2.3. Electoral roll statement	20 each
3. Any of the following documents 3.1. Electricity or gas bill showing the service address* 3.2. Water bill showing the service address* 3.3. Telephone or internet bill showing the service address* 3.4. Drivers licence or government issued ID showing home address* 3.5. Home building or home contents insurance showing the service address 3.6. Motor vehicle registration or compulsory third party insurance policy showing home address 3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this	15 each

* up to three months old