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Assessment Requirements

This booklet outlines the work that students must complete and the conditions that apply to assessments at the Higher School Certificate level (Year 12) at Tumbarumba High School.

Students are reminded that the issuing of this book to each student is evidence that they have been informed of the assessment requirements.

1. Assessment Program

The Stage 6 Assessment Program at Tumbarumba High School begins in Week 1, Term 4, 2024 and continues for the duration of the HSC course until Term 3, 2025.

There are two aspects of satisfactory achievement of results in HSC courses:

- Satisfactory completion of the Assessment program, and
- > Satisfactory completion of a course.

No assessment tasks are set for the week before the mid-course major examinations and the 2 weeks before the Trial Higher School Certificate (HSC) Examinations.

2. The Purpose of Assessment

Assessment marks, as submitted by the school for each course, are intended to measure each student's achievement relative to their class peers at the end of the HSC course.

It is based on:

- A wider range of syllabus outcomes than may be measured by the final exit examination, although it must cover all the objectives measured
- > Multiple measures and observations made throughout the HSC course, rather than at a single final examination.

3. Course of Study Requirements

To qualify for the Higher School Certificate students must satisfactorily complete a Preliminary pattern of study comprising at least 12 units and an HSC pattern of study comprising at least 10 units. Both patterns must include:

- at least six units from Board Developed Courses;
- > at least two units of a Board Developed Course in English;
- > at least three courses of two units value or greater (either Board Developed or Board Endorsed Courses);
- > at least four subjects.

To satisfy pattern of study requirements for the Higher School Certificate, a student may count a maximum of six units from courses in Science in each study pattern.

4. Australian Tertiary Admissions Rank (ATAR)

Students who wish to receive the ATAR must apply for it. The ATAR is calculated by the Universities Admissions Centre. To be eligible for an ATAR a student must complete:

- > At least 10 units from Board Developed Courses including at least 2 units of English
- ➤ The Board Developed Courses must include at least 3 courses of 2 units or greater, and at least 4 subjects

5. Satisfactory Course Completion

Satisfactorily completion of a course involves not only the completion of assessment tasks but satisfactory participation and progress in **all** aspects of that course.

To satisfactorily study a course you must:

- > Complete the requirements of the course as specified by the syllabus. This includes mandatory oral, practical and project work.
- Make a genuine attempt at assessment tasks that contribute in excess of 50% of available marks in the course.
- > Attend all timetabled classes on a regular basis.
- > Apply yourself with diligence and sustained effort to the set tasks and experiences provided in the course by the school.

6. Completion of Assessment Tasks

The NESA expects students to attempt ALL assessment tasks set. Students must make a genuine attempt at assessment tasks that contribute in excess of 50% of available marks in the course. Failure to do so will result in an N-award for that course.

Students who do not comply with assessment requirements in any course and receive a non-completion determination in a course will have neither an assessment mark nor an examination mark awarded for that course.

In the case of Extension courses, students who do not comply with the minimum assessment requirements for any co-requisite course will not receive a result in either course.

7. Assessment Task Notification

Students will be informed, in writing, of the set dates and details of each assessment task, at least two weeks prior to the task.

The school has the responsibility to let students know:

- What will be assessed
- How it will be assessed
- When it will be assessed
- ➤ The relative value of each task

NESA specifies the weightings which must be used for specific syllabus objectives. This basic information is in the schedules which follow. Teachers will provide further details at least two weeks before the task is due. These details may include dates when teachers will check the progress of assessment assignments and projects.

Students will be notified in writing of any alterations to the scheduling or nature of the assessment tasks or any other changes to the assessment procedures or policy. When a student returns from any absence, it is the student's responsibility to enquire about any work set during the absence.

8. Submitted Assessment Tasks

Students must submit their assessment task before 9am on the date stipulated on the assessment task notification, unless it is an in-class task. If the teacher is not available, then the task must be handed to the Head Teacher, Deputy Principal or Principal. The student must sign the submission record and this must be retained in the course HSC Monitoring Folder.

If a student is absent from school on the due date of an assessment task because of a legitimate school activity (e.g. a sporting excursion) the student must submit the task before going on the excursion. The due date is only the last day on which the task could be submitted.

9. Missed or Late Assessment Tasks

If an assessment examination or in-class task is missed, a zero mark will be awarded automatically. Students will be given the opportunity to complete that task at a later date, but the zero mark will still apply unless an appeal is submitted and upheld.

A non-serious attempt at an assessment task will be regarded as a non-attempt and will be awarded a zero mark. Responses submitted which are trivial, frivolous, plagiarised or offensive in nature may be regarded as non-serious.

10. Appeals/Extensions

Students are advised to complete all assessment tasks to the best of their ability and to advise the school immediately if circumstances may prevent them from doing so. Students who are absent from a task or fail to submit a task on the due date may appeal against a zero mark. The pro-forma for an appeal is included in this booklet.

Grounds for appeals against a zero mark must be serious and substantiated - students must be able to prove the reason for absence or late submission.

Serious - the reason for lateness/absence was of a serious nature, e.g. illness or misadventure which would reasonably be expected to prevent a student from completing the test or task as required.

Substantiated - written proof of the reasons for lateness/absence must be provided with an appeal e.g. Medical certificate for illness or accident, note on letterhead to confirm a significant appointment.

Where students anticipate inability to complete assessment tasks by the due date, they may submit an appeal to the Head Teacher through their supervising teacher for an extension of time. This should be submitted before the due date of the assessment task and does not guarantee the extension. Again, appeals for extensions should be serious and substantiated.

Note:

- Any appeal against a zero mark or procedural arrangements associated with an assessment task must be completed within **three days** of the task's due date.
- > Appeals must be submitted to the Head Teacher.
- If an appeal is upheld, the student may be set an alternative task or may be issued an estimate based on other appropriate evidence.

11. Student Absences

A student's absence from an in-class assessment task due to other school activities will be regarded as a legitimate absence. Students have a responsibility to inform their class teacher immediately such a clash of dates is known. An appeal form will need to be submitted if the date of the task cannot be changed. If a student is guilty of fractional truancy (truants the lesson of an assessment task) the zero mark will stand.

12. Technological Failure

Computer failure is not an automatic excuse for inability to complete tasks on the due date.

It is the student's responsibility to back-up any work in progress and keep a hard copy of text.

Extensions will be given only if students can provide proof of work completed and can outline the direction of their work to the teacher.

13. Malpractice/Cheating

Students must follow teacher instructions. Students who do not follow instructions, who cheat, or who are dishonest in any way, will receive a zero mark.

14. N-Award HSC Course

When it becomes clear that a student may be at risk of receiving an N-award, an Early Warning letter will be sent, indicating the reasons for this and what actions needs to be taken to rectify the situation.

Should this not achieve a substantial improvement, a further letter will be sent. If no improvement results, this is sufficient documentation for an N-award and may result in the non-award of the Higher School Certificate.

If at any time it appears that a student is at risk of being given an N-determination (non-completion of course requirements) in any course, including VET courses, the Principal must warn the student as soon as possible and advise the parent or guardian (if the student is under 18 years of age) in writing. This warning should be given in time for the problem to be corrected and should provide advice about the possible consequences of an N-determination in a course on Higher School Certificate eligibility.

The principal must:

- advise the student in writing of the tasks or actions to be undertaken in time for the problem to be corrected;
- > advise the parent or guardian in writing (if the student is under 18 years of age);
- > request from the student/parent a written acknowledgement of the warning;
- > issue at least one follow-up warning letter if the problem has not been corrected;
- retain copies of the warning notice(s) and other relevant documentation.

15. VET Mandatory Work Placement

As with all other HSC courses, students undertaking VET courses may be deemed to have either completed or not completed course requirements. The course completion criteria form the basis for this decision. It should be noted that if a student fails to undertake any mandatory work placement component it may be determined that the student has not made a genuine attempt to complete course requirements. In this case the principal can indicate that the course has not been satisfactorily completed and the student may be issued with an N-determination.

Stage 6 HSC Courses

HSC Assessment Schedules by Subject

	Task 1	Task 2	Task 3	Task 4
Outcomes	H2.1 H4.1	H3.1 H3.2 H3.3 H3.4	H3.3 H5.1	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 9	Term 2 Week 8	Term 3 Week 4/5
Task Type	Experimental design and report	Farm product study- portfolio	Elective- In class written task	Trial HSC Examination
Task Weighting	20%	30%	20%	30%
Task Topic	Plant Production	Farm Product Study	Farming in the 21 st Century	All Topics

H1.1	explains the influence of physical, biological, social, historical and economic fact on sustainable agricultural production
H2.1	describes the inputs, processes and interactions of plant production systems
H2.2	describes the inputs, processes and interactions of animal production systems
H3.1	assesses the general business principles and decision-making processes involve in sustainable farm management and marketing of farm products.
H3.2	critically assesses the marketing of a plant OR animal products
H3.3	critically examines the technologies and technological innovations employed ir the production and marketing of agricultural products
H3.4	evaluates the management of the processes in agricultural systems
H4.1	justifies and applies appropriate experimental techniques, technologies, researce methods and data presentation and analysis in relation to agricultural problems and situations
H5.1	evaluates the impact of innovation, ethics and current issues on Australian agricultural systems

	Task 1	Task 2	Task 3	Task 4
Outcomes	AH12-6 AH12-8 AH12-9 AH12-10	AH12-1 AH12-2 AH12-3 AH12-9	AH12-5 AH12-6 AH12-8 AH12-9	All Outcomes
Due Date	Term 4 Week 9	Term 1 Week 7	Term 2 Week 6	Term 3 Week 5/6
Task Type	Source-based Analysis	Research Task	Historical Analysis	Trial HSC Examination
Task Weighting	20%	25%	25%	30%
Task Topic	Core Study- Cities of Vesuvius: Pompeii and Herculaneum	Ancient Societies	Personalities in their Times	All Topics

AH12-1 AH12-2	Accounts for the nature of continuity and change in the ancient world Proposes arguments about the varying causes and effects of events and developments
AH12-3	Evaluates the role of historical features, individuals and groups in shaping the past
AH12-4	Analyses the different perspectives of individuals and groups in their historical context
AH12-5	Assesses the significance of historical features, people, places, events and developments of the ancient world
AH12-6	Analyses and interprets different types of sources for evidence to support an historical account or argument
AH12-7	Discusses and evaluates differing interpretations and representations of the past
AH12-8	Plans and conducts historical investigations and presents reasoned conclusions, using relevant evidence from a range of sources
AH12-9	Communicates historical understanding, using historical knowledge, concepts and terms, in appropriate and well-structured forms
AH12-10	Analyses issues relating to the ownership, custodianship and conservation of the ancient past

	Task 1	Task 2	Task 3	Task 4
Outcomes	H2 H5 H6 H7 H8 H9	H1 H2 H3 H4 H5	H2 H4 H5 H6 H8 H9 H10	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 9	Term 2 Week 8	Term 3 Week 4/5
Task Type	Extended Response	Business Report	In Class Topic Test	Trial HSC Examination
Task Weighting	20%	25%	25%	30%
Task Topic	Operations	Marketing	Finance	All Topics

- H1 Critically analyses the role of business in Australia and globally.
- **H2** Evaluates management strategies in response to changes in internal and external influences.
- H3 Discusses the social and ethical responsibilities of management.
- **H4** Analyses business functions and processes in large and global businesses.
- **H5** Explains management strategies and their impact on businesses.
- **H6** Evaluates the effectiveness of management in the performance of businesses.
- H7 Plans and conducts investigations into contemporary business issues.
- **H8** Organises and evaluates information for actual and hypothetical business situations.
- **H9** Communicates business information, issues and concepts in appropriate formats
- **H10** Applies mathematical concepts appropriately in business situations.

	Task 1	Task 2	Task 3	Task 4
Outcomes	H4.1, H4.2	H1.1 H2.2, H2.3 H3.1, H3.3 H4.2 H5.1	H1.1 H2.1 H2.2 H3.2 H3.4	All Outcomes
Due Date	Term 4 Week 9	Term 2 Week 1	Term 2 Week 7	Term 3 Week 5/6
Task Type	Individual Research Task	Research Brochure	Case Study	Trial HSC Examination
Task Weighting	25%	25%	25%	25%
Task Topic	Research Methodologies	Groups in Contexts	Parenting and Caring	All Topics

- **H1.1** Analyses the effect of resource management on the well-being of individuals, groups, families and communities
- **H2.1** Analyses different approaches to parenting and caring relationships
- **H2.2** Evaluates strategies to contribute to positive relationships and the well-being of individuals, groups, families and communities
- **H2.3** Critically examines how individual rights and responsibilities in various environments contribute to well-being
- **H3.1** Analyses the sociocultural factors that lead to special needs of individuals in groups
- **H3.2** Evaluates networks available to individuals, groups and families within communities
- **H3.3** Critically analyses the role of policy and community structures in supporting diversity
- **H3.4** Critically evaluates the impact of social, legal and technological change on individuals, groups, families and communities
- **H4.1** Justifies and applies appropriate research methodologies
- **H4.2** Communicates ideas, debates issues and justifies opinions
- **H5.1** Proposes management strategies to enable individuals and groups to satisfy their specific needs and to ensure equitable access to resources
- **H5.2** Develops strategies for managing multiple roles and demands of family, work and other environments
- **H6.1** Analyses how the empowerment of women and men influences the way they function within society.
- **H6.2** Formulates strategic plans that preserve rights, promote responsibilities and establish roles leading to the creation of positive social environments.

	Task 1	Task 2	Task 3	Task 4
Outcomes	EA12-1 EA12-3 EA12-5 EA12-6 EA12-7	EA12-2 EA12-4 EA12-6 EA12-7 EA12-8	EA12-2 EA12-3 EA12-4 EA12-5 EA12-9	EA12-1 EA12-3 EA12-5 EA12-6 EA12-7
Due Date	Term 4 Week 8	Term 1 Week 8	Term 3 Week 1	Term 3 Week 5/6
Task Type	Analytical Response Prescribed & Related texts	Multimodal Presentation	Creative Writing & Reflection	Trial HSC Examination
Task Weighting	25%	25%	20%	30%
Task Topic	Common Module-Texts and Human Experiences	Module A- Textual Conversations Module C- The Craft of Writing	Module B- Critical Study of Literature Module C-The Craft of Writing	Common Module Modules A, B & C

- **EA12-1** Independently responds to, composes and evaluates a range of complex texts for understanding, interpretation, critical analysis, imaginative expression and pleasure
- **EA12-2** Uses, evaluates and justifies processes, skills and knowledge required to effectively respond to and compose texts in different modes, media and technologies
- **EA12-3** Critically analyses and uses language forms, features and structures of texts justifying appropriateness for specific purposes, audiences and contexts and evaluates their effects on meaning
- **EA12-4** Strategically adapts and applies knowledge, skills and understanding of language concepts and literary devices in new and different contexts
- **EA12-5** Thinks imaginatively, creatively, interpretively, critically and discerningly to respond to, evaluate and compose texts that synthesise complex information, ideas and arguments
- **EA12-6** Investigates and evaluates the relationships between texts
- **EA12-7** Evaluates the diverse ways texts can represent personal and public worlds and recognises how they are valued
- **EA12-8** Explains and evaluates nuanced cultural assumptions and values in texts and their effects on meaning
- **EA12-9** Reflects on, evaluates and monitors own learning and refines individual and collaborative processes as an independent learner

	Task 1	Task 2	Task 3	Task 4
Outcomes	EN12-1 EN12-3 EN12-5 EN12-6 EN12-7	EN12-2 EN12-4 EN12-5 EN12-7 EN12-8	EN12-2 EN12-3 EN12-4 EN12-5 EN12-9	EN12-1 EN12-3 EN12-5 EN12-6 EN12-7
Due Date	Term 4 Week 8	Term 1 Week 8	Term 3 Week 1	Term 3 Week 5/6
Task Type	Analytical Response Prescribed & Related Texts	Multimodal Presentation	Writing Portfolio	Trial HSC Examination
Task Weighting	25%	25%	20%	30%
Task Topic	Common Module Texts and Human Experiences	Module A Language Identity and Culture Module C The Craft of Writing	Module B Close Study of Literature Module C The Craft of Writing	Common Module Modules A, B & C

- **EN12-1** Independently responds to and composes complex texts for understanding, interpretation, critical analysis, imaginative expression and pleasure
- **EN12-2** Uses, evaluates and justifies processes, skills and knowledge required to effectively respond to and compose texts in different modes, media and technologies
- **EN12-3** Analyses and uses language forms, features and structures of texts and justifies their appropriateness for purpose, audience and context and explains effects on meaning
- EN12- Adapts and applies knowledge, skills and understanding of
 language concepts and literary devices into new and different contexts
- **EN12-5** Thinks imaginatively, creatively, interpretively, analytically and discerningly to respond to and compose texts that include considered and detailed information, ideas and arguments
- **EN12-6** Investigates and explains the relationships between texts
- **EN12-7** Explains and evaluates the diverse ways texts can represent personal and public worlds
- **EN12-8** Explains and assesses cultural assumptions in texts and their effects on meaning
- **EN12-9** Reflects on, assesses and monitors own learning and refines individual and collaborative processes as an independent learner

	Task 1	Task 2	Task 3	Task 4
Outcomes	ES12-1 ES12-3 ES12-5 ES12-6	ES12-8 ES12-9 ES12-10	ES12-2 ES12-4 ES12-7	ES12-1 ES12-5 ES12-2 ES12-6 ES12-3 ES12-7 ES12-4 ES12-8 ES12-9
Due Date	Term 4 Week 9	Term 1 Week 6	Term 3 Week 2	Term 3 Week 5/6
Task Type	Composing Task – Fiction	Presentation Project	Composition Portfolio	Trial HSC Examination
Task Weighting	20%	20%	30%	30%
Task Topic	Common Module Texts and Human Experiences	Module 1	Module 2	All Modules

- **ES12-1** Comprehends and responds analytically and imaginatively to a range of texts, including short and extended texts, literary texts and texts from academic, community, workplace and social contexts for a variety of purposes
- **ES12-2** Identifies, uses and assesses strategies to comprehend increasingly complex and sustained written, spoken, visual, multimodal and digital texts that have been composed for different purposes and contexts
- **ES12-3** Accesses, comprehends and uses information to communicate in a variety of ways
- **ES12-4** Composes proficient texts in different forms
- **ES12-5** Develops knowledge, understanding and appreciation of how language is used, identifying and explaining specific language forms and features in texts that convey meaning to different audiences
- **ES12-6** Uses appropriate strategies to compose texts for different modes, media, audiences, contexts and purposes
- **ES12-7** Represents own ideas in critical, interpretive and imaginative texts
- **ES12-8** Understands and explains the relationships between texts
- **ES12-9** Identifies and explores ideas, values, points of view and attitudes expressed in texts, and explains ways in which texts may influence, engage and persuade different audiences
- **ES12-10** Monitors and reflects on own learning and adjusts individual and collaborative processes to develop as a more independent learner

	Task 1	Task 2	Task 3	Task 4
Outcomes	GE-12-02 GE-12-04 GE-12-06 GE-12-09	GE-12-01 GE-12-02 GE-12-05 GE-12-07	GE-12-01 GE-12-03 GE-12-08 GE-12-09	All Outcomes
Due Date	Term 4 Week 8	Term 2 Week 2	Term 3 Week 2	Term 3 Week 5/6
Task Type	Response to Stimulus Material	Fieldwork Task	Research Task	Trial HSC Examination
Task Weighting	25%	25%	20%	30%
Task Topic	Global Sustainability	Ecosystems and Biodiversity	Rural and Urban Places	All Topics

GE-12-01	Analyses rural and urban places, ecosystems, global biodiversity and
	economic activity, for their characteristics, spatial patterns, interactions,
	and nature and extent of change over time
GE-12-02	Analyses geographical processes and influences, at a range of scales,
	that form and transform places and environments
GE-12-03	Assesses geographical opportunities and challenges, and the role of
	varying perspectives and responses in their management
GE-12-04	Evaluates responses and management strategies, at a range of scales,
<u></u>	for sustainability
GE-12-05	Synthesises and evaluates relevant geographical information from a
GE-12-05	
	variety of sources
GE-12-06	Justifies geographical methods used in geographical inquiry and their
	relevance in the contemporary world
GE-12-07	Selects and applies geographical inquiry skills and tools, including
	spatial technologies, fieldwork, and ethical practices, to investigate
	places and environments
GE-12-08	Applies mathematical ideas and techniques to analyse complex
GL 12 00	geographical data
CE 12.00	
GE-12-09	Communicates and applies geographical understanding, using
	geographical knowledge, concepts, terms and tools, in appropriate
	forms

	Task 1	Task 2	Task 3	Task 4
Outcomes	H3.1, H3.2, H3.3 H4.2, H4.3 H5.1, H5.2 H6.1, H6.2	H1.1, H1.2, H1.3 H7.1, H7.2	H1.1, H1.2, H7.1, H7.2	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 7	Term 2 Week 7	Term 3 Week 5/6
Task Type	Communication & Management	Historical Research Assignment	In Class Task	Trial HSC Examination
Task Weighting	40%	20%	20%	20%
Task Topic	Folio Development	Industry Study	Industry Study	All Topics

H1.1 H1.2	Investigates industry through the study of businesses in one focus area Identifies appropriate equipment, production and manufacturing techniques and describes the impact of new and developing technologies in industry
H1.3 H2.1	Identifies important historical developments in the focus area industry Demonstrates proficiency in the use of safe working practices and workshop equipment maintenance techniques
H3.1	Demonstrates skills in sketching, producing and interpreting drawings
H3.2 H3.3	Selects and applies appropriate research and problem-solving skills Applies and justifies design principles effectively through the production of a Major Project
H4.1	Demonstrates competence in a range of practical skills appropriate to the Major Project
H4.2	Explores the need to outsource appropriate expertise where necessary to complement personal practical skills
H4.3	Critically applies knowledge and skills related to properties and characteristics of materials/components
H5.1	Selects and uses communication and information processing skills
H5.2	Examines and applies appropriate documentation techniques to project management
H6.1	Evaluates the characteristics of quality manufactured products
H6.2	Applies the principles of quality and quality control
H7.1	Explains the impact of the focus area industry on the social and physical environment
H7.2	Analyses the impact of existing, new and emerging technologies of the focus industry on society and the environment

	Task 1	Task 2	Task 3	Task 4
Outcomes	H1 H2 H6 H7 H8 H9	H1 H2 H6 H7 H8 H10	H1 H4 H6 H7 H8 H9 H10	H1 H2 H4 H5 H6 H7 H10
Due Date	Term 4 Week 8	Term 1 Week 6	Term 2 Week 6	Term 3 Week 5/6
Task Type	In Class Essay	Media File	Research and Report Presentation	Trial HSC Examination
Task Weighting	20%	20%	30%	30%
Task Topic	Crime	Human Rights	Elective Study	All Topics

H1 H2	Identifies and applies legal concepts and terminology Describes and explains key features of and the relationship between Australian and international law
H3	Analyses the operation of domestic and international legal systems
H4	Evaluates the effectiveness of the legal system in addressing issues
Н5	Explains the role of law in encouraging cooperation and resolving conflict as well as initiating and responding to change
Н6	Assesses the nature of the interrelationship between legal system and society
H7	Evaluates the effectiveness of the law in achieving justice
Н8	Locates, selects, organises, synthesises and analyses legal information from a variety of sources including legislation, cases, media, international instruments and documents
Н9	Communicates legal information using well-structured and logical arguments
H10	Analyses differing perspectives and interpretations of legal

	Task 1	Task 2	Task 3	Task 4
Outcomes	MS1-12-8 MS1-12-9 MS1-12-10	MS1-12-3 MS1-12-4 MS1-12-5 MS1-12-10	MS1-12-2 MS1-12-7 MS1-12-9 MS1-12-10	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 10	Term 2 Week 9	Term 3 Week 5/6
Task Type	Assignment	Mid-Course Assessment	Assignment	Trial HSC Examination
Task Weighting	20%	25%	25%	30%
Task Topic	N1 Networks and Paths	F2 Investment M3 Right- Angled Triangles M4 Rates	S3 Further Statistical Analysis	All Topics

MS1-12-1	Uses algebraic and graphical techniques to evaluate and construct
	arguments in a range of familiar and unfamiliar contexts
MS1-12-2	Analyses representations of data in order to make predictions and
	draw conclusions
MS1-12-3	Interprets the results of measurements and calculations and makes
	judgements about their reasonableness
MS1-12-4	Analyses simple two- dimensional models to solve practical problems
MS1-12-5	Makes informed decisions about financial situations likely to be
	encountered post-school
MS1-12-6	Represents the relationships between changing quantities in algebraic
	and graphical forms
MS1-12-7	Solves problems requiring statistical processes
MS1-12-8	Applies network techniques to solve network problems
MS1-12-9	Chooses and uses appropriate technology effectively and recognises
	appropriate times for such use
MS1-12-10	Uses mathematical argument and reasoning to evaluate conclusions,
	communicating a position clearly to others

An external written Higher School Certificate examination will be conducted for this course. This examination is optional. In the year they will complete the course, students will specify whether or not they choose to undertake the external written examination.

	Task 1	Task 2	Task 3	Task 4
Outcomes	MS2-12-8 MS2-12-9 MS2-12-10	MS2-12-3 MS2-12-4 MS2-12-5 MS2-12-10	MS2-12-2 MS2-12-7 MS2-12-9 MS2-12-10	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 10	Term 2 Week 9	Term 3 Week 5/6
Task Type	Assignment	Mid-Course Assessment	Assignment	Trial HSC Examination
Task Weighting	20%	25%	25%	30%
Task Topic	N2 Network Concepts	F4 Investments and Loans M6 Non-Right- Angled Trigonometry	S4 Bivariate Data Analysis	All Topics
		M7 Rates and		

MS2-12-1	Uses detailed algebraic and graphical techniques to critically evaluate and construct arguments in a range of familiar and unfamiliar contexts
MS2-12-2	Analyses representations of data in order to make inferences, predictions and draw conclusions
MS2-12-3	Interprets the results of measurements and calculations and makes judgements about their reasonableness, including the degree of accuracy and the conversion of units where appropriate
MS2-12-4	Analyses two-dimensional and three-dimensional models to solve practical problems
MS2-12-5	Makes informed decisions about financial situations, including annuities and loan repayments
MS2-12-6	Solves problems by representing the relationships between changing quantities in algebraic and graphical forms
MS2-12-7	Solves problems requiring statistical processes, including the use of the normal distribution and the correlation of bivariate data
MS2-12-8	Solves problems using networks to model decision-making in practical problems
MS2-12-9	Chooses and uses appropriate technology effectively in a range of contexts, and applies critical thinking to recognise appropriate times and methods for such use
MS2-12-10	Uses mathematical argument and reasoning to evaluate conclusions, communicating a position clearly to others and justifying a response

Modern History

	Task 1	Task 2	Task 3	Task 4
Outcomes	MH12-3 MH12-4 MH12-6 MH12-7 MH12-9	MH12-2 MH12-3 MH12-4 MH12-5 MH12-8 MH12-9	MH12-2 MH12-5 MH12-7 MH12-8	MH12-3 MH12-4 MH12-5 MH12-7 MH12-9
Due Date	Term 4 Week 10	Term 1 Week 7	Term 2 Week 7	Term 3 Week 5/6
Task Type	Source Analysis	Historical Analysis	Fact-file Portfolio	Trial HSC Examination
Task Weighting	20%	25%	25%	30%
Task Topic	Power and Authority in the Modern World 1919– 1946 Core Module	National Studies	Peace and Conflict	All Topics

MH12-1	Accounts for the nature of continuity and change in the modern world
MH12-2	Proposes arguments about the varying causes and effects of events and developments
MH12-3	Evaluates the role of historical features, individuals, groups and ideas in shaping the past
MH12-4	Analyses the different perspectives of individuals and groups in their historical context
MH12-5	Assesses the significance of historical features, people, ideas, movements, events and developments of the modern world
MH12-6	Analyses and interprets different types of sources for evidence to support an historical account or argument
MH12-7	Discusses and evaluates differing interpretations and representations of the past
MH12-8	Plans and conducts historical investigations and presents reasoned conclusions, using relevant evidence from a range of sources
MH12-9	Communicates historical understanding, using historical knowledge, concepts and terms, in appropriate and well-structured forms

	Task 1	Task 2	Task 3	Task 4
Outcomes	H1 H2 H3 H5 H14 H16	H8 H13 H16 H17	H7 H8 H9 H10 H11	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 8	Term 2 Week 9	Term 3 Week 5/6
Task Type	Report / Presentation	Research Task / Extended Response	Athlete Profile	Trial HSC Examination
Task Weighting	25%	20%	25%	30%
Task Topic	Health Priorities in Australia Core 1	Sports Medicine Option 3	Factors Affecting Performance Core 2	All Topics

H1	Describes the nature and justifies the choice of Australia's health priorities
H2	Analyses and explains the health status of Australians in terms of current trends and groups most at risk
H3	Analyses the determinants of health and health inequities
H4	Argues the case for health promotion based on the Ottawa Charter
H5	Explains the different roles and responsibilities of individuals,
	communities and governments in addressing Australia's health priorities
H7	Explains the relationship between physiology and movement potential
Н8	Explains how a variety of training approaches and other interventions enhance performance and safety in physical activity
Н9	Explains how movement skill is acquired and appraised
H10	Designs and implements training plans to improve performance
HII	Designs psychological strategies and nutritional plans in response to individual performance needs
H13	Selects and applies strategies for the management of injuries and the promotion of safety in sport and physical activity (Option 3)
H14	Argues the benefits of health-promoting actions and choices that promote social justice
H15	Critically analyses key issues affecting the health of Australians and proposes ways of working towards better health for all
H16	Devises methods of gathering, interpreting and communicating information about health
H17	Selects appropriate options and formulates strategies based on a critical analysis of the factors that affect performance and safe participation and physical activity concepts

	Task 1	Task 2	Task 3	Task 4
Outcomes	1.3 2.2 3.2 3.3 4.1	1.3 2.3 3.6	1.1 2.1 3.5 4.3	All Outcomes
Due Date	Term 4 Week 8	Term 1 Week 8	Term 2 Week 7	Term 3 Week 5/6
Task Type	Fitness Profile	Plan School Camp	Health Campaign and Coaching Session	End-of-course Examination
Task Weighting	25%	25%	25%	25%
Task Topic	Fitness	Outdoor Recreation	Healthy Lifestyle / Sports Coaching and Training	All Topics

1.1	Applies the rules and conventions that relate to participation in a range of physical activities
1.2	Explains the relationship between physical activity, fitness and healthy lifestyle
1.3	Demonstrates ways to enhance safety in physical activity
1.4	Investigates and interprets the patterns of participation in sport and physical activity in Australia
1.5	Critically analyses the factors affecting lifestyle balance and their impact on health status
2.1	Explains the principles of skill development and training
2.2	Analyses the fitness requirements of specific activities
2.3	Selects and participates in physical activities that meet individual needs, interests and abilities
3.1	Selects appropriate strategies and tactics for success in a range of movement contexts
3.2	Designs programs that respond to performance needs
3.3	Measures and evaluates physical performance capacity
3.5	Analyses personal health practices
3.6	Assesses and responds appropriately to emergency care situations
4.1	Plans strategies to achieve performance goals
4.2	Demonstrates leadership skills and a capacity to work cooperatively in movement contexts
4.3	Makes strategic plans to overcome the barriers to personal and community health
4.4	Demonstrates competence and confidence in movement contexts
4.5	Recognises the skills and abilities required to adopt roles that support health, safety and physical activity.

	Task 1	Task 2	Task 3	Task 4
Outcomes	H9 H10	H3 H5	All Outcomes	H3 H5
Due Date	Term 4 Week 7	Term 1 Week 4	Term 3 Week 5/6	Term 3 Week 8
Task Type	Formal Essay	Process Diary	Trial HSC Examination	Body of Work
Task Weighting	20%	30%	30%	20%
Task Topic	Local Architecture	Art Making Refinement	All Topics	Art Making Refinement

н	Initiates and organises artmaking practice that is sustained, reflective and adapted to suit particular conditions
H2	Applies their understanding of the relationships among the artist, artwork, world and audience through the making of a body of work
Н3	Demonstrates an understanding of the frames when working independently in the making of art
H4	Selects and develops subject matter and forms in particular ways as representations in artmaking
Н5	Demonstrates conceptual strength in the production of a body of work that exhibits coherence and may be interpreted in a range of ways
Н6	Demonstrates technical accomplishment, refinement and sensitivity appropriate to the artistic intentions within a body of work
H7	Applies their understanding of practice in art criticism and art history
Н8	Applies their understanding of the relationships among the artist, artwork, world and audience
Н9	Demonstrates an understanding of how the frames provide for different orientations to critical and historical investigations of art
H10	Constructs a body of significant art histories, critical narratives and other documentary accounts of representation in the visual arts

	Task 1	Task 2	Task 3
Outcomes	CH3 CH4	DM4 DM5	DM1 DM2 DM3
Due Date	Term 1 Week 7	Term 3 Week 7	Term 3 Week 9
Task Type	Process Diary	Exhibition	Examination
Task Weighting	35%	35%	30%
Task Topic	Art Making Refinement	Art Making Exhibition	All Topics

DMI	Generates a characteristic style that is increasingly self-reflective in their design practice
DM2	Explores concepts of artist/designer, kinds of designed works, and interpretations of the world and audience/consumer response in their making of designed works
DM3	Investigates different points of view in the making of designed works
DM4	Generates images and ideas as representations/simulations
DM5	Develops different techniques suited to artistic and design intentions in the making of a range of works
DM6	Takes into account issues of Work Health and Safety in the making of a range of works
СН1	Generates in their critical and historical practice ways to interpret and explain design
CH2	Investigates the roles and relationships among the concepts of artist/designer, work, world and audience/consumer in critical and historical investigations
СН3	Distinguishes between different points of view, using the frames in their critical and historical investigations
CH4	Explores ways in which histories, narratives and other accounts can be built to explain practices and interests in the fields of design

Work Studies (120 hours)

	Task 1	Task 2	Task 3
Outcomes	3 5 6 7	1 5 7 8	All Outcomes
Due Date	Term 4 Week 9	Term 1 Week 6	Term 3 Week 5/6
Task Type	Research Task	Mock Interview	End-of-course Examination
Task Weighting	40%	30%	30%
Task Topic	My Working Life Core Module Prepare Job Application	Managing Work and Life Commitments Module 5	All Modules

1	Investigates a range of work environments
2	Examines different types of work and skills for employment
3	Analyses employment options and strategies for career management
4	Assesses pathways for further education, training and life planning
5	Communicates and uses technology effectively
6	Applies self-management and teamwork skills
7	Utilises strategies to plan, organise and solve problems
8	Assesses influences on people's working lives
9	Evaluates personal and social influences on individuals and groups

	Task 1	Task 2
Outcomes	2 4 6 8 9	All Outcomes
Due Date	Term 4 Week 8	Term 3 Week 5/6
Task Type	Scenario Task	End-of-course Examination
Task Weighting	70%	30%
Task Topic	Workplace Issues Module 7	All Modules

1	Investigates a range of work environments
2	Examines different types of work and skills for employment
3	Analyses employment options and strategies for career management
4	Assesses pathways for further education, training and life planning
5	Communicates and uses technology effectively
6	Applies self-management and teamwork skills
7	Utilises strategies to plan, organise and solve problems
8	Assesses influences on people's working lives
9	Evaluates personal and social influences on individuals and groups

HSC Assessment Advice for VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained and can apply the specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You will be deemed "Competent" if performance in all required assessment activities for the unit of competency is satisfactory or Not Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other NESA Courses.

Formal assessment will be scheduled only when you have developed the necessary skills and underpinning knowledge to demonstrate competency.

Your trainer will keep an outcome record of units of competency. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not achieved'. Refer to the Student Guide for additional advice. You will also receive a report from the school each semester indicating competency achievement. Competencies cannot be recorded without the sufficient assessment evidence.

The achievement of competency in the units of competency as stated in the Training and Assessment Strategy (TAS) will lead to a Certificate at AQF level I, II or III or a Statement of Attainment towards the AQF qualification. A digital transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion. Refer to your NESA Student Online profile for more information.

Recognition of Prior Learning (RPL) on the Wagga Wagga RTO RPL form with the portfolio of evidence relevant to each unit of competency for which RPL is requested. The RPL form and evidence portfolio must be submitted to your trainer prior to course commencement who will forward it to the RTO manager for review.

Credit Transfer (CT) may be given for a unit of competency (UoC) previously achieved with another RTO after verification of the UoC. Seek CT advice from your trainer, who will contact the RTO, prior to the commencement of the delivery of this UoC.

N Determination letters will be issued to students who do not demonstrate due diligence and sustained effort in the course, participate in mandatory work placement and or apply themselves to course outcomes. This process may then lead to an "N" determination for this subject which may prevent the achievement of the HSC. Warning letters will not be issued for failure to achieve competency but are about fulfilling the requirements of learning for the HSC.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- a 'N' determination will be issued if work placement is not satisfactorily completed. This means that the course will not count
 towards your HSC pattern of study. However, you will still receive a Certificate or Statement of Attainment which indicates one
 or more unit/s of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.
- you will complete a workplace journal of your placement.

Work placement advice from NESA in response to COVID

https://educationstandards.nsw.edu.au/wps/portal/nesa/about/news/novel-coronavirus/vet-work-placement

HSC Examination is only available in some VET courses. (Refer to the NESA course outline and the specific course assessment summary for detailed information).

- Optional for students completing the 240 hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC examination. The calculation of the mark is a school decision and will include the Trial HSC examination. This mark is only used in the event of misadventure.

ET Hospitality (240 hours

Assessment Summary for SIT20316 Certificate II in Hospitality

Requirements for HSC Purposes	Dates
Work Placement (compulsory for the HSC) 70 hours in total	Week 6 and/or 7 Term 1 2025
Trial HSC exam – Students who HSC pattern of study makes	Trial HSC Examination Weeks 5 &6
them eligible to receive an ATAR must sit the trial HSC exam	Term 3, 2025

Assessment Plan				Evidence gathering techniques			
Assessment Competency Codes Unites of Competency Task 1 SITYWHS005 Participate in safe work practices		Unites of Competency	Direct observation – real time/simulated environment	Product based method – structured activities e.g., role plays, work samples, presentation, reports	Questioning – written or oral related to knowledge e.g., quizzes, interviews	Work placement	
Task 1 SITXWHS005 Participate in safe work practices		Х	Х	Х			
	SITXFSA005	Use hygienic practices for food safety	Х		Х		
	SITXFSA006	Participate in safe food handling practices	Х		Х		
	SITXCCS011	Interact with customers	Х		Х		
	SITXCOM007 Show social and cultural sensitivity		Х		Х		
SITHCCC025 Prepare and present sandwiches		Prepare and present sandwiches	Х		Х		
Task 2	SITHIND006	Source and use information on the hospitality industry	Х		Х		
Task 3	SITHFAB024	Prepare and serve non-alcoholic beverages	Х		Х		
	SITHFAB025	Prepare and serve espresso coffee	Х		Х		
	SITHFAB027	Serve food and beverages	Х		Х		
Task 4	BSBTWK201	Work effectively with others	Х		Х		
	SITHIND007	Use hospitality skills effectively	Х		Х	Х	

You must satisfactorily meet all the requirements of the VET qualification as stated in the TAS to achieve the SIT20316 Certificate II in Hospitality. The Statement of Attainment towards SIT20316 Certificate II in Hospitality will only be the possible AQF outcome if at least one UoC has been achieved.

There will be a Mid-course Examination and a HSC Trial Examination. The mark for this will be submitted to NESA only for students who are completing the HSC optional Examination. The estimated examination mark is not reported and will be taken into account only in the case of an upheld illness/misadventure appeal.

Manufacturing and Engineering Introduction:

Qualification: MEM10119 Certificate I Engineering & MEM20413 Statement of Attainment towards Certificate II in Engineering Pathways Cohort 2023-2024.

Training Package MEM05 Metal and Engineering (version 11.1) & MEM- Manufacturing and Engineering (Release 2.1)

Requirements for HSC Purposes	Dates
Work Placement (compulsory for the HSC) 35 hours in total	Week 6 and/or 7 Term 1
	2025
There is NO HSC Examination available in this Board Endorsed Course. This	N/A
VET course cannot be used in the calculation of an ATAR	

Assessment Plan				Evidence gathering techniques			
Task	Competency codes	Title of competency	Written Task/Questioning – written or oral related to knowledge e.g., quizzes, interviews	Direct observation – real time, simulated environment	Product based method – structured activities e.g., role plays, work samples, presentation, reports	Portfolio – purposeful collection of annotated and validated pieces of evidence compiled by the learner work samples, photos, videos, logbooks	
Task 1 – Welcome to the Industry	MEM13015	Work safely and effectively in manufacturing and engineering					
	MEM16006	Organise and communicate information	×	×	x		
	МЕМІІОІІ	Undertake manual handling					
Task 2 – Right tool,	MEM18001	Use hand tools					
Right job	MEM18002	Use power tools/handheld operations	Х	X	Х		
Task 3 – Engineering in	MEM12024	Perform computations					
Practice	MEM16008	Interact with computer technology	×	X	Х		
	MEM07032	Use workshop machines for basic operations					
Task 4 – Can we build it	МЕМРЕ006А	Undertake a basic engineering project	×	×	×	X	
	МЕМРЕОО1А	Use engineering workshop machines		Â	^	^	
Task 5 – Sparks and	MEMPE002A	Use Electric welding machines					
Noise	МЕМРЕ004А	Use fabrication equipment	×	Х			
Task 6 – My pathway	МЕМРЕОО5А	Develop a career plan for the engineering and manufacturing industry	х		х		

You must satisfactorily meet all the requirements of the VET qualification as stated in the TAS to achieve the MEM10119 Certificate I in Engineering. The Statement of Attainment towards MEM10119 Certificate I in Engineering will only be the possible AQF outcome if at least one UoC has been achieved. The Statement of Attainment towards MEM20413 Certificate II in Engineering Pathways will only be the possible AQF outcome if at least one UoC has been achieved.

RTO- Department of Education- 90333, 90222, 90072, 90162

Cohort 2023-2024 Stage 6 Manufacturing and Engineering Introduction Task N/A Qualification MEM10119 Certificate I in Engineering & MEM20413 Statement of Attainment towards Certificate II in Engineering Pathways Training Package MEM05 Metal and Engineering (version 11.1) & MEM- Manufacturing and Engineering (Release 2.1) Version 0.10 QPA Yes

TUMBARUMBA



HIGH SCHOOL

Phone: (02) 6948 2500 Fax: (02) 6948 2611

Mr and Mrs K Smith 1 First Street SYDNEY NSW 2000

 $Internet \ \overrightarrow{Address}: \underline{tumbarumba-h.school@det.nsw.edu.au}$

PO Box 83 101 Tooma Road TUMBARUMBA 2653

1 March 2020	
Dear	
OFFICIAL WARNING – Non-completion of a Preliminary Course	
This letter is to advise that your child,, is in danger of satisfactory completion of the Preliminary course in	f not meeting the requirements for .
The NSW Education Standards Authority (NESA) requires schools to meeting course requirements with official warnings in order to give them minimum of two course-specific warnings must be issued prior to a final being made.	the opportunity to correct the problem. A
This is the first official warning we have issued notifying you thatabove course.	is at risk of not completing the
Criteria for satisfactory completion of a course	
For a student to satisfactorily complete a course, NESA requires the print student has:	ncipal to have sufficient evidence that the
(a) followed the course developed or endorsed by NESA; and	
 (b) applied themselves with diligence and sustained effort to the set course by the school; and 	tasks and experiences provided in the
(c) achieved some or all of the course outcomes.	
Where it is determined that a student has not met the course completion risk of receiving a determination of non-completion of course requirement be listed on the student's Record of Achievement and may affect the Certificate. It may also mean that the student is unable to proceed to the have not satisfactorily completed the Preliminary Course.	nts. This will mean that the course will not student's eligibility for the Higher School
is not currently meeting one or more of these requ	irements.

Opportunity to correct the problem

the following tasks of requirements need to be completed by to correct the proble	The following tasks or	requirements need to be completed by	to correct the problem
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Task Name/Course Requirement/Course Outcome	Percentage Weighting	Date Task Initially Due	Action Required by Student	Date to be Completed by
Assessment 1	30%	29/2/2020	Complete this essay and submit	14/3/2020

Action by parent/guardian

	nents, we request that you discuss this matter with them, ed actions. If you have any questions about this matter,
Please complete the acknowledgement below and retuconments if you wish.	ırn it to the school. Please feel free to add additional
Yours sincerely	
Teacher	Principal
Acknowledgement of Official Warning Please return to the school office	
I have received the letter dated Sunday 1 March advising me the course completion requirements for, and	that is in danger of not meeting am aware that this is the first official warning.
I am aware that any course not satisfactorily completed will not be affect the student's eligibility for the Higher School Certificate.	e listed on the student's Record of Achievement and may
Parent/Guardian's signature:	Date:
Student's signature:	Date:

"Excellence and Opportunity for All"



Please Note: Only forms filled completely will be considered.

Section A – Student Details (to be completed by student)

Student Name:			
Name of Parent/Caregiver:			
Date this form submitted:	/		
	y HSC 🗖 RoSA (Yea	of the boxes below) r 10)	
Date Task / Test Due:			
Subject:			
Teacher:			
Name of Task / Test:			
Weighting of Task:	%		
Suspension: Date/s School Excursion: [Illness have / have Other: Attach more documents. Section D - Head Teacher	Date/s not provided a Docto mentation if required 's Comment (to be c	ors Certificate (please provide d. ompleted by Head Teacher,	a copy with this form)
Name of Head Teacher:		Signed:	Date://
Section E – Principal's Cor	mment (to be comple	eted by Principal or nomine	e)
☐ Principal s	supports the appeal	☐ Principal does not suppo Reason:	
Name of Principal:	Sign	ned:[Date://
>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>		>>>>>>>>>> t to:	>>>>>>>>>>>
☐ The student – Date : ☐ The Teacher – Date		☐ Principal – Date s☐ Student File	ent://

YEAR 12 2024/2025 CALENDAR OF ASSESSMENT TASKS

WK	TERM 4 - 2024	TERM 1 - 2025	TERM 2 - 2025	TERM 3 - 2025
1			CAFS	English Advanced English Standard
2			Geography	English Studies Geography
3				
4		Visual Arts		
5				
6		English Studies Legal Studies Work Studies (120)	Ancient History Legal Studies	Trial Exams
7	Visual Arts	Ancient History IT – Timber Modern History Visual Design	CAFS IT - Timber Modern History SLR	Visual Design
8	Agriculture Business Studies English Advanced English Standard Geography IT - Timber Legal Studies Maths Standard 2 Maths Standard 1 PDHPE SLR Work Studies (240)	English Advanced English Standard PDHPE SLR	Agriculture Business Studies	Visual Arts
9	Ancient History CAFS English Studies Work Studies (120)	Agriculture Business Studies	Maths Standard 2 Maths Standard 1 PDHPE	Visual Design
10	Modern History	Mid-Course Exams Maths Standard 2 Maths Standard 1		
11				