



Section A – Student Details (to be completed by student)

Date this form submitted: ____/____/____

☐ HSC ☐ Preliminary HSC ☐ RoSA (Year 10) ☐ RoSA (Year 9) ☐ Year 8 ☐ Year 7

Date Task / Test Due:	
Subject:	
Teacher:	
Name of Task / Test:	
Weighting of Task:	%

☐ **School Sporting Event:** Date/s _____

☐ **Suspension:** Date/s _____

☐ **School Excursion:** Date/s _____

☐ **Illness** I have / have not provided a Doctors Certificate (please provide a copy with this form)

☐ **Other:** _____

Attach more documentation if required.

Name of Head Teacher:_____ Signed:_____ Date:___/___/___

Name of Principal:_____ Signed:_____ Date:___/___/___

A copy of this completed form must be now sent to:

☐ The student – Date sent: ____/____/____

☐ The Teacher – Date sent: ____/____/____

☐ Principal – Date sent: ____/____/____

☐ Student File