



Trangie Central School

31/03/2025

Dear parents, carers and students,

The NSW Government has announced restrictions on the use of mobile phones in NSW Primary and High schools.

Trangie Central School continues to maintain the way mobile phones are accessed by students during the school day from 'Gate to Gate', using the 'off and away' strategy for Years 7-12. Primary Students are required to hand their phones into the Primary Office of a morning. The system has been implemented to increase focus in classrooms, remove distractions and to also promote positive social interaction, while reducing the potential for online bullying.

The mobile devices management plan at Trangie Central School applies to mobile phones, watches, air pods and digital devices and will occur during all school hours, including break times such as during lunch and recess, as well as while students are on school based excursions.

Students will still be able to carry their phones while travelling to and from school. Students will not be able to use their phones when getting money out for the canteen, they will need to bring their card in to use.

Parents and carers wishing to apply for an exemption to this policy for their child will need to contact the administration office for details. Note: **Trangie Central School** will be able to tailor the management of requests for exemptions to suit our school's management processes. *Examples may include written application to the Principal/Deputy/Head Teacher, interview with the Principal or a member of the leadership team.*

How we will restrict mobile phone access

After careful consideration we have decided to proceed by maintaining the option of the 'off and away' strategy for Years 7-12. Mobile phones will be turned off and kept out of sight to maintain the reduction of distractions of students in the classroom. This policy applies from 'Gate to Gate', from when students enter school grounds until students leave at the end of the day, including the bus stop waiting area. K-6 Students are required to hand their phones into the office at the start of the day and can be collected at the end of the day.

What does this mean?

- Students are to follow the 'off and away strategy' while on school grounds or on school business.
- For overnight excursions digital devices will be collected and held by a teacher during the evening and returned the following morning. Misuse on excursions will result in confiscation of the device.
- Confiscated digital devices will be stored in a locked cupboard in the administration office, students will collect them at the end of the school day.
- A meeting with parents, carers and students will take place when students do not follow the 'off and away' or handing to the office strategy.
- Confiscated devices will need to be collected by parents or carers if a student continues to have their phone confiscated when not following the students' use of mobile phones in schools management plan.
- If Year 7-12 students wish to hand their phones in voluntarily, they will be stored in the phone cabinet for collection at the end of the day.

- Please see the table below which shows the Mobile Phone Procedure at Trangie Central School.

Per Term:

First Offence	Second Offence	Third Offence
- Sentral Entry - Student Warning - Phone locked in Phone cabinet - Student to collect at the end of the day	- Sentral Entry - Phone call home to advise Parent/Carer - Phone locked in phone cabinet - Student to collect at the end of the day	- Sentral Entry - Phone locked in phone cabinet - Parent/Carer to collect phone at their convenience - Formal Caution
Continued Offences during the term will result in a Parent/Carer having to collect the phone on each occasion, as well as consequences as per the school Behaviour Management Policy.		

We are committed to maintaining our school as a mobile phone free space to improve learning and engagement, however, we will always make sure you can contact your child in an emergency. If you have any questions, please do not hesitate to contact the school directly on **6888 7578**.

Sincerely,



Gary Hansen

Relieving Principal