



Respect and Responsibility

THARAWAL PS INFORMATION HANDBOOK



9543 5000



tharawal-p.school@det.nsw.edu.au



tharawal-p.schools.nsw.gov.au

Years 1 - 6 New Families

Welcome to Tharawal Public School

Acknowledgement of Country

We acknowledge and pay our respects to all Aboriginal and Torres Strait Islander Elders past, present and emerging as we gather on the homelands of the Dharawal speaking peoples. We promise to be respectful, responsible and kind to the land on which the lyrebird lives and dances along the songlines. We extend our respect and acknowledgement to all Aboriginal and Torres Strait Islander peoples present. We will strive to get up, stand up and show up together as a school.



INTRODUCTION

Tharawal Public School opened in February 1986.

The name Tharawal is from the traditional Aboriginal owners of this land. The Lyrebird was their totem. **RESPECT and RESPONSIBILITY** was chosen as the school's motto.

Tharawal Public School caters for Kindergarten to Year 6 students. The principal is responsible for the administration of the whole school, with the assistance of all staff.

Vision Statement

All staff and students feel valued, supported and empowered to reach their potential as resilient, creative and responsible lifelong learners. We are committed to providing excellence in education where everybody learns, grows and belongs in an equitable and inclusive school environment.

Mission

Learning together with respect, responsibility and kindness.

Core Values

Respect – Our students and staff will honour the school rules and respect the rights of others.

Responsibility – Our students and staff will acknowledge the rights and responsibilities of individuals and recognise there are consequences for all actions.

Kind – Our students and staff will be generous, helpful, and caring towards others.

At Tharawal Public School, we are Respectful, Responsible, Kind and Safe Learners



SCHOOL INFORMATION AND PARENT COMMUNICATION

Telephone: (02) 9543 5000

Email: tharawal-p.school@det.nsw.edu.au

Website: <http://www.tharawal-p.schools.nsw.edu.au>

Bell Times: 8.55am and 3.00pm

There is no supervision of the playground before 8.30am or after 3.00pm.

For your child's safety and welfare, please ensure that he/she is **not** on school premises during unsupervised times.

We encourage parents/carers to say goodbye at the gate in the morning, allowing children to walk in independently. This helps them build peer relationships and develop independence.

Recess Times: 11.00am - 11.20am

Lunch Times: 1.00pm - 2.00pm

Children are expected to bring a packed lunch each day (eg. Sandwiches, snack and fruit) or to order lunch from the school canteen.

Friday's Routine – Due to Primary Schools Sport Association (PSSA – Interschool Sport)

Friday Lunch Times: 11.00am - 12.00pm

Afternoon Recess: 1.30pm - 1.50pm

Wet Weather

All students remain under covered walkways. If there is heavy rain or extreme weather, all students will be supervised in their own classrooms.

Newsletter

Our online newsletter ***Tharawal Tales*** is published and emailed fortnightly. This is a vital, regular source of communication, keeping you informed of what is happening at the school.

Social Media

Join our 'Tharawal Public School' Facebook page to stay informed about weekly/daily events and updates at the school.

Library

All students have full access to the school library and are expected to use a library bag for borrowing books. Clearly label the library bag with your child's name and class. All kindergarten students will receive their library bag as a welcoming gift. The P&C has funded this initiative.

Students will be told their library day when school begins.



Parents & Citizens' Association (P&C)

The P&C represents the entire school community, and all parents are encouraged to attend meetings, held each term. These meetings take place on Tuesdays - Weeks 3 and 8, starting at 7pm and are offered in a hybrid format (both via an online platform and in-person). The P&C provides an opportunity for parents to stay informed about educational matters, contribute to school decisions, participate in fundraising efforts, and engage in social events.

Family Contributions

As a public school there are no compulsory fees. However, funds available to our school from government sources are limited, so a voluntary contribution is requested from each family to help provide a range of equipment and materials needed for students such as I-pads. Voluntary contributions are added to students accounts.

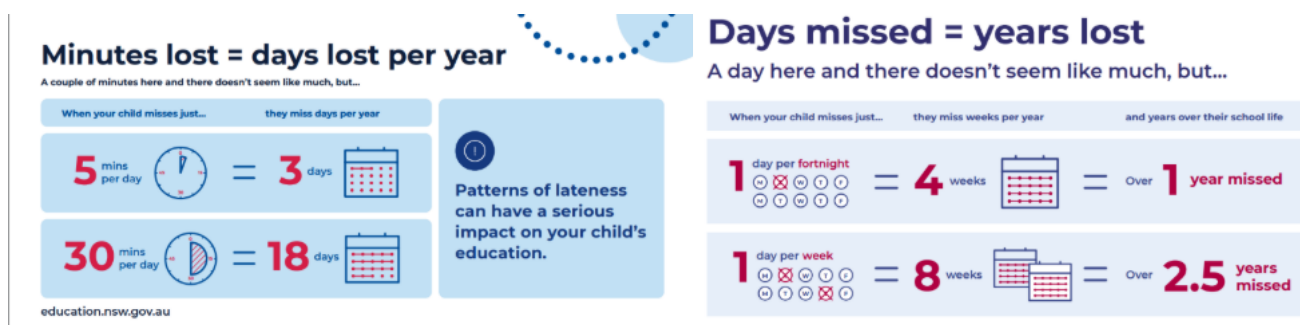
School Attendance

Our school follows the Department of Education Attendance Policy and Procedures – link found [here](#)

Absence: Parents are required to call or email the school or send a note of explanation to the class teacher. Should you need to take your child during school hours please call the office in advance so we can notify the class teacher.

Late Arrivals: Students who arrive at school after 9.00am should go to the front office to get a "Late Slip" to be given to their classroom teacher. If you do not go to the office your child could be marked absent for the day.

Regular late arrivals are followed up by the Home School Liaison Officer, as are regular absences.



Student Leave: If families are planning to take their children out of school for an extended holiday of 5 or more school days, **parents are required to complete an *Application for extended leave-travel*** form which will be provided to the Principal for leave approval. The application may be collected any time from the front office.

Uniforms

All students at Tharawal Public School are to wear full school uniform.

Included in this booklet is a detailed list of uniform requirements. All items are available at the school's P&C run uniform shop.

A P&C parent volunteer fills the orders on Wednesday mornings. Orders and payments can be made using the QKR app only. Orders are handed out in class to your child.

UNIFORM REQUIREMENTS

BOYS SUMMER UNIFORM	GIRLS SUMMER UNIFORM
SHIRT: Lemon Short Sleeve SHORTS: Bottle Green SOCKS: Grey Ankle Style ZIP JACKET: Bottle Green Zip Jacket HAT: Bottle Green bucket hat or cap SHOES: Black Leather Lace Ups / Velcro shoes	TUNIC: Green, Blue, Check Style SKORT: Bottle Green BLOUSE: Lemon Peter Pan collar short sleeve to go with Skort JACKET: Zip Jacket HAT: Bottle Green bucket hat or cap SOCKS: White Ankle Style SHOES: Black Leather Lace Ups / Velcro shoes
BOYS WINTER UNIFORM	GIRLS WINTER UNIFORM
SHIRT: Lemon Long Sleeve or Lemon Skivvy TROUSERS: Bottle Green pants JACKET: Bottle Green Zip Jacket SOCKS: Grey Ankle Style SHOES: Black Leather Lace Ups / Velcro shoes Bottle Green Polar Fleece jackets available for extra warmth - Unisex	TUNIC: Green Tartan Special Style BLOUSE: Lemon Long Sleeve Peter Pan collar or Lemon Skivvy PANTS: Bottle Green Gaberdine pants JACKET: Zip Jacket SOCKS: Bottle Green Tights SHOES: Black Leather Lace Ups / Velcro shoes Bottle Green Polar Fleece jackets available for extra warmth - Unisex
BOYS SPORT UNIFORM	GIRLS SPORT UNIFORM
POLO SHIRT: Available from School – Long sleeve and short sleeve SHORTS: Taslon Bottle Green Unisex SOCKS: White Ankle Style SHOES: Joggers / runners / sandshoes	SHORTS: Taslon Bottle Green unisex POLO SHIRT: Available from School – long sleeve and short sleeve SOCKS: White Anklets SHOES: Joggers / runners / sandshoes



Summer Uniform



Winter Uniform



Sports Uniform



Sport Day: All students have a sports day. Kindergarten sport day will be decided at the beginning of the year. Students wear full sports uniform including runners for the whole day.

**** Please label all articles of clothing with your child's name. ****

Tharawal Primary School Uniform Price List 2025

Description	Sizes Available	Price
Girls Summer Tunic	4, 6, 8, 10, 12, 14, 16	\$40
Girls Summer Skort	4, 6, 8, 10, 12, 14	\$24
Girls S/S perter Pan Shirt	4, 6, 8, 10, 12, 14, 16	\$20
Girls Winter Tunic	4, 5, 6, 8, 10, 12, 14, 16	\$50
Girls Winter L/S Shirt	5, 6, 8, 10, 12, 14, 16	\$22
Girls Straight Pants	6, 8, 10, 12, 14, 16	\$26
Girls Tights	4-6, 7-10, 11-14	\$12
Boys Green Shorts	4, 6, 8, 10, 12, 14, 16	\$18
Boys Green Long Pants	4, 6, 8, 10, 12, 14, 16	\$34
Boys Short Sleeve Shirt	4, 6, 8, 10, 12, 14, 16	\$20
Boys Long Sleeve Shirt	4, 5, 6, 8, 10, 12, 14, 16	\$22
Boys Long Sleeve Shirt	16+	\$24
Boys Grey Socks	5-8, 9-12, 13-3, 2-8, 8-11	\$5
Unisex Sports S/S Shirt	5, 6, 8, 10, 12, 14, 16	\$18
Unisex Sports L/S Shirt	5, 6, 8, 10, 12, 14	\$20
Unisex Sports L/S Shirt	16+	\$24
Unisex Sports Shorts	4, 6, 8, 10, 12, 14, 16, 18	\$15
Unisex Sports Socks	5-8, 9-12, 13-3, 2-8	\$6
PSSA Socks	One size	\$10
Unisex Skivvies	4, 6, 8, 10, 12, 14, 16	\$20
V – Neck Jumper	4, 5, 6, 8, 10, 12, 14	\$34
Polar Fleece Lined Jacket	4, 6, 8, 10, 12, 14, 16	\$36
Zip Jacket	4, 6, 8, 10, 12, 14, 16, 18	\$38
Unisex Track Pants	6, 8, 10, 12, 14, 16	\$28
Baseball Cap	S/M, M/L	\$15
Bucket Hat	One Size	\$17
Library/Excursion Bag	One Size	\$12
Scrunchies – Summer & Winter	One Size	\$4
School Backpack	One Size	\$54

Download the QKR app to place and pay for your order.



THARAWAL PUBLIC SCHOOL CANTEEN MENU

Canteen Menu Lyrebird Cafe



Tharawal Public School
CANTEEN SUPERVISOR
Susanne Moore
mobile: 0411 151 679

Everyday foods

Sandwiches / Wraps / Rolls

Vegemite	2.00
Cheese	3.50
Cheese & Tomato	3.50
Cheese & Vegemite	3.00
Cheese & Salad (lettuce, tomato, beetroot)	5.50
Chicken	4.00
Chicken, Lettuce & Mayonnaise	5.00
Chicken & Salad (lettuce, tomato, beetroot)	6.00
Tuna	4.00
Tuna & Mayonnaise	4.50
Tuna, Lettuce & Mayonnaise	5.00
Tuna & Salad (lettuce, tomato, beetroot, cheese)	6.00
Salad: lettuce, tomato, beetroot, cheese	5.00
Wraps (additional)	50 c
Rolls (additional)	50 c
Toasted (additional)	50 c

Hot Food

Beef Burger: Beef patty, tomato lettuce and sauce	5.00
Chicken Burger: chargrilled chicken breast fillet, lettuce and mayonnaise	5.00
Hot Chicken Roll: roast chicken, BBQ sauce	4.50
Pasta Bolognese	5.00
Fried Rice	5.00

Salad Bar & Bento Box

Garden Salad GF: lettuce, tomato, beetroot and cheese	5.00
Chicken Salad: roast chicken, lettuce, tomato, beetroot, cheese and mayonnaise	6.00

Frozen 100% Fruit Juices

Juice Cup 110ml	1.00
Apple / Orange / Apple Blackcurrant	
Juices pouch mixed flavours	50 c
Snap Stix ice pop mixed flavours	1.00

Drinks

Water 600ml	2.00
Chill J Sparkling Juice Watermelon	2.00
Chill J Sparkling Juice Grape	2.00
Nippy's Chocolate Milk 250ml	2.50
Nippy's Strawberry Milk 250ml	2.50
Nippy's 100% Orange Juice 250ml	2.00
Nippy's 100% Apple Juice 250ml	2.00
Sanitarium Up & Go Chocolate 250ml	2.50
Sanitarium Up & Go Vanilla 250ml	2.50

Snacks

Bread Sticks 2 per serve Plain or Pizza	50c
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Occasional Foods

Snacks

Red Rock Deli Chips Sea Salt 28g	1.50
Red Rock Deli Chips Honey Soy 28g	1.50
Air-popped Popcorn lightly salted	1.00
Frozen	
Vanilla Ice Cream cup 100ml GF	1.50
Neapolitan 1 cup GF	1.50

Hot Food

Chicken Nuggets 6 per serve GF	5.00
Potato Wedges	4.00
Lean Sausage Roll 110g	4.00
Margherita Pizza slab 150g	4.50
Hot Noodle Cup Chicken 64g	4.00
Beef Party Pies 2 per serve	4.00



Canteen Orders Online app

Qkr App: most orders are placed using the App. Download and register your child's name and select their current CLASS, using the dropdown box.

Sticky Beak LUNCH BAGS

Available in green or orange binding with alert symbol for students with food allergies. Buy online or from the canteen for \$12.50.



Due to circumstances beyond our control, some items may not be available. We will replace them with a suitable substitute. For students with food allergies or intolerances, please see the Canteen Supervisor prior to placing an order for us to cater for any special dietary requirements. Our school canteen menu has been recognised as a "Great Choice Healthy School Canteen" meaning that it meets the NSW Healthy School Canteen Strategy.



PAYMENTS TO SCHOOL – School Bytes Portal

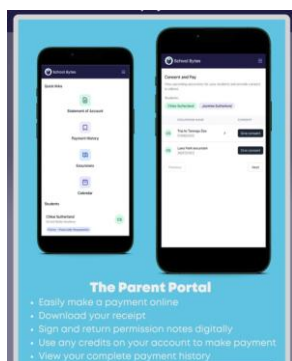


Payments for excursion/incursions are processed through the school bytes Parent Portal.

Please download this app.

School bytes. Parents will receive an email to give permission online and make any payments through the link in the email.

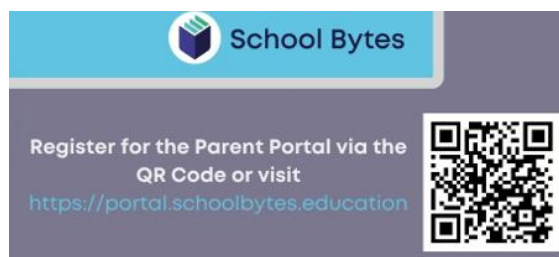
Permission notes are required by the due dates. This enables us to confirm numbers for the venue and buses.



Payment Options:

Online – through the school bytes parent portal

Cash – send cash in a sealed envelope clearly labelled with child's name, class and reason for payment. Your child needs to place this envelope in the white box labelled "office" located in the playground, attached to the Administration building wall.



QKR APP

Use QKR app for:

1. **Ordering Uniforms**

2. **Canteen lunch orders** can only be ordered through the QKR app and must be ordered **before 9.00am**.

Please note that on Fridays, only Friday Fun packs are available to order for lunch.

The P&C has a formal lease agreement with the principal and runs our canteen.

A percentage of the profits are donated to the school each year to support school activities.

Occasionally a student comes to school without a lunch order or money. If the excuse is genuine, a lunch will be made up and an IOU will be sent home with the child.

You can purchase a Sticky Beaks sustainable lunch bag to use for lunches for \$12.50.

Students are expected to be well mannered and polite when using the canteen.





masterpass

For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

Step 1 Download Qkr!

on your Android phone or iPhone. iPad users can download iPhone app



Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

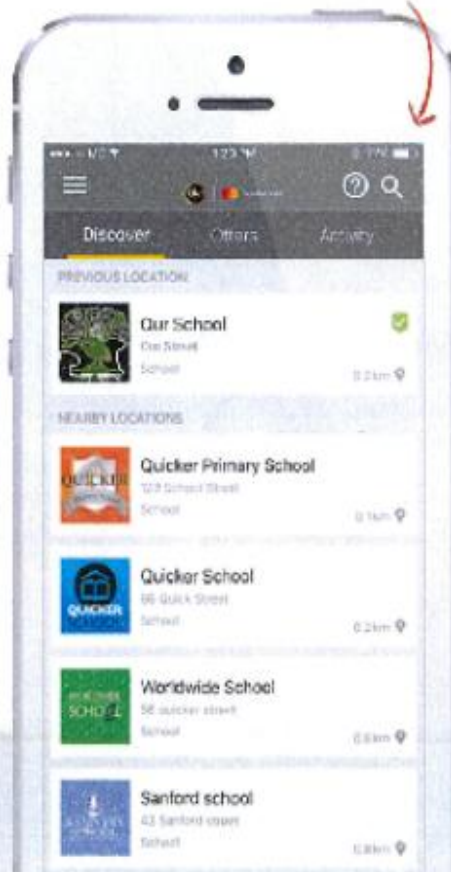
Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

If you have made a purchase you can select our school from 'Previous Location'

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

Search for our school name



Add your children's details in Student Profiles

Select
'Add student profile'



Add each
child's details



Manage each
child's details in
Student Profiles



Purchase school items

Select a menu
from our school



Select child
you are
ordering for



Select your items

Tap 'Checkout'
then confirm and pay



Making payments

Add up to 5 cards to your wallet



At checkout select which card to
pay with.

Pay with any cards accepted
by the school.

Once your payment is approved you
can continue to the home page, or
view your receipt.

THARAWAL PUBLIC SCHOOL CURRICULUM LEARNING AREAS

English Syllabus

Oral language and Communication, Vocabulary
Phonological Awareness, Print Conventions
Phonic Knowledge, Reading Fluency and Comprehension
Creating Written Texts, Spelling
Handwriting,
Understanding and responding to literature

Mathematics Syllabus

Number and algebra
Measurement and space
Statistics and probability

Learning Areas

Geography and History
Science and Technology
Creative/Visual Arts
Music, Dance, Drama
Personal Development, Health and Physical Education (PDHPE) (including Drug Education, Child Protection, Road Safety, Sun Safety and Buddies)



PROGRAMS AND SPECIAL EVENTS

Students have the opportunity to participate in a number of special activities. These activities may include:

Athletics carnival, Band
Book Fair, Book Week Activities
Buddies program, Charity Support
Child Protection lessons
Choir, Community Carols Night
Competitive Primary Schools Sports (PSSA)
Cross Country Carnivals
Dance Groups, Debating
District, Regional and State competitions
Evening Discos at school
Excursions, Incursions
PBL Fun Days, Gardening Club
Grandparents Day, Harmony Day
HPGE initiatives and activities



Kindergarten Transition Program “SmoothStart”

High School Transition Program

International Competitions & Assessments for Schools – English, Writing, Spelling
– Mathematics
– Science
– Digital Technology



NAIDOC Week celebrations
 Open Day (Education Week)
 Overnight Excursions
 Presentation Day
 Public Speaking
 Schools Spectacular (bi-annually)
 Special Commemorative Assemblies
 Special Swimming School
 Sutherland Shire Schools Music
 Festival
 Swimming Carnival
 Talent Show



STUDENT REPRESENTATIVE COUNCIL (SRC)

The role of the SRC is to provide students with a voice in school decision making. It allows for students to give opinions and make suggestions about things happening at school. It also increases student leadership opportunities. The SRC consists of two representatives from each class Kindergarten to Year 6 elected by peers at the beginning of each school year.

WEEKLY RELIGIOUS INSTRUCTION

Voluntary religious instruction teachers attend the school each Tuesday. The lessons that are presented have the approval of the Department of Education. Subject to the availability of religious instruction teachers, Combined Christian, Catholic and Orthodox classes are provided. Arrangements are made for those students who do not attend religious instruction.

EXCURSIONS AND CULTURAL PERFORMANCES

Educational excursions e.g. field trips, overnight camps etc are an integral part of this school's curriculum, and all students are expected to attend. However, students demonstrating inappropriate/unsatisfactory behaviour may not be permitted to take part.

OUTCOMES:

- Enhanced learning outcomes in the targeted Key Learning Area
- Increased vocabulary and language development in students
- Authentic experiences for students to discuss and recount
- Improved organisational skills
- Social development through group interaction



STRATEGIES TO PROMOTE POSITIVE SELF DISCIPLINE

In our efforts to guide students toward self-discipline, we utilise various methods to positively reinforce correct and acceptable behaviour. To support teachers in this endeavour, the school has implemented a **School Award System**.

Class-level positive recognition systems are integrated into the School Award System, with each class teacher maintaining their own individual reward system.

Ant awards are given to the class teacher. All other awards are to be placed in the white box marked “office” located in the playground, attached to the Administration building wall.



STUDENT WELLBEING AND SUPPORT AT THARAWAL PUBLIC SCHOOL

LEARNING AND SUPPORT TEAM (LST)

The Learning and Support Team (LST) is responsible for identifying students who may require a differentiated teaching and learning program including both HPGE students and students who are experiencing difficulties. Teachers refer students to the LST, this is made up of the Principal, School Counsellor, Learning and Support Teacher. The team arranges classroom observations and meetings with parents to discuss strategies to support the student as well as the student's progress.

Parents are kept informed and are invited to meet with the LST to ensure that the necessary support for their child is effectively provided.

SCHOOL COUNSELLOR

The school counsellor is in attendance one day per week. Her role is to provide a service to students, parents and teachers, with respect to student learning and behaviour.

Teachers refer students experiencing learning or behavioural difficulties to the Learning and Support Team. The team arranges classroom observations and meetings with parents to discuss the student's progress. The school counsellor also attends these meetings to provide advice and support. To fully assess the situation, the school counsellor may conduct diagnostic tests and have one-on-one discussions with the student. Parents are required to complete and sign a counsellor referral form to grant permission before any meetings or assessments take place.

Parents are kept well informed and are invited to meet with the school counsellor.



SCHOOL WELLBEING AND SUPPORT OFFICER – SWSO

This program is designed to complement all aspects of school life, with a particular focus on student welfare initiatives and supporting student wellbeing. Participation is voluntary, and parental permission is required through a referral.

THARAWAL BEFORE AND AFTER SCHOOL CARE (TBASC)



Tharawal Before and After School Care (TBASC) is managed by the Tharawal Parents and Citizens Association (P&C). TBASC is proudly not-for-profit, which means our primary focus is to provide high-quality, cost-effective care.

Our goal is to ensure that children have access to resources and experiences that make their time enjoyable while being supported by skilled and experienced educators who are actively involved in the Tharawal School community.

Tharawal Before and After School Care was established in 1989 by a group of parents to meet the needs of families who were working or studying and has grown to a 90-place service. It is managed by parents and families of the P&C, who assist the Director and Centre Manager in making informed decisions about the operation of the service.

Location:

The Old Brick House (on school premises)
Tharawal Primary School
70 Gerald Road
Illawong NSW 2234

Sessions	Opening Time	Closing Time
Before School Care (BSC)	6:30am	8:30am
After School Care (ASC)	3:00pm	6:30pm
Pupil Free Days (PFD)	7:30am	5:30pm

Phone: 0448 727 987

Email

basc@tharawalpandc.org.au for an enrolment pack!

Fees prior to Child Care Subsidy (CCS)		
Session	Permanent	Casual
Before School Care (AM)	\$21.00	\$23.50
After School Care (PM)	\$35.50	\$39.00
Pupil Free Day	\$95.00 + Incursion/Excursion as required	

PARKING

Parents dropping off or collecting children from TBASC is **ONLY** available on school grounds **BEFORE** 8.30am and **AFTER** 3.30pm Monday to Friday. **Parent parking is not permitted on school grounds at any other time.**



SAFETY OF CHILDREN

Be sure your child knows the safety rules for our busy streets. Show your child how to cross the street safely.

The Gerald Road and Blaxland Drive entrances have crossings to provide safety for the students of Tharawal Public School.

Please avoid parking in dangerous spots, double-parking or using the car park as a pick-up or deposit area. Also, No Parking in the bus zone.

Close co-operation with the police and Sutherland Council assists in ensuring that the local regulations are complied with.



OPAL CARDS

Bus Travel to and from school

All Kindergarten, Year 1 and Year 2 are entitled to free bus travel. For students entering Year 3 to Year 6 the Department of Transport requires that an **application for an Opal card be made online at transportnsw.info/school-students**



To be eligible for free travel (for Years 3 to 6) students must reside more than 1.6 kilometres (radial distance) from the school.

HEALTH CARE PLANS

Electronic information is compiled according to information you have entered on your child's enrolment form. If your child suffers any physical or health issues, the school requires you to provide information from your medical practitioner. E.g. – Anaphylaxis Plan signed by the doctor.

Medication

Parents of students with conditions that require regular medication must advise the school of the child's condition by giving office staff written information about the condition provided by the doctor. The school where appropriate, will develop an individual health care plan in consultation with the parent and doctor.

If your child needs medicine on a short-term basis you must attend the office and complete the *Request for Administering Prescribed Medication form*. All medication must be administered from the office by the office staff apart from asthma puffers.

All prescription medication to be administered at school is to be brought to school by an adult in its original container, with the prescription label clearly visible.

Please note that paracetamol is NOT kept at school.

ADVANCE AUSTRALIA FAIR

Australians all let us rejoice,
For we are one and free;
We've golden soil and wealth for toil,
Our home is girt by sea;
Our land abounds in Nature's gifts
Of beauty rich and rare;
In history's page, let every stage
Advance Australia fair!
In joyful strains then let us sing,
"Advance Australia fair!"

nyini Australiagal budjari garibara
nyini budjari buriga
budjari bamul yararaga
mari walaba
bamulga mari
walanmirang
bamul merong mari
kaban walaba
badjarjarang waratah
Yanamuru Australiagal
Yanamuru Australiagal
yana budjari Australiagal
nyini bayala gawuwi
bayala gawuwi
yana budjari Australiagal

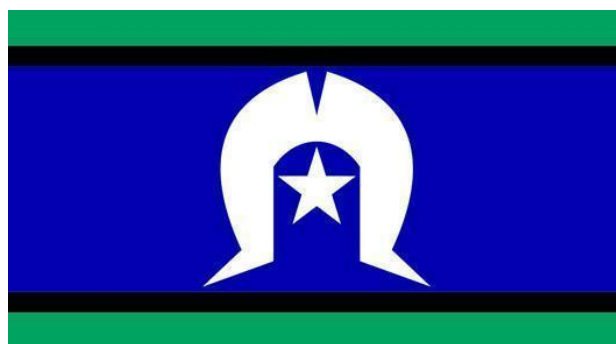
Beneath our radiant southern Cross,
We'll toil with hearts and hands;
To make this Commonwealth of ours
Renowned of all the lands;
For those who've come across the seas
We've boundless plains to share;
With courage let us all combine
To advance Australia fair.
In joyful strains then let us sing
"Advance Australia fair!"



Australian Flag



Aboriginal Flag



Torres Strait Islander Flag

Tharawal Public School Song

CHORUS

This is our school let peace be found here
Where we learn to grow and share
Here we care for one another
At Tharawal Primary School

Our rooms are full of happiness
Our fields are full of games
We'd like to say that everyone
Is welcome at our school

CHORUS

This is our school let peace be found here
Where we learn to grow and share
Here we care for one another
At Tharawal Primary School

Respect and Responsibility
Is our motto here
Our school rules are special
And we follow them with pride

CHORUS

This is our school let peace be found here
Where we learn to grow and share
Here we care for one another
At Tharawal Primary School



TPS Parent Communication Information Sheet

Sick or Absent

My child is sick	1. Create a planned absence before 10am on the School Bytes Parent Portal - Attendance -> Planned Absence -> Create 2. Call office or email the school before 10am 3. Reply to the SMS push notification in School Bytes.
Planned absence For example: appointment, short holiday (less than 4 days), religious event or extended illness	Create a planned absence on the School Bytes Parent Portal Attendance -> Planned Absence -> Create
My child will be on leave for 5 days or more.	Complete Application for Extended Leave form. This form is available from the school office and can be emailed.
My child is late or is leaving early.	Late Arrival: Students present themselves to the front office upon arrival. Early Collection: Contact the front office in advance by phone or email. Students will be summoned to the office upon your arrival.
Under what circumstances am I notified that my child is sick or injured at school.	If your child needs to go home or has received medical attention due to a serious injury, you will be notified with a direct phone call.
Pick up arrangements for my child have changed for that day.	Phone or email the school office, allowing reasonable time before pick up. The office will pass this information on to the relevant staff. If your child is being picked up by someone other than parents or emergency contact this person will present ID to the office prior to student pick up.

Teacher Contact

I need to contact the school urgently.	Please phone the office directly on 9543 5000.
I need to contact or meet with a teacher. 1. Class teacher 2. Assistant Principal 3. Principal	Email the school at Tharawal tharawal-p.school@det.nsw.edu.au Att: the teacher's name, and the office will forward your email to them. For example: Att: Mr/Mrs Citizen
My child needs support. 1. Class teacher 2. Assistant Principal 3. Learning and Support Teacher 4. School Counsellor 5. Principal	Email the school at tharawal-p.school@det.nsw.edu.au Att: the teacher's name, and the office will forward your email to them.
I would like to give positive feedback or make a complaint.	Email the school at tharawal-p.school@det.nsw.edu.au The office will forward your email to the relevant person.
I would like to view my child's report.	Open your School Bytes app. Open 'Resources' and click on 'Academic Report'. Reports prior to Semester 2 2024 will be located in 'Documents' in the School Bytes Parent Portal. Please note: You must have the school bytes app to access all school information.



Consent and Payments

I need to give consent for an activity.	Use the link emailed to you via School Bytes OR open 'Activities' in the School Bytes Parent Portal and provide consent for relevant events. Please note: Consent must be given for an event prior to payment being made.
I need to pay for something. <i>Please note: Consent must be given before making payment for an activity.</i>	Use the link emailed to you via School Bytes OR view 'Statement of Account' within the School Bytes Parent Portal. Follow the prompts.
I would like to modify the amount I wish to pay for an activity / item?	View 'Payments' within the School Bytes Parent Portal. Follow the prompts. Type the amount into the 'Balance' column.
I have credit on my child's account.	Email the office to inform and action. Alternatively apply the credit when making payment in School Bytes.

General Information

Handing in Awards	Ant awards are to be given to classroom teachers. Silver and Gold awards are placed in the white mailbox. These must be handed in by Friday for students to receive a gold award at either a K- 2 or 3-6 Monday Assembly. If your child hands in their awards after this day they will need to wait until the next assembly for their award to be presented.
My child is getting a Banner/Medal at an assembly.	You will receive an email from the school prior to the Banner/Medal Assembly which is held Friday Week 5 and 10.
I need further information about an upcoming event or a school policy.	Open 'Activities' within the School Bytes Parent Portal and view relevant events. Or you can refer to the TALES.
I need to ask if an event is cancelled OR I need an update of the arrival time when my child is on an excursion.	If an event is cancelled you will be notified via email or SMS messages, or the school Facebook page.
I need regular updates on what is happening at school.	School updates can be viewed in the calendar in School Bytes Parent Portal and also in the Tharawal Tales our school newsletter.
My child has forgotten something important. For example: their lunch	Phone the school office directly or bring the item to the office. The school office will contact you if your child has forgotten to pack their lunch. If we are unable to contact you, your child will be sent to the canteen and they will come home with an IOU.
I would like to volunteer at school.	Contact the school office and complete the Working with Children Declaration.
I need a school uniform.	Orders can be placed through Tharawal P&C's QKR app. Orders must be placed by Tuesday night for Wednesday delivery to your child's classroom.
My child would like a lunch order.	Orders can be placed through Tharawal P&C's QKR app strictly before 9.00am.



P&C and Before and After School Care

I need to contact the P&C or volunteer.	Email the P&C directly – hello@tharawalpandc.org.au
I would like to attend a P&C meeting.	Check the Tharawal Tales for details, this includes the link for the meetings to attend online or you can attend face-to-face at school. Meetings are held Tuesday nights 7pm in Weeks 3 and 8.
I need Before and After School Care	There is a TBASC on the school grounds. Please contact them direct at basc@tharawalpandc.org.au

School Phone: (02) 9543 5000

School Email: tharawal-p.school@det.nsw.edu.au

School Website: <https://tharawal-p.schools.nsw.gov.au/>

School Facebook: <https://www.facebook.com/p/Tharawal-Public-School>

P&C Email: hello@tharawalpandc.org.au

TBASC: basc@tharawalpandc.org.au



We are absolutely thrilled that you will be joining us at Tharawal Public School!

The excitement is bubbling over as we eagerly anticipate your arrival.

Together, we will embark on a wonderful journey of learning and growth.

Get ready for an incredible adventure!

Welcome to the Tharawal Public School Community!

