



# **Family information pack**

# Welcome!

On behalf of the Sutherland North P&C, we would like to extend a warm welcome to you and your children.

We are thrilled to have you join our school community and hope that this information pack will assist you in navigating through the exciting journey of being part of our school.

Whether you are at the start of your schooling journey, or are new to our community, we hope that this pack helps ease the transition and gives you an insight into our wonderful school and what to expect.

Inside you will find information on:

- School logistics
- Facilities and resources
- Uniform shop
- P&C initiatives
- Useful tips

If you haven't already done so, we encourage you to join the [Sutherland North P&C Facebook page](#) for regular updates and insights into what is happening in and around the school.

Our aim is to engage and connect with the Sutherland North community in the best way possible, so if you have any feedback or suggestions for ways we can improve, please email us at [SuthnthPandC@gmail.com](mailto:SuthnthPandC@gmail.com).

Sutherland North P&C

# At a glance

## Bell times

8.55am	Move to class lines
9.00am	Lessons
11.00am	Recess
11.30am	Lessons
1.15pm	Lunch
2.00pm	Lessons
3.00pm	End of day

## Uniform shop

Tuesday: 8.30am - 9am [School Hall]

## Canteen

Thursday: Lunch [1.15pm]

## Sport

Friday is school sport day.







## Houses (sport)

Burnet - Blue | Florey - Green  
Mawson - Red | Flynn - Yellow




## Year group stages

- Early Stage 1 - Kindergarten
- Stage 1 - Year 1 and Year 2
- Stage 2 - Year 3 and Year 4
- Stage 3 - Year 5 and Year 6

## Contact info

-  02 9521 2226
-  [sutherlann-p.school@det.nsw.edu.au](mailto:sutherlann-p.school@det.nsw.edu.au)
-  [www.sutherlann-p.schools.nsw.gov.au](http://www.sutherlann-p.schools.nsw.gov.au)
-  School Stream [Apple store download](#)
-  School Stream [Google Play download](#)
-  [School policies](#)

## Sutherland North P&C

-  [www.sutherland-north-pc.square.site/](http://www.sutherland-north-pc.square.site/)
-  [Sutherland North P&C page](#)
-  [SuthnthPandC@gmail.com](mailto:SuthnthPandC@gmail.com)

## Important dates

Assembly - every second Friday each term on the even week in the school hall.

P&C meetings - Wednesday from 7.00pm in weeks 3 and 8 of each term.

## Arrivals + departures

School opens at 8.30am and each stage group enters through different gates (see school map). Students should arrive no later than 8.55am when the school move to class lines and assemble in the COLA area in the middle of the school.

School finishes at 3pm, and students are to be collected from their respective class gate.

# About SNPS

Sutherland North Public School is located on Dharawal land. The school has approximately 237 students and is situated on large grounds with a variety of areas for learning and play.

The school supports children in each stage of their primary school journey, and follows the NSW department of education public school syllabus.

## Stages

Year groups are divided into the following stages:

- Early Stage 1 - Kindergarten
- Stage 1 - Year 1 and Year 2
- Stage 2 - Year 3 and Year 4
- Stage 3 - Year 5 and Year 6

## School values and motto

The school values are "Safe - Responsible - Respectful" learners which are encouraged and incorporated into day-to-day learnings. The school motto is "Grounds to grow"

## Arrivals and departures

School opens at 8.30am and each stage group enters through different gates (see school map). Students should arrive no later than 8.55am when the school move to class lines and assemble in the COLA area in the middle of the school. Students can not be left unattended in the playground before 8.30am. Staff commence duty at 8.30am.

School finishes at 3pm, and students are to be collected from their respective class gate.

## Sport

Every Friday is sports day for the entire school, and students are required to wear their sports uniform. The school runs a sports program at the school for all year groups.

The school sometimes runs additional sports programs such as dance and athletics which are run by outside providers. When this occurs you will be notified by the school of any requirements to wear sports uniforms on additional days.

## PSSA

Entry to a PSSA team occurs through a trial process. All students in years 3-6 are eligible to try out for a team where they compete against other schools away from the school grounds. Sports options may change from year to year but the following options are generally available - Term 2: soccer and netball; Term 3: AFL; Term 4: cricket and tee-ball/softball. Training for PSSA teams may occur before school or at lunchtime.

# Communication

## **School Stream**

The school primarily communicates with families through the School Stream app which can be downloaded for free from the Apple store and Google Play. Important information as well as forms, newsletters and school calendars can be found on the app.

## **Office**

To get in touch with the school or your student's teacher, you can contact the office via phone or email, and they will put you in touch.

## **School newsletter**

The school publishes a newsletter every second week of term which includes important information about what is happening in and around the school. The newsletter is shared on School Stream.

## **School Bytes**

School Bytes is an online tool that enables families to manage payments and permissions online, particularly for excursions, resources and special events. Notifications are sent via email with a link to the School Bytes portal. Cash payments and physical notes can still be used where required. The School Bytes app can be downloaded to allow easy access to permission notes, accounts payable and administrative history.

## **Notes**

Notes regarding events, resources, and important information will be shared via School bytes, School Stream and/or sent home via a physical note in your child's bag. The P&C will also send notes for special events which will be shared via School Stream, Facebook and physical note.

## **School assembly**

School assembly occurs every second Friday during term, and attendance is encouraged and welcomed by the school. Assembly starts at 2pm and guests can enter via the gate closest to the school hall on Auburn Street. Students receiving Bronze, Silver or Gold awards and Principal Badge recipients will receive an invitation for guests to attend the assembly where they will receive their awards.

# School insights

## **Student reports and parent/teacher interviews**

Student reports for each student are sent out via email twice a year - at the end of Semester 1 and Semester 2.

A “meet the teacher” session is scheduled at the beginning of the year, and parent/teacher interviews are conducted mid year. An online booking system is shared by the school to schedule a time. Parents can request a meeting with their child’s teacher throughout the year if required.

## **Homework**

Homework is given to students across all grades. Your child's teacher will communicate details about what homework is required at the start of each term.

## **Absences**

Parent/carers are legally responsible for the regular attendance of their children. Regular attendance at school for every student is essential if students are to achieve their potential, and increase their career and life options. Parent/carers must provide an explanation for their child’s absences by means such as a telephone call, written note, email, or message through the school app - Schoolstream - to the school within 7 days from the first day of any period of absence.

## **Late arrivals and early departures**

If your child is going to be late for school, a note is required from a parent or carer. On arrival at school, the child is to go with a parent/carers to the school office to receive a late arrival card to give to the teacher. If any child is continually late, the Principal will ask the parent for an interview and the Home-School Liaison Officer may be consulted.

If your child is to leave the school before the finish of the day's lessons, a note to the teacher is advisable. These notes are forwarded to the school office. Please go to the office to collect your child, whether their early departure is expected or not. Children must be signed in and out from the school office.

# School insights

## **Library**

Each class has a designated library day each week where they will visit the library and borrow books which can be transported to and from home in their maroon library bag. Students will also participate in library lessons which support curriculum priorities in class.

## **Ethics and scripture**

As part of the enrolment process, families can select for students to participate in ethics, scripture or non-ethics/scripture class. Classes are run by volunteers each Thursday from 9.10am - 9.40am.

## **Excursions**

A variety of excursions and camps are organised throughout the year across different year groups which support the curriculum. Information and any necessary payment requirements will be shared in advance.

## **Canteen**

The school canteen is run by the Sutherland North P&C every Thursday at lunch time from 1.15pm. The canteen sells snacks and ice blocks and is run by parent and carer volunteers.

## **Staff development days**

Staff development days - which are pupil free days - are determined by the Department of Education and generally occur on the first day of terms 1-3 and the last day of term 4. Specific dates can be found in the school calendar on School Stream.

# School map





# School uniform

Regular school uniform should be worn Monday - Thursday (unless otherwise stated) and then sports uniform is to be worn every Friday.

Term 1 - Summer uniform

Term 2 - Winter uniform

Term 3 - Winter uniform

Term 4 - Summer uniform

## Summer

Boys	Girls
Blue polo shirt	Blue school check dress or school culottes with blue school polo shirt
Grey shorts	White socks that sit above the ankle
Grey socks that sit above the ankle	Maroon SNPS hat
Maroon SNPS hat	Black school shoes
Black school shoes	

## Winter

Boys	Girls
Blue long sleeve polo shirt or skivvy	Blue long sleeve blouse or skivvy
Long grey trousers	Blue and maroon check tunic and navy tights
Grey socks that sit above the ankle	Navy trousers and white socks
Maroon school rugby jumper or zip jacket	Maroon school rugby jumper or zip jacket
Maroon SNPS hat	Black school shoes
Black school shoes	

# School uniform

## Sport

ALL
Blue school polo shirt
Maroon sports shorts or pants
School sport - white socks PSSA - school long socks
Maroon SNPS hat
Footwear: Joggers for sport activity

## Accessories

- Hair ties - navy blue or maroon
- Jewellery can be a health and safety hazard so should be limited to earring studs, sleepers and signet rings.

## Uniform shop

The school uniform shop is run by the P&C and items can be purchased online - [www.sutherland-north-pc.square.site](http://www.sutherland-north-pc.square.site) - or in person at the school hall every **Tuesday from 8.30am - 9.00am.**

Both new and second hand uniforms are available to purchase.

Lost property that is unclaimed and has no name on it will end up in the second-hand uniform pool or donated to charity after being unclaimed for three months.

To ensure uniforms are returned home, please put your child's name on all clothing so that items can be returned to their owners.

# What to pack

## **Backpack**

The uniform shop sells official Sutherland North Public School backpacks which are preferred by the school, however students can also choose to use other backpacks as long as it has the capacity to hold all necessary school items.

The following items should be labelled and included in your backpack:

- Crunch and sip (fruit or vegetables)
- Recess
- Lunch box
- Drink bottle filled with water
- Hat

## **Lunchbox and food**

Lunchboxes should be easy for children to open and close, and include items that do not require refrigeration.

Nuts and nut products are not encouraged to be brought to school. This assists the school to minimise the potential risks to students with anaphylaxis and other health conditions. Please ensure you do not provide food that contain nuts.

In addition to lunchbox, students should also have "crunch 'n' sip" and recess. A separate container for "crunch 'n' sip" should be packed which contains fruit or vegetables that are consumed at the start of the day.

## **Hat**

Sutherland North has a "No Hat – No Play (sit in the shade)" policy. This means that if a student does not wear a hat on the playground during recess and lunchtimes, they are directed to sit in the shade. Parents are encouraged to apply sunscreen to their children before they come to school.

# School supplies

The school will provide a list of recommended supplies and resources that students will need at the start of the school year. This varies by year group, with some supplies used as shared resources for the class.

## **Home Reading Bag (navy/black)**

Each student will be given a home reading bag once their student resource fees have been paid, which will be used each week to take and return home readers and homework. The date for home reading to be returned will be shared by the teacher at the start of each year.

## **Library bag (Maroon)**

Library bags are provided to new kindergarten students by the P&C, typically during orientation. Each student uses their library bag to transport borrowed books to and from the library. Students visit the library each week, with a library day determined for each class at the start of each year. Replacement library bags can be purchased from the uniform shop.

## **Kindergarten**

School supply packs - for stationary and basic classroom supplies - are available to purchase directly from the school, and are typically available to order at the end of the year prior to Kindergarten commencement. Families can simply arrange payment and the resources are ordered and shared directly with your child's classroom. Alternatively, a list can be shared and families can purchase the items directly. In Kindergarten most resources are for communal use, except for headphones and art smocks which will need to be supplied for each student.

## **Supplies for stage 1, 2, and 3**

The school will share a list of student supplies at the start of each school year. A sample of supplies typically requested include (but are not limited to):

- Headphones
- Pencils (lead/coloured)
- Liquid soap
- Paint shirt
- Glue sticks
- Sketch book
- Calculator
- Ruler
- Exercise book

# Award system

There are a number of awards available to students based on academic, sporting, and creative performance as well as demonstrating the school values. Awards are carried over to each year, so students who have earned merits and awards in previous years and terms can be counted in the year ahead.

## Rockets

Students can earn rockets for displaying the school values of respect, responsibility and safety. Typically rockets are earned during the week, with all going into a draw for an icy pole at the end of the week.

## Merit awards

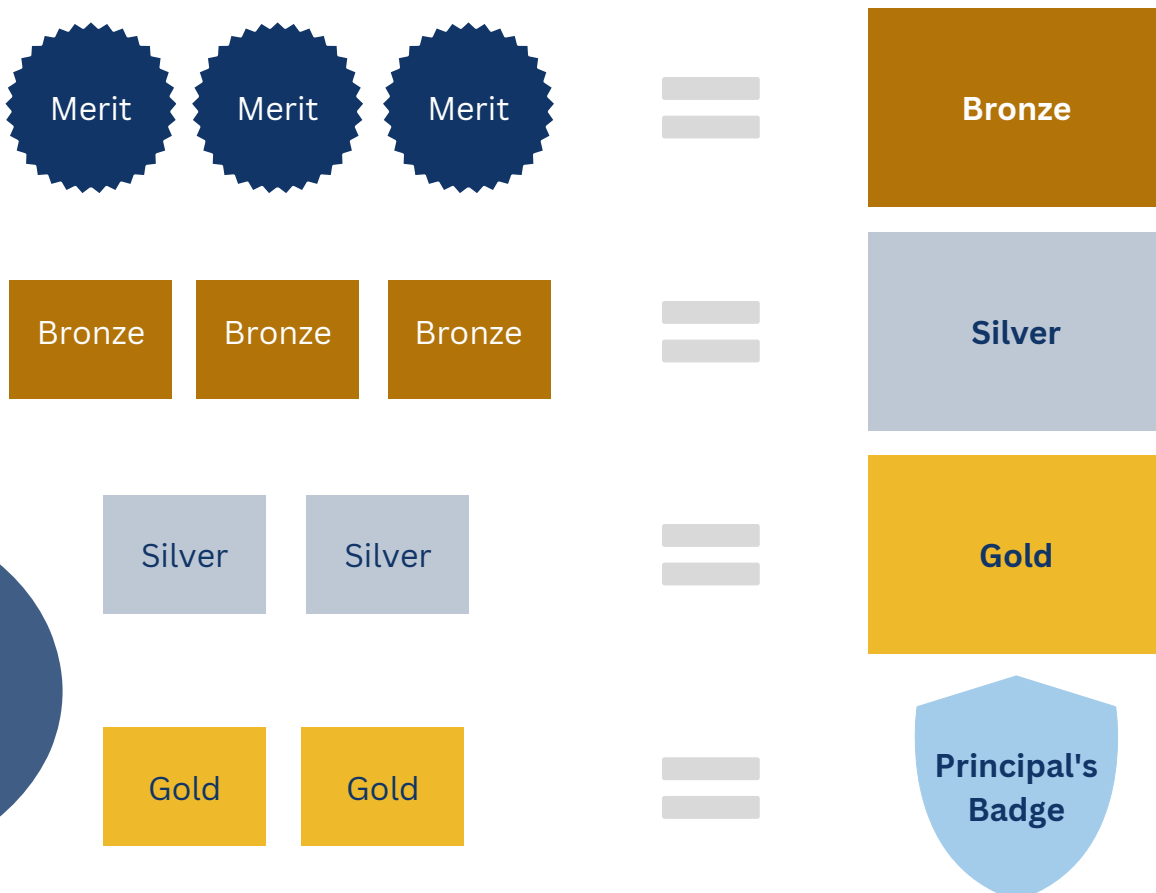
Teaching staff issue merit awards aligned with the school values. These are awarded by your child's teacher, librarian, and 'release from face-to-face' teachers. Merit awards are given to students at assembly - every second week of term on a Friday at 2pm.

## Student of the week

Each assembly, two students receive "student of the week" for their class. This award also counts as a merit award in the overall award system.

## Merit award system

If your child is receiving a Bronze, Silver, or Gold award, or Principal's badge you will receive an invitation to attend assembly. Principal's Badges are presented at week 6 assembly each term.



# Important dates

## Regular events

- Assemblies
  - every second Friday at 2pm in every even week of term.
- P&C meetings
  - Wednesday at 7.30pm in weeks 3 and 8 of each term.

## Annual events

- Swimming carnival
  - Semester 1 and is only for years 3-6, plus any year 2 students who choose to compete. Progression to Zone is based on performance at the school carnival.
- Cross country
  - Held on school grounds in Semester 1. All grades participate however only those 8+ are eligible to progress to zone. Younger students participate in a "fun run".
- Easter hat parade
  - K-2 students make hats in class from materials sent from home. Year 3-6 students assist the K-2 students in making the hats. Parents are welcome to attend the parade which is typically held towards the end of term 1.
- Education week (determined by the Department of Education)
  - A day in when families are able to visit the school to see a showcase of the work being done by your child, and an opportunity to participate in activities and explore the school.
- Athletics carnival
  - Held at the Sylvania athletics track. All years participate, but only those turning 8 or older during the year are eligible to progress to zone. K-2 students participate in novelty events.
- Presentation day
  - At the end of the year, there is a special assembly where end of year awards are presented. Families with students receiving awards will be notified in advance.

## Other events

- Book week
  - Coincides with education week and includes a dress-up parade
- Grandparents Day

# Before and after school care

Before and after school care is run by [Team Kids](#) at the school grounds before and after school hours Monday to Friday, as well as vacation care during the school holidays, and pupil free/staff development days.

Kindergarten students enrolled in the current year can attend vacation care in the January prior to school starting if places are available.

## **Programs**

After School Care, Before School Care, Vacation Care

## **Where**

12-18 Auburn St, Sutherland, NSW

## **Location**

OSHC Room. Enter via Auburn Street and follow the TeamKids flags.

## **Before school care hours**

6:30 am - 9:00 am

## **After school care hours**

3:00 pm - 6:30 pm

## **Vacation care hours**

6:30 am - 6:30 pm

## **Phone - during service hours**

0428 019 660

## **Email**

[SutherlandNorthPS@teamkids.com.au](mailto:SutherlandNorthPS@teamkids.com.au)

## **Enrolled year levels**

Kindergarten - Year 6

# Useful information

## **Celebrating birthdays at school**

Birthdays are a special occasion and the school supports celebrating each student's day. If families wish to bring in some sort of celebratory treat for the class, they are encouraged to do so as long as it adheres to the school's food policy guidelines with nuts being discouraged.

## **Mufti days**

Mufti days occur throughout the year and are usually a part of a fundraising initiative determined by the SRC or P&C. Notice will be given ahead of each mufti day, and students can choose what to wear as long as it is in line with the school's policy of closed-in shoes and appropriate attire.

## **School photos**

School photos are organised in each year and are conducted by a professional photographer. Information on the day and ordering process will be shared in advance.

## **Mobile phones**

In line with the Department of Education requirements it is preferable that mobile phones, portable computer games, cameras and other technology devices are not brought to school. The school takes no responsibility for damaged or lost items. A copy of the school's policy is available from the office. If your child does need to bring a mobile phone or wears a smart watch they are to leave them with the office till the end of the day.

## **Bikes and Scooters**

Students and parents/carers are required to complete the SNPS bike policy form if riding to and from school. This supports and encourages the safety of students to and from school.

## **Scholastic Book Club**

The Scholastic Book Club operates throughout the year, and provides families with an opportunity to purchase children's books whilst raising money for the school. Students will receive a Book Club magazine twice a term which features a range of age-appropriate titles that can be purchased, and Scholastic will give back 15% of the order spend to schools to purchase valuable educational resources via its Scholastic Rewards program.



# About Sutherland North P&C

The Sutherland North P&C is a vibrant community of parents, guardians, educators, and community members who are dedicated to the growth, development, and well-being of our children. We believe that by working collaboratively, we can create a nurturing environment that fosters excellence in education and supports the holistic development of every child within our community

The P&C provides an open forum for communication and discussion about education and general school policy, the school curriculum and new ideas associated with education and everyday school practices. It aims to liaise as much as possible with the school and the teachers.

## Meetings

P&C meetings are not for the discussion of specific, individual problems, which should be discussed privately with the teacher and/or the Principal. All parents are invited to attend P&C Association meetings.

The P&C meets regularly on the Wednesday of Week 3 and Week 8 of each term, at 7.00pm in the Library.

## Facebook year group pages

Every year group has a Facebook page designed for parents and carers to ask questions, share information, and engage with one another. Access is only available to parents and carers for students in each respective year group. For a link to a year group, contact the Sutherland North P&C on [SuthnthPandC@gmail.com](mailto:SuthnthPandC@gmail.com).

## Events

One of the major activities of the P&C is organising community events and raising money to provide additional equipment for our children at school. Throughout the year, the P&C organises a variety of events and fundraising activities and your participation in these activities is encouraged.

Some of the events include:

- Mother's day stall
- Easter Raffle and fundraiser
- Father's day stall
- Special food days
- Stay and play
- Christmas raffle
- Election BBQ
- Student disco
- Trivia night
- Outdoor cinema night

# Term Planner

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1					
Week 2					
Week 3					
Week 4					
Week 5					
Week 6					
Week 7					
Week 8					
Week 9					
Week 10					