

Enrolment Document Check List

Verification of Residential Address** (*100 Point Proof of Address*)

- ☒ All documents **MUST** show the full name of the parent and address of the parent/carer with whom the child lives.
- ☒ All documents must be current and original documents **must be sighted if requested**.

At least ONE document from Section 1 is required

	Points Value	Points Scored
1.1 Current Rates Notice	40 points	
OR		
1.2 Lease agreement through a registered real estate agent for a period of at least six months from the start of enrolment.		
OR		
1.3 Contract of Sale of Residential Property		
2.1 Centrelink payment showing home address	20 points each	
2.2 Electoral Roll Statement showing the home address		
2.3 Private rental agreement of at least six months		
3 Any of the following:	15 points each	
3.1 Electricity and/or gas bill showing the service address*		
3.2 Water bill showing the service address*		
3.3 Telephone or internet bill showing the service address*		
3.4 Drivers Licence or government address ID showing home address		
3.5 Home Building or Home Contents Insurance showing home address		
3.6 Motor Vehicle registration or compulsory third-party insurance showing home address		
Other official documents in your name and address (subject to approval):		
* No more than three months old	TOTAL 100 points	

Student Identification

If born in Australia:	Birth Certificate or Australian Passport	Copy	☐
If not born in Australia:	Overseas Passport	Copy	☐
AND	Residency Determination Documentation	Copy	☐

Other

Medical Action Plans (eg. Asthma / Anaphylaxis)	Copy	☐
Learning Support Documents	Copy	☐
Copy of Most recent School Report	Copy	☐
Immunisation History Statement (copy of current statement)	Copy	☐
Court Orders	Copy	☐