

RICHMOND HIGH SCHOOL

NEWSLETTER

WEEK 3 • TERM 1 • 2025

Providing quality education where all can reach their potential as a life-long learner.

☎ 02 4578 1177

✉ richmond-h.schools@det.nsw.edu.au

🌐 richmond-h.schools.nsw.gov.au



PRINCIPAL WELCOME

What a successful and productive week we have had at Richmond High School, with students making a great start to their learning in 2025.

Year 7 participated in two days of *Step into High School* that allowed them to connect devices, navigate our platforms, connect with each other and learn more about the day-to-day routines of high school. All students were highly engaged in these two days and were a credit to Richmond High School.

Year 11 and 12 began their very important years with an introduction to the Senior HSC HUB space in our Hive. All students have access to teachers and resources in this space to ensure them success in their two year HSC journey.

All other year groups have been busy getting to know new students and staff and setting themselves up for a strong year ahead.

You may notice that we have a new look newsletter this year. I would like to introduce a new SASS staff member to the team - Bailey Wyatt. Bailey has wonderful publication and design skills, and he will manage much of our communication, celebration, website and social media content. Our aim is to provide our community with clear and consistent communication with streamlined branding. There will be further additions to our communication suite throughout the year and we will update you as these changes occur.

In this edition of the newsletter, you will see a change in format. We hope to bring you high quality images of important events at Richmond High School. Photos are powerful things that help tell a story and we aim to fill the pages with as many of them as possible. As the year goes on we will introduce you to new initiatives through photos. We also aim to enhance student engagement through their voices in this publication.

We are incredibly excited for 2025 and look forward to supporting and teaching your children this year.

Kind regards,
Hayley



COMMUNICATING WITH OUR SCHOOL

By phone



Urgent matters

Urgent matters require an action or response from staff on the same day, like:

- your student's attendance
- changes to arrangements that need to be communicated to your student
- your student's health and wellbeing.

Non-urgent matters

Including:

- requesting a meeting with our school staff
- requesting information about an upcoming school event
- providing brief information to the school
- raising a concern.

What you can expect

If necessary, you will need to leave a message with our office staff who will identify the best person to respond to your call, if needed. The response will happen by the end of the next school day.

Our school phone number is:

02 4578 1177

You are welcome to phone our school during school hours **8:15am to 3:00pm**.

By email



Our school email address is:

richmond-h.schools@det.nsw.edu.au

You can email us about non-urgent matters that do not require a same day response, like:

- requesting a meeting with our school staff
- requesting information about an upcoming school event
- providing information to the school such as specialist reports
- raising a concern.

For matters that require an action or response from staff on the same day, please phone the school.

What you can expect

Emails will be:

- read within 3 school days of receipt.
- acknowledged, if required
- assessed to decide what action is needed, including if a response is required
- monitored between Monday to Friday **8:15am to 3:00pm**.
- during school terms only
- responded to by relevant staff only.

In person



Parents and carers are welcome to meet with our school staff.

- We prefer you phone or email a request, briefly explaining the issues you wish to discuss,
- or if the staff member is available at the end of the school day, have a very brief meeting. Please understand they may have other duties to attend to.

You are welcome to bring a support person or advocate, with prior notice, to be present at any meeting.

What you can expect

Our staff will:

- respond to your request within 3 school days
- discuss with you a mutually agreeable time to meet and agree on what will be discussed
- decide who is best to meet with you.

By message



To respond to an absence message sent by our school system or advise of a student absence by sending a text message to

0428 199 470

with the following information:

- student name
- grade/class
- date and reason for absence.

What you can expect

Our staff:

- will record your response in the attendance system
- will not reply to text messages.

LEARNING & WELLBEING

Richmond High School is proud to offer a comprehensive Learning and Wellbeing support network that ensures every student has the resources they need to succeed both academically and emotionally. This year, we are excited to introduce two new initiatives: the HSC Hub and the Wellbeing Hub, alongside the continued success of the HIVE and the Community Room.

These initiatives are part of our ongoing commitment to fostering a supportive environment where students can meet their potential as learners. We are excited to see these new spaces positively impact our school throughout 2025.



COMMUNITY ROOM

The Community Room, located at the heart of the school, is a welcoming space for all, regardless of cultural background. It plays a key role in supporting Aboriginal education and initiatives aimed at closing the gap, offering cultural lessons and programs. Equipped with essential resources like laptops and internet access, the room ensures students have the tools they need for learning. Beyond academics, it fosters inclusivity, a sense of belonging, and cultural connection, contributing to personal growth and a stronger school community.



THE H.I.V.E

The H.I.V.E (Highly Individualised Versatile Education) is an extension of the classroom, dedicated to fostering academic wellbeing and student growth. Designed as a dynamic, inclusive space, The H.I.V.E provides a range of integrated support services aimed at cultivating a culture of collaboration, high expectations, and educational success.

Accessible to both individual students and classes, The H.I.V.E operates through teacher bookings, scheduled interventions, and students are able to access The H.I.V.E at their leisure during break times to enjoy a quiet, indoor space conducive to study, reading and board games away from the hustle and bustle of the playground.

Equipped with state-of-the-art technology and adaptable furniture, The H.I.V.E features versatile learning zones designed to inspire engagement. This flexible environment supports a wide range of activities, from independent study and small group collaboration to full-class lessons and quiet reading areas. The space is crafted to promote both academic success and personal growth, creating an inviting atmosphere where every student can thrive.



WELLBEING HUB

The Wellbeing Hub is a dedicated space designed to provide a safe, supportive environment for all students at Richmond High School. It offers access to specialist support through the Student Support Officer (SSO) during designated times. Additionally, Chaplains, Year Advisors, Head Teacher Welfare and the WHIN Nurse will all be accessible from the Wellbeing Hub.

The Wellbeing Hub is open to all students during break times and before school. Breakfast Club is available 3 mornings a week. During class time, student placement in the Wellbeing Hub will be determined by the Senior Executive & Wellbeing team as part of a collaborative planning process.

The Wellbeing Hub will continue to evolve throughout Term 1, with the addition of new furniture, resources and activities.



HSC HUB

The HSC Hub is a dedicated space designed to support our Year 12 students in their study and assessment completion. Our goal is to help students break down essay questions, identify key components, scaffold assessments, and effectively integrate evidence to enhance their academic performance.

In addition to individualised support, the HSC Hub will run fortnightly workshops on study skills and time management to help students prepare for upcoming assessments and exams.

Senior Students are required to attend the HSC Hub during their timetabled study periods. The HSC Hub is also open during break times, where Year 11 and 12 students can seek additional support with assessments.





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