

# Narwee News

61 – 65 Broad Arrow Rd, Narwee, 2209  
T: 9153 9756 / 9153 5578  
E: [narwee-p.school@det.nsw.edu.au](mailto:narwee-p.school@det.nsw.edu.au)  
W: [www.narweeps.com.au](http://www.narweeps.com.au)



## End of Term Newsletter

### Principal's Message

As we reach the end of another busy and productive term, I would like to recognise the efforts, growth and achievements of our school community. I take great pride in reflecting on the many achievements we have experienced throughout the term in areas of academic growth and learning that extended beyond the classroom. Our students have thrived through a diverse range of learning opportunities bringing science learning to the classroom (hatching chicks program) and learning about history (then and now) through engaging and educational in-school programs. Our primary students recently attended a dual learning experience, combining History and Geography learning at the centre of their recent trip to the Rocks – focused on historical significance. We have also seen strong participation in school and outside of school initiatives including performing arts, visual arts, public speaking, debating, spelling bee competition, sport competitions, fundraising and teaching & learning in the space of Aboriginal Education and High School Alliance programs. Students sure did show enthusiasm, creativity, sportsmanship and growth in all areas.

Thank you to parents and carers for your partnership in learning. Your involvement in school workshops and programs, encouragement and feedback continue to strengthen the school-home partnership, which is vital to student success. Our school welcomed our parent and carer community to join in our Multicultural Family Day event and Athletics carnival. Thank you to the GIANTS for engaging our students in Stage 3 through an Anti-Bullying workshop. Our whole school social and emotional learning programs focused on building a safe, inclusive and supportive school environment.

Just as this newsletter goes out to publication, all parents and carers would have had the opportunity to view the Semester 1 School Reports. Thank you to all parents and carers who scheduled in a time for parent teacher interviews. Reporting is a core responsibility of teachers and a key phase of the teaching and learning cycle. Staff have

thoroughly used various forms of assessment to provide you with an understanding of your child's progress and development. The aim of these reports reflect on individual and class achievement and provides clarity on future directions.

Thank you to the teachers and staff who have taken on additional groups this term or organised programs to continue to provide opportunities for our students. I commend all staff for their ongoing commitment to high quality teaching and learning, and for nurturing the unique potential for every student.

I wish all families a happy and safe Term 2 holiday.

**Mrs Ibrahim – Principal**

### P&C News

On Thursday 26 June, the Federation of Parents and Citizens of NSW attended our school to deliver a workshop to parents and carers. The purpose of the workshop was to build a community knowledge on what it means to be actively engaged in P&C, fostering community spirit and supporting a range of initiatives that directly benefit our students' educational experiences. Thank you to the families that attended in person or joined online.

For families who could not attend, please see the slide decks at the back of this newsletter by the Federation of P&C that were shown at the workshop. More information will follow next term.

### Student Pick Up Arrangements

Please notify the office on 9153 9756 or 9153 5578 if there are any changes to your child's after school pick up arrangements so this information can be passed on to their class teacher. This will help ensure the safety and well-being of all students.

If you are going to be late picking up your child, it is important that you contact the school prior to 3.00pm.

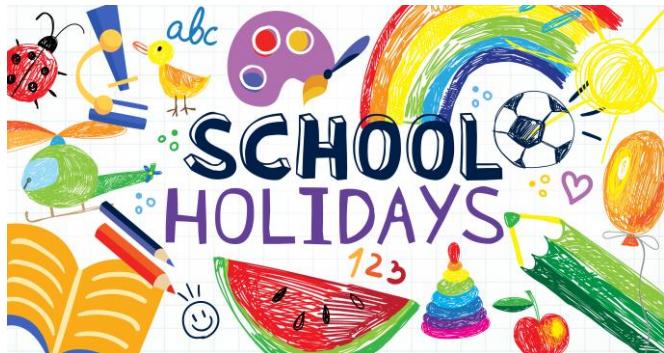


# School Calendar

## Upcoming Events at Narwee Public School

### Term 2 Week 10 2025

Friday 4 July      Last Day of Term



### Term 3 Week 1 2025

Tuesday 22 July      Students Return

### Term 3 Week 2 2025

Monday 28 July      HPGE – Kingsgrove HS (Year 5)

### Term 3 Week 3 2025

Wednesday 6 August	Education Week Showcase
Wednesday 6 August	75 <sup>th</sup> Anniversary
Friday 8 August	100 Days of Kinder
Friday 8 August	PSSA Season 2 Starts

### Term 3 Week 4 2025

Wednesday 13 August	Music Festival Rehearsal
Friday 15 August	PSSA

### Term 3 Week 5 2025

Friday 22 August      PSSA

### Term 3 Week 6 2025

Monday 25 August	District Field Athletics
Friday 29 August	PSSA

### Term 3 Week 7 2025

Monday 1 September	District Track Events
Friday 5 September	PSSA

### Term 3 Week 8 2025

Wed 10 September	Music Festival Rehearsal and Concert
Friday 12 September	K-2 Mini Athletics Carnival
Friday 12 September	PSSA

### Term 3 Week 9 2025

Wed 17 September	Public Speaking Finals
Friday 19 September	PSSA

### Term 3 Week 10 2025

Monday 22 September	HPGE – Kingsgrove HS (Year 5)
Wed 24 September	Fund Day
Friday 26 September	PSSA
Friday 26 September	Last Day of Term



## School Office Hours

Please be advised office hours for Narwee Public School are from 8.45am – 3.30pm. Please be mindful that if you call outside of these hours the office may be unattended.

## School Hats

School hats are available to purchase from the front office – the cost is \$15.00. Senior caps are also available for our Year 5 & 6 students for \$20.00.

A no hat, no play policy is implemented at Narwee Public School for all students as part of the school's Sun Safety policy. Please ensure your child brings their school hat with them every day.

Please ensure your child's hat has their name written inside to avoid it being misplaced.

## Education Week



**Education Week Showcase**

**Wednesday 6 August 2025 9.40am**

**Event Details**

Performances from our Band & Senior Choir  
Stage Item Performances  
Whole School Dance  
Skipping Showcase

Parents are invited to stay for lunch  
**Our 75th Anniversary Celebration will follow at 12.00pm**

## Contact Details

There have been occasions where we have tried to contact parents or carers and have been unable to do so due to not being informed of changed addresses, phone numbers or email addresses.

Please ensure all parent/carer and emergency contact details are up to date. This is a safety issue as we need to be able to contact all parent/carers if your child injures themselves or becomes ill at school.

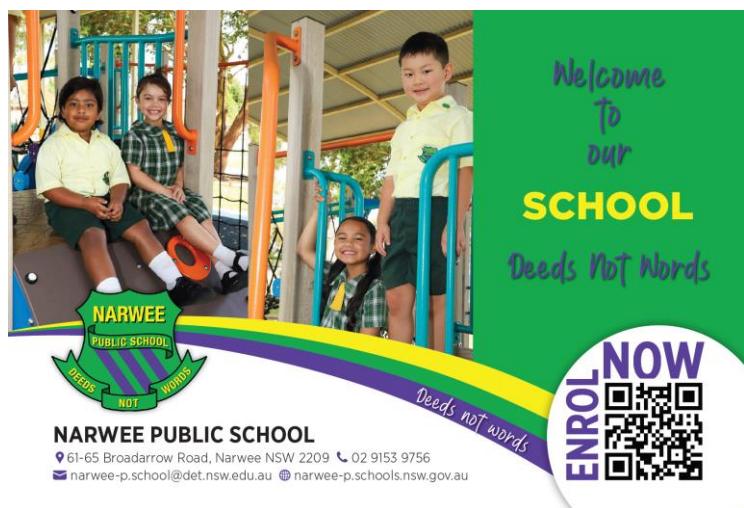
Changes can be emailed to the school at:  
[narwee-p.school@det.nsw.edu.au](mailto:narwee-p.school@det.nsw.edu.au)

## Enrol for 2026

Kindergarten enrolments are now open. Children must turn 5 before 1 August 2026 to be able to enrol for next year.

Those parents who do not live in the catchment area and wish to send their child to Narwee Public School are also required to complete an 'out of area' application, which will be reviewed by the Out of Area Panel.

To enrol or to complete an 'out of area' application, scan the QR code below or go to the school website and click on the enrolment tab at the top of the home page. The Online Enrolment System is designed to provide flexibility for parents to submit an enrolment application online and at a time that best suits them. The application can be accessed on all browsers and mobile devices including IOS and Android.



**Welcome To our SCHOOL**  
**Deeds Not Words**

**NARWEE PUBLIC SCHOOL**  
61-65 Broadarrow Road, Narwee NSW 2209 02 9153 9756  
narwee-p.school@det.nsw.edu.au narwee-p.schools.nsw.gov.au

**Deeds not words**

**ENROL NOW** 

## School Uniforms

As we have reached the colder months of the year, students are reminded to wear their full school winter uniform. This includes the school jacket, bottle green stockings for leg covering (for girls) and long green school pants (for boys). Students are to wear black leather shoes from Monday to Thursday with the option of wearing comfortable sports shoes on Fridays. Students who choose to wear an undergarment for added warmth are asked to ensure these garments are white without any prints.

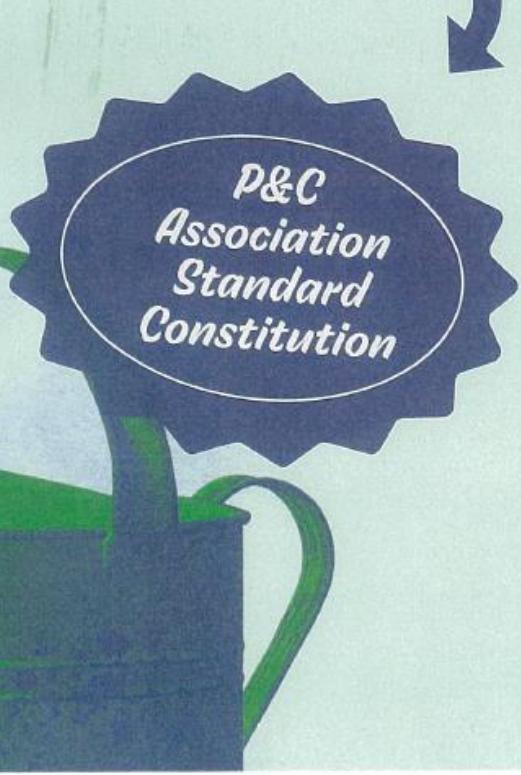
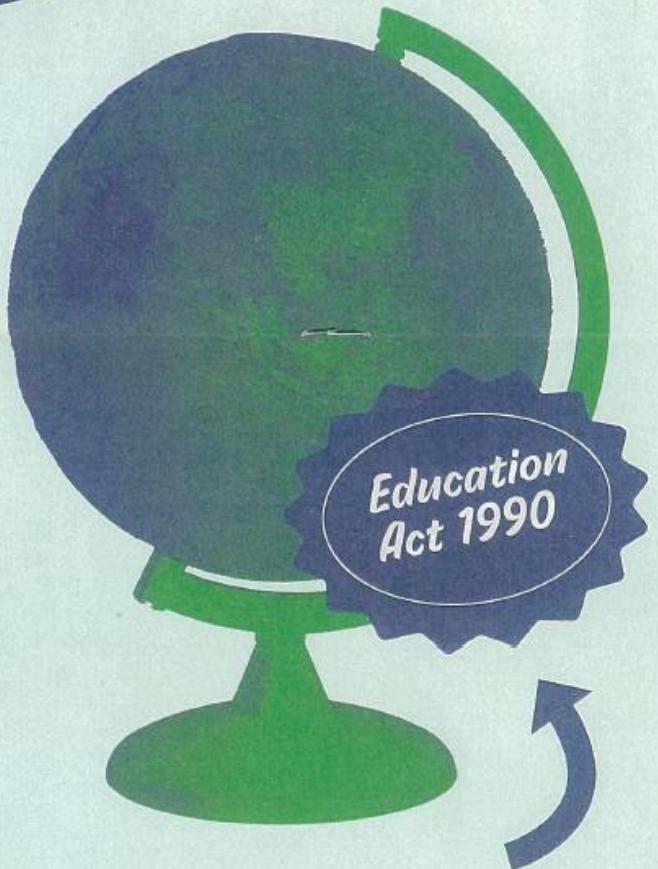
School uniforms may be purchased through the school for a small cost. A selection of preloved winter uniforms may be available. Please contact the office to check availability.

**The school is always happy to accept school uniform donations from any families who no longer require the size. If you have any school uniform items still in good condition, please leave them at the school office.**



# Objects of your P&C

- (a) to promote the interests of the school by bringing parents, citizens, students and teaching staff into close co-operation; and
- (b) to assist in providing facilities and equipment for the school and in promoting the recreation and welfare of the students at the school.



- (c) to encourage parent and community participation in curriculum and other education issues in schools where there is no school council.

# Your P&C and the Federation

## Need Support?

Member Login

Email

Phone

[www.pandc.org.au](http://www.pandc.org.au)

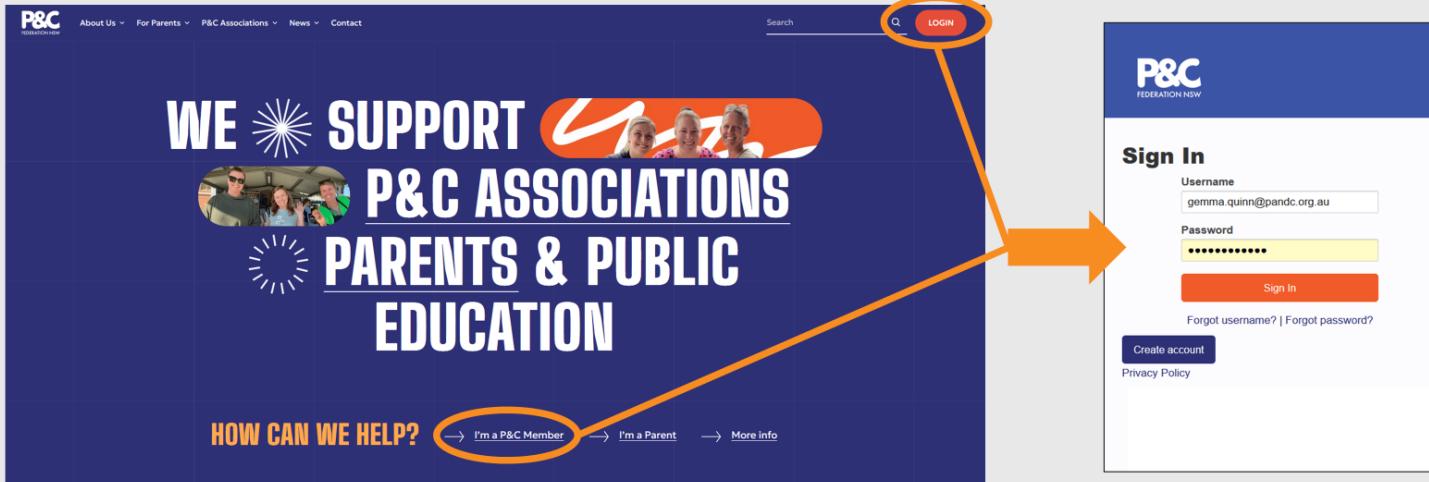
[mail@pandc.org.au](mailto:mail@pandc.org.au)

**1300 885 982**

9am to 4pm  
Monday to Friday  
Response Charter – within  
48hours

9am to 4pm  
Monday to Friday  
Availability and response  
times may vary.

# Staying in Touch



**P&C FEDERATION NSW**

About Us | For Parents | P&C Associations | News | Contact

Search

**WE SUPPORT P&C ASSOCIATIONS**

**PARENTS & PUBLIC EDUCATION**

HOW CAN WE HELP?

**P&C FEDERATION NSW**

**Sign In**

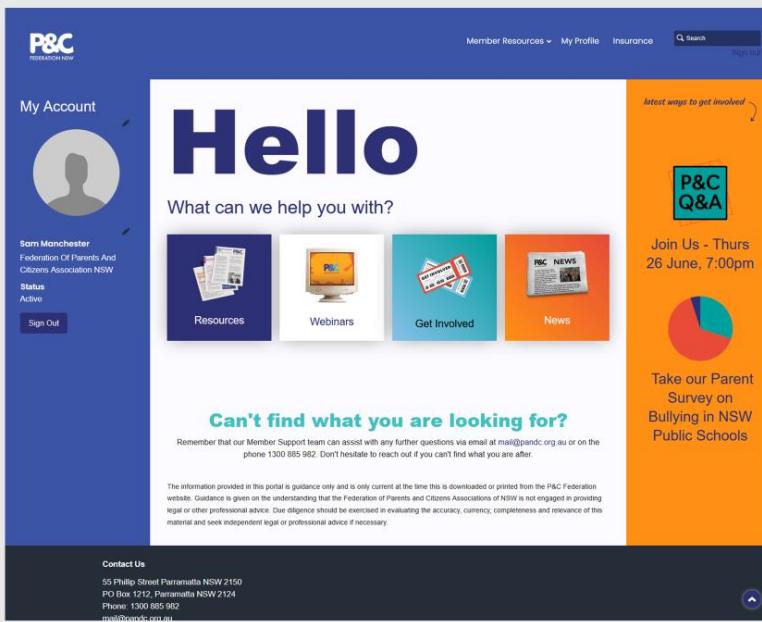
Username: gemma.quinn@pandc.org.au

Password:

[Forgot username?](#) | [Forgot password?](#)

[Create account](#) [Privacy Policy](#)

# Staying in Touch



**P&C FEDERATION NSW**

Member Resources | My Profile | Insurance

**My Account**



Sam Manchester  
Federation Of Parents And  
Citizens Association NSW

Status: Active

**Hello**

What can we help you with?

**Can't find what you are looking for?**

Remember that our Member Support team can assist with any further questions via email at [mail@pandc.org.au](mailto:mail@pandc.org.au) or on the phone 1300 885 982. Don't hesitate to reach out if you can't find what you are after.

The information provided in this portal is guidance only and is only current at the time this is downloaded or printed from the P&C Federation website. Guidance is given on the understanding that the Federation of Parents and Citizens Associations of NSW is not engaged in providing legal or other professional advice. Due diligence should be exercised in evaluating the accuracy, currency, completeness and relevance of this material and seek independent legal or professional advice if necessary.

Contact Us  
55 Philip Street Parramatta NSW 2150  
PO Box 1212, Parramatta NSW 2124  
Phone: 1300 885 982  
[mail@pandc.org.au](mailto:mail@pandc.org.au)



**Your Membership  
Login is the key to  
our relationship**

# Member Resources

Member Login

[www.pandc.org.au](http://www.pandc.org.au)

P&C FEDERATION NSW

Member Resources My Profile Insurance Search Sign Out

## Resources

### Model Sub-Committee Rules

- Band Sub-Committee Rules
- Canteen Sub-Committee Rules
- Fundraising Sub-Committee Rules
- OOSH Sub-Committee Rules
- Uniform Shop Sub-Committee Rules

### Governance

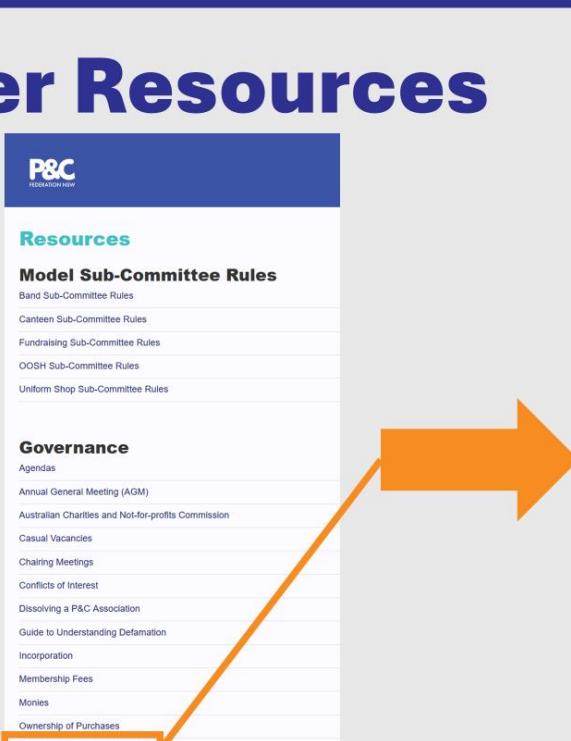
- Agendas
- Annual General Meeting (AGM)
- Australian Charities and Not-for-profits Commission
- Casual Vacancies
- Chairing Meetings
- Conflicts of Interest
- Dissolving a P&C Association
- Guide to Understanding Defamation
- Incorporation
- Membership Fees
- Monies
- Ownership of Purchases
- P&C Association Membership

latest ways to get involved

P&C Q&A

Join Us - Thurs 26 June, 7:00pm

Take our Parent Survey on Bullying in NSW Public Schools



# Member Resources

P&C FEDERATION NSW

## Resources

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Governance

## P&C Association Membership

**P&C**  
FEDERATION NSW

- The school principal or their nominee is an ex officio member but cannot hold an elected role.

### School Staff as Members

An employee of the school may be a member of the P&C Association, provided they are either a parent/legal guardian of a child at the school, or are a citizen of the school community (i.e. live in the school's enrolment area). However, they will need to understand and be aware of potential conflicts of interest when attending and participating in a meeting. It is important to emphasise that membership only begins when the member's name is added to the member register, and that the member register can only be updated at the end of a general meeting or Annual General Meeting.

A person who pays their membership fee for the first time at a P&C Association meeting will not be eligible to vote at that meeting. They will have the right to vote at P&C Association meetings at subsequent meetings. Likewise, those who pay their membership fees between meetings will only be recognised as financial at the close of the next P&C Association general meeting when the member register is updated.

Non-parent/carers must reside in the school's enrolment area to be a member, so the P&C Association should verify a person's residence by sighting an identification (e.g. their driver's license) that states their place of residence.

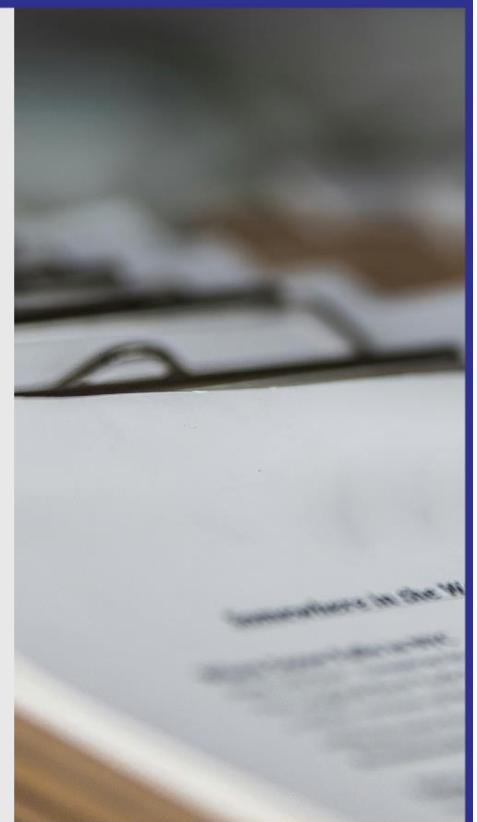
# Effectively Running Your P&C

*Governance, Process and Communication*

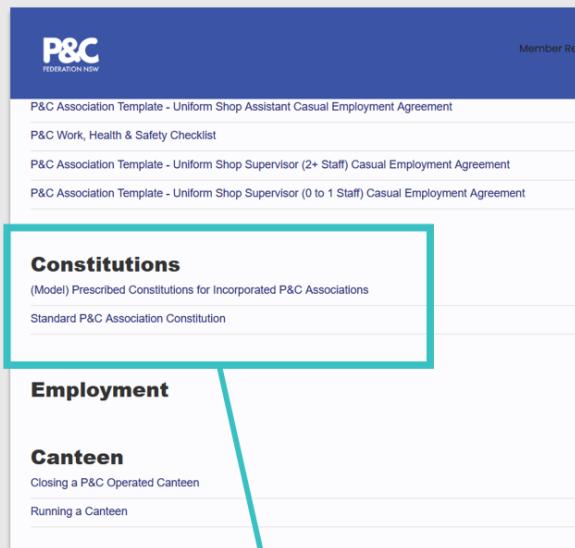
## Your P&C's Constitution

Key Clauses:

- Objects of your P&C (Clause 2i)
- School Staff (Clause 3)
- Process for membership (Clause 4)
- Officers (Clause 5 & 6)
- Meeting conduct (Clauses 7 to 10 incl)
- Rules (Clause 15)



# Finding Your P&C's Constitutions

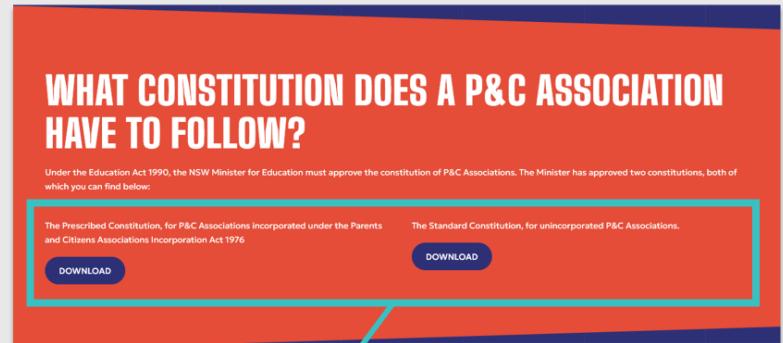


**Constitutions**  
(Model) Prescribed Constitutions for Incorporated P&C Associations  
Standard P&C Association Constitution

**Employment**

**Canteen**  
Closing a P&C Operated Canteen  
Running a Canteen

[Login to Member Resources Page](#)



**WHAT CONSTITUTION DOES A P&C ASSOCIATION HAVE TO FOLLOW?**

Under the Education Act 1990, the NSW Minister for Education must approve the constitution of P&C Associations. The Minister has approved two constitutions, both of which you can find below:

The Prescribed Constitution, for P&C Associations incorporated under the Parents and Citizens Associations Incorporation Act 1976 [DOWNLOAD](#)

The Standard Constitution, for unincorporated P&C Associations. [DOWNLOAD](#)

[Website: P&C Associations Page](#)

## Objects of Your P&C

### Clause 2(i)

- (a) to promote the interests of the school by bringing parents, citizens, students and teaching staff into close co-operation; and
- (b) to assist in providing facilities and equipment for the school and in promoting the recreation and welfare of the students at the school.
- (c) to encourage parent and community participation in curriculum and other education issues in schools where there is no school council.

→ **P&C Association Standard Constitution**

→ **Education Act 1990**

# Your P&C and School Staff

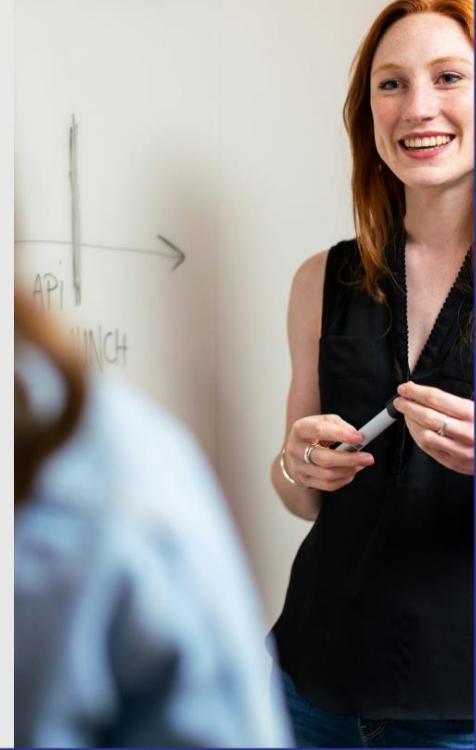
## Clause 3

The association **shall not exercise** any authority over the teaching staff or any matter relating to the control or management of the school.

School staff may become members of the association.

**The Principal** of the school, or the Principal's nominee, **shall be a member**, ex-officio, of the association and all its committees.

FEEDBACK



## Building Productive Partnerships

### Working with your school

#### Building Productive Partnerships

Schools and P&C Associations working together to support student learning outcomes and wellbeing



# Process of Membership

## Clause 4



Membership will be open to all parents and carers of pupils attending the school and to all citizens within the school community. The association shall maintain a register of members. A person whose name appears in the register and who has paid the annual subscription shall be a member of the association.

The register shall be updated after each general meeting by the Secretary or the Secretary's nominee. If the name of a person has been omitted from the register when that person is otherwise entitled to be a member and their name should have been recorded in the register, then that person shall be a member of the association.

# Rule Making Power

## Bylaws Clause 15

The association shall make such rules as are required to carry out its functions. The rules shall not contravene the terms of this Constitution, the Education Act 1990, or the Parents and Citizens' Associations Incorporation Act 1976. The rules may be adopted, altered or withdrawn according to a simple majority vote at any meeting of the association for which a month notice has been given. Such notice shall include details of the proposed changes. The rules shall provide for the procedure to be followed:

1. at meetings of the association;
2. to convene a substitute meeting when a quorum is not attained at a meeting; and
3. in making an application for membership.



# Common P&C Issues

## Top Issues Raised

Volunteers

Communication

Authority

Subcommittees

## Q&A



**Share your  
feedback**