

Meadowbank Public School P & C
P&C Meeting : 21 October 2025

Rhodes Street RYDE NSW 2114	P: 9809 3648	F: 9807 2121	Email: meadowbank.pandc@gmail.com
Venue: School Staff room Meeting commenced (time): 7:30 pm In Attendance: Cecilia P, Jemma R, Ali M Online: Laura T, Nicole I, James M Apologies: Craig E, Lisa T, Michelle W, Oyu T Meeting Chair: Jemma R			

1. Welcome: Cecilia P

- Welcomed all and acknowledgement of Country

2. Minutes of the previous meeting

- Accepted by Ali M, Jemma R

3. Correspondence: Laura T

- Northern Sydney District Council of P&C Associations is holding their next meeting on 17 November 2025
- Reminder received to submit tax data, forwarded to treasurer
- Hiring School Facilities Sub Committee: finding a date for the first meeting

4. President's Report:

- No report prepared, all matters to be covered under general business

5. Treasurer's Report:

- Postponed until next meeting

6. Principal's Report: *Cecilia P*

- **2026 Enrolments:** Planning for next year is underway. Strong response to parent survey (110+ responses). Minor technical issue resolved. Parents can email Ms Parada if they have requests regarding class placements. However not all requests can be accommodated.
- **Oval Upgrade:** New turf and drainage installed; oval remains closed for Term 4 to allow the roots to establish. Goeff runs the irrigation daily outside of recess and lunch time.
- **Facilities Hire:** Meeting to be scheduled (Mondays/Thursdays preferred).
- **Parent Communication Survey:** 116 responses received. Feedback – overall positive; suggestions include more student features in newsletters, earlier event notice, and clearer platform use.
- Kylie Zhang is the communications officer; she is working hard on improved communications:
 - Helping teachers with the admin burden and communications around excursions
 - Updating the website
 - Updated the newsletter

7. General Business:

7.1 Volunteer Thank You Dinner

- **Budget approved – \$40 per head.** (Voted and carried unanimously.)

- To include regular volunteers from the canteen, uniform shop, scripture, and ethics.
- Jemma to confirm date and venue with Craig (previously Eastwood Leagues Club).

7.2 AGM & 2026 Executive Nominations

- Auditor engaged and progressing.
- Interest for 2026:
 - **Laura Taylor:** Willing to continue short-term.
 - **Nicole Irwin:** Open to Vice President role.
 - **Jemma:** Willing to assist, possibly as President.
 - **James McCullough:** Willing to step into executive role again.
 - **Oyu:** Happy to help temporarily but stepping back.
- Recruitment campaign running via newsletters and social media.

7.3 Christmas Concert Fundraiser

- Concert on Thursday 4 December 2025.
- Donations via bucket/QR code rather than product sales.
- Funds support P&C Family Assistance Program.
- School and P&C jointly provide support for families in need.

7.4 World Teachers' Day – Friday 31 October 2025

- Morning tea for teachers organised by Lisa.
- **Budget approved up to \$200.** (Voted and carried unanimously.)

7.5 Acknowledgements

- Appreciation extended to all teaching staff for camps and excursions across K-6.
- Positive feedback from venues and the public on student behaviour.

8. Questions on Notice:

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Meeting closed (time) 8:18 pm

Next Meeting date: Tuesday 18 November 2025

Minutes prepared by: Laura Taylor