

Meeting Minutes

Purpose:	Mascot Public School P&C General Meeting
Date:	Monday 28 July 2025
Time:	7:00pm – 8:30pm
Location:	Online – Microsoft Teams
Attendees:	Helen TeRata, Kerren Hosking, Bec Kelly, Lauren Mishhawi, Jessica Sevgin, Elise Bruce, Beth Hill, Lara Kerr, Emma Ristovska, Anita Smith, Lachlan Faulkner
Apologies:	

Item	Details
Opening	● Call meeting to order - Due to a technical issue the meeting was delayed in starting while new dial in details were arranged. ● Record of attendance and apologies - Noted above ● Conflict of Interest declaration - None declared
Minutes	● Confirm minutes from previous meeting - Minutes accepted
General Business	● Air-conditioning Update - Hoping to have had 4 units but there was a delay due to additional quotes needed to break down into a few stages and quotes have just come through. Electricity covered by school - Block A and multipurpose room. - Installation ready to go once AMU approval finalised. Hope to have installed by the end of Term. ● Uniform Shop – sport shirts + representative singlets - 50-70 units about \$9.85 per unit, will look to source another top too. - Anita will get a sample and leave at front office. ● Pavers Project - Anita, Jess and Kerren met to discuss. - Anita has list of those who pre purchased and hard copy records of drawings. Checked with supplier and price as it was

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	last year with a small price increase but there will not be a need to pass that on to those already purchased. - For school purchases this can be done through SchoolBytes and paid to school. - Location suggestion is between preschool and school beside the current pathway. Gives a nice connection to the school which is the focus. - Will go to alumni through Facebook and that payment would need to be done via the uniform shop. - Place order before end of year can access payment same as last year. - It is intended as a fundraiser. - Kerren will take carriage of it and get it out to community. Will have an order deadline of November. - Will need to get it professionally installed to make it safe and sustainable. School will look at installation and P&C manage the purchase. - Kerren will send out in a few weeks after initial colour fun run goes out. ● Father's Day - Spoke about putting on a breakfast on the Friday before Father's Day. - Will send out an invite for an RSVP to gauge interest. Beth will design a flyer to send out. - Suggestion is to keep it to light refreshments rather than a full BBQ. - Emma will chat with Woolworths about what they can provide in terms of food and drinks. - Coffee van unavailable. - Father Day stall items delivered and volunteers for set up and on the day ready to go. ● Colour Fun Run - Planning to launch week 3 this Term. - Same set-up as previous years and will decide pending weather on fire fighters. - Will look to engage JJ volunteers. ● End of Year Raffle - Would need to start approaching donors soon to get some prizes. - It was agreed that we would start planning. ● Other business - 40 dozen donuts ordered, and Kerren will collect and deliver to school for Krispy Kreme day. Lauren has volunteers sorted.

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	- For sport shirts it was agreed that we should have some stock in order in main sizes. Anita will do a small order. - Grants – Kerren will do a deep dive for what might be available. Haven't heard about the outcome of the Bayside Clubs grant
Correspondence	• NIL
Reports	• Treasurer - Meeting with accountant to look at how much cash reserve we need to keep and will do some forecasting and report back at next meeting. - Profit and loss statement was shared for June 2025. • Principal - Big thanks to everyone who supported and attended the sports carnival. - House flags looked amazing and so did the uniforms. - Thanks to those manning Krispy Kreme days. - Bangladesh Biggest morning tea a lovely community event – raises a lot of money. - Fence erected between car park and Kindy playground erected for safety and has been successful so far - Quote for upgrade of playground equipment and working with Aset Management Unit. - Did try to work with the current equipment but it cannot be refurbished. - Artificial turf at preschool being quoted for under the tree where grass won't grow in the preschool. - GA is on leave till December and need a GA for one day per week for the rest of year – flexible on days and hours if anyone knows anyone.
Closing	• Next meeting – Week 7, Term 3 (1 September)