

NSW Department of Education
Manly Village Public School
Generative AI Implementation Procedures 2025



These Procedures are Applicable to All Students

1. Purpose

These procedures outline how Generative AI (Gen AI) tools may and may not be used by students. The aim is to ensure academic integrity in assessment and homework tasks, while allowing supervised use of Generative AI for students when appropriate.

2. General Guidelines

- Gen AI includes tools such as ChatGPT, Google Gemini, Copilot, NSWEdUChat and any other AI platforms that generate written, visual, or coded responses.
 - Students must not use Gen AI tools to complete any schoolwork unless directed by a teacher as part of supervised learning activities.
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3. Use of Gen AI in Assessment Tasks

- **Not Permitted:** Students are not allowed to use Gen AI tools for any assessment tasks.
 - This includes assessments completed in school and any take-home or online tasks.
 - Work submitted for assessment must be the student's own and reflect their understanding and skills.
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4. Use of Gen AI in Homework

- **Not Permitted:** Students must not use Gen AI tools to complete homework tasks.
 - Homework should reflect the student's independent effort and be used to reinforce classroom learning.
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5. Approved Use of Gen AI (Years 5 and 6 Only)

- Students in **Years 5 and 6** may use The NSW Department of Education's Gen AI platform NSWEdUChat under teacher supervision.
- Any use must be approved and monitored by the classroom teacher.

6. Responsibilities

- **Students** must follow these procedures at all times. Misuse may result in disciplinary action in line with the School Behaviour Support and Management Plan.
- **Teachers** will guide and supervise any permitted use of Gen AI, ensuring students understand when and how it may be used.
- **Parents and carers** will be informed of the school's position on Gen AI and are encouraged to support these procedures at home.

8. Academic Integrity

- All students are expected to uphold academic honesty.
- Using Gen AI to complete tasks dishonestly will be addressed accordingly.