

# MACQUARIE FIELDS HIGH SCHOOL P&C ASSOCIATION

ABN 47 562 512 258



**Telephone** 02 9605 3111  
**Facsimile** 02 9605 3044  
**Email** secretary@mfhspandc.onmicrosoft.com  
2 Harold St  
**Street Address** Macquarie Fields NSW 2564  
**Mailing Address** PO Box 269  
Ingleburn NSW 1890

## PARENTS & CITIZENS Meeting Minutes

**DATE:** 18<sup>th</sup> August **VENUE:** School Office and online  
**MEETING OPENED:**

### ACKNOWLEDGEMENT TO COUNTRY:

We'd like to acknowledge the Dharawal people, the traditional owners of the land on which we meet today and pay our respects to Elders past and present.

**ATTENDEES:** Kayn O'brien, Justin Perrett, Soudara S,

Online Attendees: Tasnim A, Ingrid B, Evan G, Kathrine Hannaford

**APOLOGIES:** Alan B, Aminah N

**CONFIRMATION OF QUOROM:** Yes

**CONFIRMATION OF PREVIOUS MINUTES:** Karyn O

### CORRESPONDENCE IN/OUT:

24 <sup>th</sup> June	Troy Neale-quote for umbrella for the Anzac Cafe
13th July	Andrews Insurance, total \$1166

### TREASURER'S REPORT:

Starting Balance	19/05/2025 @ 2025	Credit	Debit	Total Balance
\$55415.13				

### PRINCIPAL/EXECUTIVE REPORT:

Key Feature of the P&C meeting is a Principals Report

- The generator was replaced for higher powered one to support school activities
- Will be suitable for HSE exams
- Learning and Wellbeing teacher recruitment is in process and with two parent representatives on the panel
- Ms Metcalfe has been seconded to Robert Townson H.S. Emily Grimes will be relieving.
- Years 7,8,9 parent teacher and year 9 subject information is tomorrow evening

## NEW BUSINESS

Hall electrical update regarding

- Tender-in progress
- Overall timeline -expected to be completed Jan 2026. Assets will complete and manage
- Asset oversight requirement
- WorkSafe assessment

Music/Band invitation for Celebration Day. (previously discussed Oct 2024)

- Potential of having Polish club, Stiff Gin etc to come to MFHS
  - El Fresh will be attending Celebration Day
  - Stiff Gin busy touring
  - Polish club, as guess/ perform and Q&A. May be suitable for term 4 or term 1 of 2026. If P&C would like to go ahead and reach out to the band. Perhaps reach out to CAPA.

## SUB COMMITTEE REPORTS:

### MFHS Finance Committee

**Update 19/05/2025:** Nil

**Update 16/06/2025**

Shade structure at back of English

**Business Manager report:** The area behind F Block is now completed with fencing removal and handover to hopefully occur next week. This project was funded in 2023 at a cost of \$150K, the pause by School Infrastructure on the completion of any school funded works saw this project take 2 years to complete. We will now work on design for the use of the space so if you have any suggestions, please let me know.

Thanks to troy and Geoff for their input into the amazing school asset.

**Update: 18/08/2025**

- Furniture design consultation occurring for shade sails/concreted area behind English
- No updates
- Original idea of the Finance committee was to discuss budget and future funding plan. P&C request a MFHS "wish list" to essential fund resources not covered by MFHS (Dept Ed.) Meeting was not well attended by P&C execs as it is held during school hours and current state is not working i.e. electronic meeting -shared document
- P&C request a "wish list". Karyn to follow up

## BUSINESS ARISING FROM PREVIOUS MEETING

### Fundraiser 2024 Open

**Update 18/11/2024:** No invoice provided.

**Update 17/02/2025:**

\$8265 was transferred to P&C in Jan 2025.

\$6791 residual voluntary contribution and \$1474 Year 7 info day uniform store.

**Update 19/05/2025:**

Easter Raffle raised \$710.85

Update: 16/06/2025

Aminah to submit Easter raffle expense

**Update: 18/08/2025**

- Nil

### Grant 2024 Open

**Update 19/05/2025:**

Was completed for the 3 lots of furniture. We won't hear till Sept. Paperwork completed 21<sup>st</sup> Feb Should be another one later in the year that Alan will investigate

**Update: 16/06/2025**

Winners of Grant to be announced in August

<p>Currently no new grants. Grants for 2026 may be available towards the end of the year.</p> <p><b>Update: 18/08/2025</b></p> <ul style="list-style-type: none"> <li>➤ Announcement- We receive won \$56,980, Building Partnership Grant for the outdoor furniture submitted in February</li> <li>➤ Furniture to go in the handball close to game area and library</li> <li>➤ Jamine to update the quote/invoice for P&amp;C to pay</li> </ul>
<p><b>P&amp;C voluntary contribution 2025</b></p>
<p><b>Update 17/02/2025:</b> Voluntary contribution will be finalised, and statements will be sent out to parent in week 5</p> <p><b>Update 19/05/2025:</b> Nil</p> <p><b>Update: 16/06/2025</b> \$11000 expected to be transfer however not yet received in bank account</p> <p><b>Update: 18/08/2025</b></p> <ul style="list-style-type: none"> <li>➤ P&amp;C to check if transfer came through</li> </ul>
<p><b>P&amp;C funds allocation Open</b></p>
<p><b><u>AC/Fan for the hall</u></b> Last minute inclusion by Simeon. He would like to see money spent on air con or fan for hall as it has been unbearable during award assemblies. \$70-\$100,000 to get air con. Big fans have been added to many schools. They are a great compromise approx. \$15-20K each</p> <p><b>Update 21/10/2024:</b> Wouldn't be able to put it in straight away, because of the electrical. School to get quotes / Jasmine. School has to let the electrical team know that the fan needs to be factored into the new infrastructure. Jasmine to get quotes.</p> <p><b>Update 18/11/2024:</b> P&amp;C approve funding but require further investigation into cost.</p> <p><b>Motion</b> \$14,080 ex GST Fan \$5100 installation</p> <p><b>Update 17/02/2025:</b> (Edu Dept) Assets will not consider A/C until repairs to the electricals have been completed. The principal will discuss it with the Director. P&amp;C enquired about expediting the repair, letters etc....</p> <p><b>Update 19/05/2025:</b> Project still on hold. Higher up in Assets person came to look into it. Can't do anything until the power is resolved. \$800 a month in diesel. Anna sent a message to someone as Safework emailed, etc, etc</p> <p><b>Update: 16/06/2025</b> Nil</p> <p><b>Update: 18/08/2025</b></p> <p><b>Motion:</b> Anzac Café Umbrella and cover \$3452.73 exc. GST (Umbrella \$710 +Cover \$65 x 6 of each)</p> <ul style="list-style-type: none"> <li>➤ <b>Accepted</b></li> </ul>
<p><b>Parent engagement: OPENED: 9/09/22</b></p>
<p><b>Update 17/02/2025:</b> 11th March- Iftar dinner April- year 11 parent/carers evening and year 7 meet and greet</p> <p><b>Update 19/05/2025:</b> All went well</p> <p><b>Update: 16/06/2025</b></p>

Year 10 & 12 info night and Parent teacher evening

**Update: 18/08/2025**

- Celebration day, 9-3pm, Wednesday 24<sup>th</sup> Sept
- Tasnim to reach out to the community for food stall
- Ingrid can assist this week, will not be available the week after

**Uniform: OPENED: 16/08/21**

**Update 17/02/2025:** Account manager has been contacted and will be making samples available for viewing 20th Feb. Week commencing 3rd March (excl. 4th) P&C to arrange time to view the samples, within school hours.

**Update 19/05/2025:**

- Soudara and Aminah looked attend consultation. More mock-ups and fabric were asked of from Lowes.
- All samples approved except Hoodie.
- New logo uniform won't be compulsory till 2029
- Some items with new logo like the hate already available
- Some items had the school's name underneath and others do not have the words on the side as it is too small
- Secretary finds Hoodies anti-social and RTHS for example won't allow hoodies to be worn as part of their uniform. President and S.L. concur.

**Update: 16/06/2025**

From Jasmine, new uniform now in stock in Lowes

**Update: 18/08/2025**

- New logo items are now available
- Need to deplete old stock
- To discuss again next year

**OTHER BUSINESS**

**MEETING CLOSED**

**7:18 pm**

**NEXT MEETING:**

22<sup>nd</sup> September 2025, 6:30pm