



'How to guide' School Bytes Portal

Finance - Permission Notes - Communication



The School Bytes portal provides flexibility for families to conveniently:

- Make school payments online (including paying for multiple siblings at once).
- Download a receipt for payments made.
- View all historical payments in one place.
- View, complete and submit digital permission notes.
- Receive important LPS communications.

GETTING STARTED

OPEN THE SCHOOL BYTES PARENT PORTAL LINK



<https://portal.schoolbytes.education>

To create an account:

School Bytes

Log in to the parent portal
Or create a new account

Create your parent portal account
[Return to log in](#)

First name

Last name

Email address

Password

Password must consist of a minimum of 8 characters, including both uppercase and lowercase letters, as well as at least one special character.

Confirm password

Create account

Select **create a new account**.

Enter your **first name** and **last name** (as it appears on your child/ren's profile at the school).

Enter **email address** that you used for your child/ren's school enrolment.

To ensure that you can link your account to your child/ren, please ensure that you use the same email address that you have provided to the school or if using a different email address, an SMS verification code will be sent to the mobile phone number on record for you at the school.

Enter **password** and **confirm password**.

Select **create account**.

An email will be sent to the nominated email address nominated to verify your access.

Once you have created your account, log in to the School Bytes parent portal to link students to your account.

To link students to an account:

Link other student

When linking a student, the system automatically matches the data you provided with details stored on the student's school profile.

Select **link other student**.

Search for the **school's name** – Leumeah Public School

Enter the **student's first name** and **student's last name** (as it appears on your child/ren's profile at the school).

Enter the **student's current grade**.

Enter the **student's date of birth**.

Enter **search**.

Repeat **link students to account** process for each child.

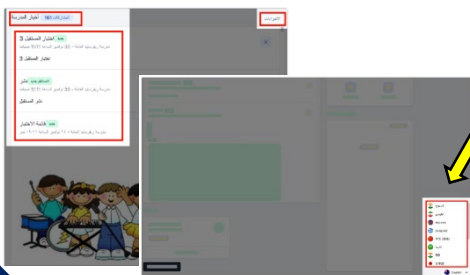
If the student and parent information entered when creating a School Bytes account matches the student's stored enrolment information, the system will add the student/s to the parent account automatically.

PARENT PORTAL LANGUAGE CONVERSION

The School Bytes parent portal provides parents and carers with the convenient option to translate portal content into various languages **when using a browser**.

The language conversion tool is easily accessible in the bottom right-hand corner of the parent portal and offers conversion options for the most widely spoken languages globally.

<https://portal.schoolbytes.education/auth/login>



Select the **language conversion tool** (bottom right-hand corner).

Scroll through the list of available languages and select the **desired language**.

The portal content will automatically convert to the chosen language.

Please note:

- For further assistance with School Bytes please contact the Administration staff in the office or refer to the School Bytes Parent Guides available at <https://support.schoolbytes.education/hc/en-us/sections/4414095645839-Parent-Guides>