
	LEONAY PUBLIC SCHOOL STUDENT LEADERSHIP TEAM POLICY (For Captain or Vice Captain)	
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RATIONALE:

- The school is represented on a daily basis by the elected school leaders therefore it is important to ensure that the students selected for this role are of a high standard and that they are an appropriate role model for all students.

ROLES AND RESPONSIBILITIES OF THE SCHOOL CAPTAIN MAY INCLUDE:

- Setting a positive tone for the school and following school rules in the playground, classroom and when representing the school in the wider community.
- Running Friday assemblies and developing mini videos to demonstrate our Leonay value.
- Assisting playground issues – toilets, canteen and movement in the playground.
- Supporting school events e.g. school photographs, performances, etc. by preparing resources for the visit, welcoming and discussing particular needs.
- Engaging in the formation of possible solutions to school and student based issues.
- Contributing as a member of active school teams e.g. Student Representative Council or extra curricular activities.
- Addressing important guests.
- Raising and lowering the Australian, Aboriginal and Torres Strait flags on a daily basis here at school.
- Being of general assistance to all members of staff, students, parents and visitors.

EXPECTATIONS OF SCHOOL CAPTAINS

As a Captain and Vice Captain at Leonay Public School the students are expected to:-

- Wear full school uniform proudly on a regular basis
- Demonstrate exemplary behaviour – act with integrity, honesty and respect
- Attend school on a regular basis
- Show a willingness to be involved in extracurricular activities
- Show a willingness and enthusiasm in fulfilling the duties and responsibilities associated with the role of school leader
- Uphold school and community expectations and therefore providing a positive role model for students.

Captain's Pledge

As an elected leader of Leonay Public School,

I pledge myself to serve the students and teachers of this school

So that together we may continue to sustain excellent standards of Learning, citizenship and sportsmanship throughout the coming year.

I will do my best at all times to be a responsible, respectful learner and maintain a stimulating school environment.

Election of Students to Leadership Positions

School Captains:

Parents of students in Year 5 are informed via a letter of the roles and responsibilities in standing for a Captain or Vice Captain's role. This letter clearly sets out the expectations in terms of roles and responsibilities, behaviour and the wearing of school uniform.

Students in Year 5 may nominate themselves for the office of School Leader. Students will complete the Leadership qualifications page. It must be signed by the student and parent. Once returned to school, students will sit a short interview with Miss Payne and Mrs Longhurst to discuss their leadership qualities based on their responses on their leadership form. All students are considered eligible to nominate.

The principal, school executive and stage 3 teachers will view the leadership qualification pages and determine successful candidates. These students will prepare a speech (no longer than 2 minutes) according to set guidelines. Students will be given training in the use of the microphone, use of palm cards, eye contact with the audience and voice projection.

Students in Years K-5 will vote.

The ballot paper will include a photo of each candidate and names in alphabetical order.

Following the delivery of the speeches, voters are required to put **four** ticks on the ballot paper to indicate their preference. This will be a secret ballot. Staff will also vote for the students of their choice. At the completion of voting the results will be tallied by the school executive. The Principal and school executive will discuss and ratify the final decision.

The names of the four students elected to the leadership role will be announced prior to the Presentation Day Assembly. An official announcement of the School Captains and Vice Captains will be made at the Presentation Day Assembly. Students will receive their badges and acknowledge their willingness to accept the position with the pledge during this Assembly.

Timeline:

The election timeline informs the school community of the scheduled events for the student leadership applicants. It includes due dates for nominations, dates for speeches, when the voting is held and when the announcement of the new student leaders will be made.

Loss of a Leadership Positions

Following formal complaints by members of staff or the school community and depending on the severity of the behaviour, action will be taken as follows:

1. Warning by the School Executive with parents being informed;
2. Loss of position (badge and privileges) for two weeks with parents/carers being informed;
3. Loss of position (badge and privileges) for the rest of the year.

The School Executive will determine the decision (in consultation with relevant staff) as to the length of the loss of position. If the behaviour is severe eg inappropriate language or threatening behaviour towards a member of staff, parent, visitor or another student, actions which bring the reputation of the school into disrepute, immediate loss of position will occur.

Formal complaints regarding the performance of Student Leaders will be conveyed to the Principal.