



# COMMUNICATION CHANNELS

## Class Dojo



A platform where school events and class news is published. Carers can also send messages to their child's class teacher.

## Sentral



Used by the school to communicate important dates and excursion information. Carers use this app to give permission, make payments and provide explanations for absences.

## Facebook



For celebrating and publicising learning and events as well as sharing community information.

## Email



Carers may send an email to the school email. The office staff will forward to teachers. Teachers will be in touch via Dojo or phone.

## Please note:

Our staff are bound by a Code of Conduct and have Duty of Care for your children, which can mean they only have a 30-minute break and may not be able to get back to you immediately, however staff will aim to get back to you within 48 work hours. If your matter is urgent please call the school office between the hours of 8.30am and 3pm. Also feel free to make an appointment to speak with the Principal.

To support staff wellbeing and work-life balance, staff will not be answering messages after business hours.

Our dedicated staff are committed to supporting your children to achieve their best and we thank you for treating them with kindness and respect.