



Lake Cathie

Public School

Parents and Citizens

MEETING DETAILS	
Purpose	P & C Meeting
Date and Time	Tuesday 29 th July 2025 Opened 6.28pm Closed 7.36pm
Location	LCPS Library
Attendance	<p>Jodie Candia, Scott McNamara, Louise Saville, Sascha Farley, Adam Vumbaca, Mark Adcock, Tracy Long, Karin Haleblan, Rochelle Hembling, Natasha Looby, Emily Mendham, Brooke Demarkis, Glen Calvert, Brooke Demarkis, Matt Sharpe</p> <p>Apologies: Jock Garvin, Susie Storm, Julia James, Sheree O'Brien, Kelly Cowan, Katy Haste & Jacqui Adcock</p> <p><i>Minutes: Jodie Candia</i></p>
ITEMS	ACTION
Minutes of previous meetings reviewed	<p>Minutes accepted – Rochelle Hembling</p> <p>Seconded – Brooke Demarkis</p> <p>Meeting opened & acknowledgment of country by Adam Vumbaca</p>
Business arising	<ul style="list-style-type: none"> School Uniform – Winter Jumpers Parents have raised concerns that the current school jumpers are not warm enough and have requested an alternative for winter 2026. Mark is currently still looking into this, has spoken to Mel and will have samples at the next meeting.
President's Report	<p>Good evening, everyone, and thank you for joining us for the Term 3 General Meeting.</p> <p>I would like to acknowledge the Birpai people, the Traditional Owners of the land on which we live, learn and work, and pay our respects to Elders past, present, and emerging.</p> <p>We extend that respect to all Aboriginal and Torres Strait Islander peoples who call the Port Macquarie-Hastings region home.</p>

We honour the Birpai people's deep and continuing connection to Country — to the rivers that flow through the land, the mountains that stand behind us, and the sea where the waters meet.

We are grateful to live and learn on Birpai Country and recognise our shared responsibility to care for this land.

Term 2 was a busy and rewarding term for our P&C, with several successful initiatives and strong collaboration between parents, volunteers, the school, and local businesses.

Highlights from Term 2

Picture Plates Thank you to Katy Haste for organising the Picture Plates fundraiser. Orders are closed and we look forward to receiving these plates later in the year.

P&C Mufti Day Our end-of-term gold coin Mufti Day was well supported, helping raise funds while adding a bit of fun for the students, thank you to all the teachers for supporting the P&C for this event.

School Disco A huge thank you to Brooke Demarkis, who was behind the success of our Term 2 school disco. Brooke coordinated the majority of the event — from working closely with OOSH to organising purchases and managing logistics — ensuring everything ran smoothly. We are incredibly grateful for her time, energy, and dedication.

We also extend a big thank you to the many parents and teachers who volunteered their time on the day and behind the scenes. This was a major event, and from all accounts, it went off without a hitch — a true credit to the team effort involved.

Lastly, our sincere thanks to Got Ya Back Productions for their generous donation of equipment and time in delivering a fantastic disco program that the students absolutely loved.

Fresh Fruit Fridays Launched in Term 2 and is massive hit with the kids! And the feedback has been very positive.

- A big thank you to all the volunteers who make this a success through managing the collection and preparation of fruit each week.
- We'd also like to sincerely thank Kenny Littles for their ongoing support in supplying fresh produce. To recognise this, the P&C awarded Kenny and his team a Certificate of Appreciation for their generous contributions to our school community.

Decodable Readers Grievance The P&C engaged in a constructive discussion with the school regarding decodable readers, and we're pleased to report that the matter was addressed promptly and positively. We thank the school leadership for their openness and responsiveness to this matter.

Looking Ahead – Term 3

Term 3 is shaping up to be another exciting and active term, with several key events on the calendar — including the Book Parade Cake Stall, the Father's Day Stall, and our major fundraiser, the Walkathon.

These events play a vital role in building school spirit and raising funds that directly benefit our students. We're calling on our wonderful community of parents and carers to lend a hand — whether it's baking, helping on a stall, or assisting on the day. Even an hour of your time can make a big difference.

Please keep an eye out for volunteer requests and help where you can, to make this term a great success for everyone.

Certificates of Appreciation – Community Support

This past term, our executive team was proud to present Certificates of Appreciation to several local businesses and organisations in recognition of their generous and ongoing support of our school and P&C initiatives. A big thank you goes out to the following:

Kenny Little, Woolworths, Rebel Sport, Moo & Bean, Rainbow Beach Estate, OOSH, and Lake Cathie Bakery.

There are still a few of these businesses we are yet to reach, and we will be presenting their certificates during Term 3. If we've missed anyone from this list who has supported our school community, please let us know so we can ensure they are properly acknowledged.

We are incredibly grateful for the support of local businesses — your contributions make a real difference to our students and school community.

	<p>Thank you again to all our volunteers, staff, and families who contributed in Term 2. The support we receive, whether it's baking up a storm, picking up fruit, helping on stalls or attending meetings, strengthens our school community and makes a meaningful difference.</p> <p>Let's continue to work together to make Term 3 a successful and engaging term for everyone.</p>																				
Treasurer's Report	<p>Treasurer's Report</p> <p>INCOME & EXPENDITURE</p> <p>6 May to 27 July 2025</p> <hr/> <p><u>Account No #3857</u></p> <table> <tr> <td>Opening Balance:</td><td>\$10,802.52</td></tr> </table> <p>INCOME;</p> <table> <tr> <td>Term 1 Disco Takings</td><td>\$1,143.74</td></tr> <tr> <td>Mother's Day stall takings</td><td>\$3,923.40</td></tr> <tr> <td>Mufti Day Donations</td><td>\$212.25</td></tr> </table> <p>EXPENSES:</p> <table> <tr> <td>Term 1 Disco Consumables</td><td>-\$158</td></tr> <tr> <td>Father's Day Stall expenses</td><td>-\$2410.12</td></tr> </table> <table> <tr> <td>Closing Balance</td><td>\$13,063.79</td></tr> </table> <hr/> <p><u>Account No #5506</u></p> <table> <tr> <td>Opening Balance:</td><td>\$21,313.16</td></tr> </table> <p>INCOME;</p> <p>Nil</p> <p>EXPENSES:</p> <p>Nil</p> <table> <tr> <td>Closing Balance:</td><td>\$21,313.16</td></tr> </table> <hr/> <table> <tr> <td>Overall account balance</td><td>\$34,376.95</td></tr> </table> <hr/>	Opening Balance:	\$10,802.52	Term 1 Disco Takings	\$1,143.74	Mother's Day stall takings	\$3,923.40	Mufti Day Donations	\$212.25	Term 1 Disco Consumables	-\$158	Father's Day Stall expenses	-\$2410.12	Closing Balance	\$13,063.79	Opening Balance:	\$21,313.16	Closing Balance:	\$21,313.16	Overall account balance	\$34,376.95
Opening Balance:	\$10,802.52																				
Term 1 Disco Takings	\$1,143.74																				
Mother's Day stall takings	\$3,923.40																				
Mufti Day Donations	\$212.25																				
Term 1 Disco Consumables	-\$158																				
Father's Day Stall expenses	-\$2410.12																				
Closing Balance	\$13,063.79																				
Opening Balance:	\$21,313.16																				
Closing Balance:	\$21,313.16																				
Overall account balance	\$34,376.95																				
Principal's Report	<p>P&C Meeting</p> <p>What a busy term so far with NAIDOC celebrations, sport, band camps, new students and Healthy Harold.</p>																				

	<p>I am co-writing this welcome with Tracy Long as we embark on Term 3 together. I return from time away in a part-time capacity from Mondays to Wednesdays each week as part of the Department of Education's staffing arrangements and incentives for staff in the later parts of their careers. Tracy and I have the lovely opportunity to work together as Co- Principals, and she will be working onsite throughout the week. Can I take this opportunity to thank her for the outstanding leadership shown in my absence during last term. I also recognise the great impact that Mr Paul Haste provided during term 1. He is successfully leading Westport Public School again this term. Thank you to both Tracy and Paul on behalf of the community here at Lake Cathie Public School.</p> <p>I acknowledge the amazing work of our Gatay Team with staff and parents working together to lead and support students through weather for another worthwhile NAIDOC celebration and learning day at Kendall Public School last Friday. Mountains of work leading up to the day ensured that, despite the weather, both our Aboriginal and non-Aboriginal students were immersed in cultural celebration.</p> <p>We recognise and congratulate Mr Brice Hayward with his appointment to a leadership position in the Department of Education supporting students, staff, schools and community in the provision of Aboriginal Education and cultural learning in our schools. This is a three-year appointment based at District Office in Port Macquarie where he will be a cross-network resource in the Hastings and surrounding valleys. We will miss Brice but know we will see him around and at Lake Cathie Public School regularly. Miss Emily Medham will take over the teaching responsibilities this year and the Gatay Team will continue to plan, deliver and support our Aboriginal students with the many activities acknowledging and celebrating Aboriginal history, culture and learning.</p> <p>2025 NAPLAN reports were sent home early this week with a point-in-time snapshot of student learning. This is an assessment delivered online across Literacy and Numeracy areas, except for Yr 3 Writing which is still done on paper. This year's NAPLAN assessment levels quite closely reflect our LCPS student-based assessment and reports.</p> <p>We are looking forward to seeing our students dressed up and hopefully the book for their dress-up choice next week at our Education Week/Book Week Parade, bookfair and open classrooms. See times and information below. We hope to see as many families as possible to share in the positive support for learning and community at our school.</p> <p>A massive shout out to our P&C for their marvelous support throughout the year. Please support them to support all students and families by contributing baked goods for our Education Week/Book Week celebrations next WEDNESDAY 6 August. Baked goods can be delivered on Wednesday morning.</p> <p>Updates from the previous Meeting.</p> <ul style="list-style-type: none"> • Sports Shed: Items are being purchased and organised • \$1000 library money has been well spent on games and resources. • New decodable home reader books have been sent out to students. • Trivia Night will not go ahead this year. A small group will manage this for 2026 • Water Cooler: Jock is working on this with assets and discussing location, electricity & existing bubblers • New Spirit tickets: 3 colours: <ul style="list-style-type: none"> ○ Yellow is worth \$2. Casual teachers, SLSOS and exec to hand out. ○ Green: Playground. ○ Blue: All staff • If students can fill the bucket by the end of term we will have a whole school rewards day: possibly a Silent Disco. • All weather court: Jock is working closely with assets. • Yarning circle: Look over what it will look like, process moving forward.
Fundraising	<ul style="list-style-type: none"> • Jam Jars, we will do these in conjunction with the Other Chef in October this year to avoid the end of year rush. Details of how this fundraiser will remain the same & Louise will be coordinating this. • Walkathon, discussions will happen with the school on further details. Friday the 17th of October has been allocated for the event to run. Coordination of this even will be as per last year and

	<p>Adam will coordinate this event in conjunction with the school. If any local businesses or organisations would like to get involved in the fundraising, we would appreciate it.</p> <ul style="list-style-type: none"> • Book Parade & Cake Stall will be on Wednesday 6th August. Sasha is coordinating cake stall which will be set up for 9.30am that morning. Five volunteers at present will assist and the square will be available for use on the day. • Father's Day Stall, 2nd & 5th of September. Purchasing for this event is almost done. Children will come together with siblings just like the Mother's Day stall, and P&C will pack accordingly to this schedule. Volunteers are required for this event. • Postie Bike Rally, Friday 7th November –7.30am - 9.00am <ul style="list-style-type: none"> ○ P&C will need to provide breakfast for approximately 120 people at \$15 per person. ○ They will send through a list of all WWCC of all variety club visitors. ○ Postie bikes (approx. 80-90) will enter the school and park on the oval. Motors will remain off until they leave. Students and parents will have opportunity to walk around the bikes and talk to participants. ○ A presentation will happen after the bell where Variety will present a novelty check to the P&C (grant donation of \$4k). ○ Brooke, Mark, Lou, Sasha, Matt & Adam volunteered to coordinate this event. • Colour Run, Scott will order powder soon & the school will assist in finding the glasses.
General Business / Discussions	<ul style="list-style-type: none"> • School Gift Installation, Jock is currently working on the details on location, plumbing required etc and will be installed soon. Yearly Yr six gifts are discussed with the kids late in term four around the planning of the fun day, this will occur again for 2025. Information will be sent out to families in due time. • Long Jump - The School has requested a long jump pit to be funded by the P&C – the P&C are willing to assist with further clarification from the school. Parents with earth moving equipment may also be able to contribute, planning to start on location etc. Jock will work with assets management, further information to come. Nominated, Adam Vumbaca & Seconded Mark Adcock • Soccer posts – The school have requested contributions from the P&C for soccer posts/goals. A quote will be provided for a permanent structure in a designated space for this in the playground. Nominated by Rochelle Hembling & Second by Scott McNamara • Easter Hat Parade, parents have requested that this be part of the school program, further discussions to come. • Kinder Orientation, P&C to come along to last session and hold a stall. Jodie will coordinate. Date 26th November. Funds requested for printing flyers & tablecloth purchase of \$300 Nominated by Louie Saville & Second by Jodie Candia • An idea from teaching staff was for the P&C to capture kinder parents on first day of school & organise a social event like Tea & Tissues
Upcoming Meetings	<ul style="list-style-type: none"> • 21st October General Meeting