



# Lake Cathie

## Public School

### Parents and Citizens

| MEETING DETAILS                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Purpose</b>                               | P & C Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Date and time</b>                         | Tuesday 21st October 2025      Opened 6.33pm    Closed 7.42pm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Location</b>                              | LCPS Library                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Attendance</b>                            | <p>Jodie Candia, Louise Saville, Adam Vumbaca, Rochelle Hembling, Natasha Looby, Kelly Cowan, Katy Haste, Jessica Sansom, Rebecca Bouldin, Brooke Demarkis</p> <p>Apologies: Jock Garvin, Susie Storm, Julia James, Sheree O'Brien, Scott McNamara, Sascha Farley, Mark Adcock, Tracy Long</p> <p><i>Minutes: Jodie Candia</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| ITEMS                                        | ACTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Minutes of previous meetings reviewed</b> | <p>Minutes accepted – Louise Saville</p> <p>Seconded – Adam Vumbaca</p> <p>Meeting opened &amp; acknowledgment of country by Adam Vumbaca</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Business arising</b>                      | <p>School Christmas Carols</p> <ul style="list-style-type: none"> <li>Louise Saville, Tracey Long, Jock Garven and Kate Haste have had discussion and agreed on putting on a Christmas Carols for LCPS on Wednesday 17<sup>th</sup> December 5.30pm-7pm It will be a two-hour event where students will sing Christmas carols and have a BBQ with their families. A nice family orientated evening in the school environment would be fantastic given our community don't have a carols event organised this year. A request has been put through from the school for a \$500 donation from the P&amp;C for lights for this event (can also be used for other events). \$500 from P&amp;C for lights was nominated by Rochelle Hembling &amp; seconded by Louise Saville. The P&amp;C estimate a \$1500 cost to purchase BBQ</li> </ul> |

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|                           | <p>supplies and drinks nominated by Louise Saville and second by Brooke Demarkis. More information to be shared to the school community closer to the time.</p> <ul style="list-style-type: none"> <li>• Adam has spoken with the RFS who have agreed to organise the truck and Santa.</li> <li>• Sausage sizzle &amp; can of drink \$5 deal.</li> <li>• Louise will be the event coordinator with the need of 10 volunteers on the night. Jodie, Rochelle &amp; Adam have offer to volunteer.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>President's Report</b> | <p>Good evening, everyone, and thank you for coming along to our final P&amp;C meeting of the year.</p> <p>Before we begin, I'd like to acknowledge the Birpai people, the traditional owners of the land in which we work, live and play, and pay our respects to Elders past, present and emerging. We extend our respect to all Aboriginal and Torres Strait Islander people here tonight.</p> <p><b>Term 3 highlights</b></p> <p><b>Book Parade – Cake Stall</b></p> <p>Term 3 kicked off with the Book Parade, and our P&amp;C cake stall was a hit. Thank you to everyone who baked, donated, set up, served and packed down. These efforts not only add to the fun of the day but also help fund the programs and extras our kids enjoy.</p> <p><b>Father's Day Stall</b></p> <p>Our Father's Day stall ran smoothly and brought lots of smiles. A big thank-you to the volunteers who that's ran the day and kept everything moving smoothly. These stalls are a lovely tradition, and we couldn't run them without you. Special mention to Bec and Scott McNamara for ordering all the gifts and getting them to the school and sorting out the boxes for the day.</p> <p><b>Walkathon</b></p> <p>The Walkathon was a standout day. An enormous thank-you to all everyone that donated and for the kids really pushing themselves. Especially now its warming up.</p> <p>A special shout-out to Moo &amp; Bean for generously letting us use their freezer space so every ice block was perfectly frozen—small gestures like this make big events possible.</p> <p>I also want to sincerely thank the staff and teachers for organising and running the day—from setting up, to the creative games around the field, to the music and bubble machines that kept the energy high. A special thank-you to Tracy for leading the event and for your ongoing communication with me on all the finer details. It was a huge effort, and it showed.</p> <p><b>Gratitude and volunteers</b></p> <p>To our volunteers: thank you. Every hour given, and job quietly handled behind the scenes makes a real difference.</p> <p>Looking ahead, we have several events to see out the year (we'll cover them later in the agenda). We do need more people to put their hand up—even a small, one-off task helps.</p> <p><b>Announcement from the President</b></p> <p>As this is our last meeting of the year, I want to share that after two years in the role of President, I won't be standing again next year. I'm stepping back to focus on our businesses.</p> <p>I'm incredibly grateful to the Executive Team of 2024 and 2025 for your continued support. Like any leadership role, the President's job only works with a great team around it. When people say, "thank you", I always respond that it's the team and the volunteers who make it what it is.</p> <p>My heartfelt thanks to:</p> <ul style="list-style-type: none"> <li>• <b>Vice Presidents:</b> Louise and Mark</li> <li>• <b>Secretary:</b> Jodie</li> <li>• <b>Treasurer:</b> Scott</li> <li>• <b>Social Media Liaison:</b> Sascha</li> </ul> <p>You've each gone above and beyond this year. Thank you.</p> <p>Thanks to school staff</p> <p>To our teaching and admin staff—Jock, Tracy, Katy, Karen &amp; Kelly and anyone I may have missed—thank you for your support, enthusiasm and care for our students and families. We appreciate you more than you know.</p> <p>Next steps – AGM and handover</p> |



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|                           | <div>Closing Balance</div> <div>\$17,938.32</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                           | <div><b><u>Account No #5506</u></b></div> <div>Opening Balance: \$21,313.16</div> <div>INCOME;</div> <div>Ironman Takings \$1,002.86</div> <div>EXPENSES:</div> <div>Nil</div> <div>Closing Balance: \$22,316.02</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|                           | <div><b>Overall account balance</b></div> <div><b>\$40,254.34</b></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Principal's Report</b> | <p>Good evening, everyone,</p> <p>It has been another successful and rewarding year at Lake Cathie Public School, with our student's achieving excellence across academic, sporting, and creative domains.</p> <p><b>Curriculum and Teaching</b><br/>This term, we have been focused on implementing a new explicit teaching model for writing, in collaboration with expert curriculum consultants. The approach focuses on going narrow and deep—refining students' vocabulary, sentence structure, and overall quality of written work. This initiative has already had a positive impact in classrooms, thanks to the dedication and expertise of Karin Haleblan and Jo Harris, who have been instrumental in leading this work and supporting teachers through the transition.</p> <p><b>Sporting Achievements</b><br/>Our sporting achievements this year have been nothing short of outstanding. LCPS students have represented our school with pride and determination, achieving success not only at regional level but also progressing to state and national levels in athletics. Their effort, sportsmanship, and commitment are a true credit to our school community—we couldn't be prouder of their achievements.</p> <p><b>Creative Arts</b><br/>In the Creative Arts, Mr Pringle and his talented dance team had an incredible season, securing first place in all categories at the recent Eisteddfod. The students shone on stage, and their dedication, teamwork, and support for one another truly reflected the spirit of LCPS.</p> <p><b>Staffing and Leadership</b><br/>We are pleased to announce that Nic Jovic will lead the Gatay team in 2026. Nic is a passionate and enthusiastic young teacher who is already building strong connections within our community. He will complete Bro Speak training later this term and has a clear, thoughtful direction for his leadership role next year.</p> <p><b>Facilities and Resources</b><br/>We've made strong progress with several projects this term. The new bubbler system has been ordered, and we've liaised with plumbers and the Assets team for installation in the</p> |

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|                                       | <p>coming weeks. Soccer goals have also been ordered, and we're currently sourcing affordable basketball rings to complete the upgrade of our outdoor play spaces. Regarding the long jump pit, we've requested to self-manage the project using local tenders and are awaiting confirmation from Assets before proceeding.</p> <p>Transition and Student Leadership<br/>Our Kindergarten transition program has been robust and very successful. Katy Haste has coordinated several engaging sessions to help our newest learners feel confident and excited about starting school. Tomorrow, our executive team will be conducting Kindergarten interviews in the library, meeting and welcoming our 2026 families.</p> <p>Stage 3 students recently participated in a leadership day with Mrs Cowan, focusing on what it means to be a leader and how to demonstrate responsibility and initiative within the school community. It was a valuable and inspiring day for our future leaders.</p> <p>Acknowledgements<br/>Finally, I would like to extend a heartfelt thank you to our P&amp;C for your continued support throughout 2025. Your commitment, generosity, and collaboration make such a difference to our students, staff, and programs. We deeply value our partnership and look forward to continuing to work closely with you in 2026.</p> <p>Thank you.</p>                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Fundraising</b>                    | <p>Variety the children's charity are visiting Lake Cathie Public School on their way to the Nabiac Motorcycle Museum on Friday 7 November.</p> <ul style="list-style-type: none"> <li>• The LCPS P&amp;C will be cooking up a breakfast for the riders and through the Postie Bike Dash we were able to secure a \$4000 grant, which is being used to purchase soccer goal posts for our school.</li> <li>• The bikes will be at our school between 7am – 9am on Friday 7th November. Parents and students are welcome to come to school from 7am to check out all the bikes and have a chat to the riders.</li> <li>• A call out for Volunteers will be made. Brooke Demarkis will organise the fruit donation through Kenny Little's.</li> </ul> <p>Please note the following conditions:</p> <ul style="list-style-type: none"> <li>• Parents or carers must supervise their own children between 7am to 8.15am. There will be no school supervision until 8.15am.</li> <li>• There will be no official supervision prior to 8.15am.</li> <li>• Please ensure that if you and your child attends before 8.15 that your children do not use the playground equipment and follow all instructions from Variety, the P&amp;C and/or staff.</li> <li>• The P&amp;C Breakfast is for the riders only.</li> <li>• A media release has been sent to all families. Additionally, if you do not want your child to appear in any media related to this event, please inform anyone who is taking photos or videos.</li> </ul> <p>Halloween Disco – cancelled for this year due to time commitments &amp; non volunteers</p> <p>Jam Jars – Louise Saville will coordinate again this year. A template will go out to the school for students to complete and sales will go through School bytes.</p> |
| <b>General Business / Discussions</b> | <ul style="list-style-type: none"> <li>• Ironman, it was difficult to get volunteers this past event. \$1000 was raised. It will be discussed again next year if this is a viable fundraiser in the future. Perhaps an expression of interest may be sent out prior to the event being confirmed.</li> <li>• Grant Submissions, Adam has expressed if we can focus on local grants into the future as it may be another way to raise funds for the P&amp;C which may alleviate the burden of raising money only</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|                          | <p>within our school community. The P&amp;C understand the added pressure families are under financially at the moment.</p> <ul style="list-style-type: none"> <li>• Grandparents Day, this coming Friday 24<sup>th</sup> October. Canteen will be in use for morning tea; we have volunteers organised and Kenny Littles will be providing the fruit. The school has requested a P&amp;C Representative be available to address the assembly.</li> <li>• The school will provide names of students who attended State &amp; National level activities for the 2025 year to provide the previously pledged \$100 cost reimbursement.</li> <li>• Colour Run – November 14<sup>th</sup>, everything has been ordered &amp; Adam will do the necessary paperwork. There will be a 12.30 lunch. 1.20-2.40 Colour Run and ice block. P&amp;C will supply ice blocks.</li> <li>• Fruit Fridays are on hold as Brooke Demarkis is currently unavailable to do this – If any volunteers are interested in helping out, please contact the P&amp;C</li> <li>• Scott/Treasurer will contact our auditor for end of year preparations.</li> <li>• Bendigo Bank account was closed – Thank you Rebecca Bouldin for actioning this.</li> </ul> |
| <b>Upcoming Meetings</b> | <ul style="list-style-type: none"> <li>• 10<sup>th</sup> Feb 2026 General Meeting</li> <li>• 10<sup>th</sup> March 2026 AGM &amp; General Meeting</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |