



Lake Cathie

Public School

Parents and Citizens

| MEETING DETAILS | |
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| Purpose | P & C Annual General Meeting |
| Date and Time | Tuesday 18 March 2025 Opened 6:33pm Closed 7:00pm |
| Location | LCPS Library |
| Attendance | <p>Attendance – Jodie Candia, Adam Vumbaca, Mark Adcock, Louise Saville, Paul Haste, Katy Haste, Karin Haleblan, Kelly Cowan, Rochelle Hembling, Brooke Demarkis, Sascha Farley, Sarah Walton, Scott McNamara, Natasha Looby, Timothy Looby, Rebecca Bouldin, Melissa Ferguson, Jacqui Adcock, Susie Storm, Julia James</p> <p>Apologies – Jock Garvin, Jess Shelton, Rebecca McNamara, Sheree O'Brien</p> <p><i>Minutes: Jodie Candia</i></p> |
| ITEMS | ACTION |
| Minutes of previous meeting reviewed | <p>Minutes accepted – Louise Saville</p> <p>Seconded – Brooke Demarkis</p> |
| Presidents Report | <p>1. Welcome & Acknowledgement of Country</p> <p>I would like to begin by acknowledging the Traditional Custodians of the land on which we meet today, the Birpai people, and pay my respects to their Elders past, present, and emerging.</p> |

I would also like to extend a warm welcome to all members of the Lake Cathie Public School community and thank you for your attendance at this Annual General Meeting.

2. Reflection on the Past Year

The past year has been an eventful and rewarding one for the Lake Cathie P&C Association. As a team, we have worked together to support our school, staff, students, and families, ensuring that our contributions have made a positive impact on our school community.

Some of the key highlights from the past year include:

- Easter raffle, 80s Disco and Halloween Disco, Biggest morning tea, Iron Man, Grandparents Day, 10-year anniversary celebration, Mother's Day, Father's Day, Jam Jars, Silly Sock Day, Picture Plates, Cake stalls, Colour Run, Walkathon. Just to name a few...

Donations from these events went towards the following and more:

- New sports storage shed
- The Yarning Circle
- Decodable home readers
- Grandparents day gifts
- 10-year celebration
- 2025 Kindy Hats

3. Financial Overview

Our Treasurer, Sheree, sends her apologies tonight, however, has provided a full financial report which I will go through later. I would like to take a moment to acknowledge Sheree's efforts and dedication to the P&C over the years both in and out of an executive role.

You have brought so much to P&C, and we all appreciate you and your efforts, and we wish you all the best moving forward.

4. Thanks & Acknowledgements

I would like to take this opportunity to express my sincere gratitude to:

- The school leadership team and staff for their ongoing support with special mention to Jock Garvin, Katy Haste, Kelly Cowan, Karin Haleblan.
- The P&C Executive Team – Louise Saville in her role of Vice President 1, Mark Adcock in his role of Vice President 2, Jodie Candia for her role of Secretary, Sheree O'Brien for her role as Treasurer and Jacqui Adcock for her role as Social Media Liaison. Thank you for all the hard work especially all the work behind-the-scenes, that usually goes unnoticed, and I appreciate your dedication over the past year.
- All our members & volunteers who have dedicated and donated their time and effort over the past year, we thank you and we truly appreciate the time you give as we will not be able to hold the events we do without your support.
- The parents and cares who have supported our events and initiatives over the past year

It is through this collective effort that we are able to achieve so much for our children and the school, so thank you again.

7. Looking Ahead

As we look at the coming year, I encourage all parents and carers to become actively involved in the P&C, as your contributions, big or small, make a real difference.

8. Conclusion

It has been an honor to serve as President of the Lake Cathie P&C. I look forward to another year of collaboration, community spirit, and positive outcomes for our school.

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| | <p>Thank you once again for your ongoing support, and I look forward to working together in the year ahead.</p> |
| Treasurer's Report | <p>Once again, an incredible year of the Lake Cathie P & C Association.</p> <p>2024 brought together the new and existing Executive team. Together the Executive team worked with the P&C committee members, volunteers and the school to bring not only wonderful events to the students at the school but also provide resources to support our students today, tomorrow and years to come.</p> <p>The Financial accounts have been Audited by Mr Tim Looby, and we appreciate his time and knowledge in his assessment of our documents and accounts.</p> <p>In review of the financial statements of the year I'm pleased to announce that the P & C was able to raise funds of \$38,422.75 in the 2024 Calendar year.</p> <p>With the amazing success of our newest event being the Walkathon. The Walkathon with very minimal costs to run brought in an amazing amount of over \$8,500. There needs to be a special mention to the hard work in the background with the money collection, system set up for QR code payment and the printing of the flyers for each student.</p> <p>Thank you to the families supporting the Ironman bag packing and stations on the day of the event we were able to be thanked by the Ironman Committee with a donation of \$3,000.</p> <p>This year we continued the increase of Father and Mother's Day gifts to \$5 and \$10 presents; this raised an amount of \$1,600 to add to the funds of P & C.</p> <p>The Jam jar fundraiser organised for 2024 was able to bring in an incredible amount of \$6100. A special mention to all those involved to make this fundraiser a success. The hours of work behind the scenes to not only get the designs in line but also the checking of all jars for collection. Thank you to all those involved.</p> <p>From the smallest of events of silly sock day raising \$265 to the larger events, this is all achievable with the incredible volunteers.</p> <p>I am pleased to announce the following amounts of funds we were given back to the students at Lake Cathie Public School in 2024:</p> <ul style="list-style-type: none">• \$5,000 Yarning Circle• \$5,000 Sporting Equipment• \$10,000 Decodable Readers• \$1,000 Library Donation• \$1,000 Gifts for Students to make for their Grandparents• \$1,200 Kindergarten and new student school hats• \$1,200 Student travel support - State & National level |

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| | <ul style="list-style-type: none">• \$ 2,700 Year 2 Swim Scheme (fee reduction for students \$67.50 per student)• \$1,500 10 Year School celebration BBQ for all staff, students and guests. <p>Totalling an extraordinary amount of \$28,600 donated back to Lake Cathie Public School for our Students.</p> <p>Congratulations team and wishing the new Executive all the success for 2025 year. Our students are so lucky to have you all here supporting in volunteer roles.</p> <p>The 2024 Financials were available in hard copy at the meeting. Audit report accepted by Adam Vumbaca & Second by Mark Adcock</p> <p>Adam & Sheree attended a financial audit meeting with Timothy Looby. Financial statements provided and discussed. Tim has made some recommendations for 2025.</p> <p>Sheree Obrien will be removed from the NAB bank account and Scott McNamara will be added as a signatory. Nominated by Adam Vumbaca & Seconded by Jodie Candia</p> <p>The P&C nominated Timothy Looby to be the audit for 2025, Timothy accepted.</p> |
| Principals report | <p>Paul congratulated incoming and outgoing committee members.</p> <p>The P&C appears strong, and the fundraising body is something to be proud of. The faculty appreciates the support through your fundraising for our students. This will be my only P&C meeting so thank you for having me. Thank you to all parents and carers for making me feel welcome, I appreciate everyone's welcoming spirit. My permanent principal position is at Harrington, where I have been for six years. I have appreciated working and learning in my home area. I would also like to acknowledge Jock and his dedication to this school. If anyone ever needs to contact me over the short time, I am here please feel welcome.</p> |
| P&C nominations and selections | <p>Minutes of previous Annual General Meeting provided and available at meeting.</p> <p>Paul Haste declared all positions vacant. Nominations received:</p> <p><i>President – Adam Vumbaca</i> Nominated by Jodie Candia Seconded – Kate Haste</p> <p><i>Vice President 1 – Lousie Saville</i> Nominated by – Jodie Candia Seconded – Susie Storm</p> <p><i>Vice President 2 – Mark Adcock</i> Nominated by – Jodie Candia Seconded – Rochelle Hembling</p> <p><i>Treasurer – Scott McNamara</i> Nominated by – Adam Vumbaca Seconded – Jacqui Adcock</p> |

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| | <p>Secretary – Jodie Candia Nominated by – Louise Saville Seconded – Mark Adcock</p> <p>Media Liaison Officer Person – Sascha Farley Nominated by – Jodie Candia Seconded – Susie Storm</p> <p>Financial Auditor – Tim Looby – Grace Accounting Nominated by – Adam Vumbaca Seconded by – Susie Storm</p> <p>General Committee – All other financial members</p> |
| | <p>Life Membership – We will be updating clause in bylaws in relation to Life Membership by removing the entitlement of fees waved. This was due to feedback from financial audit. Nominated by Jodie Candia & Second by Jacqui Adcock</p> |

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