

Guide to bicycle/e-bike maintenance: eight-point safety-check

Feature	What are you checking for?	Maintained	Needs fixing
Bell or horn	rings or sounds clearly and loudly	☐	☐
Brakes	when brakes are applied, bike wheel does not rotate	☐	☐
Brake pads	pads are not worn down	☐	☐
Chain	be well oiled and not sag	☐	☐
White front reflector	is secure and clean	☐	☐
Red rear reflector	is secure and clean	☐	☐
Tyres	- firm tyres - tread not worn and no canvas showing - no bulges or cuts	☐	☐
Yellow wheel and pedal reflectors	is secure and clean	☐	☐

Source: Adapted from [Safety Town](#)

What is the right size of bicycle/e-bike?

The right sized bicycle/e-bike:

- is comfortable for the rider
- allows for the arms to be slightly bent as the body leans slightly forward holding the handlebars
- has controls within reach
- allows the rider's feet to just touch the ground when the rider is sitting on the seat
- allows the rider to straddle the crossbar with both feet flat on the ground.
- has a level seat.

What is required by law?

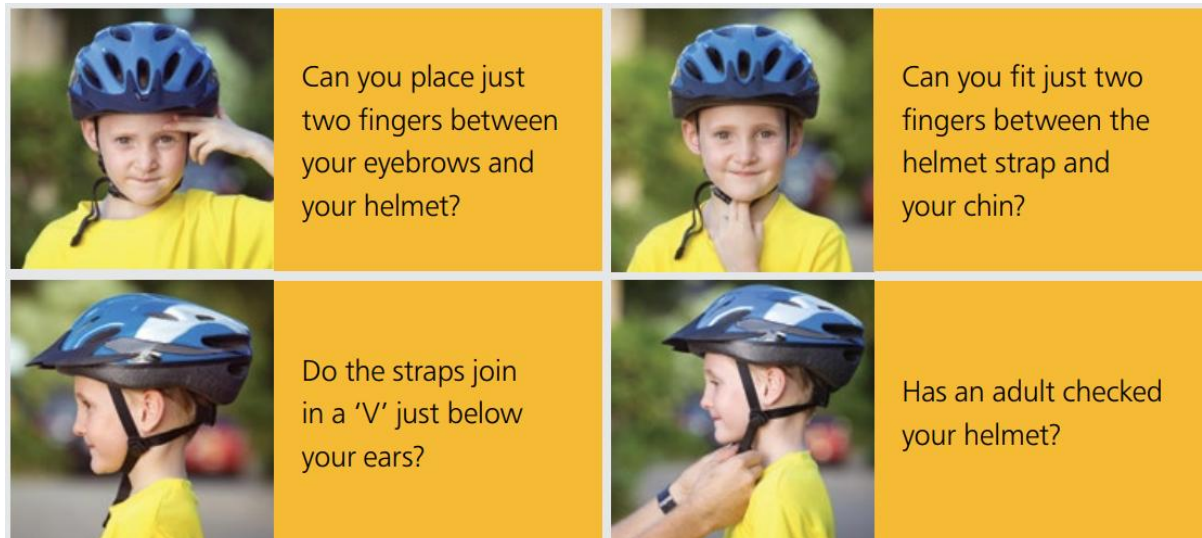
A bicycle/e-bike must be fitted with:

- a working horn or bell
- at least one working brake
- and display a flashing or steady white light on the front, a flashing or steady red rear light, and a red rear reflector if ridden at night or during hazardous weather conditions.

E-bikes must meet [Transport for NSW's requirements](#)

Guide to correctly fitting a helmet

Always wear a helmet when you ride



Source: NSW Centre for Road Safety, Transport for NSW

More information is available from:

Department of Education

- [Riding to and from school](#): advice and resources to support schools
- [Riding e-bikes and e-scooters](#): advice and resources to support schools
- [Lithium-ion batteries – usage, storage and management](#): the department's Health, Safety and Wellbeing advice about storage and charging of e-bikes on school site.

Transport for NSW

- [Safety on wheels](#) (PDF 385KB) - the law and safety advice for bicycles, foot scooters, skateboards and rollerblades
- [Road rules for bicycle riders](#): including helmet safety
- [Safe bicycle riding](#): advice about riding safely on the road
- [E-bikes: frequently asked questions](#)
- [E-bikes: Advice for families](#) (PDF1513 KB) fact sheet
- [E-scooter: Advice for families](#) (PDF 1491) fact sheet

Driving and parking

Student drivers need to fill in a driving to school form. [Click Here](#)

The start and end of the school day are busy times for pedestrians and drivers outside schools.

When driving and parking near our school, please:

- ensure you park safely in school zones
- follow speed signs
- do not make U-turns or 3-point turns outside the school.
- parents and students are to park on the neighbouring streets.
- parents and students are not to drive into the school grounds.