



Flowchart for raising enquiries, concerns or complaints

I have a concern in regards to:

- My child's learning
- behaviour
- wellbeing
- homework

Make an appointment to speak with your child's teacher

Was the concern resolved?

- Yes
- No



Raise concern with the Assistant Principal

Was the concern resolved?

- Yes
- No



Make an appointment with the Principal

- enrolments
- a finance issue
- change of contacts
- use of digital services
- permission to publish
- leave requests
- medication/health
- other similar questions

Contact the school office to discuss

Was the concern resolved?

- Yes
- No



Make an appointment with the Principal

- Counsellor Referral
- MacqLit
- MiniLit
- Small Group Tuition

Learning and Support Team Coordinator

Was the concern resolved?

- Yes
- No



Make an appointment with the Principal

- Behaviour of students outside of school
- Policies and procedures
- School security issues
- Child Protection issues
- Complaints handling
- Other serious matters

Make an appointment with the Principal

Principal: Mr Grant Rimmer
 Years 3-6 Assistant Principal: Mrs Megan Popova
 Years K-2 Assistant Principal (Mon - Wed): Mrs Emily Elmore
 Years K-2 Assistant Principal (Thurs-Fri): Mrs Susan Tully
 Learning and Support Team Coordinator: Mrs Emily Elmore