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Quick Start Guide for Boarding 2026



EXCELLENCE | OPPORTUNITY | LEADERSHIP | COMMUNITY



Education



Contact list for HAHS Boarder Parents and Students

Name	Role or area of support	Contact Details
Hurlstone Agricultural High School – Boarding School	This email address is monitored by the boarding executives.	Phone – 9829 9232 Boarding email – HAHSboarding@det.nsw.edu.au
Hurlstone Agricultural High School – Day School	Day school issues, teaching staff, boarding executive during school hours	Phone – 9829 9222 Email - Hurlstone-h.school@det.nsw.edu.au
Sailash Krishan – Deputy Principal Boarding	<ul style="list-style-type: none"> • Supports the HTW • Supports the boarding students and their teachers in day school matters • Approves Day + leave and exceptional circumstance leave • Risk assessments for boarding school • Incident reporting and management of critical incidents (along with Principal) • Lead Boarder Parent Welfare Meetings • On call team (along with all DP's and Principal) • Day school responsibilities – Welfare Team 	Work phone – 0427521465 Email – sailash.krishan@det.nsw.edu.au
Sharon Davis ACIP (above centrally appointed) Deputy Principal Boarding	<ul style="list-style-type: none"> • Risk assessments for boarding school • Incident reporting and management of critical incidents (along with Principal) • Attend Boarder Parent Welfare Meetings • On call team (along with all DP's and Principal) • Early Entry boarder process • Promotion of the boarding school • Managing upgrades to E and Z block • Support review of current policies, processes including staff induction and orientation for new students • Manage Prep and academic support • (Day school responsibilities – HSIE, SSO) 	Email – sharon.davis30@det.nsw.edu.au

Melissa Collins Head Teacher Welfare (Girls)	<ul style="list-style-type: none"> • Lead the duty team, rostering and management • Approve leave requests (except Day school +) • Liase for travel at start and end of term and closed weekends • Manage REACH • Liase with contracted services in boarding school and with wellbeing support staff • Develop rooming plans • Support staff in processes and policies • Communicate events to community • Support wellbeing program and case management of boarders • Rostering staff for duty team • Day School – Years 10, 11 & 12 	Work phone – TBC (use day school/duty room) Email – Meliisa.collins8@det.nsw.edu.au
Samir Seblani Head Teacher Welfare (Boys)	<ul style="list-style-type: none"> • Lead the duty team, rostering and management • Approve leave requests (except Day school +) • Liase for travel at start and end of term and closed weekends • Manage REACH • Liase with contracted services in boarding school and with wellbeing support staff • Develop rooming plans • Support staff in processes and policies • Communicate events to community • Support wellbeing program and case management of boarders • Day School – Years 7, 8 & 9 	Work phone – TBC (use day school/duty room) Email – samir.al-seblani@det.nsw.edu.au
Hurlstone Agricultural High School – Duty Room Duty Team Leaders	<ul style="list-style-type: none"> • Contacting the duty room after school hours. You will usually speak with the team leader when you phone. • Duty Team leaders can support students and the duty team and communicate with the Senior on Call. They manage supervision across the shift. • Support the safety of students, managing evacuations (all staff) 	Phone – 9829 9232

Nursing Staff	Our nurses will support students who are unwell, administering PRN medication, organising medical appointments and follow up tests and liase between parents and duty staff regarding students' conditions and support. They will contact parents if the student needs to go home/go to a relative to recover. Please contact the nursing staff to provide information about new health conditions or medications.	Phone – 0929 9281
Ashlie Riley Student Support Officer (SSO)	Ash is the HAHS Student Support Officer (SSO)/Youth Worker. SSO's are qualified youth workers who work closely with the School Counselling Service, the Wellbeing team and many other schools staff to ensure students get the help they need to deal with stress, anxiety or any other issue they may be facing. Ash works with lots of external services that can be helpful to you and your family as well.	Email - Ashlie.oneill2@det.nsw.edu.au How can I see Ash? <ul style="list-style-type: none"> • Speak with your Year Advisor • Requests can also be made through Head Teachers Welfare
Anna Gomez and Paul Dait Registrar and Business Services Manager leading the BSO team.	This team takes care of invoicing and is also responsible for supporting travel arrangements for closed weekends and end/start of term.	Email - Hahsboarding@det.nsw.edu.au
Hurlstone Agricultural High School – Kerri-Ann Abdullah (BSO)	Transport arrangements/tickets for closed weekends and end of term leave.	Boarding email – HAHSboarding@det.nsw.edu.au
Cassandra Jones Community Liaison Officer (CLO)	Cassie supports the Hurlstone school community to develop approaches to improve social, emotional, health, and educational outcomes for students. She helps in all facets to maintain good relationships between organisations and members of the Hurlstone Community. Cass organises the bookings for parent use of our onsite accommodation in E block. Please phone ahead to organise reservations.	Phone – 9829 9222 Email – Cassandra.jones40@det.nsw.edu.au
SASS Team	Our day school office staff are a fantastic team who will help you connect with day school and boarding staff. Contact them by phone or email, and they will help you connect with the staff members that can support your enquiry. They are contactable during office hours.	Phone – 9829 9222 Email – Hurlstone-h.school@det.nsw.edu.au

What do I need to have with me when we start next year?

1. Medicare card (digital app/ card or photo). This will be needed for medical appointments and hospital visits



2. Eftpos card – this will be needed for filling any scripts from medical appointments and to support purchases of items such as toiletries, snacks, clothes etc. We recommend an account that allows parents to support appropriate spending habits.



3. Opal card for transport out of school hours and for excursions (This is NOT a free student card). The balance of this can be topped up using an eftpos card or they can be set up to automatically top up.



4. Medication that is prescription (besides contraceptive pills) needs to be in Webster Packs. Medications such as melatonin or vitamins etc, should be supplied to wellbeing and in original packaging. Students should not have any medications except ventolin and epipens.

Whilst your child may be able to manage medication, we need to consider the needs of a community. Our qualified nursing staff do an awesome job of supporting the student's health needs. (Please read more about healthcare in the last section of this information booklet).



Clothing and Personal Requirements

Clothing

As a boarder, you will need to bring various personal items to ensure you have everything you need to live comfortably within the boarding school.

As a boarder living close to other students, it is paramount to ensure that all personal items are clearly labelled with the student's name, so missing items can be identified and returned to the rightful owner. Regarding electrical and highly attractive items, it is recommended that these are engraved to increase the level of security for each.

Summer uniform is to be worn to school during terms one and four. Winter uniform is to be worn during terms two and three. Students must be in full school uniform every day.

Students not in uniform must obtain an "out of uniform" pass from a Deputy Principal at the start of period 1. As part of our Bedroom inspection students must be ready for school. Uniforms need to be clean and pressed, shoes polished, and shirts always tucked in.

Student dress at other times needs to be clean, respectable and appropriate. We recommend that students change from their school uniform as soon as they return to the dorms so that they can hang up any items they plan to wear again, organise washing for the next day and move into a different mental state that equates to a more relaxed, home type atmosphere. Night attire is not suitable as day wear or to be worn in the dining room. Students need to always have footwear on when outdoors.

To always ensure an adequate attire and other essentials, it is suggested that students bring the following items to the boarding school:

- Full school uniform (at least 3 sets), school jumper, jacket or blazer, school hat (compulsory for PE and Agriculture), school shoes and sport shoes, school socks (4 or 5 pairs);
- Sports trackpants/shorts (PE Uniform);
- School bag, books, stationery and other course requirements;
- Four to six sets of casual clothing appropriate for the season (There is storage under beds for out of season clothing);
- A set of sporting clothes or older clothing for physical or outdoor activities;
- One or two good casual and smart outfits;
- Underwear, at least seven sets, and casual socks; and footwear
- Three sets of sleepwear

Fully enclosed shoes are required to be worn in all farm areas. Thongs, slippers, joggers, dress shoes and casual covered in shoes are permitted in the boarding school. Students are required to bring their own shoe polishing equipment.

Personal Hygiene

To ensure adequate levels of hygiene both personally and within the school, students are required to:

- Shower daily and wash hands / sanitise after toileting and before meals. Note: Students are expected to walk to and from bathrooms covered appropriately to avoid causing discomfort or embarrassment to others, i.e. by wearing clothing or dressing gown;
- Use antiperspirant deodorant – roll on only (no aerosols permitted) ;
- Brush teeth at least twice daily;
- Hang your towel up to dry each day after showering;
- Wash towels and clothing regularly – including ironing;
- Wash sheets and pillowcase;
- Students are required to sleep in their pajamas/sleepwear.

Toiletries

Shampoo, conditioner, brush, comb, soap, antiperspirant deodorant, toothbrush, toothpaste, personal hygiene items, nail scissors, tweezers, needle and cotton, nail file, sunscreen, aero guard and prescribed medications. **(Aerosol cans are not permitted. It is a Department of Education rule that such items must be confiscated and not returned)**. It is recommended that students have a shower caddy to take their toiletries to and from the bathroom. Medications should be taken to the Wellbeing Centre.

Linen

To ensure adequate linen throughout each week, it is recommended that students possess the following linen:

- Three bath towels;
- Four king single sheets (2 x fitted);
- Two mattress protectors (all beds must be always fitted with a mattress protector)
- Pillow;
- Two pillowcases;
- Doona (quilt) and covers or blankets;

Spare linen can be stored in the white drawers, in the underbed storage.

Other Personal Items

Students may wish to bring the following personal items:

- Alarm clock/clock radio, personal photos, cards, games, novels and books;
- Appropriate, free standing, framed print/s paintings or posters to personalise their area;

Contraband Items

There are a series of items that are not authorised within the dormitory or individual boarder rooms. The following list is not exhaustive and provide some examples:

- Refrigerator. A fridge is available in common rooms and is only allowed in rooms if a written request is made to the boarder executive, for example, due to a medical reason.
- Furniture or separate, large storage items not supplied by the school. If there are specific furniture requirements, please speak with the Deputy Principal about your needs.
- Food and snack preparation are restricted to common areas where equipment and space has been provided by the boarding school.
- Microwaves, toasters and other cooking equipment are forbidden in student rooms as they create unacceptable mess and potential fire hazard in sleeping areas. They will also set off the fire alarm if used within those spaces.
- Any dry food items brought into the boarding school must be stored in a sealed container

and stored neatly. Food stored in a common room fridge must be labelled with labels provided and include student name and date of opening. Labels are provided.

- Candles, oil burners, incense and mosquito coils are fire hazards and are NOT to be used at school.
- Replica guns/cap guns, knives, weapons and laser pointers are not allowed on the school grounds or in the possession of a student.
- Aerosol cans are not permitted in the boarding school as they pose a number of risks and may set off the fire alarm system.
- Energy drinks such as 'V' and 'Mother'.
- Excess levels of junk food such as soft drinks and snack foods. Any that are purchased will be confiscated and stored for parent pick up.
- E-scooters and electric bikes are not permitted in the boarding school. All students riding regular bikes and scooters must wear a helmet and follow the rules for times, location and procedures for riding.

SEE THE LIST VERSION FOR CHECKING OFF BEFORE ARRIVING IN 2026.

KEEP IN MIND THAT WE NEED THE ROOMS LEFT EMPTY AT THE END OF THE SCHOOL YEAR... SO TRY NOT TO BRING TOO MUCH STUFF!

Boarding School Fees

Boarding School fees in NSW Government boarding schools is set and approved on an annual basis by the Minister of Education. Fees are invoiced and paid at the beginning of each term. Boarding fees are an enforceable debt and families are encouraged to speak with the Principal if their financial situation changes. Where a school receives allowances on behalf of students under the AIC or the Living away from home allowance, the amounts received are to be treated as fee collections. The allocation of these funds will take place by EDConnect. A security deposit is held at the start of a students enrolment and any portion not attributed to outstanding fees or repairs may be refunded when they sign out.

Boarding fees for 2026:

Year 7 - 11 - \$14,450 per annum

- \$3612.50 per term over 4 terms

Year 12 - \$14,450.00 per annum

- \$4816.68 per term over 3 terms

Travel Arrangements

Travel Passes

Student travel is coordinated with assistance from the school administration office. Most students are entitled to free travel to and from their home via Transport NSW travel and are issued with a Boarder Pass. Application forms for these passes and further information are available online at: <https://transportnsw.info/tickets-opal/ticket-eligibility-concessions/school-student-travel/apply-for-boarder-rail-pass>.

Boarder Students entering Year 11 at school need to re-apply for their Boarder Pass, as do those who change address.

To be eligible for such a pass, students must be a resident of New South Wales. Students whose permanent home is in the ACT, or another state are not entitled to this pass. The pass is used for weekend and end of term travel home and return to school in New South Wales only. It cannot be used for activities such as school excursions, sport and work experience.

Travel must be by the shortest and most economical approved route between the student's home and the school. It is only available from the rail station or Transport NSW coach stop closest to the student's home and school. Journeys cannot be broken.

Boarders who live in the Sydney metropolitan area may apply for an OPAL Student concession card instead. This allows them to travel to and from school-on-school days only and cannot be used on weekends. Students with a concession card are not entitled to a free pass for weekend and vacation travel.

Travel to destinations other than home must be arranged and paid for by the student or parents/carers. This can sometimes be quite expensive. Students must always carry their rail passes with them whilst travelling between school and home.

Changes to bookings

Students' journeys to destinations other than home must also be organised and paid for by parents, as boarder passes only cover travel to and from home.

All tickets are sent to the boarding school by Transport NSW few days prior to departure and are then distributed to students (and a copy emailed to Parents) who need to check that their tickets are as requested. Any errors with the bookings must be notified to school administration staff immediately so Transport NSW can be advised and issue an amended ticket. Home destination arrival times as well as departure times are clearly marked on tickets, and it is up to students to ensure that parents are informed of these arrival/departure times. Be aware that travel times

can vary particularly when using the bus.

Non-closed weekends

Students may travel to and from home on Friday to Monday depending on the distance. Students required to travel on any other day must collect an authority to travel form from the school to entitle them to free travel.

Cancellations/Changes

Parents and students are asked to avoid wherever possible cancelling coach travel at the last minute. Changes to travel in the week prior to departure are generally not accepted by Transport NSW. Parents must phone 132232 for any trip cancellations.

Correct Use of Travel Pass

Students may only travel using their own Weekend Boarder Pass or Cityrail Pass to their home destination as incorrect use may result in the cancellation of student passes resulting in all future travel being at full cost.

Baggage Allowance on Coaches and Trains

Countrylink ticketing rules indicate:

- Two pieces of luggage are permitted per ticketed passenger or heavy luggage 5-20 kg to be no larger than 60cm high x 70 cm long x 50 cm wide
- Candy striped bags are only accepted if they are of medium size, contain clothing and soft items and do not exceed 15kg.
- In addition to two pieces of checked in luggage, passengers can take one piece of hand luggage on board the coach. Such hand luggage must not exceed 30cm in height, 50cm in length, and 30cm in width. Hand luggage on board the coach must be stowed under the seat.
- Luggage restrictions are printed on every ticket.

Note that Countrylink makes no special arrangements for Y12 HSC students taking extra books home. There is limited space on all Countrylink services for checked in luggage. Countrylink reserves the right to limit the acceptance of checked luggage at any time.

T and U block room guidelines

We hope that you love your new room. There are some things that we will need to clarify for safety and to support the general condition of the space you will be using in 2026. It is especially important to remember that you are the custodian of that space, as is the student who is using the room you hope will be in a great condition for you to be using in 2027.

- There will be 1 power board per room and that will be connected to the power point under your desk. This is designed to provide you with enough sockets to charge phones, devices etc.
- If you have a power point above your bed, you will have a light you can use as a night light. You may of course have your phone and device plugged into that socket during the day, while you are using it, but at night, we will be requiring that phones and devices are plugged into the power board on your desk. Why? Leaving a charging battery, which heats up, on bedding which is highly flammable is dangerous and a fire hazard.
- Plants – we will need to restrict each room (or person, in shared spaces) to two plants that have decorative pots that collect the water OR saucers underneath. There will be no hanging plants inside the rooms. Plants must be placed on a wipeable surface and not on the carpet.
- Decorating with posters, photos and other items fixed to walls – this will be possible BUT only on laminated surfaces such as the wardrobe doors, inside the shelf units, sides of the cupboard. We will not be permitting any ‘fixing’ on/into the gyprock, plaster boards or painted surfaces.
- Each room has pinboards that you can also use – we will supply the thumb tacks you can use to put up your decorations or timetables, RPRT etc.
- You have been supplied with bins and lots of storage in the desks (2 drawers) and cupboards (hanging and shelf space) along with beds (front storage and storage at the back).
- Consider for organisation the use of tubs for underwear, socks etc. as there are no drawers for clothes.
- A reminder that you will need a dressing gown or go to and from showers clothed AND a caddy or shower bag to take your toiletries to and from.
- There is a handle on the wardrobe that may hold a towel BUT you may choose to get an over the door towel holder for better drying. Over-the-door hooks and holders will be permitted if the door functions correctly.
- A door stopper will be provided – we will have a Rec activity that will allow some students to help make those!

- We will have a frame on the door that will have your name on a laminated sheet that will allow you to have space to leave messages etc., gone to library for prep.
- If you are keen to put your own personal touch on your name plate, we can absolutely arrange that – you can design it and send it through for us to look at.
- You will not be able to put up posters or other things on the front or back of the painted doors.
- You will be provided with keys that fit your locks on the cupboards and desk drawers, a key for your room and a fob that will provide you with access to the building. It will be important not to lose these as replacements will need to be paid for.

Dining Room and Kitchen Procedures

Students must attend breakfast and dinner each day.

Students are responsible for clearing their table, placing scraps and rubbish in bins and returning their plate and cutlery to the servery window.

Students are not permitted to enter the commercial boarding kitchen at any time.

Meals served on dining room crockery should be consumed in the dining room. Plastic and takeaway containers are available if needed. Take away meals should be ordered in advance for excursions and on occasions a meal needs to be saved when students are on leave. This is done by marking the details on the whiteboard, near the servery, the day before (or at breakfast if dinner needs to be saved). The meals are stored in the fridge in the dining hall and students should see a duty staff member as they sign back in who can give them access to the dining hall to eat their dinner.

Students are not permitted to use mobile phones during mealtimes – all phones should be ‘off and away’.

Early Breakfast is available to students from 6:30am in the dining room if required. Students must place a note on their door stating the reason for early breakfast eg. excursions, Period 0 class, sport training. Students who require a breakfast prior to 6:30am can organise access to the breakfast room by speaking with the duty team leader the night before. The security guard will open the room for students to access.

Phone use:

Phones are an essential communication tool, especially with students travelling long distances to

go home or return to school. We also make use of student's mobile phones when they are on leave, providing students and the duty team an easy means of communication, as well as to keep in contact with friends and family. Phones are useful when used responsibly, using these guidelines;

- Phones to be away and out of sight during mealtimes and during prep sessions.
- Phones should not be used after 20 minutes before lights out (check the **Right Place Right Time** document).
- If phones are used at inappropriate times they may be confiscated and locked in the school safe, in the duty room. The Senior on call (SOC) or boarding school executive staff will contact parents about next steps. Phones will be returned on the notification to the duty team from SOC.

Gaming and Technology Policy.

There are guidelines regarding gaming and screentime recommendations. These have been developed with consultation from students, parents and boarding school staff. Staff have been trained in supporting and recognising gaming addiction. The guidelines are designed to support personal regulation and safe gaming and recognises the positive aspects of gaming along with providing guidelines for balance. The material that is used at school must be age appropriate, according to the Australian classification system. Games or viewing material that are not within the PG or G rating group will be confiscated. Gaming is to occur in common spaces only and abide by the restrictions outlined in the policy. It is advised that families read the policy carefully before bringing in equipment to game.

When the boarding school offers organised trips (with school bytes permission notes) there will be no gaming during that time on the trip and for those left at school to encourage social engagement for all students. The policy can be found in the Boarder Parent MS Teams and the Boarder Teams page.

Leave Policy /Reach Leave

Before leave is granted for all students, a leave on REACH must be entered by parents/carers and approved by the Executives. Please ensure all leave is submitted at least 48 hours (2 school days) in advance. Students must confirm their leave with boarding school staff before they leave the school premises.

When entering leave, please complete **all sections** with appropriate details to avoid rejection. Some important features:

- Reason for leave: please supply detail of why the leave is being requested (this includes the activities to be undertaken) If this involves leave from the day school, it should only

be for serious family or medical reasons (for non 'emergency' medical/dental appointments, please ensure that these are scheduled out of school hours).

- Destination: Please be specific about the destination. An example of this is for students travelling 'home' when the parents do not reside at the same address – please provide more specific information. If travelling to another location, include the address and any identifying names.
- The host details should also be included. A host is considered any adult that will be supervising and responsible for your child during this time, e.g. parents of a friend that the students will be visiting. If no host is present, select 'no host is necessary'.
- Closed weekend and end of term leave includes a 'travel day', usually students depart Friday morning. This day is approved leave in the day school attendance records. Leave requests that include days beyond the travel day must also contain a reason, or else will be entered into the day school attendance records as unapproved leave.

Leave Breaches

The school discipline policy will be followed in the event of students failing to follow leave procedures or for providing false leave information.

Leave during School Hours

The NSW DoE Attendance Policy requires that students attend school on all days that the school is open. Therefore, no leave will be approved during school hours unless there is a family emergency or serious medical need.

Leave during school hours can only be approved by the Deputy Principal or Principal. This includes the day preceding closed weekends and the conclusion of each term. Principal approved leave will only be granted if students are required to travel long distances and no other suitable travel arrangements can be made. Principal approved leave will be granted for students utilising school organised Transport NSW travel.

Afternoon and Weekend Leave

Every leave application must be made on the REACH boarding software.

Unless accompanied by an adult, junior students must return to school by 5.30pm for dinner. Senior students should return to school before dark.

Residential supervisors complete active duty and close the boarder administration office for arrivals by 11.00pm each night. Overnight Security staff patrol the site throughout their shift (from 11pm to 7am). They do not perform any boarder admissions or sign out.

Students must return to boarding school from leave no later than 30 minutes before their lights out time on any given day.

Leave will not be approved for senior students to attend parties that have them return to the boarding school the same day, we are also unable to support leave that involve independent (no host, host pick up and drop off) swimming activities.

Wednesday Afternoon Leave

Most senior students are normally dismissed at the conclusion of period 2. Day students are then able to leave the school grounds to travel home. Senior boarding students are required to undertake private study in the library for period 3, or else can go on leave, directly from school. All students finish school on Wednesday at lunch and those onsite must attend lunch in the dining hall for rollcall. All students are permitted to apply for leave on Wednesday afternoons and is a great opportunity to go out to buy essentials and build some confidence and independence on leave. It is recommended that junior students undertake that leave in groups. Students in the boarding school during this time will be supervised by the teaching staff.

Leave categories

REACH leave is to be entered using the following guidelines (This information is available as a drop down when entering leave);

Leave Type	Definition	Cut off times	Approver/s
Closed Weekend/End of Term	This leave type is used for Closed weekends and for the end of term/return leave. This should be placed at least 3 weeks prior to the event. Consider entering this leave when travel requests are made.	Follow the email instructions re closing dates – usually three weeks prior to travel	DP Boarding
Medical Leave	The Education Act requires that students attend school on all days that the school is open. Therefore, no leave will be approved during school hours unless there is a family emergency or serious medical need. Medical appointments should be scheduled after school hours where possible.	Not fixed.	DP Boarding/ Senior on call
Leave – travel training request	Can be used for weekday afternoon leave to a new activity. This request should be previewed with a call to the Head Teachers Welfare or Boarding School Deputy Principal's to organise. This will be approved subject to availability. This is more likely if a long lead time is provided.	48 hours prior to leave AND a phone call to arrange has taken place.	DP Boarding
Leave – Public transport	Can be used for weekday afternoon or weekend leave. The destination and mode of transport must be written in the notes section. This type of leave should be entered if students are utilising taxis or rideshare/uber to transport them.	48 hours prior to leave.	DP Boarding
Day school +	Leave during school hours can only be approved by the Deputy Principal or Principal. This includes the day preceding closed weekends and the conclusion of each term. Principal approved leave will only be granted if students must travel long distances and no other suitable travel arrangements can be made. Principal approved leave will be granted for students utilising school organised Country Link travel.	48 hours prior to leave	DP Boarding/ Senior on call
Unplanned parent leave	<p>Parents can surprise their child by taking them out without notice at any time outside school hours. Parents should provide a list of other adults that can take their child out on leave. Parents / other adults are required to present photo identification at the duty room and arrange this leave with the staff on duty, students must be collected in person for unplanned leave and will not be permitted to travel to meet parents / other adults to go on unplanned leave.</p> <p>Unplanned leave, when not a parent, is for a maximum of 4 hours and students should be returned to school at least 30 minutes before their scheduled lights out time to avoid disturbing other students.</p>	Leave will be made by the Duty Team leader when the parent attends the school to collect their child. If parent is not the person collecting the student – parents MUST ring the school (98299232) and speak with duty team leader to enter the leave	Team Leaders

Note

1. Leave is not required for day school activities. However, students must be signed in/out using the Kiosk view with the duty team.
2. Students are to return to school 30 minutes prior to lights out for their year group.

Closed Weekends

A closed weekend normally occurs around the fifth weekend during each term of the scholastic year and/or based on public holidays that occur during term. On these weekends, all students must leave for home or go to a host residence of their choice.

Boarder administration staff will organise transport for boarders who require transport to their home and back to the boarding school (if they qualify for SSTS travel).

All travel arrangements are made on application through the boarder administration at least four weeks prior to travel (Transport NSW requirement). Students can return to school on the Sunday afternoon, or the Monday of a long weekend after 3.15pm. No supervision is available prior to this time.

Students living within the metropolitan area or within a reasonably close distance to the school are required to attend school on the day and depart for home at the conclusion of the school day. Unless exceptional circumstances exist, which have been communicated to the head teacher welfare or Deputy Principal, all students should leave the boarding school by 8.15am and the day school by 3.05pm on the day of each closed weekend. Students will store their luggage for the school day near the Boarding School DP's office, that they can collect before departing for leave.

Boarders who will attend school on the Friday of a closed weekend for the day or part day, must leave the boarding school with their luggage and store their bags in the front office until they sign out. If returning to school during a school day they will need to store their bags and proceed straight to class on return. This may mean that they will need to pack supplies for their school day. Students are not permitted to enter the residential buildings during a school day.

Boarder <div><div></div><div>x</div><div></div></div> This is the Boarder that will undertake this leave request.	Leave Type Public Transport/host pick up/drop off A leave type is a set of rules that define how REACH reacts when this request is submitted.	Staff-only Notes No staff-only notes ADD STAFF-ONLY NOTE
Leave Date and Time 24/11/2025 @ 4 PM : 00 When is the Boarder "expected" to leave?	Return Date and Time 24/11/2025 @ 6 PM : 30 When is the Boarder "expected" to return?	Sticky Notes ADD STICKY NOTE
Leaving Transport Details Public Transport	Return Transport Details Public Transport	Attached Files Add Document No Leave Documents yet
Host No Host Necessary Who is taking the Boarder on this Leave Request?	Destination Ingleburn GKR Karate Where is the Boarder going to?	General Notes Student A will be attending Karate lesson at Level 1/27-29 Oxford Rd, Ingleburn NSW 2565 which is scheduled for 4:30pm to 5:30pm. They will be travelling with ✈️ 📄 🔒 👤
State Pending What state is this Leave Request in?		

Local Sporting and Recreation Clubs

Recreational Activities

Student recreation activities are scheduled throughout the term. Those organised by the school will be placed on the Boarder VOR Sentral calendar and advertised to parents and students in the appropriate MS Teams and emailed in SchoolBytes. Many activities on the calendar are accessed ad hoc on weekday afternoons. Activities that involve outings beyond regular shopping and local trips, will have permission notes and sometimes payment that will need to be returned before the event. Students should pursue hobbies and interests in their free time. Many students join extra-curricular groups that are run outside of school hours or join a community sport or group. Students are supported with travel training to local activities and will need to travel independently to community sports and activities. It is best to choose an activity that can be accessed by public transport (we will do our best to 'travel train' students and encourage students to join as a group). Parents can also consider using rideshare transport. Before joining a new external group, we encourage parents to contact a Head Teacher of Welfare who can provide information and advice.

The list below shows some external sporting and interest groups that students and families may be interested in contacting, found in our local area or are easy to access by public transport:

Sport/Activity	Season / Time details	Location and contact	Transport options
Netball	Starts in March / August. Registration Jan - early Feb	Campbelltown district netball association campbelltown.netball.secretary@gmail.com	Train to Minto and short walk to the courts
Junior Oztag	Starts July Thursday afternoons played Sept - December	Victoria Park, Minto with Campbelltown Junior Oztag Registration details http://www.greaterwestoztag.com/ Contact prue@oztag.com.au (0410 649 393)	Train from Glenfield to Minto, 15-minute walk to Victoria Park
Soccer	Registrations start early January Early February trials and grading commence 31 st March Local competition commences	Gunners Soccer Club- Bensley Rd, Macquarie Fields https://www.gunnerssc.com/ Check website for spaces in teams and inquiries to the email gunnersregistrar@gmail.com	Bus from Glenfield station (shop side) (Bus no. 872) with a 10-minute walk to the ground

Basketball	Term 4 – Term 1 Weekday afternoons – different age groups on different days (20 week program)	Minto Indoor Sports Centre information@macarthurbasketball.com.au (0451622755) parents should email to check for spaces in teams	Train from Glenfield to Minto, with a 4-minute walk from the station.
Music	All round year long	41 Spencer St, Fairfield NSW 2165 https://www.fairfieldschoolofmusic.com/ Contact one of the numbers on the website about pricing	Train from Glenfield to Fairfield with a 3-minute walk to the facility
Music	All year long Mon- Fri 3pm – 9pm Sat 9am – 6pm	72 Moore St, Liverpool NSW https://liverpoolacademyofmusic.com.au/ 9602 9774	Train from Glenfield to Liverpool and a 7 minute walk to the music academy.
Ultimate Frisbee	For 14 years and up Thursday nights from 7:30pm Winter League from July – September	https://swu.ultimatecentral.com/about-swu South west Ultimate Email southwestultimatefrisbee@gmail.com Paciullo Park, Liverpool (carpark access off Calabro Ave)	Train from Glenfield to Liverpool, Light rail at Stand B Liverpool to Brickmakers T-Way and then 10-m walk
Swimming	Sessions may begin from 3:45pm – 6pm during the week, with some sessions Saturdays depending on the level/age/ability	Macquarie Fields Leisure Centre - 02 4645 4030 https://www.campbelltown.nsw.gov.au/Services-and-Facilities/Aquatics-Fitness-and-Indoor-Sports/Squad-Program	Bus from Glenfield Rd, opposite Atlantic Boulevards – Bus 872 to Macquarie Fields Public School with a 2 min walk.
Drama	Sessions are held Mon – Sat 3pm – 9pm and Sunday 11:30am – 6pm	WOW performing Arts Academy U8/67 Jacaranda Ave Bradbury NSW 2560 0412 336 065 Wowperformingartsacademy@gmail.com	Train from Glenfield to Campbelltown station, Bus 885 to Jacarandah Ave Bradbury and a 1 minute walk
Karate	Sessions occur most weeknights from 6pm – 7pm	Ingleburn (adjacent to the station) https://www.gkrkarate.com/ it is advised to try a FREE class first	Train from Glenfield to Ingleburn and a short walk to the shops across the road
Dance	Classes are held each day with a timetable available on their website	Breanna's Academy of Dance https://www.badstudio.com.au/ You can enquire about a free trial	Train to Campbelltown station and a short walk from the station

Wellbeing Centre

The Wellbeing Centre is a facility with the primary function to cater for boarder wellbeing matters, and serves as the school sickbay for all students during school hours. Boarders are welcomed and encouraged to attend to discuss a variety of wellbeing issues and personal health matters impacting on their lives.

It is staffed by a registered nurse contracted through an external service provider that can sustain ongoing and changing healthcare requirements. Equipped with beds, loungeroom facilities and bathroom facilities, it also has a treatment room where boarders can receive their prescription medication and/or present for various health ailments.

The facility's normal operational time is from 7.30am to 11.00pm each day, however, obtaining nurses through the contracted service provided, enables short notice to request a nurse for an overnight shift from 11.00pm to 7.30am when the need arises providing appropriate care for each boarder. If students will require sustained care beyond 24 hours the school will contact parents to arrange for the child to be collected by a carer. Students that have symptoms of illness that are contagious, will be required to stay in the facilities until they can be collected by a family member. As a member of a community it is important that students understand their obligations to others and seek medical support if they feel unwell.

A staff member will advise parents/carers if their child is sent for medical treatment off site or for ambulance notifications.

Medical and Health Procedures for Students Accidents, injuries or illness

A Medicare card is essential for all students as it needs to be presented for all medical appointments. Students often have a photo stored on their phones of the current family medicare card to help them access treatments at GP's and other outside services.

In the event of an accident, injury or illness students should be taken or go directly to Wellbeing Centre for assessment and administration of first aid by the nurse. This is an important responsibility as a member of our community. Except for the requirement to call an ambulance under mandatory injury protocols, and depending on the nature of the injury, the nurse will assess and determine when a student requires external medical attention and will proceed with the necessary arrangements to notify parents.

A residential staff member will always accompany students to hospital and in some cases to a medical centre. Staff will accompany students under 16 into medical consultations. Students who have been injured because of an accident at school or during a school activity are required to

complete an accident report. Some injuries and illnesses will require a medical clearance that states the student is able to return to school, classes or other activities (such as sport). Staff of the Wellbeing Centre will advise and support this process where necessary. The staff of the Wellbeing Centre can also assist in making medical appointments for students while in the care of the school.

Medical Information

Parents, together with their health care professionals must complete the Student Medical Information form and submit to the school prior to the student taking up residence. If the medical plan for your child changes, a new Student Medical Information form must be lodged with the school.

While every effort is made to provide first aid through our registered nursing staff, there may be times when your child's condition is more serious and requires specialist care. This may involve the attendance to a medical practitioner and/or an external healthcare facility (Medical Centre/Hospital). The Deputy Principal or residential representative will advise parents/carers if their child is admitted to an external facility to obtain more appropriate level of diagnosis and/or healthcare treatment and to organise a handover to parents and family members in attendance.

It is advisable that families plan for this event, with a family member or close friend as close to Sydney as possible.

Medication

It is the parents'/carers' responsibility to arrange **prescription medications to be packaged in a Webster pack** to assist in the ongoing management and security of the medication, as it must be stored, managed and administered by the nurse at the Wellbeing Centre. When volume of medication is low or close to its used by date, the nurse will arrange for the parent/carer to be informed. Our local pharmacy across the rail line – **Glenfield Pharmacy (118 Railway Pde, Glenfield)** can be contacted on **9618 3530** has begun packing our student medications in Webster packs for limited additional cost and will deliver to the school. This saves having to mail or send medication back when returning from closed weekends or term breaks. Contact the pharmacy to arrange that service for your child.

Student medication, including non-prescription medications must be stored and administered at the Wellbeing centre by the nurse, unless a prearranged self-administration of medication is part of a negotiated health care plan. Medication is administered by a staff member and signed off by a staff observer.

If there is a change to medication or dose rates, we require updated prescription information and written notification from the doctor, this includes when medication is ceased.

Students who are asthmatic, diabetic or who have anaphylactic reactions are permitted to keep their medications with them; however, an additional supply **must** also be kept in the Wellbeing Centre.

Pandemic or infectious diseases

During a pandemic (or infectious disease outbreak in our boarding facility), the school receives health advice from the Ministry of Health and DoE's WHS directorate as required. Protocols are reviewed, amended and implemented each day to protect the health and safety of all students and staff and we follow departmental procedures to report and assist students onsite, and ensure staff follow their obligation in terms of reporting and isolation to restrict any contamination or transfer of infection. This may include isolation onsite or a need for students to leave site. Nursing staff and boarding executives will maintain communication with families around these issues.

Right Place at the Right Time

Monday, Tuesday and Thursday – Right Place Right Time

7am – 8:15am

Year	Task
7-12	<ul style="list-style-type: none"> • Out of bed – student responsibility to set alarm and not rely on duty staff. • Prepare for school by showering, dressing, making beds and cleaning area ready for Bed Inspection (BI) • BI at 7.20am – doors open ready: this will include room/common area inspections and uniform checks • Breakfast: 7.30am - 8.00am (latest arrival at 7.45am) • Team leaders and student leaders make any announcements • Ensure tables are clean before leaving the dining hall • Students needing medication leave dining hall at 7:55am • All students are to leave for day school by 8.15am via the central door of the block and have names marked off. If you are leaving for school early, please notify the duty staff.

3:05 – Dinner (5:30pm)

Year	Allowed	Out of Bounds
7-12	<ul style="list-style-type: none"> • 3:05pm afternoon tea in the dining room • 3:05pm – 4pm Take care of personal hygiene, pack for prep, clean room, put away washing, work on extra homework and assessment tasks. Junior students will have curtains and doors open when practical during this time. • Library (until 5.15pm) • Common rooms, in and around dorm blocks • On tennis courts, basketball courts, oval – with staff permission. Boarders must sign out for access to courts and fields. • Over the line for 20minutes at or about 4:10pm. Junior students must be accompanied by staff – no junk food! • At an organised recreational activity or extra-curricular event (notify staff before leaving) • Gaming activities take place in a common room. <p>“REC SELECT” from 4pm – 5pm</p>	<ul style="list-style-type: none"> • Day school areas • Farm and dairy areas • Dorms between 4pm and 5pm

	<p>All students are to leave the blocks between 4pm – 5pm and select a recreational activity or space to work in such as library or A block. Activities will include physical, creative, intellectual, and social emotional options.</p> <ul style="list-style-type: none"> • 5pm -5:30pm – take care of personal hygiene, pack for prep, clean room, put away washing, work on homework. • Dinner: 5.30pm - 6.00pm 	
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6pm – 6:30pm

Year	Allowed
7-12	<ul style="list-style-type: none"> • COLA, OVAL 1 and Tennis Courts ok to be used during daylight hours with permission by duty team. Student must sign out with a team member. • To be indoors in common room or dorm • Library (From 6.00pm – 6.30pm)

Prep: 6.30pm - 8.00pm

AFTER 8.00pm: Indoors in the following areas – common rooms, own block and dorms

Phone use should cease 20 minutes before lights out time, to prepare for school the next day and be in bed on time

Year	In Own Area/Block	Lights Out
7	8.30pm	9.00pm
8	8.30pm	9.00pm
9	9.00pm	9.30pm
10	9.30pm	10.15pm
11	9.30pm	10.30pm
12	9.30pm	10.30pm

Wednesday – Right Place Right Time

7am – 8:15am

Year	Task
7-12	<ul style="list-style-type: none"> • Out of bed – student responsibility to set alarm and not rely on duty staff. • Prepare for school by showering, dressing, making beds and cleaning area ready for Bed Inspection (BI) • BI at 7.20am – doors open ready: this will include room/common area inspections and checks that you are ready for school. • Breakfast: 7.30am - 8.00am (latest arrival at 7.45am) • Team leaders and student leaders make any announcements • Ensure tables are clean before leaving the dining hall • Students needing medication leave dining hall at 7:55am • All students are to leave for day school by 8.15am via the central door of the block and have names marked off. If you are leaving for school early, please notify the duty staff.

11:40am – 3:05pm

Year	Allowed	Out of Bounds
11-12	<p style="text-align: center;">11:40 – 1:05pm</p> <ul style="list-style-type: none"> • Students with approved leave can sign out at the front office (day school). Other students to attend the library period 3. 	Rest of school, farm areas
7-12	<p style="text-align: center;">1:05 -3:05pm</p> <ul style="list-style-type: none"> • All students attend lunch at 1:05pm in the dining hall until 1:25pm (roll call included). Dismissed to collect washing and return to the blocks. • Students attending other activities, e.g. orchestra sign out with HTW • Students must remain in the blocks and may choose to spend time together socialising in the common room or catch up on schoolwork. • Roll calls will take place throughout the afternoon by the supervising teachers. Please ensure you speak to staff and gain permission before leaving the blocks. • Students going on approved leave during this time should sign out via the front office after letting the supervising teacher know they are leaving to sign out. • 3:05pm afternoon tea in the dining room 	

	<p style="text-align: center;">3:05pm – 5:30pm (Dinner)</p> <ul style="list-style-type: none"> • 3:05pm – 4pm Take care of personal hygiene, pack for prep, clean room, put away washing, work on extra homework and assessment tasks. • Library (until 5.15pm) • Common rooms , in and around dorm blocks • On tennis courts, basketball courts, oval – with staff permission. Boarders must sign out for access to courts and fields. • Over the line for 20minutes at or about 4:10pm. Junior students must be accompanied by staff – no junk food! • At an organised recreational activity or extra-curricular event (notify staff before leaving) • Gaming activities take place in a common room. <p style="text-align: center;">“REC SELECT” from 4pm – 5pm</p> <p>All students are to leave the blocks between 4pm – 5pm and select a recreational activity on offer (advertised each week in teams and on noticeboards in the dorm blocks). Activities will include physical, creative, intellectual, and social emotional options.</p> <ul style="list-style-type: none"> • 5pm -5:30pm – take care of personal hygiene, pack for prep, clean room, put away washing, work on homework. <p style="text-align: center;">Dinner: 5.30pm - 6.00pm</p>	
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6pm – 6:30pm

Year	Allowed
7-12	<ul style="list-style-type: none"> • COLA, OVAL 1 and Tennis Courts ok to be used during daylight hours with permission by duty team. Student must sign out with a team member. • To be indoors in common room or dorm • Library (From 6.00pm – 6.30pm)

Prep: 6.30pm - 8.00pm

AFTER 8.00pm: Indoors in the following areas – common rooms, own block and dorms

Phone use should cease 20 minutes before lights out time, to prepare for school the next day and be in bed on time

Year	In Own Area/Block	Lights Out
7	8.30pm	9.00pm
8	8.30pm	9.00pm
9	9.00pm	9.30pm
10	9.30pm	10.15pm
11	9.30pm	10.30pm
12	9.30pm	10.30pm

Friday – Right Place Right Time

7am – 8:15am

Year	Task
7-12	<ul style="list-style-type: none"> • Out of bed – student responsibility to set alarm and not rely on duty staff. • Prepare for school by showering, dressing, making beds and cleaning area ready for Bed Inspection (BI) • BI at 7.20am – doors open ready: this will include room/common area inspections and checks that you are ready for school • Breakfast: 7.30am - 8.00am (latest arrival at 7.45am) • Team leaders and student leaders make any announcements • Ensure tables are clean before leaving the dining hall • Students needing medication leave dining hall at 7:55am • All students are to leave for day school by 8.15am via the central door of the block and have names marked off. If you are leaving for school early, please notify the duty staff.

3:05 – Dinner (5:30pm)

Year	Allowed	Out of Bounds
7-12	<ul style="list-style-type: none"> 3:05pm afternoon tea in the dining room 3:05pm – 4pm Take care of personal hygiene, clean room, put away washing, work on extra homework and assessment tasks. Library - not open Fri, Sat, Sun after school Common rooms, in and around dorm blocks On tennis courts, basketball courts, oval – with staff permission. Boarders must sign out for access to courts and fields. Over the line for 20minutes at or about 4:10pm. Junior students must be accompanied by staff – no junk food! At an organised recreational activity Gaming activities take place in a common room. 5pm - Take care of personal hygiene, clean room, put away washing, work on homework. <p>Dinner: 5.30pm - 6.00pm</p>	<ul style="list-style-type: none"> Day school areas Farm and dairy areas

6pm – 8pm

AFTER DINNER: Indoors in the following areas – common rooms, own block and dorms. Evening medication occurs at 8pm.

COLA with duty team supervision until supper (lights turned on)

Phone use should cease 20 minutes before lights out time, to be in bed on time

Year	In Own Area/Block	Lights Out
7	9.00pm	9.30pm
8	9.00pm	9.30pm
9	9.30pm	10.00pm
10	10.00pm	10.30pm
11	10.00pm	10.30pm
12	10.00pm	10.30pm

Saturday – Right Place Right Time

Morning – 5:30pm

Year	Task	
7-12	<ul style="list-style-type: none"> ○ Out of bed ○ Breakfast: 9.00am – 11.00am ○ Morning meds are done after you eat breakfast. ○ Roll call/sight duty team member: ○ Morning: Roll call will be taken at breakfast from 9.00am. Students absent from breakfast must get their names marked off with a duty team member prior to 10.00am ○ Lunch: roll call will be taken in the dining room between 12.30pm – 1.00pm ○ 1pm – 3pm No recreational screens, homework catch up time and social engagement. ○ Dinner: 5.30pm – 6.00pm ○ Afternoon Tea : 3:30pm ○ Bedtime: as per bedtime routine 	<ul style="list-style-type: none"> ▪ Study/prep ▪ Lunch: 11.30am – 1.00pm ▪ Exercise in gym and cardio room (With staff supervision) ▪ Organised and approved day leave ▪ Staff organised outing e.g. shops or recreational activities. ▪ On tennis courts, basketball courts, oval, with staff permission. Boarders must sign out for visits to the sporting facilities. ▪ Over the line – afternoon, accompanied trip to shops for a maximum of 20minutes.

Dinner @ 5.30pm

AFTER DINNER: Indoors in the following areas – common rooms, own block and dorms. Evening meds are done at 8pm.

COLA with duty team supervision until supper (lights turned on)

Phone use should cease 20 minutes before lights out time, to be in bed on time

Year	In Own Area/Block	Lights Out
7	9.00pm	9.30pm
8	9.00pm	9.30pm
9	9.30pm	10.00pm
10	10.00pm	10.30pm

11	10.00pm	10.30pm
12	10.00pm	10.30pm

Sunday – Right Place Right Time

Morning – 5:30pm

Year	Task	
7-12	<ul style="list-style-type: none"> • Out of bed • Breakfast: 9.00am – 11.00am • Morning meds are done after you eat breakfast. • Roll call/sight duty team member: <ul style="list-style-type: none"> ○ Morning: Roll call will be taken at breakfast from 9.00am. Students absent from breakfast must get their names marked off with a duty team member prior to 10.00am ○ Lunch: roll call will be taken in the dining room between 12.30pm – 1.00pm ○ 1pm – 3pm No recreational screens, homework catch up time and social engagement. ○ Dinner: 5.30pm – 6.00pm ○ Afternoon Tea : 3:30pm ○ Bedtime: as per bedtime routine 	<ul style="list-style-type: none"> ▪ Study/prep ▪ Lunch: 11.30am – 1.00pm ▪ Exercise in gym and cardio room (With staff supervision) ▪ Organised and approved day leave ▪ Staff organised outing e.g. shops or recreational activities. ▪ On tennis courts, basketball courts, oval, with staff permission. Boarders must sign out for visits to the sporting facilities. ▪ Over the line – afternoon, accompanied trip to shops for a maximum of 20minutes.

Dinner @ 5.30pm

AFTER DINNER: Indoors in the following areas – common rooms, own block and dorms. Evening meds are done at 8pm.

Phone use should cease 20 minutes before lights out time, to prepare for school the next day and be in bed on time

Year	In Own Area/Block	Lights Out
7	8:30pm	9.00pm
8	8:30pm	9.00pm
9	9.00pm	9:30pm
10	9:30pm	10.15pm
11	9:30pm	10.30pm
12	9:30pm	10.30pm

Term Dates & Closed Weekends for 2026

Term 1	
Beginning of Term 1 students return	Sunday, 1 st February (<i>after 3:15PM</i>)
Years 7 - 12 students commence	Monday, 2 nd February
Closed weekend students depart	Friday, 6 th March (<i>before 3:05PM</i>)
Closed weekend students return	Sunday, 8 th March (<i>after 3:15PM</i>)
Last Day of Term 1	Thursday, 2 nd April
End of Term 1 Students depart	Thursday, 2 nd April (<i>before 3:05PM</i>)

Term 2	
Beginning of Term 2 students return	Tuesday 21 st April (<i>after 3:15PM</i>)
Years 7 - 12 students commence	Wednesday, 22 nd April
Closed weekend students depart	Friday, 5 th June (<i>before 3:05PM</i>)
Closed weekend students return	Monday, 8 th June (<i>after 3:15PM</i>)
Last Day of Term 2	Friday, 3 rd July
End of Term 4 students depart	Friday, 3 rd July (<i>before 3:05PM</i>)

Term 3	
Beginning of Term 3 students return	Monday, 20 th July (<i>after 3:15PM</i>)
Years 7 - 12 students commence	Tuesday, 21 st July
Closed weekend students depart	Friday, 28 th August (<i>before 3:05PM</i>)
Closed weekend students return	Sunday, 30 th August (<i>after 3:15PM</i>)
Last Day of Term 3	Friday, 25 th September
End of Term 3 Students depart	Friday, 25 th September (<i>before 3:05PM</i>)

Term 4	
Beginning of Term 4 students return	Monday, 12 th October (<i>after 3:15PM</i>)
Years 7 - 12 students commence	Tuesday, 13 th October
Closed weekend students depart	Friday, 13 th November (<i>before 3:05PM</i>)
Closed weekend students return	Sunday, 15 th November (<i>after 3:15PM</i>)
Last Day of Term 4	Thursday, 17 th December
End of Term 4 Students depart	Thursday, 17 th December (<i>before 3:05PM</i>)

Boarder Packing List

Toiletries

- ☐ Anti- perspirant(aerosols are NOT permitted in the residential facilities)
- ☐ Toothbrush
- ☐ Toothpaste
- ☐ Shower gel/soap
- ☐ Shampoo & Conditioner
- ☐ Hairbrush/comb
- ☐ Hand sanitiser
- ☐ Face washer / scrunchie
- ☐ Cotton buds
- ☐ Any other favourite cosmetic or personal products
- ☐ Sunscreen
- ☐ For girls - Sanitary items or underwear etc

Clothes

- ☐ Underwear
- ☐ Socks
- ☐ Pyjamas
- ☐ Dressing gown (worn between bathroom and room) or you may choose to wear clothes to and from showers
- ☐ Casual t-shirts
- ☐ Tidy outfit
- ☐ Casual shorts / pants / swimwear
- ☐ 1 x jacket or jumper (casual)
- ☐ School uniforms x 2/3
- ☐ Sport uniform
- ☐ Thongs/scuffs
- ☐ School shoes
- ☐ Runners for sport
- ☐ Other shoes for casual (don't bring too many! 2 pairs should be plenty)

Other

- ☐ Smaller bag (e.g. duffle bag with wheels would be ideal) that can be used for small trips, such as home for the weekend
- ☐ Beach Towel
- ☐ Bath Towel
- ☐ Small plastic container to store food in
- ☐ Consider open top containers to fold clothes in to keep on shelves (easier to keep tidy and

slide in and out) - OR money to purchase at Kmart

- ☐ Small torch
- ☐ Spare phone charging cables (marked with name)
- ☐ Power board for charging laptops and phones on desk (powerpoint is under the desk)
- ☐ Laundry Marker to label clothes purchased (all clothes should be labelled before arrival)
- ☐ Bathroom Caddy – to hold soap, shampoo, toothpaste etc
- ☐ Coat hangers for hanging clothing including uniforms
- ☐ A door hanger (to hang up clothes, dressing gowns etc) for over wardrobe door
- ☐ Pillow(s)
- ☐ 2 mattress protectors for king single(washable)
- ☐ Sheet sets (king singles) x 2
- ☐ Cotton blanket
- ☐ Quilt/comforter and cover
- ☐ Photos from home
- ☐ Blue tac for hanging photos on wardrobe
- ☐ Phone with contact list for home
- ☐ Headphones/ear pods to play music from phone etc
- ☐ A good book or two
- ☐ Playing cards – games or activities that don't take a lot of space
- ☐ School books and supplies (see the information in school handout)
- ☐ Items to personalise your space
- ☐ Favourite coffee cup/ bowls and cutlery set for making and eating snacks
- ☐ Favourite teddy or other comfort items
- ☐ Medications (prescription meds in webster pack) over the counter can be in the packaging. These must be dropped off to wellbeing. Students can keep ventolin and their epipens if appropriate, all other medications/supplements are administered through wellbeing.

Medicare Card (a screen shot on your phone is fine)

Opal Card (student)

Eftpos Card

At Hurlstone Agricultural High School, we demonstrate our commitment to learning and achievement in the Boarding School by being:

PUNCTUAL for our learning

We show this by:

- ✧ Being in the **right place at the right time**.
- ✧ Arriving to mealtimes and prep **on time**.
- ✧ Leaving the blocks by **8:15am** on school days.
- ✧ Arriving **on time** for activities and transport.

PREPARED for our learning

We show this by:

- ✧ Ensuring that our clothes, sheets, and uniforms are **delivered to the laundry** on the **appropriate days**.
- ✧ Being **ready for prep**, prioritising work, and having the required equipment.
- ✧ **Packing our bag** for school **before** breakfast each day.
- ✧ Ensuring leave is submitted **on time**.
- ✧ Keeping dormitories, common spaces, and bathrooms **safe, clean, and tidy**.

PRODUCTIVE in our learning

We show this by:

- ✧ **Setting high expectations** for ourselves and working to the best of our ability.
- ✧ Listening **attentively** and **following all staff instructions**.
- ✧ Using prep and other free time to complete all class tasks and homework promptly.
- ✧ Making use of the **tutors and supports** available when needed.
- ✧ Ensuring all **phones are off and away** during prep.

POLITE at all times

We show this by:

- ✧ Showing **respect** to all boarding staff, students, and the school environment.
- ✧ **Waiting** calmly and respectfully for our turn to communicate.
- ✧ **Promptly** answering the **door** when someone knocks
- ✧ Keeping **phones off and away** during mealtimes.
- ✧ **Wearing appropriate attire** at all times
- ✧ **Communicating proactively** with the Duty Team.

POSITIVE towards our learning

We show this by:

- ✧ Engaging in **active and positive learning**.
- ✧ Making **positive and meaningful contributions** to our boarding school community.
- ✧ Taking **personal responsibility for our actions and learning**.

At Hurlstone Agricultural High School, we demonstrate our commitment to learning and achievement by being:

PUNCTUAL for our learning

We show this by:

- ✧ Arriving to class **on time**.
- ✧ **Lining up** outside the learning space as required
- ✧ **Waiting quietly** before entering the learning space under the direction of a teacher.

PREPARED for our learning

We show this by:

- ✧ Wearing the full **correct uniform** for that course.
- ✧ **Working safely** in our **allocated space**.
- ✧ **Immediately unpacking** all necessary equipment required for the lesson.
- ✧ Keeping our **phones off and out of sight**, as well as any **paired devices**.

PRODUCTIVE in our learning

We show this by:

- ✧ Setting **high expectations** for ourselves and working to the **best of our abilities**.
- ✧ Listening attentively and following all teacher instructions.
- ✧ Completing **all class tasks and homework promptly** and **participating actively in group learning activities**.

POLITE at all times

We show this by:

- ✧ **Remaining silent** whilst the teacher is addressing the class.
- ✧ Showing **respect** to teachers, students, resources, and the school environment.
- ✧ Waiting **calmly and respectfully** for our turn to speak.
- ✧ **Not speaking over the top** of others or using **inappropriate language**.
- ✧ **Waiting** to be told to **pack up and be dismissed** by your teacher.


POSITIVE towards our learning

We show this by:

- ✧ Engaging in **active and positive learning**.
- ✧ Making positive and meaningful contributions to class discussions.
- ✧ Taking **personal responsibility for own actions and learning**.

SchoolTV support for Boarding School families

SchoolTV provides a monthly topic to support families with the developmental changes in children in the secondary years. They often do a series of topics that provides a deeper insight into the issues and challenges that we all navigate. The series highlighted below was one that focused on issues related to boarding. Under the 'All Editions' tab you will find the past topics that have been covered by the psychologists and any other experts in the field. The QR code below will take you directly to the Boarding School Series.


Hurlstone Agricultural High School

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Boarding School Series


This special Boarding School Series, developed in consultation with ABSA, aims to provide member schools with dedicated wellbeing resources to support boarding students and their families as they navigate the challenges of raising happy, confident and resilient young people.

In partnership with




AUSTRALIAN BOARDING SCHOOLS ASSOCIATION
CREATING THE FUTURE FOR BOARDING SCHOOLS





SPECIAL REPORTS



Coping with ISOLATION

SPECIAL REPORT: Coping with isolation

"Isolation in boarding school can lead to mental health issues, academic struggles, low self-esteem, minimal extracurricular engagement, and feeling unsupported."




Dr Michael Carr-Gregg

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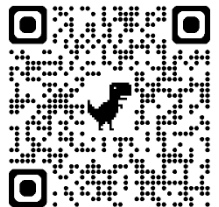

HURLSTONE AGRICULTURAL HIGH SCHOOL – BOARDING SCHOOL SCHOLARSHIPS/ALLOWANCES GUIDE 2026

Name of the scholarship/allowance	Source	Eligible Year groups	Other details	Links for more information
Aboriginal Education Council	Public Education Foundation	Year 10	Aboriginal and Torres Islander students for support in the final 2 years of schooling	https://www.publiceducationfoundation.org.au/wp-content/uploads/2024/05/2025-AEC-Scholarship-Information-Kit.pdf 
Campbell-Carter Scholarship	Public Education Foundation	Current Year 10 for Year 11&12	supports public school students from regional, rural and remote areas in Australia. The scholarship aims to assist students facing economic and social disadvantage.	https://www.publiceducationfoundation.org.au/campbell-carter-scholarship/ 
Fennell Scholarship for Girls in STEM	Public Education Foundation	Girls in Years 11 & 12	supports young women from Greater Western Sydney public schools who have a strong inclination towards STEM subjects. The scholarship aims to assist students experiencing financial hardship to complete their senior secondary education and pursue further tertiary studies in STEM	https://www.publiceducationfoundation.org.au/fennell-scholarship-for-girls-in-stem-secondary/ 

Check the application for due dates and eligibility criterion.




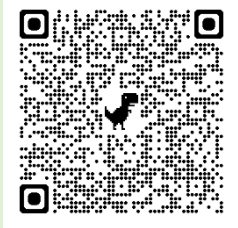

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Friends of Zainab Secondary Scholarship	Public Education Foundation	Enrolled in Year 10 and Year 11	support refugee students through the critical years of their High School Certificate.	https://www.publiceducationfoundation.org.au/friends-of-zainab-scholarships/ 
GO Foundation	Public Education Foundation	Years 8 and 10	Supports Aboriginal and Torres Strait Islander students for two years of high school education	https://www.gofoundation.org.au/scholarships-program 
Harding Miller Education Foundation Scholarships	Public Education Foundation	Year 8 girls	Open to high achieving female students. Supports students for up to four years of secondary studies.	https://www.hardingmillereducationfoundation.org.au/ 
Manifold Road Creative Scholarship	Public Education Foundation	Enrolled in Year 10 for Year 11 and 12	supports public school students attending a high school in Western Sydney who are passionate about pursuing a career in graphic design, visual arts or marketing.	https://www.publiceducationfoundation.org.au/manifold-road-creative-scholarship/

Check the application for due dates and eligibility criterion.





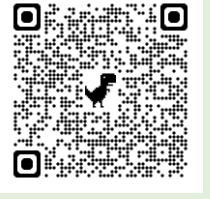
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PEF National Secondary Scholarships	Public Education Foundation	Year 9	Supports 2 indigenous students, 2 refugee students and 2 students experiencing financial hardship for 3 years between Years 10 -12	https://www.publiceducationfoundation.org.au/wp-content/uploads/2021/06/2022-PEF-National-Secondary-Scholarships-Information-Kit.pdf 
Una May Smith Scholarships	Public Education Foundation	Years K - 11	Indigenous students (One per stage). Support for 2 years of public education.	https://www.publiceducationfoundation.org.au/wp-content/uploads/2021/09/2022-Una-May-Smith-Information-Kit_OCT.pdf  https://publiceducationfoundation.org.au/wp-content/uploads/2019/07/2020-UMS-Senior-Information-Kit.pdf

Check the application for due dates and eligibility criterion.





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Name of the scholarship/allowance	Source	Eligible Year groups	Other details	Link for further information
Unions NSW Jeff Shaw Memorial Scholarships	Public Education Foundation	Year 11	Up to 4 scholarships available to support students in their final year of secondary education for students currently studying Economics, Business or Legal studies or Modern History.	https://publiceducationfoundation.org.au/wp-content/uploads/2019/07/2020-Unions-NSW-Information-Kit.pdf 
VET in Schools Scholarships	Public Education Foundation	Years 9-11	Supports up to six students experiencing significant financial hardship interested in pursuing vocational studies through their schools.	https://education.nsw.gov.au/teach-nsw/enhance-your-career/nsw-premier-s-teacher-scholarships/premier-s-vocational-education-in-schools-scholarship 
Waratah Education Foundation Secondary Transition Scholarships	Public Education Foundation	Years 7&8	supports students entering Year 7 at a NSW public high school in 2026. This scholarship is for students experiencing financial hardship that could affect their ability to participate fully in early high school years.	https://www.publiceducationfoundation.org.au/waratah-education-foundation-secondary-transition-scholarship/ 

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Western Sydney International Airport First Nations Secondary School Scholarship	Public Education Foundation	Year 10 , entering Year 11 and Year 12	supports First Nations students attending public secondary schools in Western Sydney. Beginning in Year 11 (2026) and continuing through Year 12 (2027),	https://www.publiceducationfoundation.org.au/western-sydney-international-nancy-bird-walton-airport-first-nations-secondary-school-scholarship/ 
Western Sydney Leadership Dialogue Scholarship	Public Education Foundation	Year 10	Enrolled in a Western Sydney High School. Supports up to five students in the final two years of their secondary education.	https://publiceducationfoundation.org.au/wp-content/uploads/2020/06/2021-WSLD-Information-Kit.pdf 

Name of the scholarship/allowance	Source	Eligible Year groups	Other details	Further information
Hurlstone House Scholarship	Hurlstone Agricultural High School	Year 7-12 (One junior and one senior for T block and U block residents)	Originated with a bequeath from the estate of the Wilcocks family, it provides funds to support current students who attend HAHS as a boarder and who do not already receive a government scholarship	More information is available from the school. Each scholarship = \$1500

Check the application for due dates and eligibility criterion.

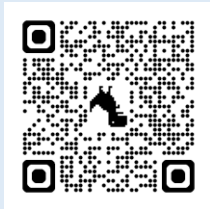



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			for boarding (criteria will be distributed when applications open)	
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Name of the scholarship/allowance	Source	Eligible Year groups	Other details	QR code for further information
Living Away from Home Allowance	NSW Government	Years 7-12	The Living Away From Home Allowance (LAFHA) assists eligible NSW families whose children must board away from home to access secondary education. Pre-conditions for eligibility relate to income and distance from the nearest public secondary school or school of preferred religion. Applicants must also meet further criteria such as medical condition or impassable roads.	https://www.service.nsw.gov.au/referral/apply-living-away-from-home-allowance 
Boarding Scholarships for Isolated Students	NSW Government	Years 7-12	Boarding Scholarships for Isolated Students (BSIS) assist eligible students from rural areas who are required to board to attend NSW public sector specialist high schools – including agricultural schools – or those required to board at a school term hostel to access a NSW public secondary school. Scholarships are available for students in years 7 to 12 who are disadvantaged by a low family income and geographical isolation.	
Assistance for Isolated Children Scheme	Commonwealth Government	Years 7-12	The AIC is an Australian Government program that targets students who cannot attend a public school because the family home is geographically isolated, or the students have a disability or special needs. It is managed by the Department of Human Services.	https://www.servicesaustralia.gov.au/assistance-for-isolated-children-scheme

Check the application for due dates and eligibility criterion.



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Commonwealth Regional Scholarship Program	Commonwealth Government	Years 7-12	This is a pilot program for 2024.	https://www.education.gov.au/commonwealth-regional-scholarship-program 	
School Drive Subsidy	NSW Government	Years 7-12	Provides financial support for travel to and from school if there is no public transport available.	https://transportnsw.info/tickets-opal/ticket-eligibility-concessions/school-student-travel/apply-for-school-drive-subsidy 	
Secondary Rural Boarding Bursary	Bush Children's Education Foundation	Years 7-12	students from remote border areas (VIC, SA and QLD) may apply but must attend a rural boarding school in NSW <ul style="list-style-type: none"> • Proof of AIC and/or LAFHA allowances 	https://www.bcef.org.au/apply-for-rural-secondary-bursary	

Check the application for due dates and eligibility criterion.



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