COMMUNICATION FLOWCHART

Raising and Resolving Questions or Concerns

RESPECT • COLLABORATE • SUPPORT • PARTNER

1 I HAVE A QUESTION OR CONCERN ABOUT MY CHILD.

2 TALK TO YOUR CHILD'S CLASS TEACHER FIRST.
Most concerns are best resolved at this level.

→ YES — Matter resolved.

NO

or issue continues after agreed timeframe

3 CONTACT YOUR STAGE ASSISTANT PRINCIPAL

IEH	|	Mrs Lee Madigan
ES1	|	Miss Brianna Dearing
S1	|	Mrs Jenaya Carroll
S2	|	Mrs Monika Talwar
S3	|	Mr David McCleary

→ YES — Matter resolved.

NO

or issue continues after agreed timeframe

4 CONTACT THE DEPUTY PRINCIPAL

K–2 / IEH	|	Mrs Natasha Reeve
Years 3–6	|	Mrs Stephanie Murfitt

→ YES — Matter resolved.

NO

or issue continues after agreed timeframe

5 CONTACT THE PRINCIPAL
Mrs Cara Davidson

→ YES — Matter resolved.

WE VALUE RESPECTFUL COMMUNICATION AND STRONG PARTNERSHIPS WITH OUR FAMILIES.
Most concerns are resolved quickly by speaking directly with your child's teacher first.

Children, First and Foremost