



Grafton Public School Wellbeing System



At Grafton Public School we believe the creation of a positive and safe learning environment best enables students to learn and engage at school. This requires student behaviour, learning, wellbeing and mental health support to be integrated and delivered as a whole-school, coordinated approach. Developing positive behaviours and behaviour self-regulation skills in all students from an early age will lead to a safer learning environment for all, and will set up our students with the social skills needed in later life.

Children and young people display behaviours which span across a continuum from positive, inclusive and respectful behaviours to complex, challenging and unsafe behaviours. In addressing the needs of all students, we need to develop a universal approach to positive behaviour, prevention, early intervention and individual student support.

Effective behaviour support must ensure the safe inclusion and participation of all of our students. This includes students with complex, challenging and unsafe behaviours while maintaining the physical and psychological safety of all students and staff. To ensure we meet the needs of all students, we need to adopt a multi-tiered continuum of care. The tiers of support range from universal and preventative support, through targeted or intensive interventions.

Explicit teaching works best when working directly with students to develop their social, emotional and behaviour skills. Students will be exposed to student centred and positive strategies and skills on a weekly basis. The school will continue to work with our school community to monitor and review the wellbeing programs and policies at Grafton Public School.

GREEN LEVEL

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All students are on this level at Grafton Public School. Students on this level have a consistent record of good and appropriate behaviour in the classroom, the playground, at sport and all other school activities. Students abide by the GPS STAR values (Set a good example; Tolerate difference; Always do your best; Respect everyone). Students cooperate with their teachers and peers, demonstrate honesty in their dealings with every member of our school community and treat others with respect. They have opportunities to receive Awards, represent the school and attend excursions. Students who remain at this level are STAR pupils of GPS.

Please refer to the Department of Education [Behaviour code for students](#) to see expected behaviours.

Please note: Students may not be able to attend out of school activities such as excursions or sporting events by senior executive even if the student is on Green Level, due to partial attendance, safety and/or welfare concerns. Consultation and discussion with Senior executive and Assistant Principal must be done at least 3 days prior to the event.

Notifying Parents/Carers	<u>Behaviour Notification:</u> When a student's behaviour is causing concern or escalating, parents will be notified by an email, letter, Seesaw or a phone call, by classroom teacher or Assistant Principal. The student may receive a reflection or be placed on a level if the behaviour doesn't improve.
Reflection	<u>Reflection</u> If a student has 3 minor negative incidences recorded on Sentral within a 10-school day period, the student is placed on reflection. Executive staff can decide how the detention is to be completed. OR Students may be placed directly on reflection by any teaching staff or executive staff for serious breaches of our STAR rules and school expectations. <u>Implications for Reflection Level:</u> • Parents/carers are informed in writing of their child's behaviour via a detention/reflection letter or email. • The student is placed on detention for 1-3 half lunch periods. (20 minutes) • The student will not be eligible to receive <u>Positive Conduct Awards/Citizenship Awards</u> during this period. • Whilst on reflection the student is to reflect on the incident and are reminded of expected responsible behaviours as well as the consequences of immediate future poor behaviour choices. • On completion of the reflection the student remains on Green Level. • 3 separate detention incidents in 10 school days will result in a Blue Level.

Blue LEVEL

If the student receives 3 separate reflection incidents in 10 school days, the student will be placed on Blue Level.

OR

Students may be placed directly on Blue Level by executive staff for more serious breaches of the STAR rules and school expectations.

Implications for Blue Level:

- Parents/carers are informed in writing via reflection letter or email and may wish to request an interview/phone interview with Classroom teacher or Assistant Principal to discuss the student's behaviour, and to assist in supporting the student to learn appropriate behaviours.
- The student is placed on reflection for a minimum of 3 school days, ½ lunch periods, then 3 days of probation.
- Executive Staff may extend this probationary period to assist the student to transition successfully back into the playground.
- The student will not be eligible to receive Behaviour/Citizenship Awards during this period.
- The student will not participate or represent the school in out of school activities such as excursions, sport, special non-curricula performances for the period of the detention and probation of 6 school days.
- Whilst on detention, the student is to reflect on the incident and are reminded of expected responsible behaviours as well as the consequences of immediate future poor behaviour choices with an executive staff member.
- A student who receives a negative incident **during** the 3-day probationary period may receive another reflection (number of days determined by executive staff).
- If a student continues to break school rules, expectations or standards whilst on Blue Level, the student may be placed directly on Yellow or Red Level (Suspension).
- On completion of Blue level (including probationary period), without another incident, the student returns to Green Level.

Yellow LEVEL

If the student continues to break school rules whilst on a Blue level including the Blue probationary period the student may be placed on Yellow Level.

OR

Students may be placed directly on Yellow Level by Senior Executive Staff for more serious breaches of the STAR rules and school expectations.

Implications for Yellow Level:

- Parents/carers are informed in writing via reflection letter or email and may wish to request an interview/phone interview with Senior Executive Staff to discuss the student's behaviour, and to assist in supporting the student to learn appropriate behaviours.
- The student is placed on reflection for a minimum of 5 school days, half time lunches, then 5 days of probation.
- Senior Executive Staff may extend this probationary period to assist the student to transition successfully into the playground.
- The student will not be eligible to receive Behaviour/Citizenship Awards during this period.
- The student will not participate or represent the school in out of school activities such as excursions, sport and special non-curricula performances for the period of the reflection and probation (10 school days).
- Whilst on reflection, the student is to reflect on the incident and are reminded of expected responsible behaviours as well as the consequences of immediate future poor behaviour choices with an executive staff member.
- A student who incurs a negative incident **during** the 5-day probationary period may receive another reflection (number of days to be determined by executive staff).
- If a student continues to break school rules, expectations or standards whilst on Yellow Level, the student may be placed directly on Red Level (Suspension).
- On completion of Yellow level (including probationary period), without another incident, the student returns to Green Level.

Red Level – Suspension

Suspension is not intended as a punishment. It allows time for school staff to plan and/or review learning and behaviour supports to assist a student engage positively with school and learning.

Students may be placed on Red level (suspension) if they continue to break school rules, expectations or standards whilst on Yellow Level.

OR

Students can be placed directly on Red Level by the Principal or Senior Executive Staff for persistent or very serious breaches of our STAR rules and school expectations.

The principal will consider the safety, care and welfare of the student, staff and other students. The duration of the suspension is determined case by case, with all circumstances taken into consideration.

Implications for Red level:

- Students must not attend school or any school related activities for the duration of the suspension.
- Before returning to school, Senior Executive Staff, the student and parents/carers must attend a successful Return from Suspension Resolution Meeting to co- develop a plan to assist the student to modify his/her behaviour. If the Return from Suspension meeting is unsuccessful the suspension remains in place and a new date is set for another Return from Suspension Meeting.
- On return from suspension, the student will be on an Orange level for 5 days.
- RISK assessment to be completed to support the student to return to school.
- Please refer to the link for the Department of Education Suspension/Expulsion procedures.

[Suspension and Expulsion procedures](#)

FORMAL CAUTION- To Suspend

There may be circumstances where an individual student's behaviour is of such concern that formal communication with parents or carers will be required. If such behaviour persists, the principal can issue a formal caution of suspension, in writing, to the parents or carers.

- The purpose of the formal caution is for the student and their parents or carers to understand the impact of the student's behaviour or behaviours of concern and to engage them in positive behaviour supports and strategies.
- A formal caution is valid for up to 50 school days from the date the caution is issued. Formal cautions should not be carried over into the next calendar year unless consultation has occurred with the Director, Educational Leadership.

There will be circumstances where a principal may determine that a student must be suspended without first issuing a formal caution to suspend due to immediate and significant risks to students or staff, or unacceptable risks posed to teaching and learning, that cannot be mitigated with the student at school.

ORANGE LEVEL	<u>Orange Level</u> After a successful return from suspension meeting, the student will enter a 5-day probationary period where playground options will be negotiated. Implications for Orange level: • Executive staff may extend this probationary period to assist the student to successfully transition into the playground; and may develop and implement a structured playground plan for easier supervision. • If a student breaches our STAR rules during the probation period, they will be placed on a Yellow level. Serious breaches will result in further suspension. • The student will not receive <u>Behaviour/Citizenship Awards</u> during this time. • The student will not participate or represent the school in out of school activities such as excursions, sport and special non-curricula performances for the period of the probation (5 school days) attended following their return to school. • When a student has completed Orange level, without incident, the student returns to Green level.
EXPLUSION	<u>Expulsion</u> In serious circumstances of misbehaviour, the principal may expel a student of any age from their school. Students expelled from a particular school for misbehaviour may not re-enrol in that school without the approval of the Executive Director, Public Schools NSW. If the principal expels a student from the school, the principal will: – inform the student and the parents in writing. This formal advice should also restate the right to appeal the decision and arrange within ten school days, with support from local Department of Education and Communities staff, an alternative educational placement appropriate to the needs of the student For further information please see the link Suspension and Expulsion procedures