



# NEWSLETTER

Glenwood Public School



**Week 2 Term 4**

**PBL Rule:**

**Be Respectful:**

Wait your turn in lines

**Week 2 Term 4**

**Smiling Mind Focus:**

**Positive relationships**



## Week 1 Term 4 Newsletter

### Welcome Back for Term 4

Welcome back to all our families for what promises to be a jam-packed term. I want to extend a warm welcome to some new families that have joined the Glenwood Public School community this term.

There are a lot of events this term, and the School Bytes calendar is a great way to keep track of what is happening in the school. This calendar is also displayed on the school website and is updated in real-time with School Bytes. The link to the school calendar webpage is included below.

<https://glenwood-p.schools.nsw.gov.au/school-life/events>

### 2026 Kindergarten Information Evening

Next Monday, our 2026 Kindergarten families have been invited to attend an information evening in our Kindergarten classrooms from 5:15 pm. This is a wonderful chance to gather some information for our newly starting Kindergarten students, and ask any questions in anticipation of their child's first day.

Thank you to Mrs Mudaliar for her organisation of the event. It promises to be informative for our 2026 Kindergarten families.

We look forward to seeing our returning and new families next Monday.

## Friday Storytime For Little People

Our weekly Friday Storytime for Little People has finished up for the year and will no longer be running on a Friday afternoon.

This has been a wonderful time for families in the Glenwood Public School community to bring their little toddlers into the school for a story to be read to them by some of our wonderful library monitors.

Thank you to all the families who attended these sessions. We hope your children have enjoyed the opportunity.

Thank you to our brilliant and dedicated library monitors, who I have listed below, for their application and enthusiasm in delivering this weekly session.

Library Monitors:

Aatman S; Sandy H; Melisha M; Savannah P; Kemuel S; Rudra K; Amiiria H; Lincoln P; Samira H; Rachel N, and Dania B.

## P&C Meeting

The P&C will be conducting its first Term 4 meeting in the school library next Monday at 6:00 pm. The agenda for Monday's meeting is included in the P&C section of this newsletter. We hope to see you there!

Welcome back, and have a good weekend!

Mr J McInney

Principal





## ENROLMENTS NOW OPEN!!

Enrol using the QR code below or visit the Glenwood Public School website, click on the enrolment tab and follow the instructions.

# KINDER 2026

Follow us



**Glenwood Public School Website**  
<https://glenwood-p.schools.nsw.gov.au/>



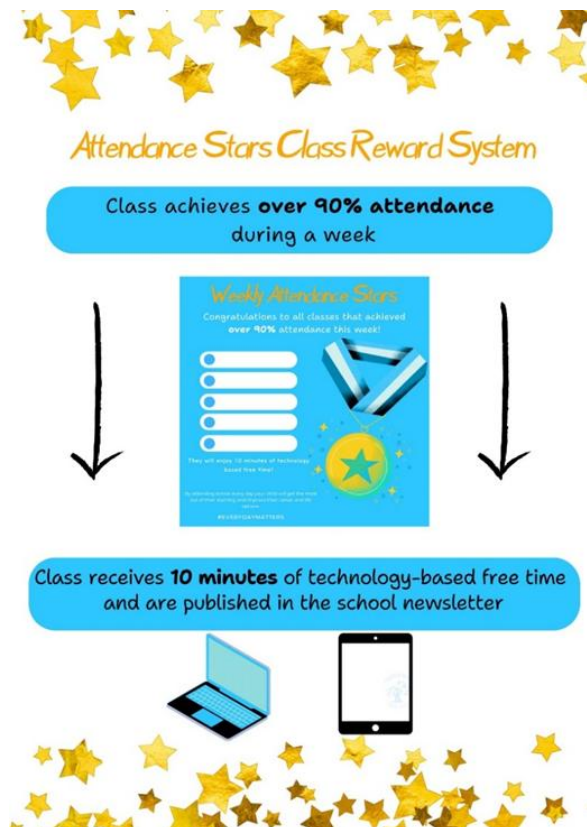
# Attendance Information

As part of the Department of Education and Glenwood Public School's target of increasing student attendance, a new school reward system has been developed to celebrate students' attendance at school. Below are some infographics explaining the school's individual student attendance reward system. Our target is for students to attend school at a minimum of 90% of the time. This equates to missing, at most, 5 days of school per term.

Along with the tracking and rewarding of each student's attendance, classes will also be celebrated each week, with classes that attend at 90% or more being published weekly in the newsletter. A part of their reward will be 10 minutes of technology-based free time.

These new initiatives form part of our whole-school approach to celebrating and emphasising the importance of attending school.

Thank you to Mrs Edwards, our school attendance coordinator, for her tireless effort to devise and implement this new school strategy.















## Class Attendance Stars

Well done to these classes who, as a class, have attended school over 90% this week.

### Week 1 Attendance Stars

Congratulations to all classes that achieved  
**over 90% attendance this week!**

 KM 96.15%	 2/3G 93.75%
 1/2E 90.63%	 3/4K 95.00%
 1/2M 93.75%	 3/4R 95.83%
	 5/6M 93.75%
	 5/6W 90.95%

They will enjoy 10 minutes of technology based free time!

By attending school every  
day your child will get the  
most out of their learning  
and improve their career  
and life options.

#EVERYDAYMATTERS





# Compulsory school attendance

## | Information for parents

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. NSW public schools work in partnership with parents to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

### What are my Legal responsibilities?

Education in New South Wales is compulsory for all children between the ages of six years and below the minimum school leaving age of 17 years. The Education Act 1990 requires that parents ensure their children of compulsory school age are enrolled at, and regularly attend school, or, are registered with the NSW Education and Standards Authority for home schooling.

Once enrolled, children are required to attend school each day it is open for students.

### The Importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption

Lateness is recorded as a partial absence and must be explained by parents.

### What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick, or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance (e.g. attending a funeral)



Following an absence from school you must ensure that within 7 days you provide your child's school with a verbal or written explanation for the absence. However, if the school has not received an explanation from you within 2 days, the school may contact you to discuss the absence.

Principals may decline to accept an explanation that you have provided if they do not believe the absence is in the best interest of your child. In these circumstances your child's absence would be recorded as unjustified. When this happens the principal will discuss their decision with you and the reasons why.

Principals may request medical certificates or other documentation when frequent or long term absences are explained as being due to illness. Principals may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child. If the request is denied, the principal can record the absences as unjustified.

### Travel

Families are encouraged to travel during school holidays. If travel during school term is necessary, discuss this with your child's school principal. An Application for Extended Leave may need to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year.

In some circumstances students may be eligible to enrol in distance education for travel periods over 50 school days. This should be discussed with your child's school principal.

### My child won't go to school what should I do?

You should contact the principal as soon as possible to discuss the issue and ask for help. Strategies to help improve attendance may include a referral to the school's learning and support team or linking your child with appropriate support networks. The principal may seek further support from the Home School Liaison Program to develop an Attendance Improvement Plan.

### What might happen if my child continues to have unacceptable absences?

It is important to understand that the Department of Education may be required to take further action where children of compulsory school age have recurring numbers of unexplained or unjustified absences from school.

Some of the following actions may be undertaken:

- **Compulsory Schooling Conferences**

You may be asked, along with your child, to attend a Compulsory Schooling Conference. The conference will help to identify the supports your child may need to have in place so they attend school regularly. The school, parents and agencies will work together to develop an agreed plan (known as Undertakings) to support your child's attendance at school.

- **Application to the Children's Court – Compulsory Schooling Order**

If your child's attendance at school remains unsatisfactory the Department may apply to the Children's Court for a Compulsory Schooling Order. The Children's Court magistrate may order a Compulsory Schooling Conference to be convened.

- **Prosecution in the Local Court**

School and Department staff remain committed to working in partnership with you to address the issues which are preventing your child's full participation at school. In circumstances where a breach of compulsory schooling orders occurs further action may be taken against a parent in the Local Court. The result of court action can be the imposition of a community service order or a fine.

### What age can my child leave school?

All New South Wales students must complete Year 10 or its equivalent. After Year 10, and up until they reach 17 years of age, there are a range of flexible options for students to complete their schooling.

### Working in Partnership

The NSW Department of Education recognises that working collaboratively with students and their families is the best way to support the regular attendance of students at school.

We look forward to working in partnership with you to support your child to fulfil their life opportunities.

# Days missed = years lost

A day here and there doesn't seem like much, but...



## More information

Further Information regarding school attendance can be obtained from the following websites:

### Policy, information and brochures:

Please visit the Department of Education's Policy Library AND The Department's Attendance Matters Website

### The school leaving age:

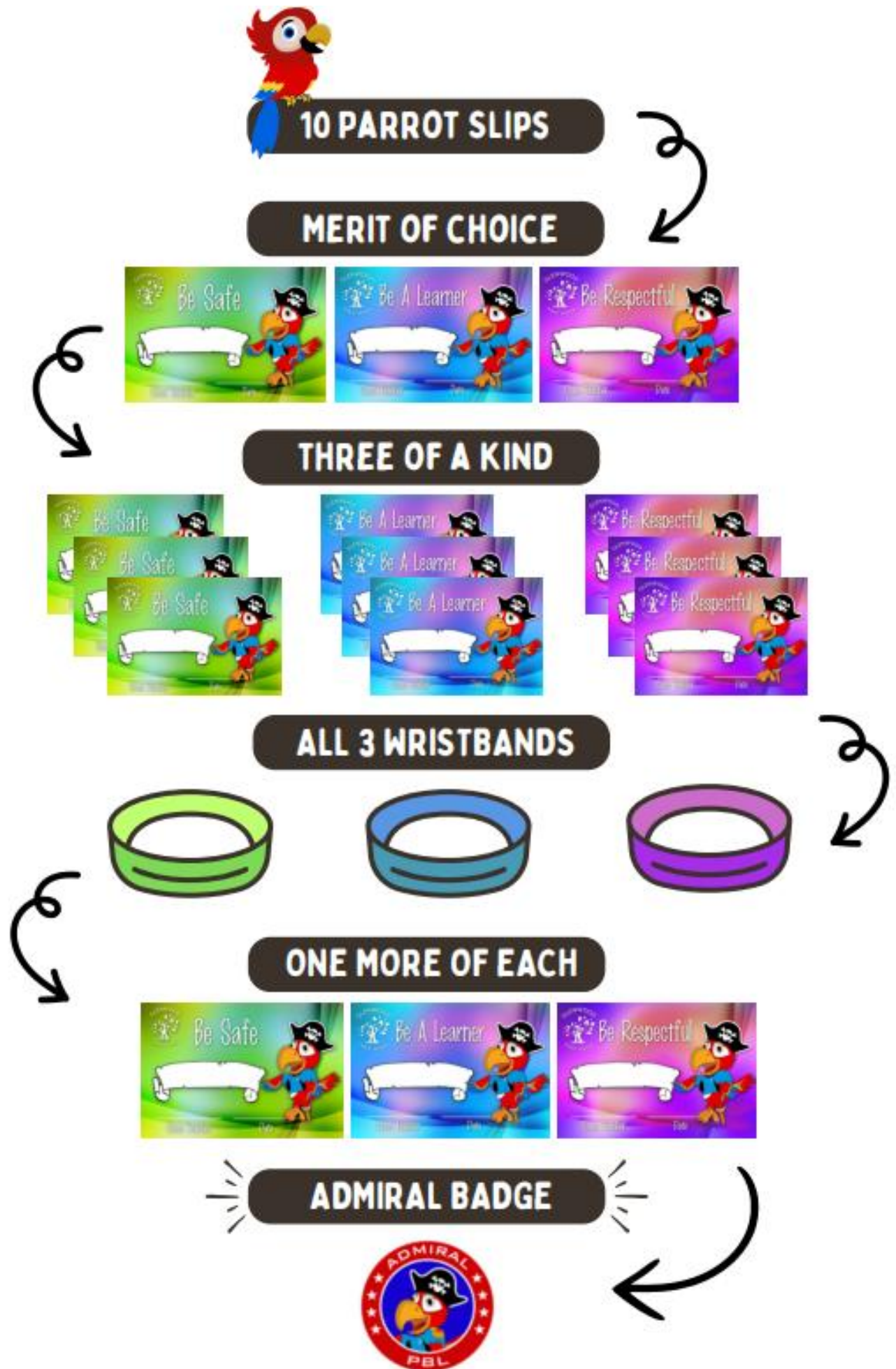
Please visit the Department of Education's Wellbeing and Learning website

### Do you need an interpreter?

Interpreting services are available on request, including for the hearing impaired. The Telephone Interpreter Service is available 24 hours a day, seven days a week on **131 450**. You will not be charged for this service.











**Next Meeting:** Monday 20<sup>th</sup> October - 6 pm in the school library.

## **Glenwood Public School P&C Association Agenda for the Meeting to be held Monday 20<sup>th</sup> October 2025**

**Present:**

**Apologies:**

**Meeting Open & Welcome:**

**Minutes from Last Meeting:**

**Business arising from previous minutes:**

- P&C Monster Mid-Year Raffle wrap up.
- Exploration of online accounting software option to assist with the treasurer position.
- Things the P&C can do for the students.
  - Looking to do Halloween dress up and disco Friday 31<sup>st</sup> October
  - Assisting the SRC to purchase their ball carrying system. Matching dollar to dollar raised by them.
- Potential pedestrian crossing on Belmont Road
- Gazebos for school gala days
- High Risk activities as per information from Andrews Insurance Service.
- P&C Federation news bulletin re applying for a Community Road Safety Grant

**Correspondence** (in/out)

**Actions Arising from Correspondence:**

**Reports:**

**1. Principal:**

**2. Treasurer:**

**3. Uniforms:**

**4. Fund raising**

- End of term 3 sausage lunch pack wrap up
- 13<sup>th</sup> Sept Bunnings BBQ raised wrap up
- Bi-annual concert raised wrap up
- Colour run Thursday 27<sup>th</sup> November.

**5. General Business:**

**6. Meeting Close:**

**7. Next Meeting:**

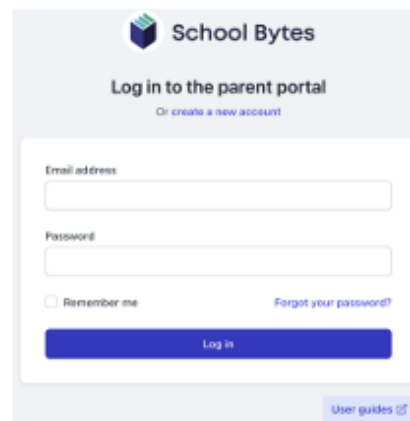




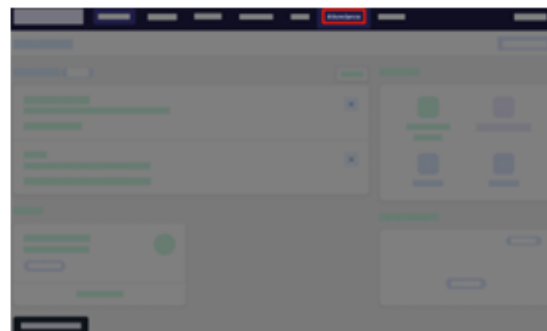
## ★ Managing Student Attendance ★

The School Bytes parent portal enables you to view all your children in one portal and provide a response for any student absences. The parent portal also allows parents to provide details of a planned absence if the absence details are known in advance, for example, a scheduled medical appointment.

### Log into the parent portal

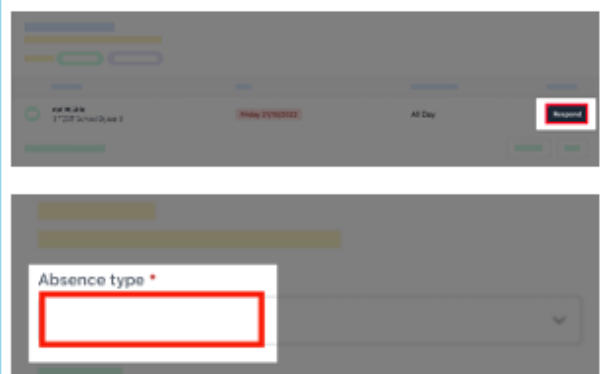
The image shows the login page for the School Bytes parent portal. At the top, there is a logo for 'School Bytes' and the text 'Log in to the parent portal' with a link 'Or create a new account'. Below this are two input fields for 'Email address' and 'Password'. There is a checkbox for 'Remember me' and a link 'Forgot your password?'. A blue 'Log in' button is at the bottom. A link for 'User guides' is in the bottom right corner.

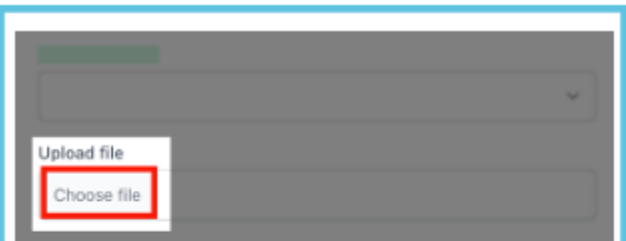
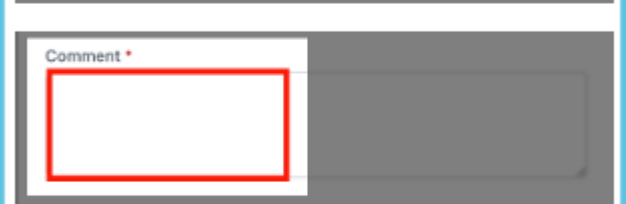
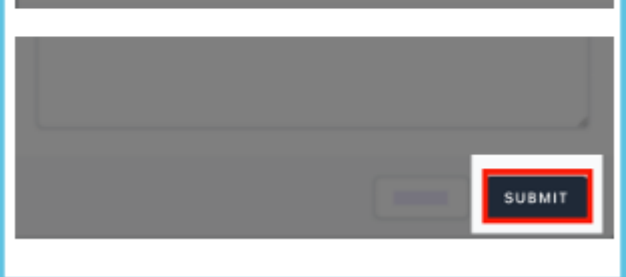
### Select "attendance" from the navigation bar.



### Unexplained absences

1. Select "response"
2. Select "absence type" from the available option.
3. Upload any supporting documentation
4. Enter a reason for the absence in the comment field
5. Select "submit"

The image shows the 'Unexplained absences' form. At the top, there is a 'Response' button highlighted with a red box. Below this, there is a section for 'Absence type' with a dropdown menu. The dropdown menu is open, showing several options. The 'Absence type' label is highlighted with a red box.

	  
<p><b>Planned Absences</b></p> <ol style="list-style-type: none"><li>1. Select "create" and a pop up will be displayed.</li><li>2. Select "school"</li><li>3. Select an absence "reason"</li><li>4. Select "duration"</li><li>5. Upload any supporting documentation</li><li>6. Add a comment</li><li>7. Select "submit"</li></ol>	