

Glenmore Road Public School P&C Association Meeting Minutes

Date: 5 May 2025 **Time:** 5:30 PM **Location:** Four in Hand Hotel

Attendees: Larissa Maher, Charne Madden, Mirella Salgo, Daria Cooper, Renea Blackwell, Jess Jones, Renate Crollini, Brooke Swartz, Lisa Cooper, Aleesha Aboud, Sarah Nguyen, Melanie O'Connell, Georgia Fasher, David Wallace, Sinead Vidler, Rheanne Bennet, Richard David, Yaron Finkelstein, Ruby Windschuttle, David Eggert, Annie Woo, Clare Baptist, Angela Lyris, Tim Wotherspoon, Emma Douglass, Jodie Gange

1. Welcome and President's Address

- **Acknowledgement of Country** by Larissa Maher (LM).
- **Introductions:**
 - Clare Baptist (Relieving Principal), Angela Lyris (Director Educational Leadership), Tim Wotherspoon (AP Stage 2).
 - New P&C members: Aleesha Aboud, Brooke Schwartz, and Renate Crollini (formally voted in).
- **Apologies:** Maeve Vidler

2. Minutes and Matters Arising

- **Approval of Previous Minutes (26 Feb 2025):**
 - Motion to approve: **Sinead and Daria** seconded. **Minutes accepted.**
- **Updates on Previous Action Items:**
 - **Year 6 Jerseys:** Paid (\$4,065), within budget.
 - **Year Welcome Drinks:** Successful events with ticket sales meeting breakeven. Future pricing adjustments suggested to ensure cost coverage.
 - **Temperature Gauges:** Approved (\$150), implementation not progressed due to additional gateway costs, networking and DoE restrictions.
 - **Mother's Day Event:** At date, costs covered & under \$4K allocation. Current catering for 165, aiming for 200 attendees. Expected profit \$1K.

3. Reports

Principal's Report (CB)

Key Highlights

- **Academic Excellence:** Successful implementation of new English and Mathematics syllabi.
- **Student Growth:** Improved numeracy and reading outcomes based on Check-in Assessment scores.
- **Well-being Focus:** Emphasis on student well-being, leadership, and character development.
- **Inclusive Environment:** Commitment to a safe and welcoming school culture.
- **Community Engagement:** Strong partnerships with parents and the broader community.

Term-wise Initiatives:

- **Term 1:** Focus on whole-school assessment practices and curriculum implementation.
- **Term 2:** Continued assessment improvements, resource sharing, and student progress monitoring.
- **Term 3:** Professional learning for teachers in literacy and numeracy best practices.
- **Term 4:** Final evaluations and planning for the next academic year.

School Excellence Plan:

- **Student Growth & Attainment:** To maximise learning outcomes in literacy and numeracy, the teaching and learning cycle will underpin all learning programs to build strong foundations for academic success. Evidence-informed approaches for literacy and numeracy programs address individual student needs and learning goals.
- **Assessment & Data Skills:** To maximise student learning outcomes in literacy and numeracy to build strong foundations for academic success. Assessment will be used flexibly and responsively as an integral part of daily classroom instruction. We will deliver consistent high-quality assessment and use data informed teaching programs where learning is visible and responsive to the learning needs of all students.
- **Learning Culture:** A school-wide, collective responsibility for student wellbeing and engagement is shared among students, parents/carers, and staff. Strong educational leadership supports a collaborative culture of high expectations, inclusion, and community engagement, resulting in sustained and measurable whole school improvement.

Current Priorities:

- **Professional Learning:** Two staff development days focused on High Potential and Gifted Education (HPGE).
- **New Report Structure:** Clearer achievement scales and improved readability for parents.
- **IT Upgrades:** Transition from Full Circle to e-flo for better infrastructure and device upgrades.
- **Central to School Bytes:** Consolidation of platforms for streamlined communication.
- **Wakakirri 2025:** All students who submitted an Expression of Interest will be accepted.

President's Report (LM)

General Business

- **Compliance Updates:** The P&C Federation and ACNC have been updated with the new P&C Executive team. The 2024 Audit, AIS (Annual Information Statement), and CoC (Certificate of Currency) have been submitted, ensuring compliance.
- **Nonprofit Subscriptions:** Applications will be made for Canva for Nonprofits and Google for Nonprofits, both free resources.

The Cottage Transition:

- The Cottage will transition to P&C oversight within 60–90 days, sharing the P&C's ABN.

- A financial management plan has been developed and will be presented for vote at the next meeting.

Insurance Review:

- Public liability insurance will be combined, while Workers Compensation remains with the current provider.
- Investigation into Director & Officers insurance (Management Liability and Professional Indemnity) is underway to protect P&C Executives.
- Attempts to get guidance from the P&C Federation were unsuccessful, so JJ Andrews (current insurance provider) will be approached for advice.
- \$1,500 has been allocated for legal counsel to ensure adequate insurance coverage of P&C Executives.

Call for Assistance: If anyone can recommend an insurance lawyer or knows a parent with expertise in this area, pro bono assistance would be appreciated.

Events:

- **Welcome BBQ:** Donations \$310, ended in deficit (\$290). Not a funding raising event however, a future donation-based model suggested.
- **Easter Bunraiser:** Sold 117 packs, \$175 profit. Pricing adjustments recommended.
- **Grocery Donations:** Woolworths grocery requirements to go through Charne. Coles requires form submission, again with Charne. Secured \$500 donation from Milk Run.

Grounds:

- **Outdoor Notice Boards:** Proposal for 3-4 weatherproof boards. Installed by school. Placed in high-traffic, entry and dwell points on school grounds.
- **The Shed:** School to arrange for removal. Reasons: not being used due to leaks + neighbour complaints.
- **Cottage Shade:** 3 options considered - Not viable for significantly increasing shade requirements; LM proposed project be closed. Objection raised by David Eggert. Monies previously fundraised specifically for this project. Suggested latest proposal out of date.
- **Air Conditioning & Toilet Block Refurbishment:** More detail required (timing + costs) for motion to be passed. Awaiting DoE feedback - to be discussed at the next P&C meeting. Angela Lyris to follow up if/any non-compliance of GRPS toilet blocks.

Learning Resources:

- **Technology:** Proposal for **\$81K** to purchase 55 laptops, 9 desktops, and 2 trolleys to improve Y2-6 student access and student technology ratios (move to a 1:2 ratio).
- **Literacy: \$12,378** requested for new readers (Little Learners Love Literacy) and replacement of old decodable readers for K-2.

Budget:

- **Hall Baffling: \$19K** paid from the **Building Account**.

- **Playground Shade: \$34K** was allocated from the **Building Fund**, but the full amount was covered by the **Department of Education (DoE)**, resulting in **no cost** to the P&C.
- **Outstanding Commitments:** The only remaining expense is **approx \$1.5** for **Mother's Day food + groceries** from **Operating Account**. No outstanding expenses for **Building Fund**.

Treasurer's Report (DC)

- **Financial Overview:**
 - Operating Account: \$165,623
 - Building Fund: \$65,186
 - Growth due to Maclay sponsorship (\$10K), uniform shop sales, and refund from hall baffling.
- **Event Budgeting:** Future events should be budgeted in advance to ensure profitability.

Sub-Committee Updates

- **Uniform Shop:** Strong volunteer support; storage limitations noted. Crewneck jumper reissued for purchase.
- **Community Events:** Planning for Mother's Day morning tea and student involvement.
- **Environment:** Solar panel discussions, uniform recycling, and waste separation initiatives. LM suggested the need for plants.
- **Grounds:** Assessment of areas needing repair. Working Bee event scheduled 1 June 2025.
- **Fundraising:** Planning for Term 3 event, movie family event. Maclay signage.
- **The Cottage:** Meeting on May 12th, 6:30pm @ staff office

Staffing Updates:

- Rheanne's Maternity Leave: Begins June 27.
- Karla's Appointment: Starts June 2 as Acting Director, bringing strong OOSH experience and a passion for child development.

GRPS Teacher Discount Agreement:

- Primary school teachers now receive a flat fee discount for their children at Cottage.
- Allows flexible attendance, ensuring children are safe and engaged.

Parent Communications:

- Kindy Parents Survey and General (TT & VC) Survey to be released soon.
- WhatsApp groups for Cottage parents (announcements only, replacing most emails).
- Email updates for all GRPS parents (to be discussed via P&C).

- **School Council:** Next meeting is planned for late May

4. Nominations and Voting for P&C Subcommittees.

- **Renate Crollini**, nominated for Environment Committee - **declared elected**
- **Brooke Schwartz**, nominated for Environment Committee - **declared elected**
- **Aleesha Aboud**, nominated for Grounds Committee - **declared elected**

5. Motions on Notice

Operating Funds

- **Motion 1:** \$1,500 for legal counsel regarding P&C Exec liability insurance – **Passed**.
- **Motion 2:** \$1,000 for Wakakirri Dance costumes and makeup – **Passed**.
- **Motion 3:** \$1,000 for Wakakirri Dance pizza for performers – **Passed**.
- **Motion 4:** \$2,000 for Athletics BBQ (July 24th) – **Passed**.
- **Motion 5:** \$10,000 for Term 3 fundraising event – **Passed**.
- **Motion 6:** \$81,000 for student technology (laptops, desktops, trolleys) – **Passed**.
- **Motion 7:** \$12,400 for student literacy resources – **Passed**.
- **Motion 8:** \$2,000 for Will Green commemorative piece – **Passed**.

Building Funds

- **Motion 9:** \$1,500 for outdoor noticeboards – **Passed**.
- **Motion 10:** \$30,000 for demountable toilets during refurbishment – **Withdrawn** (awaiting further information).
- **Motion 11:** Rainforest Play Equipment Remediation – Safety report not received so motion not discussed. **Withdrawn**.

6. Meeting Close

- The next meeting is scheduled for the end **of Term 2**.
- Topics for next meeting: Cottage transition, insurance and financial management, Stage 2 IT audit results (K-2 ipads), toilet refurbishment, and air-conditioning updates.
- Will Green commemoration proposal to be followed up privately with the Principal & parents.
- Parents raised various concerns with Angela Lyris about Karen Sinclair's (Principal) past and present leave and the impact on our school community. Any concerns regarding this matter can be sent to **Angela Lyris email** : metrosouthstpeters@det.nsw.edu.au

The meeting adjourned at **7:46 PM**.