

Glenmore Road Public School P&C Meeting Minutes

Date: 1 December 2025

Location: Four in Hand Hotel

Chair: Larissa Maher (President)

Meeting Start: 6:05pm

1. Attendance

- **Present:** Annie Woo, Jodie Gange, Brooke Schwartz, Mirella Salgo, Char Madden, Sinead Vidler, Michelle Hadorn, Larissa Maher, Daria Cooper, Yaron Finkelstein, Ellie Weekes, Jess Jones, Renate Crollini, Mark Rose, Stephanie Goodwin, Karla Byrne, Richard Davies, Clare Baptist, Angela Lyris
- **Apologies:** Emma Douglas, Renea Blackwell, Aleesha About

2. Welcome and President's Address (LM)

- Acknowledgement of Country delivered by Larissa Maher
- Apologies read and visitors welcomed

3. Minutes and Matters Arising (LM)

- Minutes of previous meeting (23 June 2025) accepted Moved: Larissa Mahler
Seconded: Daria Cooper
- Action items from previous minutes reviewed and updated where required

<i>ITEMS for update</i>	<i>Approved Spend</i>	<i>Actual Spend</i>	<i>Balance Carried Forward</i>
P&C Insurance	\$1,650	\$1,495	
Over the Shoulder PAs	\$950	\$873.45	
Sandpit New Sand	\$500		\$500 - Term 1 2026
Sandpit New Toys	\$500		\$500 - Term 1 2026
Wakakirri Pizza	\$1,000	\$600	
Wakakirri Costumes	\$1,000		\$1,000 - Dec 2025
Library Bags - K 2026	\$400	\$417.24	
Uniform Shop	\$200	\$108	
Hair Scrunchies	\$100	\$94	
Working Bee OOP	\$300	\$171	
Working Bee Skips	\$2,500	\$0	
Spring Gardening Bee	\$1,515	\$1,515	
Athletics Carnival	\$2,000	\$534	

Fathers Day BBQ	\$2,200	\$1,973	
Family Movie Night Fundraiser	\$10,000	\$6,191	
Prom Night Fundraiser	\$10,000	\$9,189*	\$811 - Dec 2025
Will Green Commemoration <i>Install Wed 3rd December</i>	\$2,000	\$550	\$1,450 - Dec 2025
School Sign with AOC	\$3,000		\$3,000 - 2026
*outstanding invoices to be received & reconciled	\$39,815	\$23,711	\$7,261

- The Toilet Refurbishment - review of proposed DoE plans and financial contribution
- Air Conditioning - No progress
- P&C Provider Approval - Final examination Dec 2025. Expected decision early 2026

4. Reports

Principal's Update – Clare Baptist (CB)

- Curriculum & PL: Focus on counsellor support, Essential Assessment, EAL/D, cyber safety, anti-racism, Aboriginal education
- Enrolments: +24 since June; current 269 students; projected 250 in 2026
- Staffing: Clare continuing as Relieving Principal Term 1, 2026
- Social Media: Instagram promo video – 4K+ views, 150 shares
- Website: New format live; promo shots taken
- Cooling school grant: 200 plants planted
- Solar grant: approved for Library
- Bathroom refurbishments option plans - pending
- Electrical upgrade: new distribution boards, ready Term 1 2026
- Rainforest deck: non-compliant, closed until ASO can support

President's Report – Larissa Maher (LM)

- 2025 Overview presented which addressed:
 - Thank you to P&C Execs & Committee, Volunteers for a successful 2025
 - Thank you to Principal for her commitment and support
 - Thank you to School Council and outgoing members Yaron Finkelstein + David Eggert
 - Ballpark \$30K profit from fundraising*, term events and Zooper Dooper sales *(awaiting final invoices for Prom Night)
 - Ballpark \$23K raised to fund future playground equipment upgrade
 - \$10K Maclay sponsorship invoiced for 2025
 - Two successful grant applications: Library solar (instal 2026) and Cooling the Schools Planting Day (more than 200 plants planted)
 - Two Working & Gardening Bees this year contributed to obvious improvements to our school grounds
 - Acquisition of new learning resources - IT and literacy - for students
 - Ongoing support and contribution towards the GRPS community and students

- Term 4 2025 Motions on Notice – (see below)
- 2026 Motions on Notice – (see below)
- 2026 Focus
 - Toilet upgrade - under direction of DoE and Principal
 - Continue to raise funds for playground equipment & go to competitive tender
 - Progress installation of air-conditioning. Mains upgrade + heritage
 - Installation Library solar
 - Request for additional Stage 1 Literacy readers
 - Commence Cottage CSS & Service approval
 - Review & plan for P&C Exec oversight and management of Cottage
 - Review role of CA to help better support event + fundraising Vice Presidents
 - 2025 Audit - January 2026
 - AGM Term 1 - all P&C positions will be declared vacant and up for re-election

Treasurer's Report – Daria Cooper (DC)

- Operating Account balance (as at 1 Dec 2025): \$121,084
- Building Fund balance (as at 1 Dec 2025): \$64,767

Sub-committee Updates

- Fundraising
 - Zooper Doopers sales profitable - worth continuing, but needing support from CA group to manage over T1 and T4
 - P&C need to subsidise the Woolies ZD donation
- Grounds
 - Incorporate a Cottage working bee into 2026 Working Bee schedule
- Uniform Shop (Jess Jones)
 - Searching for a new uniform supplier
 - Possibility of adding skort and warmer items to uniform mix
- The Cottage (Richard Davis & Karla Bryne)
 - AGM - planned in the middle of the year. All are welcome.
 - Spending funds on vacation care activities
 - Focusing on building maintenance
 - Regulatory changes: no mobile phones at Cottage
- School Council (Yaron Finkelstein)
 - Two meetings: understanding enrollment, marketing sub-committee, school tours, and connecting with childcare centres for student recruitment

5. Other Items for Discussion & Questions

- Principal Position update (Angela Lyris)
 - Reliving Principle continuing to Term 1, 2026
 - Will provide DoE updates regarding bathroom refurbishment
 - Reiterated everything operating by policy, following the 2026 vision

6. Motions on Notice – 2025

1. Kindy Library Bags – request to incur expenditure of \$17.24 to cover cost difference of 38 library bags gifted to 2026 Kindergarten students - **Passed**
2. End of Year Staff Presents – up to \$2,000 towards EOY teachers dinner, admin staff gifts & other - **Passed**
3. World Teachers Day 2025 – reimburse \$608 for chocolates & morning tea provided 31 Oct 2025 - **Passed**
4. Frozen Friday T4 2025 – reimburse \$60 for additional Zooper Doopers - **Passed**
5. School Spectacular Choir Pizza – up to \$156 for pizza for participating students - **Passed**
6. EOY Picnic Day Ice Cream – up to \$1,400 for ice cream for 2025 end-of-year student picnic day - **Passed**

7. Motions on Notice – 2026

7. World Teachers Day 2026 – up to \$667* to host morning tea or equivalent (*balance of parent-donated funds from Oct 2025) - **Passed**
8. Year 6 Jerseys 2026 – up to \$5,000 for school-leaver jerseys - **Passed**
9. Year K Teddy Bears 2026 – \$427.28 to purchase teddy bears for all Kindergarten 2026 students - **Passed**
10. Frozen Friday 2026 – up to \$120 for additional Zooper Doopers - **Passed**
11. 2026 Term Events – up to \$16,800 for 6 recurring events + Kindy Welcome BBQ (\$1,000 non-recoverable, remainder via ticket sales) - **Passed**
12. 2026 Fundraising Events – up to \$20,000 (\$10,000 each) for two major annual events (costs recouped via ticket sales) - **Passed**
13. 2026 Grounds Working Bees (x3) – up to \$5,800 for OOP hardware, gardening, skip hire & volunteer BBQs - **Passed**
14. 2026 P&C Operating Expenses – up to \$3,900 for insurance, P&C Fed membership, XERO, merchant & recurring costs - **Passed**
15. Toilet Refurbishment (Building Fund) – up to \$64,000 to supplement DoE works over 2025/26 summer holidays for new fixtures/fittings - **Motion deferred until update received from DoE and Principal**

Operating Account: Total value of motions voted: **\$56,956**

Recoverable from ticket sales (approx): **\$37,200**

Operating Account: Total value of motions passed and outstanding: \$64,217

8. Next Meeting

- AGM Term 1 2026: Date will be set when Cottage Provider Approval update received

Meeting closed: 8:41 pm

Minutes taken by: Annie Woo