

Glenmore Road Public School P&C Association Agenda and Minutes

Meeting held on 4 September 2024,

Four in Hand Hotel

Meeting opened at 6:33pm

1. Welcome And President's Address

- + Acknowledgement of Country by Sinead Vidler (SV)
- + Registration of new members, payments are made prior to or post the meeting,
- + Apologies and introduction of visitors read out by SV
 - Marianne
 - Joe and Dean from DOE Assets

2. Minutes And Matters Arising, Correspondence (SV)

- + Acceptance of Minutes from previous meeting
- + Kylie Archer (KA) proposed, second by Luke Bromilow
- + Any action items or updates arising from the previous meeting as indicated in the Minutes
 - Exploring the idea for kids to have colour caps to assist with peer and parent support for those swimming; **Action:** Georgia Fasher to look at options and report back **OUTSTANDING** **Georgia to send through quote**
 - Harmonie's Retirement: **Action:** Yaaron Finkelstein to enquire about renaming Gurner/Cambridge street crossing "Harmonie's Crossing". The mayor is waiting for guidance from GRPS. SV and Yaron to commence work. **OUTSTANDING** **Action:** **Georgia Fasher to assist** **OUTSTANDING**
 - Lighting, near the stairs towards the cottage. **Action:** Please can Bob take a look. **OUTSTANDING** **Action – automatic lights going down the office along senior rooms, Paul Keevers to take a look** **Confirm status**
 - Can the Cottage join the whatsapp group with class ambassadors as they are constantly looking for feedback and ways to increase numbers. Action: SV to add to chat group. **COMPLETE**
- + Any correspondence (incoming and outgoing)

3. Reports

- + Principal's update, Relieving Principal Paul Keevers (PK)
 - Thanking all for the father's day BBQ. Very community minded, great turn out and wonderful conversations with people.
 - Principles reading challenge open now, get the kids involved.
 - Applications to RMS for crossing submitted and looking to have Glenmore Road crossings reviewed. An audit of 300 people crossing is required to assess whether the crossing it would need to be moved.
 - Flags to be added by RMS, PK has applied but no time frame on that at the moment.
 - Request P&C to assist with some additional costs for resources. Details to be provided.
 - Kindy enrolments currently at 31 in area enrolments. PK brought forward kindy enrolment process to help with numbers. Out of area panel in place this week. GRPS are at the cap of 300 students so

shouldn't be taking out of area unless significantly compelling. We are losing some families to out of area moves, private schools, moving classes.

- P&C future direction recommended, focus on works around the school. Student results are above state and government, we can lift the standards further. We don't get additional funding from the DOE. The curriculum is great, and the kids are thriving, but the teachers are under resourced. Therefore asking for funding some class resourcing, and we can look at it a term ahead. Tech in the school is showing its age, and they are asking for bump ups.
 - English and maths should be the priority for teaching resources.
 - Literacy is quite expensive, and additional funding will be required to help with the resourcing.
 - o SV asked what a decent amount of money is to assist with cost. Alexis Martin (AM) advised 50k would cover each key stage.
 - As a community, GRPS is great at raising funds and applying this to new technology will assist the kids in becoming even greater.
 - Karen Ottalani is off for the rest of the year.
- + President's update (SV)
- No president's update as special update from DOE visitors
- + Treasurer's update and/or report (Kylie Archer)
- Bank account balances are currently \$151k (\$8k below last month's balance of \$159k) for the operating account and \$83k for the building account (minimal movement from last month).
 - Apart from the standard inflows from uniforms and POS, Minimal fundraising funds received since June apart from \$2k on 5th August (Humantix comedy night ?) . Will expect an influx with upcoming disco night in a few weeks time.
 - Areas of spend since the last meeting in mid June has been \$8k on landscaping, some catch up spend on colour run invoices approx. \$4k, and some expenses for uniforms, comedy night, athletics BBQ, fathers day breakfast and some initial spend coming through for the upcoming disco fundraiser. We have also paid our annual insurance renewal invoice just today at \$1.5k.
 - Outstanding approved spend is \$128k with the largest values being \$34k shade cloth, \$55k rainforest plan – great to see these initiatives progressing following the escalation through the school system over last few months.
 - We have set up the bank account as a commbiz account – having some technical difficulties getting everyone access, hope to resolve this shortly to allow more flexibility in the payment approval process
- + Sub-committee update
- Environment (SV)
 - o No update
 - Grounds – (Michelle Hadorn)
 - o No update
 - Uniform Shop – (Luke Bromilow, LB)
 - o No update
 - Fundraising - (Jacqui Eggert, JE)
 - o No update

- + School Council update (David Eggert, Marina Olsen, Yaaron Finkelstein)
 - No update

4. General Business (SV)

- + Update from Assets re school upgrades and infrastructure projects (Dean and Joe)
 - Covering 261 schools in the area, looking after upgrades of school property and infrastructure, generally work with the principle as the site manager.
 - Joe will be our lead with the procurement on managing the projects for GRPS.
 - **Rainforest area** – awarded to a contractor therefore work is out to the contractor. SV has also received a grant for plants, SV to send to Steve the contractor and copy in Joe/PK.
 - **Hall roof**, 70% complete with the slate roof, colour bond still to be completed. Had to replace a lot of the roof and have heritage requirements that need to be adhered to.
 - **Hall inside**, in its final stages of procurement, should go to contractor tender and then 4-6 weeks to award the work. Once agreed, work with PK about the site timeline. Polishing of floors, heating and cooling/fans.
 - Sound proofing and curtains, at this stage to be funded by P&C. Whilst P&C had agreed to fund these works last year, the DOE is now taking this on which will relieve P&C funds.
 - o GF queried how long will it take. Dean advised roughly 10-12 week on contract, but hopefully not that long. Need to look at access requirements.
 - o SV asked whether would this be during school time. PK needs to look at the time of when the roof is completed and what is the best option moving forward. School holidays also sees teachers out for 2 weeks, so we need to look at what is upcoming, when the work is awarded etc. Would rather get it done as quickly as possible.
 - o SV explained that the wall dividing the school room and the hall, which is a class space, will allow us to gather in the space when needed.
 - o PK confirmed that the room will always be a dedicated teaching space. Therefore if numbers climb, we will need to use this as a classroom should it be required.
 - **Sun Shade** – Seeking a contractor to look at the site for the top playground. Sun shade Australia has been successfully used in the past and will look at covering the astroturf.
 - Focus is to provide one shade cover, which will allow light to enter (so it's not a dark space) and the darker colour will allow the heat to reflect. It cannot block the view of the hall and cannot impact the neighbours view. Post might be 3.6m high.
 - Final design will be confirmed once the tender is released.
 - o Marion Ives (MI) asking re timeframe. Dean can ask what the lead time is and let us know. It's the manufacturing of the shade which takes the most amount of time rather than the instal.
 - Funding on the shade sail, P&C will use what we have raised and then DoE will cover the remaining funds. Ends up being roughly 50% each. i.e. balance picked up by DoE.
 - Cottage shade – need to get someone to come back and look at that. DOE will get advice and then work out what the cottage needs. **Action Item** P&C to confirm status with DOE.
 - **Aircon** – load testing complete and some minor enhancements required on the boards to take on any air conditioning. Split cycle aircon. This work will be covered under planned maintenance on the load. Next steps would be for P&C to share what funding we have, and we would nominate the work and engage local contractors and then either award and scope depending on what the prices are.
 - o SV asked about three phase power – Joe to show us where and how to put it in.
 - Heritage would need to be consulted before any work is awarded, they are independent and will advise of the best location to put the aircon compressors and what the visual impact is. DoE don't necessary have to go through DA, they would do a REF as part of the work process, and give notification to land holders to provide feedback and then DOE would need to review. The work already completed by Margot will be superseded by the independent contractor.

- **Bathrooms**, - they are tired but not the worst. Dean explained we would be looking at \$150-\$200k for a toilet upgrade generally speaking. This is something to possibly look at next financial year.
 - Lisa Strachan asked about basic fixes such as locks. Dean confirmed they should be logged and fixed within two days. Issues should be raised to PK in the first instance, who confirmed they did a walk through of the toilets recently and repaired some areas.
 - LB asked about the status of the funding freeze. Dean explained that there was a miscommunication as the DOE asked schools to pause on all works, whilst they went back to review the spend. Once it was cleared, works were good to go. He and the DOE acknowledge that the communication should have been better. LB raised that its communication on these matters, regarding community funded work, that hurts the efforts of the P&C and their future fundraising. Noted and acknowledged by Dean.
 - Stefan Marcionetti asked whether there any considerations to place the shade somewhere else. PK and Dean advised of the visual impact around halls in addition to the heritage consideration that are at play. Looking to cover the sports court could be into the multi millions given the space and the infrastructure required (i.e. metal), it would also require a council DA and need to consider neighbours.
 - MI suggested looking at a cover to allow the kids to gather for pick up on the top playground, team happy to look at it.
 - Cottage shade was originally awarded, Dean to get the sails team to come and take a look.
 - P&C thanked Dean and Joe for coming to the meeting.
- + Requests an update on the review of the Extra Curricular program review

5. Motions On Notice

Meeting closed (8:00pm)

Appendix – Approved spend (funds still sat in account)

Outstanding Approved Motions / Committed Spend		
9/11/2022	Shade and Umbrellas at Cottage	\$34,186
15/11/2023	Upgrade to School Hall	\$20,000
15/11/2023	Soundproofing schoolhall	\$12,000
28/02/2024	Upparel - uniform upcycle 2 year cost	\$1,200
12/06/2024	Voucher for mural	\$500
12/06/2024	Stackable shelves for uniform storage	\$1,300
12/06/2024	Rainforest plan	\$54,373
12/06/2024	Architect plans for outdoor shading	\$3,300
TOTAL		\$126,859