

Library Opening Hours

Library opening hours are:

Monday - before school from 8:40am for quiet reading

Tuesday, Wednesday and Thursday - second half of lunch

During lunchtime students can read books, draw, colour in or play board games.

Parents are welcome to visit before school on Monday to read quietly with their children.



Library Catalogue

You can access our **school library catalogue (Oliver)** to search for any books you might like to borrow. You can also reserve a book, view your child's current loans and access our paid subscriptions, such as StoryBox.

Oliver can also be accessed through your child's student portal or scanning the QR code.



Borrowing

All students must have a library bag to carry their books home, as library bags protect our valuable books from the elements, water bottles, and food.

School library bags can be purchased from the school's uniform shop but any library bag is acceptable.

Borrowing Tips

- When not reading your library books, keep them in your library bag.
- Have a safe place at home to keep your library bag and books so you do not misplace them.
- Have your child organise and pack their library bag the night before their library lesson.

- Return books to the library each week. Remember you can renew them if you have not finished reading them.
- Please notify the teacher librarian, Mrs Davies, of any damaged or lost books.

Borrowing Limits

The following borrowing limits apply to ensure everyone has equitable access to our books:

Stage	Number of books that can be borrowed
Kindergarten	1 book
Stage 1 – Year 1 & 2	2 books
Stage 2 – Year 3 7 4	3 books
Stage 3 – Year 5 & 6	4 books

Students who would like to borrow more than this should speak to the teacher librarian.

Borrowing is encouraged before school holidays (except Christmas) to allow for recreational reading during the break.

Damaged, Lost and Overdue Books

Students are responsible for the books that they borrow from the library and are taught how to care for these precious resources when in their care.

However, we understand that accidents can happen.

If a book has been lost or damaged whilst in your care please inform Mrs Davies. The school Library Policy states that any books that are lost or damaged beyond repair are to be paid for so they can be replaced. This ensures that library funds can be spent on purchasing new books rather than on replacement costs.

We appreciate your support and trust you understand that if books are repeatedly lost or damaged that borrowing may be suspended for a period of time.

Overdue Books

Overdue notes are printed and sent home in weeks 3, 6 and 9. If you receive one of these notes, please look for the books on the note and return them to the library as soon as possible. Remember it does not need to be your library day to return books.

If your child has not finished reading their book, please bring it to the library to renew or reborrow it. Books can be renewed if no reservations have been placed on the book. This will reduce the number of overdue notices that need to be issued, saving paper and time.

Remember to return books to the library chute. Never leave books outside the library. If the library is not open please hand them into the office.

Premier's Reading Challenge

Our school participates in the Premier's Reading Challenge (PRC). The PRC encourages students to read widely, developing a love of reading and experiencing quality literature.

At Five Dock Public School, students in kindergarten to year 2 complete the challenge at school with the assistance of their classroom teacher and the teacher librarian. The books read are submitted online by the teacher librarian and all students will receive a certificate at the end of the year.

Students in stage 2 and 3 are encouraged to undertake the PRC independently, allowing them to select the books they wish to read and learning how to log these books online during library lessons. Students can access the PRC website using their Department of Education username and password to log books outside school hours. Only students who submit their online reading record will receive a completion certificate at the end of the year.

If you require any assistance please ask Mrs Davies or visit the **PRC website** for more information about the challenge, including the rules and challenge dates.

Book Club

Five Dock Public School participates in the Scholastic Book Club. This great initiative earns the school reward points which are used to purchase more books and resources for the library.

Catalogues are sent home twice per term and purchased books are then delivered to the school for distribution to the students. It is a convenient way to purchase books at competitive prices.

Orders are placed online using the scholastic **Bookclub LOOP** or by using the scholastic LOOP app, which can be downloaded from the App Store or Google Play.

Please contact Mrs Davies if you have any questions and I can pass them onto our parent coordinator.

