

2026

STUDENT HANDBOOK



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Welcome to Engadine High School

Message from the Principal

Dear Student and Parent/Carer

A warm welcome to Engadine High School and we hope that the information in this handbook will assist you to become familiar with our school.

We believe that students learn best in a safe and stimulating environment where their achievements as learners are valued and recognised. We believe that learning will flourish when it is an interactive process involving students, parents and teachers.

We strive to meet expectations that students will attain academic success and be well prepared to enter the workforce or undertake further study. Our emphasis on quality teaching and learning are significant aspects of our curriculum. Beyond this, at Engadine High School, our students gain the skills and values to be responsible global citizens.

Each year we offer a comprehensive extra-curricular program to develop the abilities and stimulate the interests and talents of all students who choose to participate. We work hard to provide students with positive opportunities to participate in leadership, sport and performing arts. We want students to have a go, even if they have not had the opportunity before. Our goal is to develop students' potential to achieve an independent, responsible adult life.

In order for students to develop as successful learners, it is important that parents / carers are aware of the school's philosophy and that teachers understand, and at times challenge, expectations.

This understanding can be achieved by;

- personal discussion with the Principal, Deputy Principals, Year Advisors and teachers via appointments
- attending school functions arranged for parent participation
- attending the regular meetings of the Parents and Citizens Association
- accessing the school website and our social media.

Enquiries about your child's progress and welfare are always welcome. You are encouraged to discuss any issues relating to their education and/or wellbeing with their Year Advisors.

I look forward to meeting you and know that this will be the beginning of a happy, cohesive and highly productive relationship between your family and the school.



Ms Kerrie Jones
Principal

Core beliefs about learning at Engadine High School

- Every student has the right to learn in a safe, caring and positive environment.
- We show respect for staff and students at all times.
- We set high expectations and support every learner to meet them.
- Teaching is explicit. We make learning goals, success criteria and next steps clear.
- Learning connects to the real world so students see purpose and relevance.
- Strong relationships built on trust help everyone learn.
- Students learn best when they are active, challenged and supported.
- Feedback, reflection and evaluation drive improvement.
- Learning is a partnership between students, teachers, families and our community.
- Students learn how to learn, unlearn and relearn as ideas and contexts change.

Ensuring a positive, safe and disciplined learning environment

At Engadine High School, we set high expectations for behaviour and learning. Every student has the right to feel safe, respected and supported—and the responsibility to uphold those same standards for others.

We do not tolerate:

- Bullying, harassment or discrimination of any kind
- Disrespect towards staff or peers
- Disruption of teaching and learning
- Damage to property or misuse of school resources
- Possession or use of illegal substances

We expect students to:

- Show respect for staff, peers and property
- Follow instructions the first time
- Engage fully in learning and contribute positively to class
- Uphold the values of respect, safety and engagement

Positive behaviour and effort are recognised through our merit system, assemblies, school events, and community partnerships. Students who consistently model our expectations are celebrated as examples of leadership and integrity.

When behaviour falls short, consequences are clear, fair and consistent. Students are supported to take responsibility and make better choices through a stepped process that may include teacher intervention, Head Teacher monitoring, Senior Executive action, or referral to the Wellbeing Team.

Engadine High School takes pride in maintaining a disciplined, respectful and inclusive culture where every student can succeed.

Student discipline in NSW government schools

Expectations for every student:

- Attend every day you are not legally excused. Arrive on time and ready to learn.
- Wear the correct uniform and maintain a neat appearance.
- Act safely, responsibly and considerately at school and when travelling to and from school.
- Show respect to teachers, staff, helpers and peers. Follow class rules, speak courteously and cooperate with instructions and learning activities.
- Treat others with dignity and respect.
- Care for your own property, school property and other people's belongings.
- Do not engage in behaviour that risks others' safety. Harassment, bullying, intimidation, illegal activity and any anti-social behaviour are not tolerated.

General information and what to do

Assemblies

Junior and Senior school assemblies are held on alternate Monday mornings in the school hall. Individual year meetings are held every other Monday.

Additionally, at the end of each Semester, students who are demonstrating excellence in their subjects are recognised at special award ceremonies. Parents / carers are notified when their child is receiving an award at these special ceremonies to ensure that their achievements can be celebrated and further positive reinforcement can be provided.

Absent from school

If a student is absent from school, parents / carers will receive a text message notifying of their child's absence. A parent / carer must respond stating the reason for the absence within 7 days. Alternatively, parents / carers can notify the school in the morning via email, phone or through the Sentral Parent Portal.

If the student is likely to be away for three days or more, notification must be sent in writing.

If your child will be absent for 5 or more days due to travel, you must apply for permission from the Principal, using the Application for Extended Leave (Travel) form on the EHS website. The Department of Education, however, is not able to justify absences for a holiday.

Accidents or sick at school

If a student becomes sick or injured while they are at school, they should report to the teacher and/or go directly to the Front Office. A parent / carer will be contacted to arrange collection of the child as soon as possible. Parents / carers will be notified if an Ambulance is called for any serious illness and injuries that cannot be treated at school. **Under no circumstances are students to contact parents directly if they are sick. Staff at the Front Office will do this after the student has reported to the office.**

Bell times

School hours are 8.43am to 3.05pm. Some classes (eg senior extension courses), interest groups, special events, practices and detentions may be held before or after school.

	Monday	Tuesday	Wednesday	Thursday	Friday
Roll Call	8:43 AM	8:43 AM	8:43 AM	8:43 AM	8:43 AM
Period 1	9:23 AM	8:53 AM	8:53 AM	8:53 AM	8:53 AM
Period 2	10:10 AM	9:45 AM	9:45 AM	9:45 AM	9:45 AM
Recess	10:57 AM	10:37 AM	10:37 AM	10:37 AM	10:37 AM
Period 3	11:17 AM	10:57 AM	10:57 AM	10:57 AM	10:57 AM
Period 4	12:04 PM	11:49 AM	11:49 AM	11:49 AM	11:49 AM
Lunch 1	12:51 PM	12:41 PM	12:41 PM	12:41 PM	12:41 PM
Lunch 2	1:11 PM	1:01 PM	1:01 PM	1:01 PM	1:01 PM
Period 5	1:31 PM	1:21 PM	Sport	1:21 PM	1:21 PM
Period 6	2:18 PM	2:13 PM	Sport	2:13 PM	2:13 PM
End School Day	3:05 PM	2:13 PM	2:50 PM	3:05 PM	3:05 PM

Bicycles / scooters / skateboards

If you choose to ride your bike to school, you **must** wear a bike helmet or you will not be permitted to park your bike in school grounds. Bikes are not to be ridden on school grounds. They are to be parked in the bike racks, near A Block. Skateboards and scooters are **banned** from school except if students are attending skateboarding as a Wednesday afternoon sport.

E-Bikes are not permitted on Engadine High School grounds.

Breakfast Club

Breakfast Club is held in the kitchens every Wednesday morning from 8.00am and is open to all students. It's a welcoming space where students can enjoy breakfast while connecting with our Wellbeing Team, staff, peers and members of the Student Leadership Team. The breakfast club offers a relaxed environment to chat, make new friends, and start the day in a positive way. Students are also invited to join in with board games and other fun activities — a great way to energise and connect before classes begin!

Canteen

The canteen is run by a private company and is open every day before school (for breakfast items and to place lunch orders), at recess and at lunch time.

- **Lunch orders** – these need to be placed in person before roll call at the canteen. There is no online ordering facility.
- **Payment** – the canteen accepts both cash and card payments. As per the mobile phone policy, a physical bank card is required. Digital cards on a mobile phone will NOT be accepted.
- **Weekly specials** – there are weekly specials for the canteen that are communicated to families via email and also written on the 'specials' board outside the canteen.
- **Menu** – the canteen has a broad range of foods available. The menu can be accessed on the school website.

Communication

The school uses different forms of communication to convey information, such as latest news, upcoming events to students and parents. These publicly available platforms include our school website, School Bytes, Sentral and Facebook.

Permission notes and information about excursions and incursions are sent via School Bytes. Payments can be made online via the School Bytes app or by cash at the Front Office.

Parents will need to download the Sentral for Parents App to manage student attendance, access student / school information. Access Keys are sent to parents / carers when students start at Engadine High School.

Competitions

Opportunities are provided for students to enter a number of competitions (local, state and national). These include Mathematics, English, Geography, History, Science, Creative and Performing Arts and Sporting competitions.

Debating and public speaking

The school enters Junior and Senior Debating teams in a number of inter-school competitions. Opportunities are available for students to enter local, regional and state competitions in public speaking. Students should speak with their English teacher if they are interested in participating.

Drugs and alcohol

Students who bring drugs or alcohol to school will be suspended immediately and the Police will be contacted. No school will tolerate drugs on the premises and strong sanctions will be applied.

Early leave pass

Students must bring a note to the Front Office before school, or have an email from their parent / carer, clearly stating the student's name, roll class, the reason and the time they need to leave. Students must collect their early leave pass from the front office at recess and show it to the teacher before they leave class. Students must keep the pass with them in case they are questioned by the police for being absent from school. A partial absence will be recorded on the student's attendance record and their parent / carer will receive a SMS confirming the pass has been issued.

On Wednesday's, early leave requests must be approved by a Deputy and where necessary, appointment cards should be provided together with the request. Early leave requests will not be accepted after 11am unless a parent / carer comes into the office to collect the child. Students will not be granted an early leave pass on a Wednesday if they are injured or if sport is cancelled due to wet weather, as the school provides alternative supervised activities.

Electronic equipment

Devices or equipment brought to school, they remain your responsibility. The school will not be held responsible for any loss, damage or any other problem that may happen at school to this equipment. No photos or video are to be taken of anyone without their permission.

E-learning

Many of our teaching and learning practices are underpinned by the use of cloud technology, such as Google classroom, as well as e-learning applications such as Adobe Suite. This technology broadens the scope of traditional teaching methods and ensures immediacy of student access to learning and expert support, outside of the classroom context.

Excursions

Students will be permitted on excursions only if specific requirements are met;

- parent / carer permission
- uniform or appropriate clothing
- conduct, as outlined in the Student Discipline System, is acceptable

N.B. Students who fail to follow school policy consistently may be excluded from attending excursions.

Extra-curricular opportunities

There are innumerable opportunities to participate in the life of Engadine High School. Student's wishing to join band, dance, drama, vocal, musicals, debating and public speaking, sporting teams or other competitions, should listen for the announcements and let the teacher in charge know of their interest! These activities help school life to be even more fulfilling.

Evacuation and lockdown procedures

All classrooms have evacuation procedures and a map showing how to get to safe places (school oval) in an emergency. In an emergency students should ensure they follow teacher instructions quickly.

We have evacuation and lockdown drills during the year so that students can become familiar with the procedure. It is important for everyone's safety that students remain calm and sensible.

Homework Centre

The Homework Centre operates on Monday and Thursday in the Library from 3.05 – 4.30pm. It is staffed by teachers and is a great way to obtain free learning support.

Late arrival

Students that are late to school must go to the Student Kiosk at the Front Office as soon as they arrive. They will be issued with a Late Pass to show the teacher when they present to class. Please contact the school office, via phone or email, explaining the reason for being late or provide an appointment card from the practitioner.

If a student is late to school without a note, parents / carers will receive a text message notifying of their child's late arrival. A parent / carer must respond within 7 days stating the reason for being late.

Late to class

Students will need a note from the teacher who detained them, explaining why they are late for the next class.

Library

The library is open from 8.20am until 3.05pm each day, during recess and lunch, and until 3.05pm.

Lockers

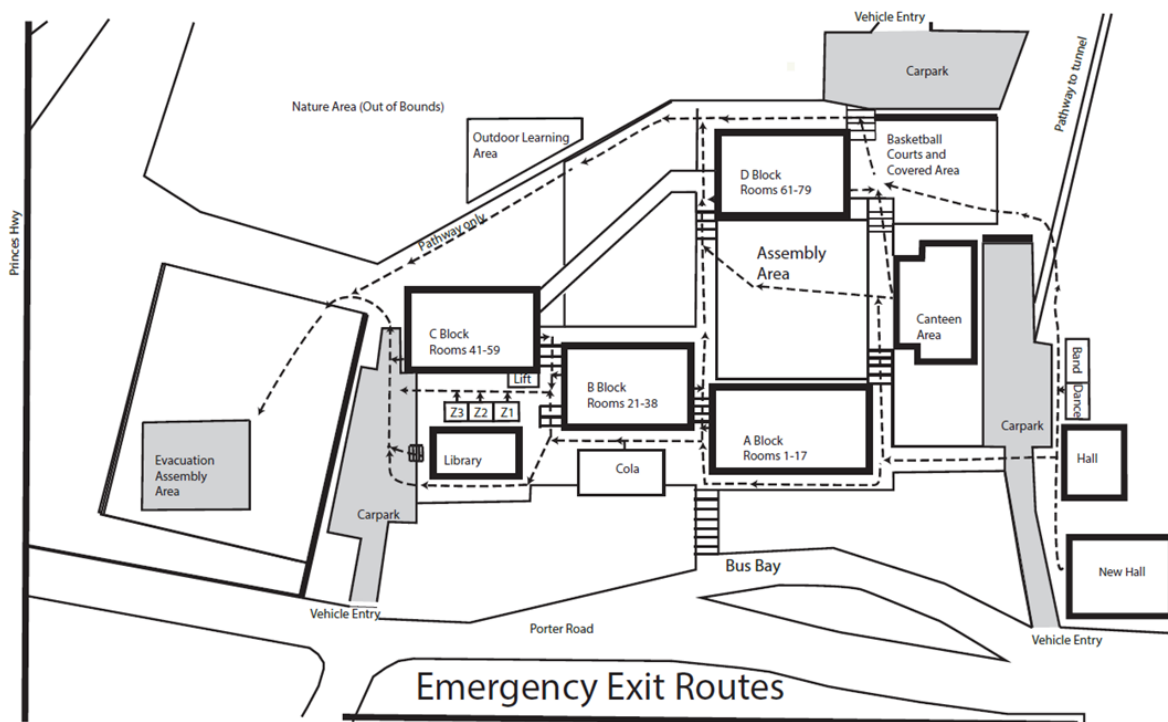
Student lockers are available for hire at any time from Year 7 onwards and remain with the student until they depart high school. Lockers are located in C & D Block. Please see the Front Office to arrange a locker.

Lost property

Students should regularly check the lost property tub next to the Student Kiosk at the Front Office and/or ask office staff if they have lost any items, including valuables.

Please clearly label ALL belongings, as labelled items have a greater chance of being returned.

Map and classroom locations



A Block	Rooms 0 – 19	B Block	Rooms 20 – 39
C Block	Rooms 40 - 59	D Block	Rooms 60 - 79

Merit awards

Rationale: Merit awards are given to students in order to recognise their efforts and achievements, providing positive reinforcement and extrinsic motivation towards the strive for excellence. Merits are awarded in 3 categories, linked to our school's motto:

- **Dream** - for extra-curricular involvement or success, leadership, active citizenship, commitment to social justice.
- **Believe** - for committing to achieve one's personal best.
- **Succeed** - for academic excellence.

Purpose: A successful merit award system contributes to a high expectations learning environment that recognises students for their work. Learning environments that are explicit, have high expectations and connect to a student's world, tend to have higher levels of engagement.



In addition to the merit award system, Principal Awards are presented at Junior and Senior Assemblies on Mondays. These awards recognise two students from each year group who have displayed the values of the school over the previous fortnight.

Mobile phones – Off and Away. All Day

At Engadine High School, mobile phones and smart devices must be “Off and Away, All Day”. This means that mobile phones and smart devices must be kept out of sight once students enter the school grounds and cannot be used during school hours.

Students that need to contact their parents during the day, must see the office staff and use the school phone at the Front Office. If parents / carers wish to contact their child, they may phone the school and a message will be sent to the student.

The full policy can be viewed on the school website:

<https://engadine-h.schools.nsw.gov.au/about-our-school/rules-and-policies.html>

Parent and Citizens Association (P & C)

All parents are invited to join the P&C. They meet in the school library on Wednesday in Week 3 and Week 8 of each term. Please come along to learn about the school and meet other parents.

P&C also operate our school uniform shop, located in A Block and open Mondays and Wednesdays from 8am– 2pm. Alternatively, online orders can be placed via the Flexischools app.

Parent / teacher interviews

Apart from the designated parent and teacher evenings (which are advertised on our website calendar), parents can make appointments to see the Deputy Principals, Year Advisors, Head Teachers, Principal, the Counsellor or any other teachers, by contacting the school via phone or email. Sometimes the school will contact parents to establish an interview time if there are concerns.

Playground areas

Before school, the main playground areas are the quadrangle and basketball courts. During recess and lunch students can use the quad and surrounding grass area, basketball courts and top oval (second half of lunch only). The front section of the school is a passive area. Soccer or non-tackle rugby league games are permitted on the oval, second half of lunch only – never in the other areas.

School contributions

School contributions are used to cover expenses associated with all educational resources including textbooks, sporting equipment, audio-visual equipment, library resources, computer infrastructure, hardware and software programs, stationery and printed materials.

Please Note:

- Costs for excursions are additional.
- Payments can be made online using the Schoolbytes portal or by cash/EFTPOS at the Front Office.
- Some families will find it convenient to pay instalments each term.

School uniform

The wearing of school uniform promotes pride in the school and supports the development of self-discipline. All students are required to wear the correct school uniform every day.

The uniform shop, operated by the P&C, is located in A Block and is open Mondays and Wednesdays from 8am– 2pm. Alternatively, online orders can be placed via the Flexischools app.

Shoes: All students must wear black leather top lace-up shoes. Canvas shoes are not permitted at school. Students may wear suitable non-canvas shoes with their sports uniform on Wednesdays.

Smoking and vaping

Smoking and vaping will not be tolerated and is not permitted on government school property. Students will be suspended and parents will be contacted immediately if students are found smoking or vaping. Playground access and excursion privileges may also be withdrawn when they return.

Sport houses

All students at Engadine belong to one of four “houses”. The four houses are: Jibbon (A-E blue), Garie (F-K green), Audley (L-Q red) and Wattamolla (R-Z yellow). There are house meetings before each major carnival to encourage healthy competition.

Student leadership

Opportunities exist for all students to participate in decision making in the school through the Social Justice Action group and the Student Voice group. These groups meet daily during roll call to discuss issues and seek solutions to problems. The student leaders would like to hear everyone's views, so please seek them out and speak to them.

Student wellbeing

Students will have two Year Advisors to support their wellbeing while at school. If students experience problems with any part of school life, friendship groups or things at home, they are encouraged to speak with their Year Advisors. The Head Teacher Wellbeing, Student Support Officer and the School Counsellors are also available to discuss problems.

Technology

Students are expected to bring a digital device to school as an option to support learning. It is required that the device support 5GH wifi in order to access our network. Please note that the digital device does not replace a workbook. It is a complementary resource for learning. Developing writing skills and the organisation of essential notetaking is seen as crucial for younger students.

Our website has more information about our digital device policy in the Technology Handbook - <https://engadine-h.schools.nsw.gov.au/notes/technology.html>

Timetable

Engadine High is organised on a TEN-DAY-CYCLE with six periods per day. The timetable will be based on Week A and Week B.

Week A example

	MonA		TueA	WedA	ThuA	FriA
0 7:40 - 8:43		0 7:40 - 8:43				
RC 8:43 - 9:23	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	RC 8:43 - 8:53	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb
1 9:23 - 10:10	TAS PBL STEM Yr7 (7PBLB) Room: 27C Miss Tamara Hoban	1 8:53 - 9:45	Science Yr7 (7SCB) Room: 04L Miss Kelly Griffith	HSIE Yr7 (7HSIEB) Room: 75 Ms Aarti Kumar	TAS PBL STEM Yr7 (7PBLB) Room: 27C Miss Tamara Hoban	English Yr7 (7ENGB) Room: 12 Mrs Iskra Spencer
2 10:10 - 10:57	Numeracy Yr7 (7NUMB) Room: 45 Mrs Ann WILLIAMS	2 9:45 - 10:37	HSIE Yr7 (7HSIEB) Room: 75 Ms Aarti Kumar	Design & Tech Yr7 (7TAS1) Room: 27C Mrs Josephine Pirreca	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh
R 10:57 - 11:17		R 10:37 - 10:57				
3 11:17 - 12:04	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh	3 10:57 - 11:49	PDHPE Yr7 (7PEB) Room: CANTEEN Miss Kara Tambree	Design & Tech Yr7 (7TAS1) Room: 38W Miss Ashleigh Dennis	English Yr7 (7ENGB) Room: LIBRARYRESEARCH Mrs Tracey Miller	Visual Arts Yr7 (7VA1) Room: 34A Miss Tiffany Bailey
4 12:04 - 12:51	English Yr7 (7ENGB) Room: 21 Mrs Iskra Spencer	4 11:49 - 12:41	Literacy Yr7 (7LITB) Room: 14 Ms Jessica Janssen	Science Yr7 (7SCB) Room: 04L Miss Kelly Griffith	Music Yr7 (7MUB) Room: 66MU Mr Mitchell Gordon	Music Yr7 (7MUB) Room: 63MU Mr Mitchell Gordon
L1 12:51 - 13:11		L1 12:41 - 13:01				
L2 13:11 - 13:31		L2 13:01 - 13:21				
5 13:31 - 14:18	PDHPE Yr7 (7PEB) Room: 75 Miss Kara Tambree	5 13:21 - 14:13	Design & Tech Yr7 (7TAS1) Room: 37W Mrs Josephine Pirreca	Year 7 Group 6 (Group6) Mr Kyle Richardson	Science Yr7 (7SCB) Room: 04L Miss Kelly Griffith	PDHPE Yr7 (7PEB) Room: 41 Miss Kara Tambree
6 14:18 - 15:05	HSIE Yr7 (7HSIEB) Room: 55 Ms Aarti Kumar	6 14:13 - 15:05		Year 7 Group 6 (Group6) Mr Kyle Richardson	HSIE Yr7 (7HSIEB) Room: 75 Ms Aarti Kumar	Science Yr7 (7SCB) Room: 04L Mrs Jo-Ann Punch
7 15:05 - 16:10		7 15:05 - 16:10				

1, 2 etc on the lefthand side refer to the lesson. For example, Period 1, Period 2, L1 (Lunch).

Students are placed in classes which have been given colours:

B = Blue
G = Green
I = Indigo
O = Orange
R = Red
V = Violet
Y = Yellow

Week B example

	MonB		TueB	WedB	ThuB	FriB
0 7:40 - 8:43		0 7:40 - 8:43				
RC 8:43 - 9:23	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	RC 8:43 - 8:53	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb	Roll Call Yr7 (7R6) Room: 03 Mr Benjamin Webb
1 9:23 - 10:10	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh	1 8:53 - 9:45	Visual Arts Yr7 (7VA1) Room: 34A Miss Tiffany Bailey	HSIE Yr7 (7HSIEB) Room: 75 Ms Aarti Kumar	English Yr7 (7ENGB) Room: 11 Mrs Emily Hoskins	PDHPE Yr7 (7PEB) Room: 22 Miss Kara Tambree
2 10:10 - 10:57	Visual Arts Yr7 (7VA1) Room: 34A Miss Tiffany Bailey	2 9:45 - 10:37	Visual Arts Yr7 (7VA1) Room: 34A Miss Tiffany Bailey	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh	Music Yr7 (7MUB) Room: 63MU Mr Mitchell Gordon	HSIE Yr7 (7HSIEB) Room: 76 Ms Aarti Kumar
R 10:57 - 11:17		R 10:37 - 10:57				
3 11:17 - 12:04	Numeracy Yr7 (7NUMB) Room: 45 Mrs Ann WILLIAMS	3 10:57 - 11:49	Literacy Yr7 (7LITB) Room: 16 Ms Jessica Janssen	English Yr7 (7ENGB) Room: 17 Mrs Iskra Spencer	Science Yr7 (7SCB) Room: 04L Mrs Jo-Ann Punch	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh
4 12:04 - 12:51	HSIE Yr7 (7HSIEB) Room: 75 Ms Aarti Kumar	4 11:49 - 12:41	Design & Tech Yr7 (7TAS1) Room: 37W Mrs Josephine Pirreca	Mathematics Yr7 (7MAB) Room: 59 Mrs Valentina Marsh	Design & Tech Yr7 (7TAS1) Room: 38W Mrs Josephine Pirreca	Music Yr7 (7MUB) Room: 62MU Mr Mitchell Gordon
L1 12:51 - 13:11		L1 12:41 - 13:01				
L2 13:11 - 13:31		L2 13:01 - 13:21				
5 13:31 - 14:18	English Yr7 (7ENGB) Room: 13 Mrs Iskra Spencer	5 13:21 - 14:13	English Yr7 (7ENGB) Room: 16 Mrs Iskra Spencer	Year 7 Group 6 (Group6) Mr Kyle Richardson	TAS PBL STEM Yr7 (7PBLB) Room: 27C Miss Tamara Hoban	Science Yr7 (7SCB) Room: 04L Mrs Jo-Ann Punch
6 14:18 - 15:05	English Yr7 (7ENGB) Room: 13 Mrs Emily Hoskins	6 14:13 - 15:05		Year 7 Group 6 (Group6) Mr Kyle Richardson	PDHPE Yr7 (7PEB) Room: 75 Miss Kara Tambree	Science Yr7 (7SCB) Room: 04L Mrs Jo-Ann Punch
7 15:05 - 16:10		7 15:05 - 16:10				

Each box is one period. It contains the subject, the year, the class name including class colour (in brackets), the room number, and the teacher's name .
Eg. HSIE Yr7 (7HSIEB) Room: 76 Ms Aarti Kumar

Travel passes (bus and train)

The School Opal card gives eligible students free or discounted travel between home and school using transport services nominated in their application.

Application forms are available from <https://transportnsw.info/tickets-fares/eligibility-concessions/school-student-travel>

Students who live more than 2 km from the school (as the crow flies) are entitled to a bus pass. Transport for NSW, not the school, determines whether a student is eligible for a transport pass.

The school bus timetable is available on this site:

<https://u-gomobility.com/your-schools/#routes>

Code Of Conduct For Students Travelling To And From School

- Students using a travel pass must use it only for travelling between school and their home. Students without a travel pass or travelling to another venue, must pay the correct fare.
- Students should behave in a courteous manner at all times. Loud behaviour on buses, trains or in shopping centres (i.e. shouting, squealing) brings disrepute to both individual students and the school.
- Students should always offer their seat to adult members of the public, particularly those who are elderly, frail, pregnant or with small children.
- Students should not break their journey on the way to school in the mornings. All students should come straight to school.
- If the actions of any bus driver are unfair or unreasonable, students should write down the bus route and the bus driver's number and report the incident to a Deputy and the bus company.
- It is important that the school be made aware of students who breach the Code of Conduct.
- Students who catch buses outside the school in the afternoon should follow all teacher directions and should wait in an orderly fashion on the footpath.

- When walking from Engadine Station to school, the safest route is to walk along Station Street until the first roundabout, then turn right and walk straight down Caldarra Avenue and cross into school using the tunnel under Anzac Avenue. Do not cross Anzac Avenue.

Students must remember that when travelling to and from school in school uniform they are representing the school. The community will judge our school harshly if only a few students act irresponsibly. The good reputation of the school can be damaged by the actions of a few on buses, in shopping centres and at railway stations.

Who are these people?

Principal

The Principal is responsible for the professional leadership, organisation, management, supervision and efficiency of the school. Parents and students who wish to discuss issues with the Principal should make appointments through the Front Office.

Deputy Principals

The Deputy Principals are responsible for the efficient operation of the school. They oversee the planning and organisation of the school along with the general supervision of teachers and students. They are responsible for supporting students and teachers to create a positive learning and working environment. Parents and students who wish to discuss issues with Deputy Principals should make appointments through the Front Office.

Head Teachers (Curriculum)

Head Teachers are responsible for the planning and teaching of the courses of study provided in each of their respective faculties. They place students in their appropriate classes and are responsible for determining strategies which will contribute to their progress. They also have duties across the whole school. Parents / carers wishing to discuss the progress of their child with a Head Teacher, can make an appointment via the Front Office.

Head Teacher (Wellbeing)

This teacher is responsible for whole school Student Welfare initiatives. The Head Teacher Wellbeing can assist with emotional, social and wellbeing issues and refer students to the Student Support Officer and the School Counsellor. Appointments can be made through the Front Office.

Careers Advisor

The Careers Advisor co-ordinates a program of Career Education from Year 7 to Year 12 and provides a counselling service to individual students about post school options. The Careers Advisor co-ordinates TAFE enrolments, VET (Vocational Education and Training) Work placements and Work Experience for Years 10 and 11. Parents may also arrange appointments with the Careers Advisor through the Front Office.

ARCO

The Anti Racism Contact Officer is responsible for providing advice and helping to resolve issues or concerns regarding racism and discrimination.

School Administration and Support Staff

The School Administration and Support Staff are available to parents and students for general information about school activities. Enquiries about school events, to arrange appointments, payments and lost property should also be directed to them.

School Counsellors

The School Counsellors are available at the school every day. The School Counsellor deals with problems referred to them by the Principal, Deputies or Head Teacher Wellbeing. Parents may make appointments for interviews through the school office. Students seeking help may make appointments through the Year Advisor, Head Teacher Wellbeing or directly through the counsellor referral process.

Year Advisors

The Year Advisors for each year are responsible for the personal welfare of the students in their allocated year group. They check on progress, and all matters concerning student welfare, and when necessary, contact parents. Students should always feel free to approach their Year Advisors. Parents, by appointment, may obtain a full report on progress in academic and social development from the Year Advisors.

People you may need to know

Senior Executive

Principal	Ms Kerrie Jones
Deputy Principal (Year 8, 10, 12)	Mr Nathan Redmayne
Deputy Principal (Year 7, 11)	Ms Lisa Waygood
Deputy Principal (Year 9)	Mr Blake Leonard

Head teachers

CAPA	Ms Val Sylvestre
English	Ms Heather Stafford
HSIE	Mr Phil Carlon
Mathematics	Mr Gary Andon
PDHPE	Mr Jon Sculthorpe
Science	Ms Paula Bridgeman
Support Unit	Ms Richelle Mander
T.A.S	Ms Kaye Denham
Teaching & Learning	Mr Richard Giffith
Wellbeing	Ms Brooke Gibson

Student advisors 2026

Year 7	Mr Drew Southwell and Ms Jo Pirreca
Year 8	Ms Kelly Scott and Mr Ben Kemp
Year 9	Ms Erica Drane and Mr Chris Adams
Year 10	Ms Kirsty Daley and Ms Ashleigh Dennis
Year 11	Ms Emily Mitchell and Mr Dylan Nigro
Year 12	Ms Kathy Staples and Mr Rhys Vance
Careers Advisor	Ms Tanya Allen

Support staff

Learning Support Teacher	Ms Kelly Scott
Teacher Librarian	Ms Tracey Miller
School Counsellors	Ms Liz Stevanoni, Ms Laura Hayman, Ms Belle Hurley
Business Manager	Ms Angela Naunton
School Administration Manager	Ms Ally Walmsley

School leaders 2026

School Captains	Molly Weppler and Oscar Burke
School Vice Captains	Ileana Pinjo Soto and James Yock
Prefects	Max Amesbury, Charlize Arnold, Xander Dalton, Halle Exton, Michael Maglis, Amber Raudaschl, Heidi Ryan- Sweeney, Ryan Treloyn

Learning support and our High Potential and Gifted Education program

Learning support at Engadine High

We have a Learning Support Team that caters for the needs of students. If students find that schoolwork is becoming a struggle, there are many avenues of help available and we encourage students to contact one of the people listed below for support and assistance.

Some of our teachers have responsibility to help students overcome problems that affect their learning and are specially trained to assist. They form our Learning Support Team –

Ms Tanya Allen	Careers Advisor
Ms Annabelle Stephens	Student Support Officer
Ms Kelly Scott	Learning & Support Teacher (Year 9 - 12)
Ms Leanne Herrick	Learning & Support Teacher (Year 7 & 8)
Ms Richelle Mander	Head Teacher Support
Ms Brooke Gibson	Head Teacher Wellbeing
Mr Craig McDonald	High Potential Students
Ms Liz Stevanoni / Ms Laura Hayman / Ms Belle Hurley	School Counsellor

We can provide a range of assistance, including:

- Being withdrawn from class individually or in a group to work on specific skills such as reading comprehension, numeracy, study skills and organisational skills
- Team teaching
- Additional support for teachers
- Application for special funds to provide additional assistance (including Funding Support)

Sometimes students don't like to admit that they are finding their work to be difficult. Unfortunately, the longer this is ignored, the harder it can be to solve the problem.

Students should speak with their teacher or parent / carer as soon as possible to let them know they are having difficulties. Students should not be afraid to ask questions in class – there are bound to be other students who want to know the same thing but are too embarrassed to put up their hand!

High Potential and Gifted Education (HPGE) programs

At Engadine High School, we identify potential early and provide challenges that inspire students to excel. Our HPGE program is firmly aligned with the NSW Department of Education's HPGE policy, delivering outstanding results and personalised learning experiences.

The Four HPGE Domains

- **Intellectual:** We nurture advanced reasoning, problem solving, and deep conceptual understanding through enrichment, extension, curriculum compacting, and acceleration when appropriate.
- **Creative:** Original ideas thrive here! Our Visual Arts, Music, Drama, and Dance programs offer specialist projects and authentic showcases to develop creativity.
- **Physical:** We support skill development, coordination, and commitment with differentiated PDHPE classes, coaching opportunities, and representative pathways.
- **Social and Emotional:** Building leadership, empathy, and teamwork is key. Students engage in Student Voice initiatives, service programs, Duke of Edinburgh, and receive structured wellbeing support.

How We Identify HPGE Students

Our approach is comprehensive and ongoing, using multiple measures including transition assessments, primary school data, classroom performance, teacher insights, and, when appropriate, family input. Identification is regularly reviewed to ensure all potential is recognised.

Year 7 Class Placement

Two enrichment classes are created based on transition testing and other evidence, after enrolment is confirmed. Students are informed of placement on the first day of Year 7. Every class promotes stretch and challenge through explicit teaching, differentiation, and extension opportunities.

Cross-KLA HPGE Class

Exceptional learners may be invited to join a cross-curriculum class spanning year levels. This personalised learning environment enables engagement in advanced projects beyond traditional subject boundaries, guided by specialist staff.

Opportunities for Growth

Students benefit from targeted extension in literacy, numeracy, science, and humanities. Our creative and performing arts pathways include expert mentoring. Physical development is supported through training and coaching. Leadership and wellbeing programs foster confidence, resilience, and a strong school community spirit.

Our Commitment

We ensure all decisions are fair, equitable, and based on evidence. Placements are reviewed using progress data and teacher feedback. Our staff participate in ongoing professional learning to continually meet the needs of our high potential students.

Building Positive Relationships and Resilience

Every person at Engadine High School has the right to learn within a safe, happy, fair and supportive environment. As a community we value cooperation, respect for others and responsibility. At our school everyone has the right to experience positive relationships based on these qualities. Bullying is not acceptable at Engadine High School.

What is bullying?

Bullying is any form of physical, verbal or psychological ongoing behaviour by one person or a group where the intention is to hurt another person. Bullying includes the consistent teasing, exclusion, abuse, threats, malicious gossip, assault and property damage. It also includes cyberbullying.

How will we respond to bullying at Engadine High School?

We have and will continue to implement a range of strategies to respond to bullying. These include school-based programs such as Peer Support, student leadership and initiatives by our welfare team.

What should students do?

- Tell a teacher immediately.
- Students can also speak to their Peer Support Leader, Year Advisors, School Counsellors or Deputy Principal
- Bullying involving physical assault, must be reported immediately to either the Deputy Principals or the Principal.
- Refuse to become a bully. Don't engage in gossip or inappropriate texting or misuse other social media.
- As a bystander:
 - Being a bystander to bullying is unacceptable. It is important to step in and step up when bullying is occurring (including cyberbullying). Online, the Apple emoji can be used to show that cyberbullying is occurring. Android phones have a similar emoji, as do social media sites such as Facebook.
 - The intention is to remind the bully that people can see what is happening online and have the capacity to report the cyberbullying as a witness.

What should parents do?

- Encourage their child as much as possible to understand that bullying is unacceptable in any situation.
- Contact the school if their child's efforts to deal with bullying do not appear to be working.
- Discuss preventative strategies with their child.
- Bullying with mobile phones is against the Crimes Act section 85ZE 204. All malicious calls can be traced. Consider contacting the police.
- Monitor what their child is doing online and move computers out of bedrooms.
- Keep emails or social media posts sent by harassers and replies as evidence.
- Report screenshots to e-safety Office: The Office of the Children's e-safety Commissioner (<https://esafety.gov.au>) is a great site parents and young people can use to combat cyberbullying. If offensive or illegal material is posted online, the Office has the capacity to contact the social media platform and have the information removed. Simply visit the website and follow the links to complete a complaint form. We have a link to this site on our school webpage via the e-safety tab.