

P&C President's Report 2025

Introduction

Dear Parents, Staff, and Community Members,

As we reflect on the past year, I am filled with gratitude for the incredible support and dedication that our school community has shown. The collaboration between parents, staff, and volunteers has been instrumental in creating a positive environment for our students.

Acknowledgements

Firstly, I would like to extend my heartfelt thanks to our executive committee. An extra special call out to Roz who has been instrumental in a lot of the governance and grant work undertaken this year. Your attention to detail keeps me in check and you have been a solid sounding board. Your hard work and commitment have been vital in driving our initiatives forward. A lot of it is outside events and goes unseen but I wanted to call out that I see it and appreciate it!

A special mention also to Lauren, Liz and Cassie who will be leaving us this year. The professionalism you have brought to our governance, finance and organisation and their successes are to be admired! Again, these roles are often behind the scenes and go unnoticed by the broader community.

A massive congratulations and thank you to Erin and Emma. Our canteen and Uniform Shop have thrived this year and truly become a part of the school community. The feedback is so positive, the profits are welcome, and the vibe is fun!

To Danni and Nez – what a disco!!! Again, such positive feedback and so many smiling faces. Plus, all the wonderful volunteers had a brilliant time helping under your guidance. Repeat for next year!! And I can't forget a special mention to our wonderful DJ Rebel, Amy. Amy does a brilliant job and donates her time which would otherwise be a big expense to P&C.

To Nastassja – pulling together an event like Movie Night is no small feat – you did such a brilliant job and the biggest piece of feedback I heard was how much it felt like a true community event with everyone coming together under the stars. We need events like these to feed back into our school and to make them happen we need people like you to help run them – it does not go unseen so thank you again!!!

A special thank you to our dedicated staff within the school, whose passion and dedication to our students' education make a significant impact every day. The extends to our wonderful support staff, Kirsten who is on my speed dial, our crossing supervisors, our beautiful office staff and to everyone who plays a part!

To our amazing volunteers (so many to name!!), your contributions—whether in the classroom, at events, or behind the scenes—have not gone unnoticed. Your support has enriched our school community and made a difference in the lives of our children.

Also, a big thank you to all the local businesses who donated to our raffle and lucky door prizes – these were a key part of our success in fund-raising. Support local where you can!

Highlights of the Year

This year has been filled with notable achievements:

1. **Community Events:** We successfully hosted Kindy Meet and Mingle, Second Hand Uniform Sale, Movie Night, Mother's Day Breakfast and Stall, School Disco, Father's Day Breakfast and Stall and an Election Day BBQ. All these events not only raised funds but also strengthened our community bonds. The participation was overwhelming, and it was wonderful to see families come together to celebrate our school spirit. A big thank you to Daniel Hindmarsh of Belle Property for sponsoring Movie Night – it meant we could really maximise profits and has made our sunshade project a reality.
2. **Fundraising Success:** Through various initiatives such as the events mentioned above along with Canteen and Uniform Shop profits, we exceeded our fundraising goals with over \$41,000 raised. These funds have been directed towards new resources for classrooms and enhancements to our school facilities. More specially the P&C is donating more than \$32,000 to the school as follows:
 - Readers \$5,000
 - Years 3-6 Sunshade Project \$25,500
 - Bushcare \$2,000
3. **Flexischools:** The successful rollout of Flexischools at the school in 2025 was the result of careful planning and collaboration by a handful of P&C individuals. Behind the scenes over the Christmas break, we worked to build our menus and stock lists, undertook test payments, mocked up events, trailed the communication platform. I'm happy to say it's been overall successful. I do think it's important that our community knows that the platform is run by P&C and we are learning as we go as to how best to use it and I'd just like to acknowledge that the people doing most the work on Flexischools are upskilling themselves as it's certainly not something most of us have ever done before! For 2026 we'd like to further encourage Flexitags and their uptake.
4. **Canteen:** This year we welcome Erin into the role of Canteen Supervisor and our canteen has gone from strength to strength under Erin's leadership. Erin has



done an outstanding job managing the daily operations, keeping menus fresh and balanced, and rallying volunteers with positivity and calm under pressure. We offered themed specials such as Mexican Tuesdays, Pancake Day, and Spooktacular Halloween Treats. These small touches create excitement for the kids and generate meaningful extra income for the P&C. From a financial perspective, canteen income is up, and cost of sales are down quite significantly, leaving a surplus of approximately \$6,600, a huge improvement on last year's result. This improvement came through smarter rostering and purchasing, again, a credit to Erin's attention to detail and the volunteers who keep everything running so smoothly. We have also moved to buying local wherever we can. A heartfelt thank you to Erin for her dedication, creativity, and countless hours in the canteen this year. She's made it a warm, efficient, and inclusive space for our children and community.

5. **Uniform shop:** This year we welcomed Emma as our new Uniform Shop Supervisor. A big and wonderful change this year has been having our Uniform Shop available online through Flexischools. This has been an overwhelmingly positive move, reflected in the overall profit increase of \$14.2K compared to last year. Uniform Shop wages were up by just over \$3,000 from last year's report. This was due to the handover from Sue to Emma, with Emma working alongside Sue for four shifts before Sue moved on. Also, Emma was willing and keen to open prior to school start so that families could come in those days immediately before students were back at school – this was a change from previous years and very well received. After the transition, Emma dedicated significant time to tidying and reorganizing the shop and updating the computer system. She also invested time in programming and learning the new online ordering system—a big task that she handled exceptionally well. The cost of sales is up by \$11,151.48, largely due to Emma's thorough review of Lightspeed (our inventory system). She identified and corrected GST discrepancies and updated outdated cost prices, ensuring accurate stock valuations. Additionally, Emma sourced a new supplier for Year 6 polos, reducing the cost price from \$36 to \$21.20 each, allowing us to lower the retail price for parents while maintaining profitability—a fantastic outcome. Emma has truly gone above and beyond this year. Her attention to detail, initiative, and commitment have been instrumental in modernising the Uniform Shop and improving efficiency. The successful online transition and cost-saving measures are a direct reflection of her hard work and dedication. We are incredibly grateful for the energy and professionalism she brings to this role.
6. **P&C Storage:** We have moved our storage into the spare Music Room teacher's cupboard and out of the hall. We also spent a very big and long day cleaning up under the hall! It is now very empty, safe, clean and accessible. Let's keep it that way!! We'd like to look to do a clean-up once a year to avoid it every becoming

such a big job again. A big thanks to Roz, Emma, Nikki and Lauren for helping. And of course, Mr Mal!!

7. **Grant Applications:** This year we applied for two grant applications. We were unsuccessful at one but were successful in our larger application which is awesome! I am very excited to share the great news that we received a \$30,000 Community Building Partnership grant to help construct a new sunshade over the Years 3–6 handball courts. This project, supported by a \$25,000 contribution from the P&C and additional school funds, will provide much-needed UV protection, a safer outdoor play area, and a flexible learning space for both students and the wider community. Thank you to MP Jacqui Scruby for supporting us and promoting our successful application
8. **Volunteer Team of the Year:** This year we were nominated and shortlisted for NSW Volunteer Team of the Year. While not successful, it was an honour to be considered and presented our nomination certificate at the awards ceremony in Dee Why.
9. **Governance:** We have continued worked hard to put formal procedures and policies in place which strengthen the integrity and transparency of the P&C. Examples include a review of the more formal voting procedures, implementation of our Membership Registry, contracts for new P&C staff, Facebook policy, risk registers for events, user agreements with the school.
10. **New Bookkeeper:** 2025 saw us transition from Janine Ralston who was awarded P&C lifetime membership to Sarah. Sarah has been a delight to work with and has some really great ideas to help improve our efficiencies and streamline our accounts. It's been a challenging year with gaining access, getting names changed etc but we are nearly there and next year will focus on continual improvement.
11. **Make Your Own Lunch:** While traditionally a school and parent run event, our lovely Erin and Danni led the charge this year – I just want to say a very big thank you to them for all the work that went into this.
12. **Contributions to show our appreciation:** As a P&C we feel it's important to acknowledge and appreciate those involved in our community and support our students where we can too. This takes lots of different forms but often includes:
 - flowers for staff if unwell, leaving, having a baby etc
 - providing meals or nibbles for staff development days, athletics carnival, Education Week, SSL days etc.
 - farewell flowers for Year 6 students
 - running morning tea at open days for our parents and carers

Goals for Next Year

Looking ahead, we are excited to build on our successes and set ambitious goals for the coming year:

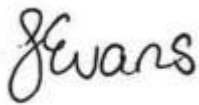
13. **Continued Enhanced Communication:** We aim to improve communication between the P&C and all stakeholders, ensuring everyone is informed and involved in school activities. This is a big job and takes people being proactive. We are also mindful not to overwhelm our community with comms.
14. **Fund-raising:** Key fund-raising goals include getting the Sunshade project completed, purchase of new IT and supporting the school with programs such as The Resilience Project. We'd also like to seek feedback from the community on the lack of success of Santa Photos and Halloween Disco and potentially revisit them next year in an amended format.
15. **Financial efficiency:** Streamline, reduce subscriptions, get better easier access, reduce accounts, digital timesheets etc
16. **Sell left over Mother's Day and Father's Day stall stock**
17. **Uniform Shop:**
 - Uniform Profitability Review: Introduce a system to identify low-profit or less-popular items.
 - Sub-Committee Formation: Assist in reviewing uniform options where necessary.
 - Communication: Maintain consistent updates in the school newsletter for families.
18. **Canteen:**
 - Menu Profitability Review: Introduce a simple system to identify low-profit or less-popular items and refresh the menu accordingly.
 - Volunteer Rostering: Continue using SignUpZone and make it even easier for new parents to get involved , including creating a pamphlet to be available at Kindy Meet & Mingle explaining how to join the P&C or help in the canteen.
 - Menu Refresh & Healthy Options: Keep the themed specials, add one or two rotating seasonal items, and look for a fresher local produce supplier to improve quality and consistency.
 - Communication: Stay consistent with canteen updates in the school newsletter so families see where profits go and what's coming up on the menu.

Conclusion

In closing, I want to express my deepest appreciation for each member of our school community. Your passion, support, and involvement are what make our school a wonderful place for our children to learn and grow. Let's continue to work together to make the 2026 school year even more successful!

Thank you all for your dedication and commitment.

Warm regards,



Jessie Evans
P&C President
Elanora Heights Public School