



Canteen Student Helper

Dear Year 5 and 6 Parents/Carers,

Elanora Heights Public School Canteen is operated by the Elanora Heights Public School P&C Association and relies on volunteer support.

Your child is invited to be considered as a volunteer student helper in the school canteen for the remainder of 2023. They will be allocated a lunchtime and/or recess shift once a week on a regular basis.

Students are required to follow the direction of Canteen Staff and will be supervised at all times.

Students will assist, at recess and/or lunchtime, by serving at the counter and handling money, and re-stocking items into the fridge. Students will not be required to serve hot food from the ovens nor use any sharp utensils.

Students are required to wear full school uniform, including closed in shoes. Hair must be neatly tied back.

Training will be given to assist them in this role as well as dealing with pressure from friends to give them a discount and they will be able to report anyone putting pressure on them in such instances. The Year 6 helpers are not responsible for food allergies of children purchasing from the canteen and if they are ever in a position where they are feeling overwhelmed by the whole experience, they can elect to discontinue their volunteering. For all helpers that satisfactorily turn up and do their jobs to the best of their ability, the Canteen Manager will offer them a reference for the work undertaken in the canteen, at the end of the year.

The first training session will be held on a date to be confirmed in the coming weeks.

The Elanora Heights Public School P&C Association values the assistance of Student Helpers in the Canteen. Parents are requested to complete the permission note below to indicate your agreement of your child's participation. Your child must write a few sentences on the back of the note stating why they wish to be considered for a role as canteen helper.

Erin Needs
EHPS P&C Canteen Manager

Lisa Phillips
Principal

Please note that the P&C Association's Personal Accident Insurance for Voluntary Workers covers:

Students aged 10 and over assisting with an approved P&C event or activity. Student volunteers must have written permission from parent/carer and be supervised by a responsible adult at all times. Students should not carry out tasks involving machines, cutting implements, ovens/pie warmers or hot food (cup of soup etc)".

Permission - Canteen Student Helper

Please return to Canteen

I have read and understood the information outlined in the letter above and give permission for my child

_____ of Class _____

to volunteer as a Student Helper in the School Canteen in Elanora Heights Public School under the supervision of P&C Association employees and/or members.

Parent/Carers Signature

Daytime contact number

Parent/Carers Print Name

Date