



LAPTOP LOAN PROGRAM

Student: _____ Year: _____

PURPOSE

Dungog High School is a 1:1 device school for students in years 9 – 12. These students are expected to bring a laptop to use in class every day. Students who do not have their own laptop can access the school's Laptop Loan Program.

Loan laptops require a \$100 deposit for the duration of the loan. The deposit is refundable on return of the laptop and accessories (charger and sleeve) in good condition. Student assistance is available on application to the school.

Loan laptops remain school property.

LAPTOP LOAN AGREEMENT

- We understand that this laptop will be used to support learning and that students are expected to bring it to school every day.
- If the laptop fails to function correctly, is damaged, lost or stolen, I will report it to the school immediately and will be responsible for any costs incurred if caused by a negligent act.
- The laptop will be used in accordance with the Dungog High School Digital Citizenship Policy and Student Device Policy.
- The laptop and accessories will be returned at the end of the HSC exams or on the final day of enrolment at Dungog High School, whichever occurs first.
- I understand that failure to comply with the loan agreement may forfeit the right to future loan permissions, internet privileges and/or withdrawal from graduation ceremonies or attending the school formal.

Student signature : _____ Date: _____

Parent/carers signature : _____ Date: _____

CONDITION REPORT (to be completed by school admin staff)			
Make / serial number			
Condition of laptop	Screen -		
	Keyboard -		
	Casing -		
Supplied with	<input type="checkbox"/> charger	<input type="checkbox"/> bag/sleeve	<input type="checkbox"/> other
Signed (student)			
Signed (school)			