



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AGENDA 22 OCTOBER 2024

P&C COMMITTEE 2024

Acknowledgment of Country – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts.

Item		Person	Time (mins)
1.	<u>P&C Meeting Open – 7.30pm School Library</u> - Acknowledgment of Country - Statement of Inclusivity	Angela Farrell	5 mins 7:30pm-7:35pm
2.	Review last minutes/actions and endorse minutes	Angela Farrell	5 mins 7:35pm-7:40pm
3.	President's report	Angela Farrell	5 mins 7:40pm-7:45 pm
4.	Principal's report	John Nguyen	15 mins 7:45pm-8:00pm
5.	Treasurer's report – (monthly written report circulated)	Kendal Mackay	5 mins 8:00pm-8:05 pm
6.	Canteen and Uniform Committee reports - Canteen - Uniform Shop	Dee Elalingam - Canteen Emilie Rohmer - Uniform Shop	10 mins 8:05pm-8:15pm
7.	Events Committee/Leads reports - Disco - Other events if any	Susan Murray Others	15 mins 8:15pm-8:30pm
8.	Building Fund and Grants Update	John Nguyen Huy Nguon Kendal Mackay	5 mins 8:30pm-8:35pm
9.	Next P&C Meeting - 19 November 2024	Tim Counter	5mins 8:35pm-8:40pm
10.	Other business	All	5 min 8:40pm-8:45pm
	<u>Meeting Close - 8:45pm</u>		

Drummoyne Public School P&C Association

**Treasurers Report
September 2024 Report (October 2024 Meeting)**

Income Statement – September 2024

	TY	Current Month LY	Var	%	TY	Year To Date LY	Var	%
Income								
Canteen Sales	11,013	11,896	(882)	(7.42%)	82,998	93,145	(10,147)	(10.89%)
Uniform Sales	5,311	2,186	3,125	142.96%	42,100	46,529	(4,429)	(9.52%)
Event Income	966	4,197	(3,232)	(76.99%)	25,633	18,626	7,007	37.62%
Fete Income	520	0	520		86,644	67,143	19,500	29.04%
Other Income	375	372	4	0.94%	10,999	3,864	7,135	184.66%
Total Trading Income	18,186	18,651	(466)	(2.50%)	248,373	229,307	19,066	8.31%
Cost of Sales	5,645	9,949	(4,304)	(43.26%)	52,968	63,577	(10,608)	(16.69%)
Gross Profit	12,540	8,702	3,838	44.11%	195,405	165,730	29,675	17.91%
Operating Expenses								
Canteen Operating Expenses	8,068	5,446	2,622	48.14%	41,768	38,586	3,182	8.25%
Event Operating Expenses	0	3,322	(3,322)	(100.00%)	9,818	12,858	(3,040)	(23.64%)
Fete Operating Expenses	(681)	1,246	(1,927)	(154.63%)	44,739	39,052	5,688	14.56%
Gifts & Appreciation Expense	0	0	0		0	0	0	
Uniform Shop Operating Expenses	(176)	116	(291)	(252.04%)	1,304	1,335	(32)	(2.36%)
Other Expenses	279	236	43	18.01%	2,316	7,550	(5,234)	(69.32%)
Total Operating Expenses	7,490	10,365	(2,875)	(27.74%)	99,945	99,382	564	0.57%
Surplus/(Deficit) Before Donations	5,050	(1,663)	6,714	(403.60%)	95,460	66,349	29,111	43.88%
Donations	81,553	50,910	30,643	60.19%	136,361	175,328	(38,967)	-22.23%
Net Surplus/(Deficit)	(76,503)	(52,574)	(23,929)	45.52%	(40,902)	(108,980)	68,078	(62.47%)
<i>Canteen Contribution</i>	<i>(2,700)</i>	<i>1,775</i>	<i>(4,474)</i>	<i>(252.13%)</i>	<i>2,230</i>	<i>13,507</i>	<i>(11,278)</i>	<i>(83.49%)</i>
<i>Uniform Shop Contribution</i>	<i>5,487</i>	<i>(3,204)</i>	<i>8,690</i>	<i>(271.28%)</i>	<i>26,828</i>	<i>22,668</i>	<i>4,159</i>	<i>18.35%</i>
<i>Fete and Event Contribution</i>	<i>2,166</i>	<i>(370)</i>	<i>2,537</i>	<i>(685.14%)</i>	<i>57,719</i>	<i>33,859</i>	<i>23,860</i>	<i>70.47%</i>

- Canteen sales down compared to last year for the month and remain down YTD.
- Uniform sales up compared to last year for the month and remain down YTD (NB: Circa \$1656 incorrectly coded – should be Election BBQ).
- Other Event Income was Election BBQ (plus the \$1656 above).
- Cost of Sales down on LY for the month and well down YTD.
- Total operating expenses down from last year for the period and on par YTD.
- \$5k Surplus before donations for the month – \$95k Surplus YTD.
- Current YTD Deficit of circa \$40.9k.

Balance Sheet – September 2024

	30 Sept 2024	30 Sept 2023	Var
Cash	260,455	323,833	(63,377)
Accounts Receivable	234	4,850	(4,616)
Inventory	94,468	88,910	5,558
Current Assets	355,158	417,593	(62,435)
Fixed Assets	0	0	0
Total Assets	355,158	417,593	(62,435)
Accounts Payable	139	0	139
Accruals	139	7,612	(7,473)
PAYG Withholdings Payable	1,072	996	76
Rounding	0	0	0
Superannuation Payable	1,632	1,269	364
Unearned Income - Grants	0	0	0
Fete - Income in Advance	0	0	0
Unearned Income – Flexischools	1,934	1,364	570
Unearned income - Uniform Shop	0	0	0
Wages Payable - Payroll	0	0	0
Total Current Liabilities	5,165	11,653	(6,488)
Provision - LSL Non-Current	2,454	2,209	244
Total Non-Current Liabilities	2,454	2,209	244
Total Liabilities	7,619	13,863	(6,244)
Net Assets	347,539	403,730	(56,191)
Total Equity	347,539	403,730	(56,191)

- Total Assets down on this time last year due to significant donations made during the previous year (circa \$192k) and YTD (\$136k).
- Total Equity down as forecast and remains excellent with no further donations for this year committed at this stage.

Full Year Forecast

	TY	LY	Full Year		Budget	Var	%
			Var	%			
Income							
Canteen Sales	107,998	118,653	(10,656)	(8.98%)	110,000	(2,002)	(1.82%)
Uniform Sales	52,100	59,749	(7,649)	(12.80%)	55,000	(2,900)	(5.27%)
Event Income	27,733	25,952	1,781	6.86%	25,000	2,733	10.93%
Fete Income	86,644	76,523	10,120	13.23%	80,000	6,644	8.30%
Other Income	11,999	4,977	7,022	141.10%	4,000	7,999	199.98%
Total Income	286,473	285,855	619	0.22%	274,000	12,473	4.55%
Cost of Sales	84,968	94,449	(9,480)	(10.04%)	95,000	(10,032)	(10.56%)
Gross Profit	201,505	191,406	10,099	5.28%	179,000	22,505	12.57%
Less Operating Expenses							
Canteen Operating Expenses	51,768	51,460	308	0.60%	50,000	1,768	3.54%
Event Operating Expenses	11,818	15,793	(3,975)	(25.17%)	15,000	(3,182)	(21.21%)
Fete Operating Expenses	44,739	39,416	5,323	13.51%	45,000	(261)	(0.58%)
Gifts & Appreciation Expense	500	208	292	140.44%	500	0	
Uniform Shop Operating Expenses	1,754	1,796	(42)	(2.33%)	2,000	(246)	(12.30%)
Other Expenses	13,900	8,701	5,199	59.75%	13,900	0	0.00%
Total Operating Expenses	124,479	117,374	7,106	6.05%	126,400	(1,921)	(1.52%)
Surplus Before Donations	77,026	74,033	2,993	4.04%	52,600	24,426	46.44%
Donations	136,361	192,817	(56,456)	(29.28%)	181,718	(45,357)	(24.96%)
Net Surplus/(Deficit)	(59,336)	(124,269)	64,933	(52.25%)	(129,118)	69,782	(54.05%)
<i>Canteen Contribution</i>	<i>5,230</i>	<i>12,350</i>	<i>(7,120)</i>	<i>(57.65%)</i>			
<i>Uniform Shop Contribution</i>	<i>16,378</i>	<i>18,348</i>	<i>(1,971)</i>	<i>(10.74%)</i>			
<i>Fete and Event Contribution</i>	<i>57,819</i>	<i>47,267</i>	<i>10,552</i>	<i>22.32%</i>			

- Canteen and uniform sales forecast adjusted down based on recent months and last year remaining data.
- Event income forecast slightly up based on Election BBQ result now known and School Disco still to come.
- Donations adjusted down to reflect actuals paid and no further commitments this year.
- Forecast deficit reduced to circa \$59k for the year.



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 22 October 2024

School Principal – John Nguyen

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal Mackay, Secretary - Tim Counter

Attendees - John Nguyen, Kendal Mackay, Emilie Rohmer, Angela Farrell, Sahar Razi, Tim Counter

Apologies - Mark Morgant, Rob Tolliday, Huy Nguon, Belinda Hubball, Tanya Adams, Dee Elalingham, Susan Murray

Item		Person	Action items
1. Meeting open – 7:30pm School Library	Acknowledgment of Country - We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts Review actions from previous meeting minutes - Minutes and actions arising at the last meeting were reviewed. Updates to outstanding actions included in minutes - Tim moved a motion that the last set of minutes be endorsed as a true and accurate record of the meeting. The motion was seconded by Sahar and carried.	Angela Farrell	N/A



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Item		Person	Action items
2. President's report	- Gabby Walsh has asked one or more of the P&C to talk with parents 21st November around P&C - 7th or the 14th first 2 kindy transition events. Tim expressed interest in attending 7th as unable to attend other events - P&C to donate \$200 to tea and coffee etc for new Kindy parents - Mention by Stephanie Di Pasqua, Member for Drummoyne in NSW Parliament as to the success of the Spring fete and recognition of the hard work of the P&C committee - Second Hand Uniform Sale netted approx. \$700 in sales. 5 bags of secondhand unsellable clothing was picked up by Homecycle - which is a win as saves this from going to landfill	Angela Farrell	N/A
3. Principal's Report	Principals written report for September tabled - to be circulated with the meeting minutes. Action from previous meeting - new flexible furniture funded by P&C donation was delivered over the school holidays for kindy and years 5 and 6	John Nguyen	N/A
5. Treasurer's report	Treasurer's written report tabled - to be circulated with the meeting minutes	Kendal Mackay	N/A
6. Committee reports Canteen Uniform Shop	- VP Uniform Shop - Hold on any further ordering as the shop is ready for next year - Price review on hold - Term 4 opening hours has now changed to 8:30am-9:00am on Wednesdays - A search for a volunteer to replace Nada on ongoing - VP Canteen - No items to report this month	Emilie Rohmer Dee Elalingam	
7. Events Committee/Leads reports	- Item from previous meeting -funds transfer to school (pay it forward) <u>School Disco</u> - written update from Susan Murray as follows - Disco date changed - to 8th November - DJ is booked and confirmed	Kendal Mackay	Kendal to liaise with Julie re: transfer of funds to school



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Item		Person	Action items
	- Angela to reach out to the stage coordinators to ask for song ideas from students - Dee has contacted Flexischools for ticket sales - \$5 each - Plenty of volunteers on hand - Susan has been through the storeroom to check items for the disco - Teacher are appreciated for volunteering - More drinks and more food needed this year - More orderly departure required		
8. Building Fund	- Action from previous meeting - John to provide P&C with list of eligible projects that could be considered for a building fund - Apologies from Huy at tonight's meeting - action rolled over	John Nguyen	John to provide 'one pager' - describing eligible high level building fund proposals for consideration Huy to reach out others regarding grants assistance
9. Other Business	No other business	All	N/A
10. November P&C Meeting	The last meeting for 2024 will be held on 19 November, 7:30pm in the library	Tim Counter	N/A
Meeting close - 8:56pm			

DRUMMOYNE PUBLIC SCHOOL

Rawson Avenue, Drummoyne New South Wales 2047 Australia

Phone 61-2 9181 2636 or 61-2 9181 1927 Fax 61-2 9719 8741

Email drummoyne-p.school@det.nsw.edu.au

Website www.drummoyne-p.schools.nsw.edu.au



Tuesday 22th October 2024

Principal's Report: P&C Meeting October 2024

2025 Planning

I wanted to provide you with a brief update regarding our planning for 2025. The executive team met on Monday to draft plans for several key areas, including:

- Numbers: Projected student numbers suggest an enrolment of 430 students next year - only slightly down on 2024. We have a healthy Kindy enrolment of 65 students.
- Staffing: We are beginning to plan staffing needs based on these projections and are looking at how to best support our students and utilise the skills and expertise of our permanent and temporary staff members.
- Class Structure: Discussions and plans are underway regarding class structures for next year, including possible co-curricular and enrichment opportunities, to ensure we meet the diverse needs of our students.

On this note, we have put out an Enrichment Class Survey which closes this Friday. The feedback we receive will help inform possible changes to the program for next year.

Teaching and Learning

- Assessments and Semester 2 Reports

Assessments are currently underway to help inform our Semester 2 reports. We have made substantial changes to these reports in response to the feedback we received from parents following the Semester 1 report survey. These updates aim to provide clearer, more comprehensive insights into student academic progress as well as social growth. I look forward to hearing your feedback once the reports are sent out at the end of Week 9.

- Year 1/2 Swim School

Our Stage 1 students have been heading off to Ryde Aquatic Centre for swim school for the past week and a half. I've seen first hand the benefits of the swim safety lessons at Ryde Aquatic Centre, from my time at a previous school, and I am pleased that our students have the opportunity to take part in the program. The indoor heated pool means lessons go ahead, no matter the weather, and the qualified instructors do a fantastic job making sure kids feel confident and are safe in the water, developing important swimming and water safety skills that they'll carry with them for life.

Extra-Curricular

- Dance & Choir Performances

At the end of last term, I had the privilege of attending the NSW Public Schools State Dance Festival and, even though I am not a dancer myself, I was still absolutely blown away by the powerful performances and the level of talent on display. In particular, I was left feeling incredibly proud of Aydin Dizdar, who performed as part of the Boys State Dance Ensemble, and inspired by the skill, creativity and dedication of students across our public schools.

I was also able to attend the performance of our Stage 2 choir at the Primary Proms at the end of September, held in the Sydney Town Hall. The students gave a truly memorable performance and their hard work and dedication were evident for all to see. A huge thank you to Ms Champion and Ms Sole who meticulously prepared our choir and supported them through rehearsals and the big night.

- Koala Workshop

I'm excited to share that we've partnered The Logic Lounge in Drummoyne, a new psychology clinic, to run a special Koala Workshop for two groups of six Stage 2 students. This workshop is run by three provisional psychologists every Tuesday over 8 weeks. The students will work on sewing a felt koala as a hands-on activity while learning strategies to identify and manage their emotions and develop resilience. Our Learning and Support Team nominated students, who we thought would most benefit, to take part in the program. We're looking forward to seeing how these students benefit from the program and developing an ongoing partnership with the Logic Lounge.

- Police Visit

Senior Constable William Kim from Burwood Police will be visiting our school on Wednesday, 30th October to speak with students about important safety topics. The schedule for the day is as follows:

- 9:30 - 10:00: K-2 students will hear about road safety and how to stay safe in the community.
- 10:15 - 11:15: Years 3-6 will participate in a session covering both road safety and cyber safety.

These presentations are designed to reinforce critical safety messages and help our students make informed decisions both online and in their daily lives.

- Yr6 2025 Leadership Positions

Year 5 students will be presenting speeches to Yr 3 - 6 in Week 4 in the hope of convincing their peers to vote for them in elections which will be held in the same week. Due to the decreasing cohort size of Year 6 students over the last few years, in 2025, there will be 8 Student Prefects (previously 10), 4 boys and 4 Girls, and 8 House Captains (previously 16), a boy and girl captain for each house. A schedule outlining the leadership journey for Year 5 students has been shared with Year 5 students and families.

- Kindergarten 2025 Transition Mornings

We are looking forward to welcoming our new Kindergarten students and their families for Kindergarten Transition Mornings on 7th, 14th, and 21st November. While the students spend time in classrooms getting a taste of school life, we will be holding information sessions for parents.

These sessions will be led by myself and our Kindergarten supervisor, Gaby Walsh, who will provide an overview of the school and what to expect during the first days of Kindergarten. We will also have special guests speaking on a range of important topics including the P&C, uniforms, scripture e.t.c. Additionally, Suzanne Burke from The Root Cause will be presenting a session on healthy eating and packing healthy lunchboxes.

- Blak Douglas Artwork

There has been some controversy in recent times about the use of 'generic' Aboriginal designs in schools and corporations which revolves around issues of cultural appropriation, authenticity, engagement and respect for Indigenous cultures. With this in mind, earlier this year, the RAP committee and I began the process of commissioning an Indigenous artwork that we would be able to use on school signage and future uniform items e.g. Year 6 shirts. We engaged an Indigenous artist, Blak Douglas, to create a design for us that reflects the indigenous history of our area. I have worked with Blak before at my previous school and I am pleased to be able to bring this partnership to Drummoyne. The first projects his artwork will be utilised for is signage for our new Acknowledgment of Country and PSSA representative singlets.

- Student Environment Group: Return & Earn Program

Last term, our Student Environment group presented a proposal  Return and Earn Presentation to me about the possibility of running a Return and Earn program. Fortuitously, I had recently been approached by a company called Clean Vibes who would be happy to run this program for us (provide bins and collect the bottles /cans) and donate a majority of the funds back to the school. From dealing with other public schools, he pointed out that the money that we earn would need to go into our P&C account. I am seeking P&C approval for this to occur.

Thank yous

- Flexible Furniture Project

Thank you for your generous donation towards the flexible furniture in Kindergarten and 5/6. The new desks were delivered over the holidays, and I am pleased to report that our students have been making full use of them. The flexible learning environment has already proven to be beneficial, allowing students to engage with their work in a way that best suits their learning styles. Your support in providing these resources is greatly appreciated and contributes significantly to enhancing our students' educational experience.

Regards,

John Nguyen

Principal