



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AGENDA 20 AUGUST 2024

P&C COMMITTEE 2024

Acknowledgment of Country – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts.

Item		Person	Time (mins)
	<u>STEAM Program Presentation - Ewan Sutton</u>	Ewan Sutton	30 mins 7:00pm-7:30pm
1.	<u>P&C Meeting Open – 7.30pm School Library</u> - Acknowledgment of Country - Statement of Inclusivity	Angela Farrell	5 mins 7:30pm-7:35pm
2.	Review last minutes/actions and endorse minutes	Tim Counter	5 mins 7:35pm-7:40pm
3.	President's report	Angela Farrell	5 mins 7:40pm-7:45 pm
4.	Principal's report	John Nguyen	15 mins 7:45pm-8:00pm
5.	Treasurer's report – (monthly written report circulated)	Kendal Mackay	5 mins 8:00pm-8:05 pm
6.	Canteen and Uniform Committee reports - Canteen - Uniform Shop	Dee Elalingam - Canteen Emilie Rohmer - Uniform Shop	10 mins 8:05pm-8:15pm
7.	Events Committee/Leads reports - Fete - Fathers Day - Election BBQ - Disco	Various	40 mins 8:15pm-8:55pm
8.	September P&C Meeting	Tim Counter	5mins 8:55-9:00pm
9.	Other business	All	5 min 9:00pm-9:05pm
	<u>Meeting Close - 9:05pm</u>		



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Meeting Minutes - P&C Committee 20 August 2024

School Principal – John Nguyen

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal McKay Secretary - Tim Counter

Attendees - John Nguyen, Kendal Mackay, Dee Elalingam, Tim Counter, Mark Morgant, Rob Tolliday, Emilie Rohmer, Bahar Soyutemiz, Angela Farrell, Huy Nguon

Apologies - Tania Adams, Walid El-Khoury, Emilie Rohmer, Sahar Razi, Belinda Hubball

Item		Person	Action items
1. Meeting open – 7:30pm School Library	Acknowledgment of Country - We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts Review actions from previous meeting minutes - Minutes and actions arising at the last meeting were reviewed. Updates to outstanding actions included in minutes - Tim moved a motion that the last set of minutes be endorsed as a true and accurate record of the meeting. The motion was seconded by Dee and carried.	Angela Farrell	N/A



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2. President's report	- Really busy month for the P&C and volunteers for August. Thank you to all involved in the - Art trail was really amazing with positive feedback received from parents and students - Angela has been approached again by Grill'd - if the P&C would like to partner with them to raise funds - P&C executive met with John to discuss funding proposals ahead of the August meeting - further detail below	Angela Farrell	N/A
3. Principal's Report	Principals written report for August tabled - to be circulated with the meeting minutes. Items discussed outside of the written report were for a furniture renewal funding proposal summary prepared for the P&C as follows: Funding proposal 1 - Flexible Furniture Project - New 'flexible' (height adjustable, wheels, writable surfaces etc.) for kindergarten classrooms Kindy - \$3,500 X 3 classrooms =\$10,500 Kindy + stage 3 \$10,500 + (\$6,000 X 2 classrooms classrooms*) = + \$22,500 estimate *two classrooms already furnished (Cost later revised to \$32,589 post P&C Meeting) Funding proposal 2 - Senior Playground Project New playground area under big tree in front of the demountable and equipment for senior students - \$70,000 estimate Funding Proposal 3 - Yarning Circle Project Indigenous yarning circle large enough for whole class in Thompson St playground - \$30,000 estimate Funding Proposal 4 - new COLA covering the entire basketball court - \$500,000 estimate	John Nguyen	John to provide final quotes for Proposal 1 to P&C - multiple supplies engaged John to bring the Uniform committee to the attention of the school community and to ascertain interest in participation



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	In principle support for funding proposal 1 in the immediate term pending final quote cost given by attendees at meeting with support for proposal 2 for the immediate term pending more detail and costs to be presented to P&C at future meeting. Proposal 3 not discussed in any detail. Proposal 4 discussed briefly with general agreement that this project would require further consideration for contributions from multi-year donation from the P&C, applications to grants programs, possible request for contribution from Dept. Education and consideration for the establishment of a P&C Building Fund. John moved a motion to form a uniform committee - John, member of the executive team, VP of the uniform shop as members. Motion seconded by Kendal. Suggestion made to ask the school community if they would like participate		
5. Treasurer's report	Treasurer's written report tabled - to be circulated with the meeting minutes	Kendal Mackay	N/A
6. Committee reports Canteen Uniform Shop	No update this month from the VP Uniform Shop or VP Canteen	Dee Elalingam Emilie Rohmer	N/A
7. Events Committee/Leads reports	Fete - Final rally for volunteers to help on the day - Sponsorship this years is looking particularly good - Final preparations being made, but mostly all in hand - Tim clarified that a food handling supervisor/safety certificate is not required for P&C BBQ/Cake stall - Rob called for volunteers on the day to act as ground crew volunteers -acting as eyes out for hazards/risks, directing people to exits in the event of an emergency etc. 12 people required - Fingers crossed for good weather conditions	All	N/A



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	Fathers Day • 200 token have been sold so far • All gifts are wrapped and ready to go -thank you leads and volunteers! • Sales will close 12pm next Thursday (day before the sale) • More volunteers required for the day - coms to go out after the day Election BBQ • Tim Counter to lead • Roster, comms to be developed after the fete event due to event comms saturation • Any volunteers to assist welcomed School Disco • Disco date changed - to 1st November - Susan Murraray to present at next meeting along with Angela Farrell Other events • Any other events for the remainder of the year? Christmas? No further discussion		
8. September P&C Meeting	• The September meeting will be held on 17 September	Tim Counter	N/A
9. Other Business	• Tim cannot attend the September meeting asked for a volunteer to take the minutes - Kendal agreed to take minutes • Thank you to Ewan Sutton for presenting prior to attendees prior to tonight's P&C meeting on what the STEAM program is and its benefits	Tim Counter	Kendal to take minutes at the next meeting
Meeting close - 9:05pm			

Drummoyne Public School P&C Association

**Treasurers Report
July 2024 Report (August 2024 Meeting)**

Income Statement – July 2024

	Current Month				Year To Date			
	TY	LY	Var	%	TY	LY	Var	%
Income								
Canteen Sales	5,581	5,785	(204)	(3.52%)	56,318	66,640	(10,322)	(15.49%)
Uniform Sales	1,555	1,350	205	15.15%	34,340	40,425	(6,084)	(15.05%)
Event Income	0	0	0		19,415	14,428	4,987	34.56%
Fete Income	2,000	0	2,000		2,000	0	2,000	
Other Income	375	562	(188)	(33.41%)	10,252	3,114	7,138	229.22%
Total Trading Income	9,510	7,698	1,813	23.55%	122,325	124,607	(2,282)	(1.83%)
Cost of Sales	6,410	4,731	1,679	35.48%	41,082	47,910	(6,828)	(14.25%)
Gross Profit	3,101	2,966	134	4.52%	81,243	76,697	4,546	5.93%
Operating Expenses								
Canteen Operating Expenses	2,713	2,449	264	10.78%	28,053	27,143	910	3.35%
Event Operating Expenses	2,057	1,225	832	67.91%	9,219	9,263	(44)	(0.48%)
Fete Operating Expenses	0	0	0		0	186	(186)	(100.00%)
Gifts & Appreciation Expense	0	0	0		0	0	0	
Uniform Shop Operating Expenses	232	95	137	144.88%	1,338	1,108	230	20.75%
Other Expenses	89	25	64	255.00%	1,937	1,724	213	12.34%
Total Operating Expenses	5,091	3,794	1,297	34.19%	40,547	39,424	1,123	2.85%
Surplus/(Deficit) Before Donations	(1,990)	(827)	(1,163)	140.57%	40,696	37,273	3,423	9.18%
Donations	0	0	0		54,808	124,418	(69,610)	-55.95%
Net Surplus/(Deficit)	(1,990)	(827)	(1,163)	140.57%	(14,112)	(87,146)	73,034	(83.81%)
<i>Canteen Contribution</i>	<i>(3,541)</i>	<i>(1,395)</i>	<i>(2,146)</i>	<i>153.87%</i>	<i>(168)</i>	<i>8,838</i>	<i>(9,006)</i>	<i>(101.90%)</i>
<i>Uniform Shop Contribution</i>	<i>1,322</i>	<i>1,255</i>	<i>67</i>	<i>5.34%</i>	<i>20,352</i>	<i>22,065</i>	<i>(1,713)</i>	<i>(7.76%)</i>
<i>Fete and Event Contribution</i>	<i>(57)</i>	<i>(1,225)</i>	<i>1,168</i>	<i>(95.37%)</i>	<i>12,196</i>	<i>4,980</i>	<i>7,217</i>	<i>144.92%</i>

- Canteen sales down compared to last year for the month and remains down YTD.
- Uniform sales slightly up compared to last year for the month and remain down YTD.
- Fete Income is sponsorship.
- Cost of Sales up for the period but well down YTD.
- Total operating expenses up from last year for the period and slightly up YTD.
- \$1.9k Deficit before donations for the month (included school holidays) – Surplus \$40.6k YTD.
- Current YTD Deficit of circa \$14.1k.

Balance Sheet – July 2024

	31 July 2024	31 July 2023	Var
Cash	299,401	359,664	(60,263)
Accounts Receivable	4,534	3,085	1,450
Inventory	94,468	88,910	5,558
Current Assets	398,404	451,659	(53,255)
Fixed Assets	0	0	0
Total Assets	398,404	451,659	(53,255)
Accounts Payable	2,366	3,632	(1,266)
Accruals	388	5,393	(5,005)
PAYG Withholdings Payable	172	30	142
Rounding	0	0	0
Superannuation Payable	271	227	44
Unearned Income - Grants	0	0	0
Fete - Income in Advance	16,300	11,350	4,950
Unearned Income - School 24	1,934	3,254	(1,320)
Unearned income - Uniform Shop	0	0	0
Wages Payable - Payroll	0	0	0
Total Current Liabilities	21,431	23,886	(2,455)
Provision - LSL Non-Current	2,454	2,209	244
Total Non-Current Liabilities	2,454	2,209	244
Total Liabilities	23,885	26,095	(2,210)
Net Assets	374,519	425,564	(51,045)
Total Equity	374,519	425,564	(51,045)

- Total Assets down on this time last year due to significant donations made during the previous year (circa \$192k) and YTD (\$54.8k).
- Total Equity down as forecast and remains excellent with further donations committed.

Full Year Forecast

	Full Year						
	TY	LY	Var	%	Budget	Var	%
Income							
Canteen Sales	110,000	118,653	(8,653)	(7.29%)	110,000	0	0.00%
Uniform Sales	55,000	59,749	(4,749)	(7.95%)	55,000	0	0.00%
Event Income	25,000	25,952	(952)	(3.67%)	25,000	0	0.00%
Fete Income	73,500	76,523	(3,023)	(3.95%)	80,000	(6,500)	(8.13%)
Other Income	15,752	4,977	10,775	216.51%	4,000	11,752	293.80%
Total Income	279,252	285,855	(6,603)	(2.31%)	274,000	5,252	1.92%
Cost of Sales	95,000	94,258	742	0.79%	95,000	0	0.00%
Gross Profit	184,252	191,597	(7,345)	(3.83%)	179,000	5,252	2.93%
Less Operating Expenses							
Canteen Operating Expenses	50,000	51,460	(1,460)	(2.84%)	50,000	0	0.00%
Event Operating Expenses	15,000	15,793	(793)	(5.02%)	15,000	0	0.00%
Fete Operating Expenses	52,000	44,900	7,100	15.81%	45,000	7,000	15.56%
Gifts & Appreciation Expense	500	208	292	140.44%	500	0	
Uniform Shop Operating Expenses	2,000	1,796	204	11.37%	2,000	0	0.00%
Other Expenses	13,900	8,701	5,199	59.75%	13,900	0	0.00%
Total Operating Expenses	133,400	122,858	10,542	8.58%	126,400	7,000	5.54%
Surplus Before Donations	50,852	68,739	(17,887)	(26.02%)	52,600	(1,748)	(3.32%)
Donations	181,718	192,817	(11,099)	(5.76%)	181,718	0	0.00%
Net Surplus/(Deficit)	(124,866)	(124,078)	(788)	0.63%	(129,118)	4,252	(3.29%)
Canteen Contribution	7,500	12,540	(5,040)	(40.19%)			
Uniform Shop Contribution	10,500	18,348	(7,848)	(42.77%)			
Fete and Event Contribution	31,500	41,782	(10,282)	(24.61%)			

- Canteen and uniform sales forecast unchanged.
- Event income forecast remains unchanged.
- Fete income unchanged (from June adjustments).
- Forecast deficit circa \$125k for the year.

DRUMMOYNE PUBLIC SCHOOL

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Tuesday 20th August 2024

Principal's Report: P&C Meeting August 2024

Teaching and Learning

- Stage 3 Camp

At the end of last term, our Stage 3 students embarked on camp to Bathurst (Year 5) and Canberra (Year 6). These trips are a rite of passage for our students (I'm sure those of you educated in NSW will remember your own primary school trips to Canberra and/or the gold fields) and gave them the opportunity to explore significant historical and cultural landmarks, enhancing their learning beyond the classroom. With this in mind, I would like to acknowledge the dedication and sacrifice of our wonderful Stage 3 teachers, support and executive staff who accompanied the students, ensuring their safety and well-being 24/7 for the duration of the trip. Their commitment to providing such valuable experiences is truly commendable.

- Semester 1 Reports & Parent/Teacher Interviews Parent Survey

In a change to previous years, student reports were sent out to parents on Friday of Week 9 last term with Parent-Teacher Interviews held in the following week. Teacher and parent surveys were conducted, in regards to these changes, at the beginning of this term. The response to these changes from parents was overwhelmingly positive and results from the surveys will inform further improvements to our Semester 2 reports and parent-teacher interview organisation for next year.

- NAPLAN

Printed NAPLAN 2024 individual student reports (ISR) were distributed to families at the start of Term 3. I will be presenting a detailed analysis of school results to staff next week and to the P&C at the September meeting.

Extra-Curricular Activities

- Public Education Week / Art Trail

Education Week was a true celebration of public education and our school community. It was wonderful to see so many of you at our special assembly, enjoying the students' performances, visiting our open classrooms, indulging in the cake stall, exploring the beautiful art trail and also celebrating the unveiling of our two new Indigenous Murals.

The theme of this year's Education Week, 'Proud to Belong', resonates deeply with me as a school leader. It is a reminder of the strength and unity we build when everyone in our school community comes together in support of our common cause - providing the very best for our children. The sense of belonging that we foster here at Drummoyne Public School is what makes our school a place where every child feels valued, supported and proud to be themselves.

- Science Week

Science Week was an exciting and inspiring event, filled with curiosity and hands-on learning. Our K-2 students eagerly engaged in a variety of fun experiments, sparking their interest in the world of science and our Stage 3-6 students took on a meaningful and impactful project, creating solar lights for students in Papua New Guinea through the Origin Energy 'Solar Buddies' Program. This initiative not only taught them about renewable energy and sustainability but also allowed them to make a real difference in the lives of others. It was heartwarming to see our students come together to embrace science, creativity and global citizenship, showcasing the values and spirit of our school.

A very big thank you to Jane Duquemin, who facilitated our school's involvement in this initiative with Origin Energy; Ms O'Dowd, for coordinating the event; Hannah Heath, for her ongoing work with our student Environmental Leaders; and also to all the parents who responded to the call out and volunteered their time to assist.

- Book Week

Our Book Week Parade on Monday was a fantastic celebration of reading, creativity and community. The event was well attended by parents, who outdid themselves in crafting extraordinary costumes for their children. Your creativity and enthusiasm brought the characters to life and added so much joy to the day. I would also like to give special thanks to our librarian, Mr Joe Neufeld, whose hard work and meticulous planning made the event possible.

- Stage 3 at Festival of Choral Music

I was very pleased to be able to attend another celebration of Public Education at the Opera House last Tuesday night, the Festival of Choral Music. Even though I have attended this event as an accompanying teacher many times in the past, this was my first time as an audience member and I couldn't have been more proud of our Stage 3 choir for their outstanding performance. Watching our talented students stand on such a prestigious stage, their voices harmonising beautifully with choristers from across the state, their hard work, dedication and passion for music truly shone through.

I would like to extend a huge thank you to Ms Xenos and Ms Cantlay for their tireless effort, encouragement and expert direction. Without their time and dedication to music education, this opportunity for our students would not have been possible. I am very much looking forward to seeing our Stage 2 Choir perform at the Town Hall as part of the Primary Proms at the end of this term.

- **Mad Food Incursion and Parent Workshop**

Our students are participating in The Mad Food Science Incursion this week. This healthy eating program is run by Certified Instructor, Suzanne Burke, who will be helping students to learn about food, how it can make them feel many different ways and how what we eat can impact the planet.

We have organised for Suzanne to run a seminar for parents prior to the September P&C meeting on Tuesday 17/10 at 5:45pm. Details below,

WHEREVER YOU ARE AT IS TOTALLY PERFECT Every family is unique, and there's no judgment here - just practical tips to simplify feeding your family and feel great about it. Ask questions in the Q&A at the end. We're here to help.

The seminar will help you support your child to,

- *Eat a wider variety of real food.*
- *Be less fussy or picky with the foods they eat.*
- *Stop nagging you for packaged food.*
- *Have less volatile behaviour.*
- *Be able to concentrate or focus for longer.*
- *Learn more easily, or get better results in school.*
- *Sleep better or get fewer nightmares.*
- *Not get headaches, or get sick so often.*

You'll discover how food may be impacting all of this and will also explore,

- *A simple language to talk to children about food.*
- *Better, simple food swaps.*
- *Navigating the supermarket to improve health.*
- *Techniques to save time and money.*
- *Tactics to transition your family to eat more fruits and vegetables.*
- *Where to get more free help this year.*

- **Zone Athletics**

I was blown away to hear the results coming in from the Inner-West Zone Athletics Carnival yesterday. Our athletes ran, jumped, threw and put (what you do with a shot!) with all their might, representing our school with pride. Drummoyne PS won ALL FOUR zone shields (boys, girls, aggregate points, & proportional points) on offer with our athletes out performing every other school in our zone.

Uniform Guidelines

I brought the P&C's feedback regarding uniform standards at last month's meeting to the exec. and we agreed that it would be good to provide clearer guidelines to the community. With that in mind, we've drafted the document linked below which was shared with the P&C for feedback and support/approval. [School Uniform Guidelines DPS 2024.docx.pdf](#) at June's meeting. As outlined in the guidelines, I would like to move a motion to form a uniform committee who would have oversight over school uniform decisions moving forward.

Thank yous

I want to express my gratitude to the parent community for their incredible engagement in the many activities we've had so far this term. Your ongoing support and involvement have truly enriched school life and learning for our students. A special thank you for all the hard work that has (and will be) put into preparing for the upcoming fete on Sunday. Your dedication and enthusiasm are what make events like this such a highlight for our entire community. I look forward to seeing everything come together celebrating what promises to be a fantastic day for everyone.

Regards,

John Nguyen

Principal