



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AGENDA 17 SEPTEMBER 2024

P&C COMMITTEE 2024

Acknowledgment of Country – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts.

Item		Person	Time (mins)
1.	<u>P&C Meeting Open – 7.30pm School Library</u> - Acknowledgment of Country - Statement of Inclusivity	Angela Farrell	5 mins 7:30pm-7:35pm
2.	Review last minutes/actions and endorse minutes	Angela Farrell	5 mins 7:35pm-7:40pm
3.	President's report	Angela Farrell	5 mins 7:40pm-7:45 pm
4.	Principal's report	John Nguyen	15 mins 7:45pm-8:00pm
5.	Treasurer's report – (monthly written report circulated)	Kendal Mackay	5 mins 8:00pm-8:05 pm
6.	Canteen and Uniform Committee reports - Canteen - Uniform Shop	Dee Elalingam - Canteen Emilie Rohmer - Uniform Shop	10 mins 8:05pm-8:15pm
7.	Events Committee/Leads reports - Fete - post event update - Disco - Other events if any	Various	30 mins 8:15pm-8:45pm
8.	Building Fund	Angela Farrell	10 mins 8:45pm-8:55pm
9.	Funding proposal from previous meeting - vote to formally endorse proposal 1 with revised quote \$32k (furniture Kindy + stage 3)	Angela Farrell	5 mins 8:55 pm-9:00 pm
8.	Next P&C Meeting - 15 October	Tim Counter	5mins 9:00pm-9:05pm
9.	Other business	All	5 min 9:05pm-9:10pm
	<u>Meeting Close - 9:10pm</u>		

Drummoyne Public School P&C Association

Treasurers Report

August 2024 Report (September 2024 Meeting)

Income Statement – August 2024

	TY	Current Month LY	Var	%	TY	Year To Date LY	Var	%
Income								
Canteen Sales	15,666	14,609	1,058	7.24%	71,984	81,249	(9,265)	(11.40%)
Uniform Sales	2,449	3,919	(1,470)	(37.50%)	36,789	44,343	(7,554)	(17.04%)
Event Income	5,252	0	5,252		24,667	14,428	10,239	70.96%
Fete Income	84,249	67,143	17,105	25.48%	86,249	67,143	19,105	28.45%
Other Income	372	378	(6)	(1.67%)	10,624	3,492	7,132	204.23%
Total Trading Income	107,988	86,049	21,939	25.50%	230,313	210,656	19,657	9.33%
Cost of Sales	5,463	5,622	(159)	(2.82%)	46,547	53,627	(7,080)	(13.20%)
Gross Profit	102,525	80,427	22,098	27.48%	183,765	157,028	26,737	17.03%
Operating Expenses								
Canteen Operating Expenses	5,564	5,997	(433)	(7.21%)	33,700	33,140	560	1.69%
Event Operating Expenses	493	273	220	80.47%	9,762	9,537	226	2.36%
Fete Operating Expenses	38,588	37,620	968	2.57%	45,141	37,806	7,335	19.40%
Gifts & Appreciation Expense	0	0	0		0	0	0	
Uniform Shop Operating Expenses	142	112	30	26.82%	1,480	1,220	260	21.30%
Other Expenses	6,603	5,590	1,013	18.13%	2,316	7,314	(4,998)	(68.33%)
Total Operating Expenses	51,390	49,592	1,798	3.63%	92,399	89,016	3,383	3.80%
Surplus/(Deficit) Before Donations	51,134	30,835	20,299	65.83%	91,366	68,012	23,354	34.34%
Donations	0	0	0		54,808	124,418	(69,610)	-55.95%
Net Surplus/(Deficit)	51,134	30,835	20,299	65.83%	36,558	(56,406)	92,964	(164.81%)
<i>Canteen Contribution</i>	<i>5,182</i>	<i>2,990</i>	<i>2,192</i>	<i>73.32%</i>	<i>4,930</i>	<i>11,733</i>	<i>(6,803)</i>	<i>(57.98%)</i>
<i>Uniform Shop Contribution</i>	<i>1,764</i>	<i>3,807</i>	<i>(2,043)</i>	<i>(53.67%)</i>	<i>22,116</i>	<i>25,872</i>	<i>(3,756)</i>	<i>(14.52%)</i>
<i>Fete and Event Contribution</i>	<i>50,420</i>	<i>29,250</i>	<i>21,170</i>	<i>72.37%</i>	<i>56,013</i>	<i>34,230</i>	<i>21,783</i>	<i>63.64%</i>

- Canteen sales up compared to last year for the month but remains down YTD.
- Uniform sales down compared to last year for the month and remain down YTD.
- See separate Fete Summary re: income/exp.
- Cost of Sales on par with LY for the month but well down YTD.
- Total operating expenses up from last year for the period and slightly up YTD.
- \$51.3k Surplus before donations for the month – \$91.3k Surplus YTD.
- Current YTD Surplus of circa \$36.5k.

Balance Sheet – August 2024

	31 Aug 2024	31 Aug 2023	Var
Cash	320,832	404,255	(83,423)
Accounts Receivable	22,065	5,603	16,462
Inventory	94,468	88,910	5,558
Current Assets	437,365	498,768	(61,403)
Fixed Assets	0	0	0
Total Assets	437,365	498,768	(61,403)
Accounts Payable	6,241	0	6,241
Accruals	6,241	32,965	(26,724)
PAYG Withholdings Payable	536	514	22
Rounding	0	0	0
Superannuation Payable	813	772	41
Unearned Income - Grants	0	0	0
Fete - Income in Advance	0	0	0
Unearned Income - School 24	1,934	1,071	864
Unearned income - Uniform Shop	0	0	0
Wages Payable - Payroll	0	0	0
Total Current Liabilities	9,912	40,255	(30,343)
Provision - LSL Non-Current	2,454	2,209	244
Total Non-Current Liabilities	2,454	2,209	244
Total Liabilities	12,366	42,465	(30,099)
Net Assets	424,999	456,304	(31,305)
Total Equity	424,999	456,304	(31,305)

- Total Assets down on this time last year due to significant donations made during the previous year (circa \$192k) and YTD (\$54.8k).
- Total Equity down as forecast and remains excellent with further donations committed.

Full Year Forecast

	TY	LY	Full Year		Budget	Var	%
			Var	%			
Income							
Canteen Sales	110,000	118,653	(8,653)	(7.29%)	110,000	0	0.00%
Uniform Sales	55,000	59,749	(4,749)	(7.95%)	55,000	0	0.00%
Event Income	26,767	25,952	815	3.14%	25,000	1,767	7.07%
Fete Income	87,842	76,523	11,318	14.79%	80,000	7,842	9.80%
Other Income	16,624	4,977	11,647	234.02%	4,000	12,624	315.59%
Total Income	296,232	285,855	10,378	3.63%	274,000	22,232	8.11%
Cost of Sales	95,000	94,449	551	0.58%	95,000	0	0.00%
Gross Profit	201,232	191,406	9,826	5.13%	179,000	22,232	12.42%
Less Operating Expenses							
Canteen Operating Expenses	50,000	51,460	(1,460)	(2.84%)	50,000	0	0.00%
Event Operating Expenses	11,762	15,793	(4,031)	(25.52%)	15,000	(3,238)	(21.59%)
Fete Operating Expenses	48,349	39,652	8,697	21.93%	45,000	3,349	7.44%
Gifts & Appreciation Expense	500	208	292	140.44%	500	0	0.00%
Uniform Shop Operating Expenses	2,000	1,796	204	11.37%	2,000	0	0.00%
Other Expenses	13,900	8,701	5,199	59.75%	13,900	(0)	(0.00%)
Total Operating Expenses	126,511	117,610	8,901	7.57%	126,400	111	0.09%
Surplus Before Donations	74,721	73,796	925	1.25%	52,600	22,121	42.06%
Donations	139,307	192,817	(53,510)	(27.75%)	181,718	(42,411)	(23.34%)
Net Surplus/(Deficit)	(64,586)	(124,269)	59,683	(48.03%)	(129,118)	64,532	(49.98%)
<i>Canteen Contribution</i>	<i>7,500</i>	<i>12,350</i>	<i>(4,850)</i>	<i>(39.27%)</i>			
<i>Uniform Shop Contribution</i>	<i>10,500</i>	<i>18,348</i>	<i>(7,848)</i>	<i>(42.77%)</i>			
<i>Fete and Event Contribution</i>	<i>54,498</i>	<i>47,031</i>	<i>7,467</i>	<i>15.88%</i>			

- Canteen and uniform sales forecast unchanged.
- Event income forecast adjusted slightly up (and expenses down) with only LG Election BBQ and School Disco remaining as committed events.
- Fete income and expenses updated based on actuals.
- Donations adjusted down to reflect actuals committed.
- Forecast deficit reduced to circa \$64.5k for the year.

DRUMMOYNE PUBLIC SCHOOL

Rawson Avenue, Drummoyne New South Wales 2047 Australia

Phone 61-2 9181 2636 or 61-2 9181 1927 Fax 61-2 9719 8741

Email drummoyne-p.school@det.nsw.edu.au

Website www.drummoyne-p.schools.nsw.edu.au



Tuesday 17th September 2024

Principal's Report: P&C Meeting September 2024

Staffing

At the beginning of September, I announced the transfer of our Deputy Principal, Ms Dianne Colb, to Guildford Public School beginning next year. This change comes as a result of the planned decrease in student numbers at Drummoyne Public School due to boundary adjustments following Russell Lea Public School's transition to a K-6 school. While we understand the necessity of this change, we are deeply saddened to be losing Ms Colb, who has become an integral part of our school community over the last 8 years. Her dedication, leadership and passion for education have touched the lives of many students, staff and families. We will be holding a special farewell event towards the end of the year.

In better news, I was pleased to welcome Ms Lisa Cameron to our staff as the new Italian teacher on Wednesdays through Fridays. Ms Jess LoSurdo will be teaching Italian on Mondays. While we are still in the process of finding a full-time Italian teacher, we are excited to have Ms Cameron with us for the remainder of this term, with the possibility of her staying on until the end of the year. Ms Cameron brings a wealth of experience to the role, having taught French at Kambala for the past four years, French at PLC prior to that, and Italian at Leichhardt Public School from 2008 to 2016.

Teaching and Learning

- Year 4 Camp

Our Year 4 students recently returned from a fantastic overnight experience at Stanwell Tops. The camp provided a wonderful opportunity for students to build teamwork skills, challenge themselves with outdoor activities and create lasting memories with their peers. The program was designed to encourage problem-solving, cooperation, and personal growth and we were proud of how well the Year 4 students engaged with every activity. A special thank you to Ms Ward, Ms Cantlay and Ms Xenos for their time, dedication and hard work in ensuring the camp ran smoothly. Their commitment to our students' well-being and learning is very much appreciated.

- Year 1/2 Swim School

In response to feedback from previous years, we will be trialling an indoor venue for our Stage 1 swim school and opening up the lessons to Year 1 students as well as Year 2. The lessons will be run at Ryde Aquatic Centre in the first two weeks of Term 4 (Tues- Fri @ 9:30 - 12:00). There will be a price increase for the program due to the need to hire buses; however, we are confident that this new venue will provide a more positive experience for our students with fewer cancellations of sessions.

- Check-in Assessments

Over the last few weeks, our students in Years 3-6 have been completing the DoE Check-in assessments on reading and numeracy, with Year 6 also taking an extra writing test. Unlike NAPLAN, one of the best things about the Check-In is that we get the results immediately.

- NAPLAN

Speaking of NAPLAN, I'm pleased to share a summary of our 2024 NAPLAN results which demonstrate consistent performance across the school, in line with similar schools across all assessments. Our Year 3 cohort has achieved particularly strong results, reflecting the hard work of Early Stage 1 and Stage 1 students and teachers alike. Year 5 students performed well, maintaining results that are competitive with similar schools. It's worth noting that last year's Year 5 cohort had particularly high outcomes, setting a strong benchmark. In terms of strategic school planning, only minor adjustments will be made. Our primary focus will remain on enhancing data collection and analysis practices, strengthening collaborative planning among teachers and increasing teacher observations of practice to ensure ongoing improvement in best-practice teaching strategies and student outcomes.

Extra-Curricular Activities

- Fete

This year was my first Drummoyne PS Fete experience and it was truly humbling to witness the immense time, effort and heart that so many of you put into making the day such a triumph. From the Saturday and early-morning setup teams, to the afternoon (evening!) pack-up crew and everyone in between, your dedication is what makes our school such a special place for your children. Thank you to the parents for your unwavering support, for volunteering your time and for bringing such joy to our school community. This fete was a true testament to what we can achieve when we all come together.

- Tournament of Minds

I was thrilled to hear that both of our Tournament of Minds teams performed exceptionally well and finished as runners-up in their respective divisions. This is a fantastic achievement and we are incredibly proud of their creativity, teamwork, and problem-solving skills. A big thank you to Ms Adams, Ms Mooney and Mr Sutton for their guidance and support of the teams throughout the competition. Their dedication has been instrumental in helping our students excel.

- PSSA Gala Days in 2025

After a lengthy consultation process, the Inner West PSSA has decided to move away from weekly inter-school sport competitions and will instead organise two gala days p/term in 2025. Organisation (sports, age groups etc) is still to be finalised; however, I was pleased to be able to inform the community that Drummoyne PS students will have access to this competitive sporting opportunity next year.

- Year 6 Leadership Roles for 2025

Due to the decreasing cohort size of Year 6 students over the last few years, in 2025, there will be 8 Student Prefects (previously 10), 4 boys and 4 Girls, and 8 House Captains (previously 16), a boy and girl captain for each house. A schedule outlining the leadership journey for Year 5 students has been shared with Year 5 students and families.

Uniform Guidelines

As outlined in the guidelines [School Uniform Guidelines DPS 2024.docx.pdf](#) proposed at June's meeting, I would like to take nominations to form a uniform committee who would have oversight over school uniform decisions moving forward.

Funding Proposal: Flexible Furniture Project

We have finished the process of getting quotes for the furniture the Stage 3 and Kindy teachers would like for their classroom. I underestimated the amount of new furniture that was already in the Stage 3 rooms so the quotes are slightly more than I had initially presented.

- **BFX = \$29 632**
- Empire = \$32 986
- Elite = \$49 440

The school's preference would be to go with BFX as the supplier as I have worked with them before and they also supplied the existing flexible furniture that is in the Stage 3 rooms. They would also be able to deliver most of the items this holidays. Empire's quote was competitive but the furniture, though comparable to what we wanted, was not quite the same (different shapes etc). Their timeline for delivery was also not until the end of the year. Elite make all of their furniture in Australia which is why it is significantly more expensive.

Thank yous

A huge thank you to the mighty fete committee and P&C. It has been absolutely amazing to see first hand the time, passion and enthusiasm that they, led by Rob and Walid, put into organising and preparing and running our fete this year.

A few weeks ago, we celebrated PSA Schools Recognition Week and at DPS, our SAS (School Administrative and Support) staff play a huge part in keeping everything running smoothly. We're lucky to have such a fantastic team who are a huge part of what makes Drummoyne PS so great. Thank you to, Evelyn, Kirsty, Nina, Phil, Kate, Deb, Gemma, Alice, Lucy and Kim for all the support they give to our school community every day.

Claudie, our wonderful crossing guard, celebrated 10 years in the role a few weeks ago. Claudie's dedication and commitment to ensuring the safety of our students and families over the past decade has been truly remarkable and we are incredibly grateful for her continued service. Congratulations, Claudie, on this amazing milestone and thank you for your work to keep our school community safe.

Regards,

John Nguyen

Principal



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Meeting Minutes - P&C Committee 17 September 2024

School Principal – John Nguyen

P&C Executive - President - Angela Farrell, Vice-President - Dee Elalingam, Vice-President - Emilie Rohmer, Treasurer – Kendal Mackay, Secretary - Tim Counter

Attendees - John Nguyen, Kendal Mackay, Dee Elalingam, Angela Farrell, Huy Nguon, Susan Murray, Tania Adams, Sahar Razi, Belinda Hubball

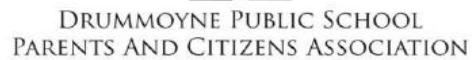
Apologies - Tim Counter, Mark Morgant, Rob Tolliday, Emilie Rohmer

Item		Person	Action items
1. Meeting open – 7:30pm School Library	Acknowledgment of Country - We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening Statement of Inclusivity - We are all here to serve our community. Everyone is welcome. Your voice matters and counts Review actions from previous meeting minutes - Minutes and actions arising at the last meeting were reviewed. Updates to outstanding actions included in minutes - Kendal moved a motion that the last set of minutes be endorsed as a true and accurate record of the meeting. The motion was seconded by Sahar and carried.	Angela Farrell	N/A
2. President's report	Election BBQ went well – thanks to Tim and the other volunteers. Lessons to be learnt for all events re: ordering of perishables – check the stocktake in Google Drive and set reminders for used by dates.	Angela Farrell	N/A



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

Item		Person	Action items
	- Fete catchup meeting held - lessons learned as per Rob's Fete Update circulated separately. - Thanks to Huy for ongoing fete work. - Out of area enrolments OK'd by Ang over recent months.		
3. Principal's Report	Principals written report for September tabled - to be circulated with the meeting minutes. The Flexible Furniture Project quotes were received with John able to get a further discount compared to costs discussed with the P&C Executive post last meeting. Ang moved that the P&C fund the furniture based on the quote from BFX for \$29,632. This was seconded by Tania and carried. Installation to occur during the school holidays before Term 4. John confirmed that the School (not P&C) is re-forming and will be named the "School School Uniform Committee" (SSUC). In response to a shout out via the newsletter, no interest was received from the broader community for community representatives so John, Sahar, Emelie and Tania will be the committee members.	John Nguyen	John to arrange installation of flexible furniture in holidays.
5. Treasurer's report	Treasurer's written report tabled - to be circulated with the meeting minutes	Kendal Mackay	N/A
6. Committee reports Canteen Uniform Shop	- VP Uniform Shop (written update) - Term 4 opening hours to change to 8:30am to 9:0am Wednesdays - New volunteer will be needed for next year 2nd hand sale on 27 September - VP Canteen - Friday volunteers still a problem	Emilie Rohmer Dee Elalingam	Emelie to communicate change to uniform shop open hours/day and organise a shout-out for new volunteer
7. Events Committee/Leads reports	<u>Fete</u> - Rob Tolliday provided a written update which included lessons learn summary. - Final Fete P&L is included in Treasurer's Report – Profit of \$39,493 which exceed budget.	All	



Item		Person	Action items
	Fathers Day - Thanks to Belle and Tania - It was that the Pay-it-Forward funds be transferred to the School Election BBQ - Thanks to Tim Counter on a great job organising and running and also to other volunteers School Disco - Disco date changed - to 8th November - Susan Murray to present at next meeting along with Angela Farrell - More drinks and more food needed this year - Parents to wear costumes - More orderly departure required		Kendal to liaise with Julie re: transfer of funds to school Susan to update Disco plan at next meeting
8. Building Fund	Angela raised the issue of a building fund. Kendal outlined key criteria and process re: DGR status Need to establish a Grants committee		John to provide list of eligible projects KM to bring forward proposal to a future meeting Huy to reach out to others re: grants assistance
9. Other Business	Flexible Furniture (see Item 3 above)	Angela Farrell	N/A
10. October P&C Meeting	The October meeting will be held on 22 October	Kendal Mackay	N/A
11. Other Business	Nil	Kendal Mackay	N/A
Meeting close - 9:06pm	22 October next meeting		