



DRUMMOYNE PUBLIC SCHOOL
PARENTS AND CITIZENS ASSOCIATION

AGENDA 17 AUGUST 2021

MEETING 5 P&C COMMITTEE 2021

Acknowledgment of Country – We would like to acknowledge the traditional custodians of the land on which we meet this evening, the Wangal people of the Eora Nation. We pay our respect to their elders past, present and emerging. We extend that respect to any Aboriginal people here this evening.

School Principal – Brian Dill

P&C Executive - President - Duncan Watson (DW), Vice-President - Sylvia Anderson (SA) and Aviva Cheng (AC), Treasurer - Angus McDonald (AM), Secretary - Sahar Razi (SR).

Attendees – (10) BD, DW, SR, AM, AC, Walid El- Khoury (WEK), Dee Elalingam (DE), Mark Morgant (MM) , Bianca Reis Moses and Kylie Jackson.

Apologies - (2) David Thorley and Emile Rohmer.

Agenda	Minutes	Person
<u>Principals' Report</u> - Amanda MacRae and Beck Cantlay – 'How to teach reading' - Brian Dill – Principal's report.	- Amanda MacRae – The Big 6 of reading – slides. - Heggerty program – phonological awareness. - Decodable books. - High frequency words. - Fluency – end of year 1. - Vocabulary – key to reading and comprehension. - Reading comprehension. - Hints for reading with your child. - Pause, prompt, praise. - Sincere thanks from P&C for teachers' presentation.	Brian Dill Amanda MacRae Beck Cantlay
1 <u>Welcome – 7.30pm</u> - Acknowledgment of Country - Statement of Inclusivity	Statement of Inclusivity – 'We are all here to serve our community. Everyone is welcome. Your voice matters and counts.'	Duncan Watson / Sahar Razi



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Formal opening		
2 President's report	• Formal opening of P&C. • Peer support – mental health month. October. • Talk and walkathan.	Duncan Watson
3 Principal's formal report Brian Dill	• Principal's report – ○ Wellbeing Wednesday. ○ Bigger, better, brighter – Thursday morning. ○ Concerned about growing number of cases.	Brian Dill
3 Treasurer's report (including formal written report) • July & YTD results. • Covid impact • Projection to end of year • 7.55pm	• \$72K in deficit. • Lockdown – what is it going to look like going forward? ○ An activitython? ○ One other fundraising activity? • Assumption that no other events for external visitors – • An activitython would not require any external visitors. • Critical question is how long the restrictions will continue. At least end of October/ end of November. It is assuming that the current situation does not change. • Just taking that scenario – we have made the assumption that we would resume operations in October. And have left 23K in sponsorship. • Net deficit of \$72K. • \$50K surplus before donations. • Prudent that we don't approve any new grants. • We need to determine the impact of how Covid impacts the fundraising activities for the end of year. • Some new government funds – application process cumbersome. • Last time we had job keeper which was paid to job keeper. • It is not the case this time. This time they need to apply to direct to service Australia and they are getting that support. • Once we have a clearer view – we will know how to update our estimates. • KM - Jobsaver – could be about \$7.5K, goes up to \$12K. • DW- Invoices to other sponsors. Have been sent but not yet paid.	Angus McDonald



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4 Committee reports - Covid impact updates. • <u>Canteen</u> – (5 mins) Finalise checklist. • <u>Uniform Shop</u> – (5 mins)	• AM – No sponsor cash yet. • Canteen – ○ Discussion WWC check around email from SR and checklist drafted by TR. ○ Agreed – ▪ School office and BD would continue with induction of new volunteers as per normal school process. Induction to include ID check and sign in at school. ▪ Volunteers would take a form to Eugenie to confirm that they have signed in at school office. ▪ P&C would request ongoing volunteers to obtain WWC check. • Uniform shop – ○ Outstanding orders – BD agreed that office staff can process all orders not just outstanding orders.	Aviva Cheng/ Dee Elalingam Sylvia Anderson/ Sahar Razi
5 Fundraising • Carnival – Proposed date – Sunday 24 October 2021 (10 mins) • Schedule of proposed events (5 mins) ○ Father's Day stall – (tbc). ○ Activitython – Term 4 (tbc). ○ Carnival – as above (tbc).	• Carnival – 24/10 – It is costing us nothing to hold that date. ○ We can wait for most of September before making a final decision. ○ I am talking to sponsors about whether they will let us keep sponsorship regardless. ○ Regardless of the date, we can start promoting the brands asap. ○ We will start promoting them in a planned way. ○ Total invoices - \$23 +8 ○ Warwick Williams - \$5K ○ No cancellation fees or deposit fees are to be incurred. ○ The band to be notified one or two weeks prior. ○ Next meeting still have time to make a decision. ○ Try to make a decision on 17/9? • Father's Day stall maybe difficult to achieve. Perhaps school could consider Father's Day activities for children. • Halloween Disco – tbc.	Walid El-Khoury/Jasmine Evans Kendal Mackay Sahar Razi



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○ Halloween Disco – Friday 29 October (tbc).		
6 School engagement and well being • How can the P&C support the wellbeing of our children? • Feedback from P&C about home schooling.	• General discussion around how can school and P&C support student wellbeing • Discussed – competitions, awards, funding for projects. • P&C encouraged school to let P&C know if we can do anything to help students and teachers during this time. • School is reviewing vulnerable students. Looking at specialist staff. • We have had two staff meetings around staff wellbeing. • We are alternating around professional development and wellbeing of staff.	Sahar Razi Brian Dill Duncan Watson Kendall McKay
7 Any other matters to be raised? • New school newsletter format – feedback. Playground update.	• New school newsletter format praised. Thank you Brian and school team. • Playground update – missed at meeting. <i>To be discussed by email.</i>	Public Brain Dill Sahar Razi
8 Close - 8.30pm • Confirmation of action items • Next meeting date – 21 September – 28 days.	• Next meeting 21 September 2021 in school holidays. <i>Date to be considered.</i>	Sahar Razi