

P&C GENERAL MEETING
 Tuesday 25th June, 2024 at 7.30 pm
 Online via Zoom
 AGENDA

Topic	Who
1 President's <i>Acknowledgement of Country</i> <i>We acknowledge that we are hosting this meeting from the lands of the Cammeraygal People. We also acknowledge the Traditional Custodians of the various lands from which we all meet today. We pay our respects to Elders past, present and emerging, and celebrate the diversity of Aboriginal peoples and their ongoing cultures and connections to the lands and waters of NSW.</i>	President
2 Attendees & Apologies Apologies: PEARL, BRIAN, SUNIL 42 attendees including... 5 Students. Staff: Alex Montgomery (Principal) Samantha Silipo Rani Holstein Jess Robinson Annie Hyun Lara Bullen Office bearers: Joe Grundy (President) Phil Neal (VP) Carrie Grundy (Uniform shop convenor) Greg Austin (Grounds, and representing Events) Yenny Ho (Canteen convenor) Renee Wei (Uniform shop treasurer) Others Pip Margan Jeremy Li Esther Gomez Aaron Chan Abdul Razaak Mohammad Alison Golding Andy Lin Anthony Barr Bayarmaa Urtnasan Grace Chan Jerson Moralde Jimlan Ayad Jimmy M Jun Chen Lai Wong Louise Rianne Lu Bai Lucie Vasakova Marina Gulline Mohit Baidya Nickelby Thane Sue Low Toby Cowling Yuni Marlina Yury Chen	Secretary



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

*	<p>Ms Rani Holstein introduced a student group presentation on addressing waste at school. Members of Chatswood Leadership Team - Justin Chen, Raymond Lee, Axel Teoh, Daniel Huang and Edward Jiang. Axel: Chatswood P.S. Recycling Project Aim to have CPS do more recycling, have recycling bins & other stuff too. Request funding for support.</p> <ul style="list-style-type: none"> - Bins dedicated to eating areas where most of the waste is generated. Take from sporting areas and put in eating areas - Bins without lids, make holes in existing, encourage kids as its easier - Compost/worm farms, reduce waste cost, no additional cost? - After 3 weeks success -> rewards system linked to house points - Cost \$12,867 - Letter from the Students is appended below (from Zoom chat). <p>Phil move the motion to fund it \$13,000. Pip seconded. Joe asked for objections (nay's). Jeremy Li asked if the team had looked at Council funding for waste & recycling. Raymond said they may go to find that out and bring back to next meeting. Joe suggest Sunil (grants manager) could explore that. None opposed. Motion passed.</p>	
3	President's Welcome and Report	President
4	Guest Speakers - none for this month	
5	<p>Principal's Report</p> <p><i>Note delivered at the end of meeting before close.</i></p> <ul style="list-style-type: none"> • Ran through the many events that have taken place across the school • Covered events coming up to end of term • Reports coming up, first step for questions on them to class teacher • Aboriginal welcome and goodbye artworks to come at school entry/exit • Celebration of Learning and Education Week AND Bookweek all on the same day (August - info to be announced soon) • School website rebuild demo (not live yet) • 2 x ping pong tables in skygarden with P&C funds • Sad news to inform re: staff changes <ul style="list-style-type: none"> ○ Miss Jane Kim (relieving AP) will move to perm AP in Murray Farm PS ○ Miss Fiona Lau going on maternity leave (Frog teacher) ○ Miss Fifi Li (Wallaby), Miss Claire Sa (Lizard) - going off to study ○ Miss Jessica Robinson (AP Curr & instruction) leaving! Going to Tallawong. 	Principal
6	<p>Declarations of conflict of interest?</p> <p>None</p>	President
7	<p>Confirmation of Previous Minutes - May 2024 General Meeting</p> <p>Phil moves, Jeremy Li seconds. Passed.</p>	Secretary
8	<p>Outstanding Items - updates included.</p> <ul style="list-style-type: none"> • Uniform Shop future ("Can we stay on main campus?") <p>Further request to P&C to stay on campus from the community. Joe updated the history for many many months of the efforts and exploring with Department, school and staff. No viable options for the operation size required for the school. Opened the floor for further discussion. No comments. Framework of agreement from Lowes with Dept of Education. "Jeremy Li" asked if pickup could be available from school, even if ordered from Lowes. Joe replied that home delivery is offered by Lowes. Joe described some of the commercials - towards break even or small profit. Plus Lowes taking long-term stock and unbranded stock generously.</p>	President
9	Correspondence	Secretary



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

10 Other Business

Pip enquired about the reimbursement of funds to Ms Phillips (dance instructor and member of staff). She conducted 2 x after school Freestyle Dance rehearsals ahead of the Sydney North Dance festival (to be accepted and then they performed twice). To incentivise, she paid for pizza & chips for the kids. She paid for it personally. Less than \$200.

President

Pip asks if the P&C would reimburse her.

Joe mentioned that unexpected, after the fact expense claims is a difficult door to open regarding process and diligence.

Ms Montgomery offered to put the parent group in touch for Freestyle so they can specifically raise for her directly.

Esther Gomez raised the equality, with 140 staff many of these type occasions may be unnoticed.

Joe offered if someone put the motion. **Pip put the motion to fund her up to \$200. Fei Gao seconded it. Joe took it to hand raising version of a vote.**

In favour: 3 - Pip, Fei Gao , Toby.

Opposed: 4 - Alison Golding, Carrie Grundie, Aaron Chang, Sue Low.

Office bearers - needs for next year:

- President
Joe will not be president, but on the P&C team
- Treasurer
We need as Pearl is retiring
- Events coordinator
We need one still

ADMINISTRATION

A. Treasurer's Update

Treasurer

Date	Paid to	Purpose	Amount
31/05/2024	Brian Chiu	Reimbursement for ANZAC day wreath	200.00
31/05/2024	Greg Austin	Reimbursement for Mother's Day event expenses	45.50
31/05/2024	Maria Rodriguez	Reimbursement for Mother's Day event expenses	25.50
14/06/2024	Carbon NSW (Numeric Eight)	Accounting Services retainer Jun 2024 and Xero subscription	1,552.50
14/06/2024	Grade A Services	Coffee Van for Term 2 community morning tea	565.00
	Total		2,388.50

Treasurer's Motion:

To approve an amount totalling \$2,388.50 (from the main account, as listed in this report) for payment. Moved by Phil Neal. Seconded by Carrie. None opposed. Motion Carried

B Sub-Committee Updates - Office bearers, as needed

Events

- Disco
Friday 23rd August. Backup plan Friday 6th September. Same format as last time in school hall.
- "Major fundraiser"
Tentatively Monday 4th November.

MEETING CLOSED 8:56PM

Next Meeting is: Tuesday 27th August 2024 at 7:30pm



CHATSWOOD PUBLIC SCHOOL PARENTS' AND CITIZENS' ASSOCIATION

LETTER FROM THE SCHOOL LEADERSHIP TEAM (STUDENTS) VIA ZOOM CHAT

On behalf of the Chatswood leadership team, we would like to implement a recycling program that motivates our students to care for the environment. This program will teach students the importance of recycling and promote cleanliness and responsibility among students.

To promote this program we would like to:

- Present it to the S.R.C and ask for their support
- Allow them to explain the details to each class individually
- Try to initiate the plan in the first few weeks of Term 2

If this plan succeeds, we will link this to the house points system to nurture a sense of care for the environment and foster a feeling of house spirit.

The way the recycling system will work is to address the main problems Chatswood Public School is currently facing. To stop bins from overflowing, we would like to dedicate more bins to the eating areas and reduce the bins in the sporting play areas, e.g. the basketball court, the park, etc. We could also potentially introduce a composting system or worm farms and give students the role of collecting spare scraps which will be utilised in the garden. Additionally, we have noticed that students in this school have avoided lifting the lid of rubbish bins as they are unsanitary. A solution could be cutting a hole in the bins for students to throw it in. All of this will be included in the slide show that the S.R.C will present.

However, can you please supply us with the school budget and other details so we can change our project based on the school's conditions and needs? If the budget is insufficient, we can initiate a fundraising campaign (mufti day) and receive donations from students and parents to raise money for this initiative.

This is the cost of the project:

Compost bin(turning) x 3 (trialling but if the bins fill up to quickly we will get another bin)

Live Worms x 3

Total cost = \$651(this will be funded by the mufti day)

Sincerely,

Chatswood Leadership Team

Chatswood P.S Recycling Project

By the Chatswood Leadership Team



What We Have Noticed

To make Chatswood Public School a better place, we have to address a huge issue which is the amount of rubbish in our playground.

- Rubbish scattered all over the playground
- Food scraps and spilled food stuck in the soft floor
- Lunch order bags flying around near the plant boxes
- Bins overflowing with rubbish

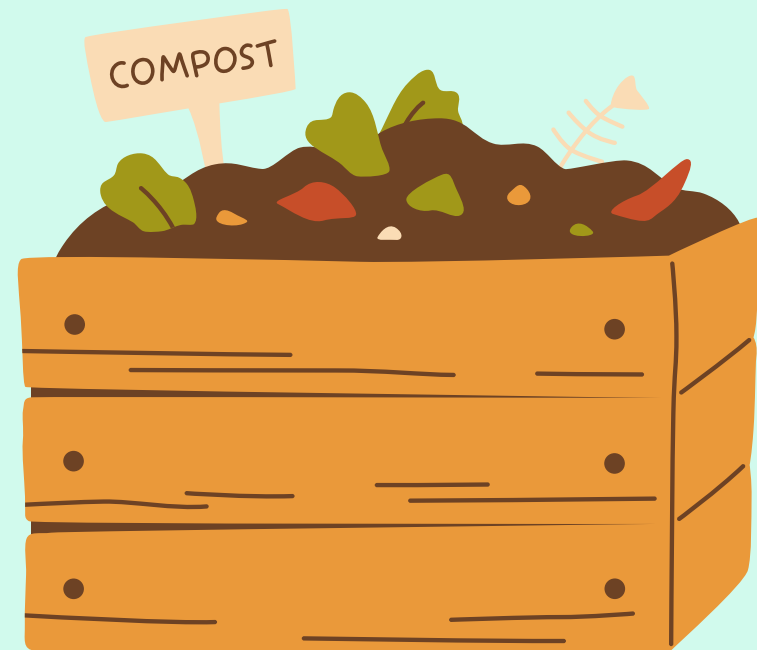


We are sure that this is disgusting for everyone, and to fix this problem, Ms Montgomery has given us the green light to implement a recycling program.

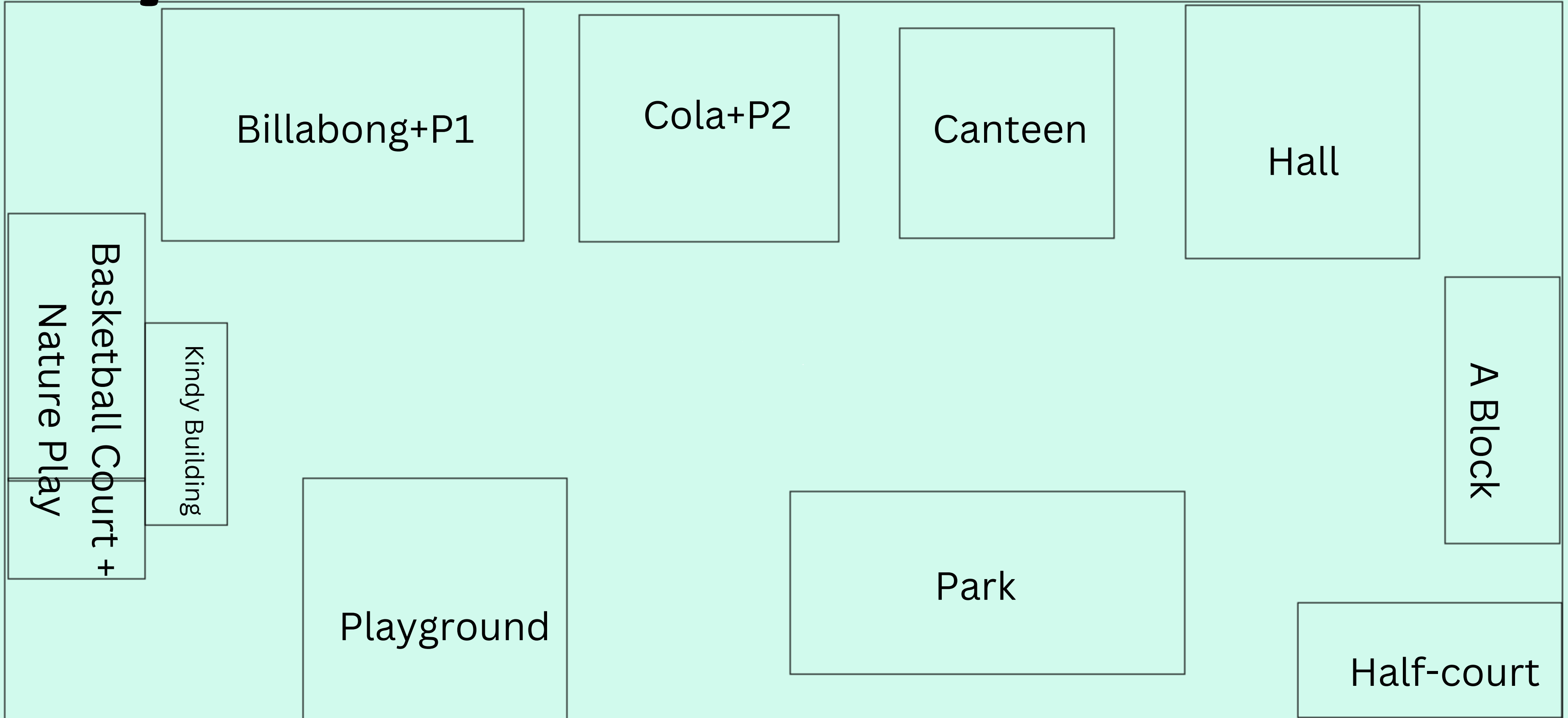
Recycling Program

This system will change and introduce many things such as:

- Changing the layout of the bins in our school
- Dedicate more bins to eating areas
- Cutting a whole in each of the bins to put rubbish inside
- Introducing a compost system
- Linking it to a reward system



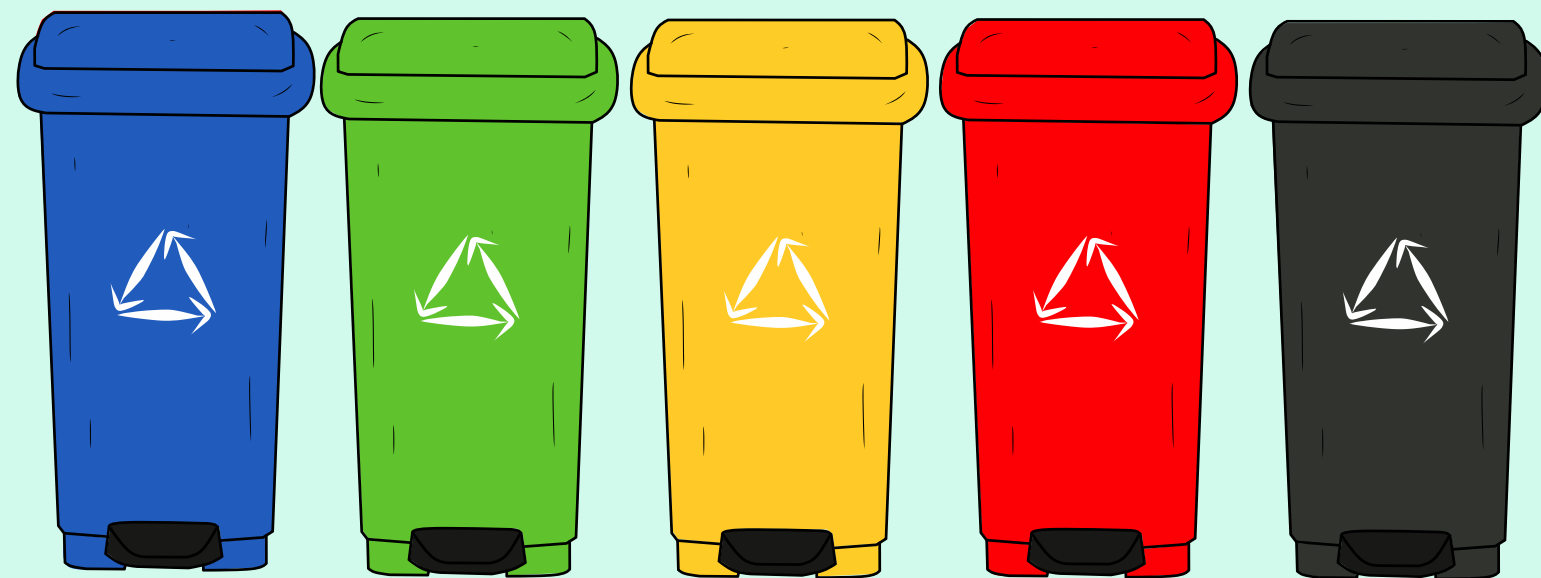
Layout of Bins



Layout of Bins

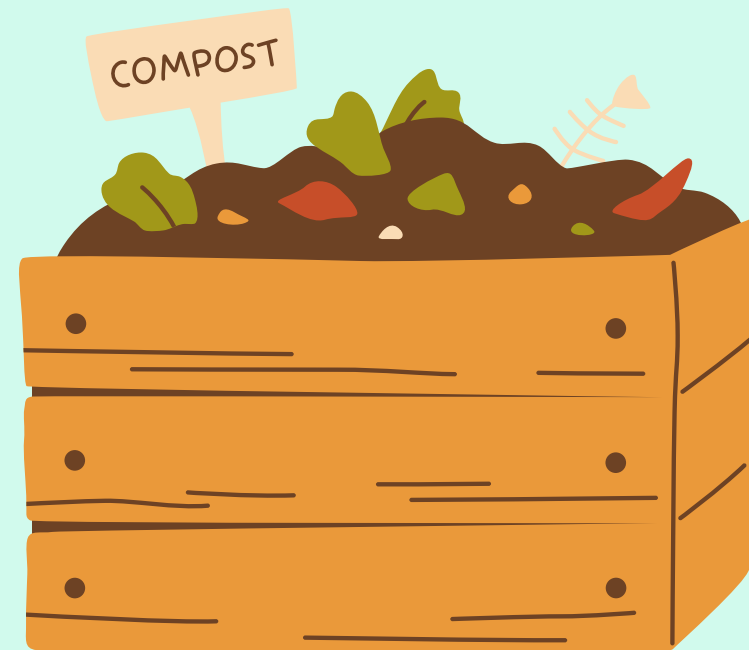
The main eating areas are currently the billabong (for Y5 and Y6), Canteen and Hall (for Y3 and Y4), and the cola (for stage 1). In the future, we would like to place most of the bins in the eating areas and reduce the amount of bins in the areas where children play.

For example, 1-2 bins in the play areas and 3-4 bins in the eating areas. We believe this will increase the effectiveness of the bins and reduce overflowing. In addition to that, we will strive to cut a hole into each of the bins as the lids may be dirty.



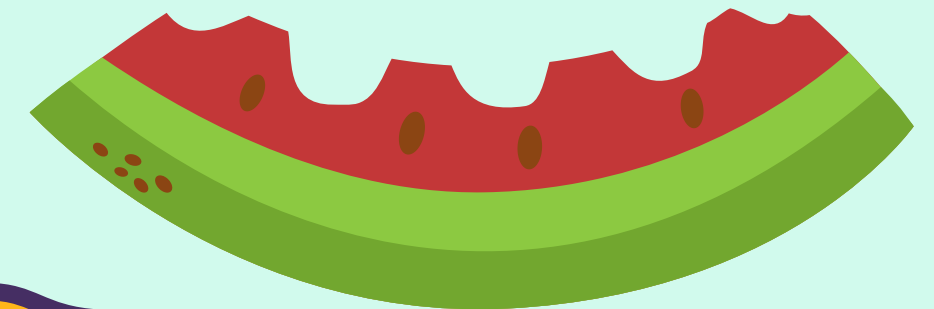
Compost

Compost bins/worm farms will be placed near the chicken coop. Every classroom will have a compost bin which students can place food scraps in. They will also be situated in the main eating areas and will be collected by assigned students to be emptied in the worm farms. The fertiliser that the worms will have created will be put into the plants around the school.



What to Put into Compost Bins

During crunch and sip and lunch and recess, students will be allowed to place their food/fruit scraps into the compost bin. The bin will also have a different colour to other bins so students do not get confused. Please put fruit and vegetables into the compost bin and avoid dairy products such as cheese.



The House Point system

If the recycling program is a success we will progress to the house points stage. If a teacher sees you picking up rubbish she will then give you a token to place in the house jars. The jars will be located at the front of the school and the first house to fill their jar up will get an exciting reward. The jars will also be viewable when entering through the Pacific Highway entry, near the office.



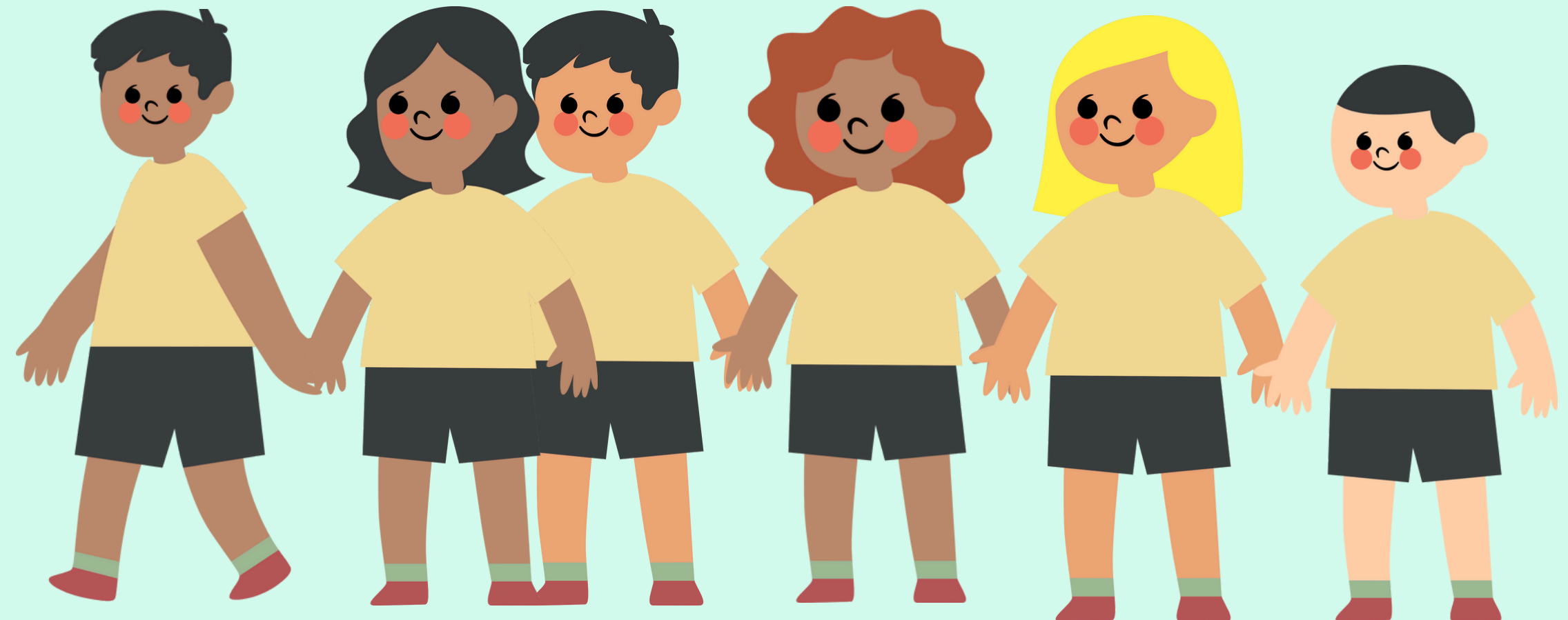
Things You Can Do

In addition to the recycling program, you can do many things as well!

- Remember to pick up collect your rubbish and put them in the correct bins.
- If you see any other pieces of rubbish, pick them up as our school is a shared environment and we all have a role to play.
- If you notice something, please tell us because your input is valued.



With this amazing recycling initiative about to begin, and your insightful feedback, together, we can make Chatswood Public School a more clean and eco-friendly place for everyone.



Consolidated Results – as of May 2024

Income Statement				
A\$	Main A/c	Canteen	Uniform	Total
Voluntary Contributions	87,411	-	-	87,411
Sales	-	201,905	197,573	399,477
Fundraising and interest income	53,380	-	885	54,265
Grant income	38,838	-	-	38,838
Total Income	179,628	201,905	198,458	579,991
Cost of Sales	-	124,026	129,952	253,978
Payroll	-	66,958	34,840	101,798
P&C Expenditure	113,838	-	-	113,838
Event expenses	38,773	-	-	38,773
Finance, Properties and Admin	20,620	1,902	3,280	25,802
Software and Depreciation	3,558	1,860	5,167	10,586
Total Expenses	176,790	194,745	173,239	544,775
Profit	2,838	7,159	25,219	35,216
Balance Sheet				
Cash at Bank	228,648	30,428	27,163	286,240
Inventory	-	4,375	231,494	235,869
Fixed assets	-	6,835	-	6,835
AR and Others assets	4,532	166	170	4,869
Total Assets	233,181	41,804	258,827	533,812
Total Liabilities	-	(26,386)	(5,870)	(32,256)
Net assets	233,181	15,418	252,957	501,556
Cash flow				
Opening cash as at 1 Oct 2023	233,749	31,664	63,949	329,361
Inflow	231,411	201,275	271,389	704,074
Outflow	(236,511)	(202,511)	(308,174)	(747,196)
Closing cash as at 31 May 2024	228,648	30,428	27,163	286,240

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\$15.5k Net fundraising income

- \$15k Inflatable fun day
- \$4.3k Disco event
- \$1.8k Interest income
- (\$3.3k) Staff thank you lunch
- (\$1.8k) Music Intensive
- (\$0.4k) P&C Morning tea

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\$113.8k P&C contribution to CPS

- \$60,000 Multi-lit program
- \$15k Inflatable fun day
- \$38.8k Grant Income