

TABLE OF CONTENTS



CONTENTS PAGE

Communication 1-2

What To Do If ... 3

Attendance 4-6

Bell Times 7

Timetable 8

Understanding My Timetable 9

Extra Curricular Groups 10-11

Sports Training Program 12-13

Music Ensembles 14-15

School Payments 16

Uniform Shop & Opening Hours 17-18

BYOD Device Specifications 19

Student Opal Card 20

Opal Card Q&A 21

P&C Association 22

P&C Parent Involvement 23

Canteen 24

COMMUNICATION

PHONE: 9419 3611

EMAIL: chatswood-h.school@det.nsw.edu.au

If you would like to talk to a member (or members) of staff with a concern you have relating to your child, please phone the school.

Teachers are unavailable to receive calls when teaching. Please be ready to leave your name and phone number with the school office so that they can return your call.

Email is recommended for less urgent matters.

Subject: Include your child's name and year group and the name and position of the teacher you wish to speak to. Include your contact phone number in your message if you would like to speak with the staff member.

The following is a guide for which staff member to contact:

Academic Matters

Please contact your child's class teacher first, then the appropriate Head Teacher. If the matter is specifically related to the Gifted and Talented / Selective classes, please contact Mr Amos Bromley, the school's High Potential & Gifted Education Coordinator.

Wellbeing Matters

2026 Year Advisors

Year 7: Ms Anu Chaggar & Ms Kerryn White

Year 8: Ms Kamaljit Kaur & Ms Jessie Ren

Year 9: Ms Elizabeth Fung & TBA

Year 10: Ms Amelia McNamara & TBA

Year 11: Ms Gaby Barford & Ms Lily Lim

Year 12: Ms Vivian Yan & Mr Robert Wajzer



School Counsellors

Ms Belinda Head | Ms Yun Zheng | Ms Ashleigh Eljed

Deputy Principals

Years 8 & 12: Mr Hunter Ashton

Years 9 & 11: Ms Lauren McKinnon

Years 10 & 7: Ms Liliana Maggio (Relieving)

Head Teachers of Wellbeing

Years 7 & 8: Ms Vanessa Lo

Years 9 & 10: Ms Claire Bradbury &

Mr Nicholas Seroukas

Years 11 & 12: Ms Gaby Barford

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SentralStudent & Parent Portal



The Student and Parent Portal is used to access important school information.

The Portal allows parents to:

- Access student's academic reports
- View student daily notices, classes and timetables
- Book parent teacher interviews (Term 2 & 3)

Parents will be emailed instructions and an access key to register for the Parent Portal early Term 1 2026.

School Bytes



Parent App & Portal

School Bytes App and Parent Portal is used to access important school information. The Portal allows parents to:

- Receive real time push notifications from your school
- Give excursion consent and sign forms
- · Receive school communications
- Manage student school finances

Parents will be emailed information early Term 1 and you will be able to download from the App Store or Goggle Play





Scan the QR code for important Links for Chatswood High School



School Facebook Page

facebook.com/chatswoodhighschool

Follow the school on Facebook for notifications on current school activities, including sports and extracurricular, P&C updates, student achievements, social justice activities and more.



School Website

chatswood-h.schools.nsw.edu.au

The school's website is updated regularly and provides information on upcoming events, current activities, school and Department of Education news and alerts, school calendar and term dates.



School Newsletter Our school newsletter is an important method of providing information to parents about all the achievements, events and activities occurring at Chatswood High School. It is emailed to parents regularly and is also available for viewing on our school website.

WHAT TO DO IF...

It is important that parents and teachers work closely together in partnership. If there are any concerns or problems, then a solution is often not far away. If there are disruptions at home then it is very helpful for us to know as we can further support your child at school.

CONTACT
Teacher of that subject FIRST
Head Teacher of that subject
Year Advisor
Deputy Principal responsible for your child's year, Head Teacher, or Careers Advisor
Front office
If a student is unable to attend sport, a parent must email the the school before 11am. Please see page 5 for the early departure procedure. OR If a student has an injury that prevents them from travelling to and from sport they must attend the non-sport room.

ATTENDANCE

SCHOOL ATTENDANCE PROCEDURES

It is a legal requirement that the school receives a **written** explanation from a parent/carer for all absences, late arrivals and early departures. The following information is a guide for parents and students to explain the school's attendance procedures.

Parents, to explain a student's whole day absence or late arrival, please do not telephone the school.

Use **ONE** of the following written methods to notify the school:

SMS REPLY TO THE SCHOOL (our preferred method)

You can reply to the School's text with the reason for your child's absence. Please note you can only reply to the absent text message you receive from the school.

SENTRAL PARENT PORTAL

- Notifying the school via the portal feeds that notification directly on to your child's attendance record. This means there is less margin for error and you can be assured that the school has received your notification.
- On the Parent portal, you can notify us of and explain an absence.

EMAIL THE SCHOOL

If you cannot access the portal or SMS, you can email chatswood-h.school@det.nsw.edu.au



ATTENDANCE



Late Arrival Procedure

All students arriving late to school **must** go to the office and sign in at the student counter using their Student ID card.

A student is late when they arrive after 8.50am as this is the official start time of school and when roll call begins. This includes all senior students whose timetabled Before School class is cancelled.

If they do not sign in at the office a whole day absence will be recorded on their attendance record and parents will receive a text message that says their child is absent.

If a parent/carer knows a student will be late please send an email or official appointment slip with the student on their arrival to school. If the late arrival is explained in writing at the time a student signs in at the office, parents/carers will not receive a text message or email notification.

Students may be placed on lunchtime detention if their late arrival remains unexplained by a parent.

Early Departure Procedure

- 1. Please email the school advising of the early departure clearly stating: **Student's full** name and year, date and time of early departure.
- 2. Students leaving school EARLY must have a note signed by a parent/carer to show the teacher so that they can leave the class.
- 3. Students must go to the office, scan their student ID card and an early departure slip will be printed. If students do not do this a truancy may be recorded against that student's attendance record.

Application for Extended Leave

Parents/carers must complete an Application for Extended Leave - Travel, PRIOR to departure for any leave longer than 4 consecutive school days. These are available on the school website and the School Bytes portal. Applicants must include details of the educational and cultural benefits to the student for 'Approval of Leave' to be reviewed. Once reviewed an email will be sent to the parent/carer. Please include any supporting documents such as flight details/travel itinerary. If you require any further information regarding the School's Attendance Procedures please refer to the school's website or contact the school on telephone: 9419 3611.

SENIOR ATTENDANCE

Senior students in Year 11 and Year 12 have the opportunity to use the kiosk to sign in and out of school for flexible periods only. However, there are a number of rules you will need to follow



PERMISSION

- Students must have permission by a parent/Carer to use the kiosk. The form link will be emailed out to you on completion of enrollment, or can be found on the parent portal, school bytes or the school website.
- if a student uses the kiosk without permission, it will be rejected the attempted and mark it up as unjustified on the students attendance.
- the kiosk only allows students to sign in late for flexible periods at the beginning of the day, or sign out early at the end of the day, according to their timetable.
 without any flexible periods during the day, students must use these as study periods as they do not have permission to leave the school during this time.

KIOSK TIMING

- The kiosk is linked to the students timetable, so it cannot be used if a student is late to school or is signing out early. In these instances, the student will need to sign in at the student desk.
- The kiosk is only for any senior student that has a flexible period 1 and/or period 1 and 2.

Flexible late arrival for period 1 - no later than 9:50am
Flexible late arrival for period 1 and 2 - no latter than 11am (10:45am on a Thursday)
Flexible early leave - From 11am-3:10pm (Thursday only)

• If a student arrives later than the times listed above they must sign in at the student desk. if they use the kiosk it will reject the attempt and be marked up as unjustified on their attendance. This is extremely importation because these unjustified entries appear on their academic reports

FORGET TO SIGN IN?

The kiosk acts as your roll call. This means that if you forget to sign in at the Kisok when you have a flexible as your first class of the day, you will be marked as absent. A text mesage will by sent to your parent/s or cargiver.

BELL TIMES 2026



MON

Period 0*	7.50-8.50
Roll Call	8.50-9.00
Period 1	9.00-9.55
Period 2	9.55-10.50
Assembly	10.50-11.10
Recess	11.10-11.30
Period 3	11.30-12.30
Period 4	12.30-1.30
Lunch 1	1.30-1.50
Lunch 2	1.50-2.10
Period 5	2.10-3.10
After School	3.10-4.10

TUES / WED / FRI

Period 0*	7.50-8.50
Roll Call	8.50-9.00
Period 1	9.00-10.05
Period 2	10.05-11.05
Recess	11.05-11.25
Period 3	11.25-12.25
Period 4	12.25-1.30
Lunch 1	1.30-1.50
Lunch 2	1.50-2.10
Period 5	2.10-3.10
After School	3.10-4.10

THURS

Period 0*	7.50-8.50
Roll Call	8.50-9.00
Period 1	9.00-9.50
Period 2	9.55-10.45
Recess	10.45-11.00
Period 3	11.00-11.50
Lunch 1	11.50-12.10
Lunch 2	12.10-12.30
Period 4/ Sport	12.30-1.30
Period 5/ Sport	1.30-2.30

EXTRA CURRICULAR GROUPS

These are some of the groups our school has to offer that are open to students!

Stay tuned for updates such as time and location.

Come to our annual Promo Day where all our extra-curricular programs will be advertised and you can sign up and talk to some of the members!



Art Club

Come along and make your own artwork and also artwork to beautify our school environment.



Before/After School Sports Program The program provides students with opportunities to develop their skills in a range of sports and connect with their peers. The program includes Frisbee, AFL, Volleyball, Soccer, Basketball and Netball.



Assistance in Mathematics (AiM)

Students who are in need of help with maths homework or are looking for more work can attend AiM in the morning for help.



Chess Club

Play chess together with your friends and compete in tournaments!



Creative Writing Club

For students who would like to learn tips and techniques, whether to work on their own projects or start something new. Individuals can share and learn from others' ideas, such as with short collaborations (potentially with other clubs), or a co-written collection of works, making every member a better writer. Lessons are decided by the theme of each month, which may focus on anything from genres to popular texts.



Rubik's Cube Club

A space where like-minded "cubeheads" can interact, improve and learn with each other. Complete beginners can also join and teach them how to solve the Rubik's cube.



Debate Club

Teams of students across all years compete in the Premiers debating Challenge as well as combine with other schools to spend a day receiving expert debating tips.



Dance Ensemble A Contemporary, Lyrical and Jazz dance group open to students with all levels of dance experience. Students can audition for School Spectacular and participate in various other performances and excursions throughout the year.



Drama Ensemble

Drama Ensemble is open to students from 7-12. We bring plays to the stage and have some exciting performance opportunities in the works! If you are interested, please approach Mr J to audition.



LGBTQI+ and ally group (Pride Club)

A chilled out group with people you can relate to.



Philosophy Club

For students interested in discussions around philosophical matters. Students aim to engage in critical and creative thinking, tackling and deducing questions and issues around philosophy

EXTRA CURRICULAR GROUPS



Music Program

CHS is renowned for its exciting and dynamic music program with numerous ensembles that perform at school, in the community and also participate in music camps and tours to Australian and Overseas destinations.



Programming Club

A small group of people who work on programs such as python and java script. Feel free to do your own coding or join the group activity.



Robotics Club

The robotics club is a club devoted to making robots through; Design, Manufacturing (using wood, metal and plastic work), electronics and Coding.



Minecraft Education Club Minecraft Education club is a social and stimulating club where students can compete in a range of challenges that engage with teamwork and logic. These challenges including team games and building competitions using the Minecraft education software.



SRC

We aim to improve the lives of students by running fun and useful events/ initiatives, making physical improvements to the school, and working to ensure the school and others act in the best interests of students.



Years 7/8 Drama Club For year 7 & 8 students who are interested in Drama and performance. The club aims to get more students interested in drama, starting with the younger grades.



Craft Club

Anyone from beginners to experts can join, including students and staff. For those interested in origami, knitting, or crocheting. Activates creativity and dexterity as well as provides them with an offline hobby that has practical uses outside of school.



Theatre Sports

For anyone interested in Drama and performance. This club focuses on a range of fun and creative drama games and activities that will refine your quick thinking skills.



Dungeon's and Dragon's Club

A space to find people to learn and play 'Dungeon's and Dragons' DnD is an interactive storytelling game where players gather together to take part in an imaginary adventure that often involves exploring a castle or dungeon, defeating monsters and discovering treasure.

Can't find a club of activity you're interested in? Make one!

Grab some friends, find a teacher and reach out to the SRC for support to create your own group!

Grants and funding are available.

For more information on any of the groups or to find out more contact: chatswoodhssrc@gmail.com

SPORT TRAINING PROGRAM

Before and After School Program - Open to all students

In 2026, Chatswood High School will continue the very popular and successful training program for Basketball, Volleyball, European Handball, Frisbee, Netball, Soccer and Touch football. Each session is run by a dedicated teacher or coach at school on a weekly basis. Sessions are aimed at improving student's skill levels as well as building stronger connections between students.

These training sessions are **free** and students are encouraged to attend as many training sessions as they can fit into their busy schedules.

Throughout the year, these training sessions will be used to select knockout and representative teams who will represent Chatswood High School at a variety of tournaments. Information will be specified in the daily notices and school newsletter.

MONDAY **TUESDAY THURSDAY FRIDAY** Girls Basketball Club Volleyball Netball Touch Football Ms Tyrrell Club Club Club Mr Ms Mr Wajzer Cunneen Yang Frisbee Club Mr Sun

AFTERNOON (3.20-4.20) Junior Basketball Club (MPC) *Mr Abernethy*

> Soccer Club (School Oval) *Mr Yang*



SPORT TRAINING (TAP)

Talented Athlete Programs (TAP) - Students must trial for these programs

In 2026, Chatswood High School will continue to provide our TAP Sports program for Basketball, Volleyball and Soccer. Each program is run by a specialised external coach who provides professional coaching for the students selected in the program.

Training sessions vary from one to two sessions per a week (please check timetable below).

Each program has a cost involved to cover the specialised coaching program and students must participate in a trial at the beginning of the year to be selected in the squad.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4ING 8.30)	TAP Soccer Squad 1	TAP Soccer Squad 2 Evo Soccer	Girls Basketball Club Ms Tyrrell	TAP Basketball Squad 1 Basketball NSW	TAP Football Squad 2 Evo Soccer
MORNING (7.30-8.30)	Evo Soccer	TAP Basketball Squad 3 Basketball NSW	TAP Basketball Squad 2 Basketball NSW	TAP Football Squad 1 Evo Soccer	TAP Basketball Squad 1 Basketball NSW
AFTERNOON (3.20-4.20)	TAP Volleyball Squad 1 STV Volleyball		TAP Volleyball Squad 2 STV Volleyball	TAP Football Squad 3 Evo Soccer	TAP Volleyball Squad Mixed STV Volleyball

MUSIC PROGRAM

The Chatswood High School Music Program is a dynamic and exciting co-curricular program that strives for excellence by providing students with a well-rounded musical education and a lifelong appreciation for music. All students are welcome in our program including beginners. It is never too late to start learning an instrument!

ENSEMBLE	DAY	TIME	CONDUCTOR	1,0
Choir	Tuesday	3:15 - 4:30pm	James Paul	
Jazz Combo	Wednesday lunch	1:30 - 2:10pm	Heather Prowse	
Sinfonia	Wednesday	7:40 - 8:40am	Alastair Duff-Forbes	
Percussion Ensemble	Friday	3:15 - 4:15pm	Robert Oetomo	
Big Band	Thursday	2:30 - 3:45pm	Ray Cassar	
Concert Band	Thursday	7:40 - 8:40am	Ms Sexton/Mr Berry	
Guitar Ensemble	Friday	3:15 - 4:15pm	Joshua Mejia	

More experienced players may also be asked to join the Symphonic Wind Ensemble or Jazz Band in addition to these ensembles. Pianists may participate in Jazz Band and the Jazz Ensemble **subject to availability**, or in Percussion Ensemble playing mallet percussion instruments such as marimba, xylophone, glockenspiel or vibraphone. Pianists are strongly encouraged to learn another instrument such as clarinet, oboe, tuba, viola, or french horn, in order to join a larger ensemble such as Concert Band or Sinfonia.

2026 FEE STRUCTURE PER ANNUM SUBJECT TO

CHANGE

Participation in any ensemble (large or small) and/or multiple ensembles: (concert bands, Stage Band, Sinfonia, Choir, Jazz Ensemble, Percussion Ensemble, Guitar Ensemble, Rock Band,

etc.): \$600

Instrumental Hire: \$300

Percussion Hire (ALL percussionists in any ensemble pay this fee): \$150

Private Tuition: Fees arranged privately*

Music Camps and Tours: Fees paid separately**

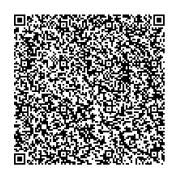
ENQUIRIES

If you have any questions about the Co-curricular Music Program, type of ensemble your child should join, instrument your child should learn etc., please fill out the following form using the QR code.



ENROLMENTS

If you would like to enroll your child in an ensemble request instrument hire (instrumental hire and private tuition included), please fill out the following form using the QR code.



FURTHER INFO

For more information including list of instruments available for hire, private tutor contacts, full program ensemble rehearsal schedule, important dates, Music Program Handbook and links to our YouTube channel, please visit https://chatswood-h.schools.nsw.gov.au/enrichment/music---band-program.html

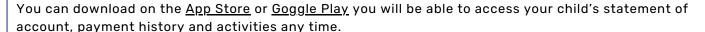
^{*} We have an estbalished team of peripatetic music tutors available for private tuition on school grounds before and after school. Payments are made privately directly to tutors.

^{**} A Music Camp for Choir, Concert Band, Guitar Ensemble, Jazz Combo, Sinfonia and Symphonic Wind Ensemble has been planned for Sunday 22 - Tuesday 24 March 2026 at the Collaroy Conference Centre. Camp fees paid separately.

SCHOOL PAYMENTS

CHS uses the **School Bytes Payment Portal** which provides flexibility for you to conveniently:

- Make school payments online (including paying for multiple siblings at the same time)
- Use family credit to pay for an activity or school contributions
- Download a receipt for payments made
- View all historical payments in one place
- Complete and submit digital permission notes
- View the status of all permission notes
- Request a refund if required



STATEMENT OF ACCOUNT

- The Annual Statement of Account is emailed to parents at the start of the school term. Included in the statement are general school contributions, P&C voluntary contributions and selective subject fees if applicable.
- Other fees such as excursions, extra-curricular and sports fees will be added onto the statement throughout the school year
- You can always review the balance of you school fees via School Bytes under statement of account.

EXCURSIONS & SCHOOL ITEMS

- All activity and excursion notifications are sent to the family email address. Consent for all activities/excursions must be given through School Bytes by the due date. If consent is not given, your child will not be able to participate.
- Payment must be made by the due date indicated on the permission note
- · Late payments are not accepted

PAYMENT METHOD

SCHOOL BYTES PAYMENT PORTAL

- Online credit/debit card payments are made through a secure payment system
- Once fees are selected to pay in the School Bytes payment portal, you will then be prompted to enter your card details and finalise your payment.

PAYMENT METHOD - cash, cheque or EFTPOS

While our preference is for payments to be made via School Bytes payment, we will still accept over the counter payment via cash, cheque and EFTPOS. We are unable to accept card payments over the phone.

For cash or cheque payment:

On envelope, write:

- Student Name
- Class Year
- Name of Excursion / item
- \$ Amount enclosed

THE FRONT OFFICE DOES NOT GIVE CHANGE.

SET UP YOUR SCHOOL BYTES PARENT PORTAL ACCOUNT

To set up your School Bytes parent portal, follow the steps below:

- 1. Open the School Bytes parent portal link https://portal.schoolbytes.education/auth/register
- 2. Select 'create a new account'
- 3. Enter your first name as it appears on your original enrollment documents provided to the school
- 4. Enter your last name as it appears on your original enrollment documents provided to the school
- 5. Enter the email address that you use for school communication (family email)
- 6. Enter a password
- 7. Confirm your password
- 8. Select 'create an account'

An email will be sent to the email address nominated, in order to verify your access to the email address

Once you have created your account, log in to the School Bytes parent portal.

UNIFORM SHOP

EMAIL: uniformshop@chspandc.org.au



ONLINE ORDERING: https://shop.chspandc.org.au/



O LOCATION: Oliver Rd (at the end of the cul-de-sac to the left of the school entrance)

Chatswood High School P&C would like to welcome all new students. School uniform is mandatory and is available for purchase through our P&C Uniform Shop.

School uniform fittings and purchase methods:

We recommend that all new students visit the Uniform Shop for a fitting to find their correct size. Use one of the following methods to arrange your child's uniform fitting:

Book an appointment online Recommended	Use the following link to book your appointment for a fitting: https://signup.zone/chs-uniform-new-yr7-2025 When booking please include a valid email address or mobile number as this is how we will contact you about your appointment if needed.
Visit the Uniform Shop during regular hours	Please see our opening hours below.
Visit our online store for purchasing uniforms	Measure your child at home and select the appropriate size using the online measurement charts. Uniforms can then be collected during regular shop hours. Appointments are, however, highly recommended for first purchases.

Please note: only **ONE** parent/guardian can accompany the student into the shop for the fitting due to space restrictions. Please do not bring any other family members or siblings into the shop.

UNIFORM SHOP OPENING HOURS AND DATES:

NOV	Saturday Saturday	22nd 29th	8:00am - 4:00pm 8:00am - 4:00pm	By appointment for fitting and purchase By appointment for fitting and purchase	2025
DEC	Tuesday Saturday Sunday Saturday Sunday	2nd 6th 7th 13th 14th	8:00am - 4:00pm 8:00am - 4:00pm 8:00am - 4:00pm 8.00am - 4.00pm	YR 7 2026 Orientation Day By appointment for fitting and purchase By appointment for fitting and purchase By appointment for fitting and purchase Appointment slots will be released in the signup zone if in demand	
FEB	Monday Tuesday Wednesday Thursday	2nd 3rd 4th 5th	8:00am - 12:30pm 8:00am - 12:30pm 8:00am - 12:30pm 8:00am - 12:30pm	First day of school - no appt needed No appointment needed No appointment needed No appointment needed	2026

UNIFORM SHOP

UNIFORM FOR JUNIOR STUDENTS - YEAR 7-9

Suggested Number	Item	Price
3	Junior Shirts	\$33 each
2	Charcoal Shorts	\$45 each
3	Junior Dresses	\$60 each
2	Navy Shorts (optional)	\$45 each
2	PE Polos	\$36 each
1	PE Shorts	\$32 each
1	School Cap	\$15 each
1	Track Jacket or Jumper Wool or polycotton	\$75 each
1	Navy Sweatshirt (optional)	\$50 each
1	School Bag (optional)	\$75 each
1	Music polo (for students joining junior band, choir, junior percussion, or string ensemble)	\$35 each

SHOES & SOCKS (NOT SOLD AT THE CHS P&C UNIFORM SHOP)

White socks and black **leather/imitation leather** school shoes are to be worn with the school uniform.

White socks and sports shoes are to be worn with the PE Uniform.

SPECIAL SIZING AND REQUIREMENTS

For students needing special sizing - extra-small or extra-large, and any student with special requirements - please order as early as possible. A separate order will be placed, which takes additional time to fill.

Other items, including warmer garments, can be purchased in store or online at your convenience at

http://shop.chspandc.org.au/



BYOD PROGRAM

Chatswood High School 'Bring Your Own Device' Program

The Chatswood High School Bring Your Own Device (BYOD) program requires students in years 7 to 12 to bring their own portable computing device to school everyday with the aim to support and enhance their learning experiences both in and out of the classroom.

Chatswood High School provides considerable freedom to students in their choice of technology and in their use of technology in the classroom. The school does so with the expectation that they will make good decisions with regard to their personal use of technology.

Please be aware that the chosen BYOD must meet the minimum specifications. You can scan the QR code below which will take you to our school website for all information regarding BYOD.

Scan here for all information regarding BYOD at CHS





BYOD Device Purchasing Portal

Chatswood High School has partnered with JB HiFi Education and also HP to allow educational devices recommended by CHS to be available to purchased at educational discounted prices.

Although parents may purchase a device from any supplier or store, we recommend a device that meets our device specifications and is able to work with the CHS wireless infrastructure.

The devices must have software to allow the students to fully participate in class activities. Though the school will be able to give students basic assistance, the device is still your their own and it is the student's responsibility to keep it secure and functional.

Scan here for the Purchase Portals:





HP Purchase Portal:

http://www.hp.com.au/byod

1. Enter the school Code:

CHATSWOODhs

2. Start shopping





JB-HiFi Purchase Portal:

https://www.jbeducation.com.au/byod/

1. Enter the School Code: CHSBYOD

2. Start shopping

STUDENT OPAL CARD

THE SCHOOL STUDENT OPAL CARD

The School Opal card gives eligible students free or discounted travel between school and home using the train, bus, ferry, and light rail services.



Who Can Apply?

To be eligible for the School Opal card, secondary students (Years 7-12) will need to live more than 2km in a straight line from the school, or at least 2.9km walking distance. Some visas do not support the School Student Transport Scheme. For example, students on a 482 or a 500 visa will not be able to apply for the School Opal card.

How To Apply

- 1.Once Chatswood High School has confirmed your child's enrolment, apply for a new card via Transport NSW website.
- 2. The school will endorse your application online after checking the student's residential address, enrolment status and relevant visa details.
- 3.Once Transport NSW has approved the application, a School Opal card will be sent within 14 days to the address provided on the application.

Who Should Apply?

A new application is required if the student has not had a School Opal card before. If the student is changing schools, going into Year 7, or has an updated residential address, they can still use their existing School Opal card but you will have to update their details on the website https://transportnsw.info/school-travel-apply

If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass which allows for travel on buses between home and school at a discounted rate for a term.

A parent or carer must apply for students 15 years and under. Students 16 years and over may apply for themselves.



Opal card



Please see the following page for Frequently Asked Questions and links to additional forms (School Drive Subsidy & for travel on medical grounds).

STUDENT OPAL CARD

What if we have a splitparenting arrangement?

Both parents will need to submit an application for each address and select the 'shared parental' option during the online application. However, if one parent lives too close it will be rejected for that parent on that basis, and only the parent who qualifies will need to apply. Additionally, the school will need to have both parents' addresses in order to endorse.

Is everyone eligible for an opal card?

No, in addition to distance restrictions, there are certain visas that do not qualify for the school student transport scheme. For example, 482s and 500s. However, exchange students are still eligible with the 500 visa.

Can my child use their Student Opal Card for excursions?

No, the free Opal Cards are only for use to and from school. Your child will need to use a Child/Youth Opal Card for excursions.

Sydney Metro Northwest

If you are expecting to use the Sydney Metro Northwest please nominate train as mode of transport.

What if I live too close? Can I appeal a rejected application?

Unfortunately, this decision is managed by the Department of Transport and Chatswood High will not be able to make exceptions. Other options are:

Term Bus Passes

These passes are \$55 per term and are also available on line from the Opal website. Unfortunately they only accommodate bus travel and not trains.

Appeal on Medical Grounds

If you would like to appeal the rejection based on a medical grounds for an ongoing condition, there is a medical report and certificate that must be signed by a medical practitioner. This form can either be submitted during the application process or afterwards by emailing concessions@transport.nsw.gov.au and quoting your application ID number in the subject line eg "Request for review- N211111".

Purchasing a Child/Youth top up Opal Card from Retailers

(If your child is 16 years or over they will need to request a Concession Card from the school office to use a Child/Youth Opal Card.)

What is the role of the school in the application process?

The school receives an electronic application from the Transport office and we will confirm that the name, address, visa, and parental information on your application is the same as our enrolment information. If the information does not match we will reject it.

Does my child need their Student Opal Card for the first day of the year?

You will need to apply for a Student Opal Card early in the year, but students are granted free travel to school on all public transport until March to allow for new applications to be processed.

Useful Forms + Info:

<u>https://apps.transport.nsw.gov.au/ssts/#/usefulForms</u> <u>AndInformation</u> **Further FAQ**:

apps.transport.nsw.gov.au/ssts/faqs

PARENTS AND CITIZEN'S ASSOCIATION

The Chatswood High School Parents and Citizens Association (P&C) provides a forum to bring parents, teachers, and the community together to advance the best interests of our students.

Our 2026 focus areas are:

Student learning and development support
Student and parent well-being sessions
Student leadership and co-curricular activities
Enhancing the school environment for students





http://www.chspandc.org.au/

For Parents, we:

- Provide a forum to hear what's happening at CHS and engage directly with the Principal and school teachers (via P&C meetings)
- · Provide input and sponsor school activities
- Offer opportunities to meet other families via a variety of social events
- Manage the Uniform Shop for all student uniform needs.

For Students, we:

- Sponsor new learning and development avenues to improve academic and well-being outcomes
- Support participation in leadership and life skills-building opportunities
- Fund co-curricular activities e.g. before and after school sports programs, and a range of well-being and study support programs
- Provide year 7 locker hire to register your interest in hiring a locker in 2026, go to www.chspandc.org.au. **There are a limited number of lockers available.**
- Provide an active student-centred voice in the NSW School Infrastructure Project Reference Group
- Administer the P&C Building Fund and deliver smaller building projects e.g., new shade structure at high school oval, contribute to new building fit-outs e.g. the school hall kitchen.

Examples of what we've done:

Facilitated a variety of wellbeing programs for students & families (>\$20k - mostly funded by Chatswood RSL grant).

Assisted funding for student leadership camp, before and after school sport training, new music equipment and new gym equipment.

Funded a major shade structure at the highschool oval (>\$200K).

Coordinated gardening working bees to improve green spaces around the school.

Hosted social morning teas for parents to meet.

PARENTS AND CITIZEN'S ASSOCIATION

How you can support our school

There are many opportunities for you to support the activities of the CHS P&C. Research shows that where parents are actively involved in school activities, student engagement and performance improves. The high school years are a vital time to stay connected with your teens.

P&C Meetings

Come along and have your say

You can join various school committees, share your expertise or volunteer your time and energy. Some are during school hours, others outside working hours: decide what suits you & your family.

P&C Socials

Join our Facebook & LinkedIn pages via the QR codes.









These sites are moderated by a volunteer parent, and are a great way to meet other parents and hear about things happening at the school and events sponsored by the P&C.

P&C Roles & Social Activities

You can volunteer for various roles in the

P&C. Do you have skills in other areas and willing to lend an occasional hand? E.g. accountant, architect, builder, landscape gardener, caterer, event organiser, communication and design or other? Can you volunteer some time to help? For example, volunteer at the Uniform Shop, be a parent representative on teacher selection panels, or help in the P&C Executive. Again, see our website for more information.

Financial Contribution to the P&C

A financial contribution to the P&C is included in the invoice issued for all students attending the school. This contribution is used to fund requests made to the P&C by the school and to support the highly-valued well-being program we provide to students and parents each year. Without your support, these initiatives are not possible. Please note, CHS Parents and Citizens Association is a registered charity. The P&C contribution has two components:

P&C general contribution: \$100

Building Fund: \$150 (suggested amount). All gifts to the Building Fund > \$10 are tax deductible.

We need your support to create a vibrant and strong community. Whether it's financial or volunteering, every small contribution helps. We'd love you to come along and get involved!

EMAIL: secretary@chspandc.org.au

WEBSITE: www.chspandc.com.au

CANTEEN

All canteens in NSW public schools must meet certain requirements. These include providing more healthy food and drink options – to make the healthy choice an easy choice for students. Our school canteen operates under an outsourced vendor in accordance with the Healthy School Canteen Policy. We are pleased to announce we have a new canteen operator, True Fresh Canteens.

Online Ordering: Flexischools

Our new canteen operator is introducing an online ordering option to making it easier for parents and students to plan their meals. With this convenient system, you will be able to:

- Pre-Order Meals: Parents can pre-order meals for their children, ensuring that their preferred choices are available and ready when needed.
- Online Payment: Make payments online, reducing the need for cash and providing a secure and efficient payment method.
- View Menu Options: Access the canteen menu in advance to help plan your child's meals and make selections that align with their dietary preferences.

Downloading the app

Parents simply download the Flexischools app from the Apple or Google stores and follow the prompts to create an account. Once set up, click "Order Food" to see the online catalogues available, place your order and pay. Orders can be placed at any time, up until our specified cut-off time (as shown in the App).

OPENING HOURS:

8.00am through to 2.10pm

View the current menu as of Term 4 2025 on our school website!





NOTES