School Behaviour Support and Management Flowchart 2026

Teacher Management Strategies

- Parent contact via phone call
- Check Student (IEP) or a Personal Learning Plan (PLP), Adjustment, CRM plans
- Explicit teaching of classroom rules
- Positive reinforcement for positive behavior
- Seating Plan
- Differentiate pedagogy
- Adapt pedagogy
- Adjust formative /summative assessments
- Teacher led student conference/detention
- Head Teacher support

Behaviour Improves

- Continued monitoring
- Positive contact with parents
- Notify LaST/Year Adviser
- Positive reinforcement of good behaviour

Behaviour Continues

Teacher Monitoring Card (TC)

Don't issue during lesson, issue during break (student conference)

- Parent contact via phone call
- Student conference during break (explain card)
- Create level through Incident in Sentral
- Card remains with Teacher
- 4 lessons of monitoring
- Notify Head Teacher
- LaST notified if have IEP, Ab Ed Coordinator if have PLP
- List strategies used and outcomes/response back of TC
- When R is recorded, phone parent

Continued disobedience - 2 lessons where RARELY has been recorded

Teacher Plus Monitoring Card (TP)

To be issued if student is already on a Teacher Card

- Parent contact via phone call
- Student conference during break (explain card)
- Create level through Incident in Sentral
- Card remains with Teacher
- 4 lessons of monitoring
- Notify Head Teacher
- LaST notified if have IEP, Ab Ed Coordinator if have PLP
- List strategies used and outcomes/response back of TP
- When R is recorded ,phone parent

Continued disobedience - 2 lessons where RARELY has been recorded

Head Teacher Card

- Head Teacher only to issue
- Conference with student
- Create level through Incident in Sentral
- Contact home – phone and letter
- Notify Year Adviser
- Issuing Head Teacher to monitor

✪ Refer to Learning Support Team

- When R is recorded, phone parent

Continued disobedience -
2 lessons where RARELY has been recorded over 5 days

Deputy Principal Card

- Deputy Principal only to issue
- Conference with student
- Create level through Incident in Sentral
- Contact home – phone/email/letter
- Refer to CRM (Collaborative Response Model)
- Refer to LaST/Wellbeing Team/Counsellor (if required)
- Notify Year Adviser

Continued disobedience -
2 lessons where RARELY has been recorded over 5 days

Attendance Card

- Parent contact
- Deputy Principal or Sport Head Teacher to issue
- Conference with student
- Create level through Incident
- Contact home – phone/ email/letter
- 2 Attendance Cards = DP Card

Formal Caution to Suspend

- Conference with student
- Create letter through Incident in Sentral
- Contact home – phone/email/letter
- Automatic notification SSO, CA and YA
- 5 day restart on Deputy Principal Card
- 2 lessons where RARELY has been recorded

Suspension Interview

Serious Incidents

- Physical/verbal aggression
- Physical violence
- Prohibited weapon
- Illegal substance
- Criminal behavior

Immediate referral to DP/Principal