

Principal checklist

Young and Deadly Mob, Year 5



Please note:

The information presented in this checklist should be read in conjunction with the following **key documents**:

- Enrolment principles
- Common timetable template for 2026
- Common timetable template for 2026 – requirements
- Aurora College Coordinator Statement of Duties
- Student technology guidelines.

These documents and other support materials are available on the partner school information page of the Aurora College website <https://aurora.schools.nsw.gov.au/partner-schools/resources-for-partner-schools.html>.

I have:	Date due	Date completed
For application process:		
• received email inviting student to apply OR notifying of direct nomination	21 July 2025	
• attended livestream event or viewed recording	12 August 2025	
• discussed opportunity with student's family	From 13 August 2025	
• <u>completed Principal Application</u> , including recent NAPLAN score (not band)	17 September 2025	
• Supported and assisted if necessary family/carers to complete <u>Parents/Carer application</u>	17 September 2025	
• assisted student as needed to create student application video	17 September 2025	
• <u>Uploaded and submitted student's application video</u> on behalf of student	17 September 2025	
<u>If successful in application:</u>		
• received notification from Aurora College of confirmed Year 5 co-enrolment(s) in 2026.	25 October 2025	
• reviewed the five documents listed above and have checked that key staff have done the same.	3 November 2025	
• held an initial planning meeting with my team to discuss the Aurora College model for 2026 and the implications for our school timetable.	7 November 2025	
• noted any additional support my team will require in aligning our timetable with the common timetable template for 2026 and have notified the Aurora staff member listed at the end of this document.	7 November 2025	
• consulted with my team and approved their choice of Group that our Year 5 co-enrolment(s) will be placed in.	14 November 2025	
• forwarded the Group choice for our Year 5 co-enrolment(s) to the Aurora staff member below.	21 November 2025	
• Ensured that the student has attended their Aurora College Orientation (2-3pm)	26 November 2025 or 27 November 2025	
• provided my team with the name of the teacher who will be provided with an allocation (funded by Aurora College) to fulfil the role of Aurora College Coordinator at our school in 2026 and forwarded these details to Aurora College.	28 November 2025	

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<ul style="list-style-type: none">ensure all co-enrolment(s) in Year 5 (2026) are timetabled to attend all Aurora lessons in the selected Group and are able to attend all partner school lessons (excluding Mathematics and Science and Technology).	5 December 2025	
<ul style="list-style-type: none">checked that my team has 'roomed' our co-enrolment(s) in a suitable area of the school where each student is able to connect to Aurora's virtual learning environment on a Department computer, connected to the network via Ethernet cable. (See <i>Student technology guidelines</i> for details).	5 December 2025	

For further information, please contact:

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