

Ashtonfield P&C Meeting	
Term 2 – Week 3	
Tuesday 13th May – 6pm - School Library	
Welcome:	Jenny opened the meeting at 6:03pm
Attendance:	J Hicks, P Moloney, S Buman, B Süllentrup, I Graham, G Baker, J Peterson, M Neave, G Garbutt, M Scully, S Moon, E Ball
Apologies:	R McKenzie, T Aspey, D O'Neill
Item	Notes
New Members	None
Minutes of Previous Meeting	Minutes of previous meeting were distributed via email. Motion to Accept: Prerna Seconded: Jodie
Correspondence in:	<ul style="list-style-type: none"> Email from Deputy Mayor Bill Hackney – Ward 3 Councilor re. School Traffic Management Plan - acknowledging concern and offering to visit. Invoices – canteen and fundraising Correspondence with school re. playground money transfer Email from Good for Kids team (Hunter New England Health) to offer support for canteen's Menu Check renewal, as required by the NSW Healthy School Canteen Strategy.
Correspondence out:	<ul style="list-style-type: none"> Emails to Deputy Mayor Hackney thanking him for his response and advocacy and arranging meeting.
Business arising from previous minutes	Nominations for Vice President Sally Buman nominated by Gayle Garbutt Seconded by Prerna Moloney Sally accepted.
Reports:	
Treasurers Report:	<p>Closing balance: \$39,633.85</p> <p>Less outstanding invoices: \$0</p> <p>Less standing donations (2x reading programs, swimming program, end of year book vouchers): est. \$6,900</p> <p>Buffer held for uniform/canteen expenses: \$20,000</p> <p>Available funds: \$12,733.85</p> <p>Motion to Accept: Gemma Seconded: Gayle</p>
Principals Report:	<ul style="list-style-type: none"> Thanks to Executive for cover over last few weeks <p>School infrastructure updates</p> <ul style="list-style-type: none"> Funding approved to install automatic gate at the front of the school. Will improve security for families and staff.

	<ul style="list-style-type: none"> Meetings around playground: Tender application out and expected to be awarded by September – during that process there are opportunities to provide feedback and school will seek P&C input into final designs. The build should be completed at latest over the Christmas Holidays. Thank you to P&C for valuable contribution. No news on School Traffic Management Plan. Keen to attend meeting with Councillor if P&C manage to secure visit. <p>Defence School Mentor</p> <ul style="list-style-type: none"> Loss of Defence School Mentor due to decrease in enrolment numbers – sad to lose Sally Twelvetree, has been a great addition to the school. Defence families will miss her greatly. Had key input into key dates including ANZAC day and Remembrance Day. <p>Public Education Pride</p> <ul style="list-style-type: none"> Promotion of enrolment in local school – seeing lower enrolments especially in certain year groups. Proud of APS and students, teachers and staff and see public education as valuable and best education money can't buy. Ashtonfield is an amazing school and we need to get the information out to others. Request for support sharing school's strengths with friends and family to help maintain vibrant learning environment. <p>Upcoming Events</p> <ul style="list-style-type: none"> NAIDOC week at end of Term 2 – provides opportunity for students to engage with Aboriginal and Torres Strait Islander cultures through various activities and discussions. Updated playground activities – Wheelie Wednesday – Year 3-6 bring scooters/bikes to ride Public Education Week - Term 3 Week 3 - Opening classes to parents and showcasing explicit teaching in mathematics – working with Maitland Explicit Teaching Network – excited to share. Can see children's learning in action and gain understanding of methodologies used to support their education. Book Week - Term 3 Week 4 – Adventures theme this year – fun-filled week dedicated to literature and reading with activities planned that parents will be able to participate in as well.
Canteen update:	<ul style="list-style-type: none"> Meal deal for last day of term and Book Week parade (will match theme) On par with last year
Uniform Shop update:	<ul style="list-style-type: none"> Bec doing a great job – in on Tuesdays and Wednesday mornings.
Fundraising:	<ul style="list-style-type: none"> Current fundraising to support the purchase and installation of a shade sail to go over tables near kitchen. Mother's Day Stall - \$467.09 profit but about a third of stock (~\$1500) left that will be used for next year. Thompson Pie Drive: 56 orders of 243 items. Will need lots of volunteers Tuesday 1 July to sort as it is generally a big job. Delivery before 12pm so pick up in arvo. Tina checking on delivery time and will let us know soon. Call out via email and FB for volunteers for sorting. Bunnings BBQ – need a letter from school – Ms Scully. Sally Buman to contact office to request and will manage fundraiser.

	<ul style="list-style-type: none"> • Father's Day Stall – school confirmed Thursday or Wednesday suitable – can Kindy go with Year 6 buddy's as they don't fully understand. Found in Mother's Day stall lots more without vouchers – allowed students to pick cards if no money to spend. • Kindy Tea Towel Fundraiser: Slated for Term 3 – have materials for drawings. Have numbers from office for the packs – will sort packs and drop off to office with information. Request for school organiser to contact re. timing. • Phoenix Farm (Yr 5 farm visit) – can we look at early Term 4 for some sort of event? Jenny to go back to Jesse and see what he is thinking.
Other Business	
Bank signatories	<p>Approval sought to update bank account signatories</p> <ul style="list-style-type: none"> • It was resolved that Ashtonfield P&C Association remove ex-Treasurer Lisa Johnston as an authorised Office Bearer to operate Ashtonfield P&C Association bank accounts (Account numbers: 100036836 and 100102062). • It was resolved that Ashtonfield P&C Association add remaining Executive Members: Melissa Neave, Gayle Garbutt and Sally Buman as authorised Office Bearer to operate Ashtonfield P&C Association bank accounts (Account numbers: 100036836 and 100102062). <p>Moved: Jenny Seconded: Prerna Carried</p>
Next Meeting	6pm Tuesday 5 th August 2025 - Term 3 Week 3
Meeting Close	6:31pm