



Arthur Phillip High School

This is an Application for Consideration of Enrolment form. It can be submitted either in person at the school office or via email. Please note that original documents may be requested to be sighted at a later time.

All correspondence should be sent to: arthurphil-h.enrolments@det.nsw.edu.au

Year 6 into Year 7 Enrolments Email: arthurphil-h.year7@det.nsw.edu.au

Enrolment Year: 2026 / 2027 / 2028
(Please circle)

Date of Application: _____

Student Name:						
Preferred Name:				Age at time of Application:		
Date of Birth:				Gender:	Male	Female
Grade Enrolling into: (Please circle)	7	8	9	10	11	12
1 Parent/ Guardian Details:	Name:			Relationship to Student:		
	Number:					
	Email:					
2 Parent/ Guardian Details:	Name:			Relationship to Student:		
	Number:					
	Email:					
Address:	Street Name and Number:					
	Suburb:			Postcode:		
Current/Previous School:						
Names of relatives or friends enrolled at APHS:						
Residency Status: (Please circle)	Australian Citizen		Permanent Resident		Temporary Resident	
			Visa: _____			
Is the student of Aboriginal or Torres Strait Islander Origin? (Please circle)	Aboriginal			Have you previously applied?		
	Torres Strait Islander			Yes / No		
	Both					
	N/A					
OFFICE USE ONLY:	Local Enrolment <input type="checkbox"/>			Non-Local Enrolment <input type="checkbox"/>		
				Local High School:		

**Enrolment Panel:**

The Expression of Interest (EOI) is developed by the school and requires the applicant to address the selection criteria and provide supporting documentation.

If the school has a vacancy in the requested year group, the Enrolment Panel will review the out-of-area application and may either invite the applicant for an interview or decline the application based on the out-of-area selection criteria outlined in the *How to Enrol Implementation Guide* published on the school's website.

Please note that being invited to an interview does not guarantee enrolment.

Appeals:

The purpose of an appeal is to determine whether the selection criteria have been applied fairly. If a parent or guardian wishes to appeal the decision of the Enrolment Panel, the appeal must be submitted in writing to the Principal.

The Principal will then review and consider the appeal.

False and Misleading Enrolment Information or Practices:

The application for enrolment process requires the applicant to declare the information provided is correct. The provision of false or misleading information can result in the enrolment being reversed. If a person makes false or misleading information to a school when making an application for enrolment, this is an offence, which has a penalty of up to TWO years imprisonment [Section 307B of the Crimes Act 1900].

Parent/Guardian's Signature: _____

Date: _____



Arthur Phillip High School

Please attach the following documents to this form:

Local Enrolments

- Student Identification (*please provide at least one of the following*):
 - Birth certificate
 - Passport
 - Immi Card
 - Travel Document
- Medicare Card or Private Health Insurance
- School Report from the last 12 months
- Exit report from Intensive English Centre (IEC) (*if applicable*)
- NAPLAN Results
- 100 Points Residential Proof (*see 100-point residential proof checklist*)

Non-Local Enrolments

- Student Identification (*please provide at least one of the following*):
 - Birth certificate
 - Passport
 - Immi Card
 - Travel Document
- Medicare Card or Private Health Insurance
- School Report from the last 12 months
- Exit Report from Intensive English Centre (IEC) (*if applicable*)
- NAPLAN Results
- 2 Documents of Residential Proof (*see 100-point residential proof checklist*)
- Letter from student explaining the reasons why they are seeking enrolment at Arthur Phillip High School
- Letter from the parent explaining the reasons why they are seeking enrolment at Arthur Phillip High School for their child/ren



Arthur Phillip High School

100 Points Residential Proof Checklist

- All documents **MUST** be in the name of the enrolling parent/legal guardian
- All documents **MUST** be current (dated within last 3 months)
- When requested original documents are to be provided

Point Value	Document showing full name of the child's enrolling parent/legal guardian	Points
<p>40 Points Each</p> <p>Provide ONE of the following documents (<i>mandatory</i>)</p>	<ul style="list-style-type: none"> • Council rates notice • Exchanged contract of sale with settlement to occur within the applicable school year • Lease Agreement through a registered real estate agent with a period of at <u>least 6 months</u> outstanding. • If exercising the continuation option on the original lease agreement, we require: <ul style="list-style-type: none"> - A letter from the registered real estate agent confirming the continuation of the property lease agreement in your name, length of time of and confirmation that you will be residing at the address for at least a further <u>6 months</u>. - Rental ledger from the past 3 months to date - You must also provide a current rental payment statement from the registered real estate agent. - Certificate of Occupancy from the Council for dual occupancy 	
<p>20 Points each</p> <p>Any of the following documents</p>	<ul style="list-style-type: none"> • Private rental agreement for a period of at <u>least 6 months</u> providing the following: <ul style="list-style-type: none"> - A statutory declaration completed by the owner of the premises stating all occupants' names and dates of birth. - A copy of the owner's council rates (subletting agreements will not be accepted as proof of residence). - A water bill showing the owner's name and the rental address of water usage. - Rental board bond receipt. • Centrelink Card or statement showing enrolment address • Electoral Roll Statement 	
<p>15 Points each</p> <p>Any of the following documents</p>	<ul style="list-style-type: none"> • Electricity OR Gas bill showing the enrolment address. • Telephone OR Internet bill showing the enrolment address. • Water rates notice showing the enrolment address. • Drivers Licence or government ID showing enrolment address. • Home building and contents insurance showing the home address. • Motor vehicle registration OR compulsory third-party insurance policy showing enrolment address. • Statutory declaration witnessed by Justice of the Peace. Please state the names of all occupants including the child/children, residential address, how long you have resided at the property, that you will continue to reside there for a further <u>6 months</u> and the reason for residing at the property. You are also required to provide supporting documentation. 	
<p>Supporting Documentation</p> <p>either one:</p>	<p>Name of parent/guardian to be included on lease (and where possible the names of children residing at the property)</p> <p style="text-align: center;">OR</p> <p>A letter from a real estate agent listing ALL occupants, their dates of birth and the expected time period in which they will be residing at the property.</p>	
<p>We DO NOT accept mobile phone statements or bank statements as proof of residency.</p>		

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