

Artarmon Public School, Parents and Citizens Association

Current P&C Committee Members - [Key information.docx](#)

Meeting type	P&C Meeting In person - APS Library
Date / time of meeting	Wednesday 26 February 2025 7:00pm to 8:00 pm

AGENDA	
1. Welcome and President's report	Chee Foong, President Sunsafe program - <ul style="list-style-type: none"> • Jono endorses program and will work on access to lotions for lunchtime • Children have to self apply, cream teachers cannot apply for children. • Call out for Community to donate lotions for in class use • Jono to publicise in class and news flash with support of P&C
2. New P&C initiatives	Fiona Roughley
3. Year 3 Fundraising	Anna Dally & Emily Gee Dates are locked for the year and will be published soon. Key events: End of term sausage sizzle Elections Movie day Mother's Day & Father's Day
4. School Principal's Report	Jono Coombes, School Principal Nick Sherley, Deputy School Principal Kelly Singh, Deputy School Principal <ul style="list-style-type: none"> • Reaffirming importance of attendance and for parents to manage accordingly • Report changes -for better informing parents – changes in pace <ul style="list-style-type: none"> ○ K-2-now aligned to 3-6 ○ New reporting cycle ○ Based on strengths and where to next • Sport changes – mornings for terms 1 & 4, after lunch for winter terms 2 & 3 • Update of Photocopier in music room - \$48 per month for music room 60 months. Funded APS.

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	<p>Airconditioning update:</p> <ul style="list-style-type: none"> • Component installation to start March • 2 weeks work during April school holidays • Extend into term 2 if needed • Expecting May completion <p>P&C Voluntary contribution:</p> <ul style="list-style-type: none"> • Will split voluntary contribution to per term instead of at the start of the year to accommodate cost of living pressures • Contribution will be announced for each term and will communicate intended use for transparency • Proposed expenditure would be for 2 portable cabana / tent for outdoor use 6X3 & 3x3, to be used for school fundraising events, music events etc. Proposed by Jono, seconded by Chee. Motion passed
<p>5. Treasurers' report</p>	<p>Raymond Teh, Treasurer</p>
<p>6. Music report</p>	<p>Siv Teh, Band Convenor</p> <ul style="list-style-type: none"> • Proposal (Ray)to combine Music bank accounts of String, band and Guitar to one BAU account. • Proposal have been discussed across Music committee and directors • Reporting will be maintained at each instrument level • Reasoning: <ul style="list-style-type: none"> ○ Preparation to consolidate into one Music program ○ Share funds across all programs. Shared asset therefore share account ○ Reduce invoicing and reconciliation workload <p>Questions:</p> <ul style="list-style-type: none"> • How will spend approval be managed - Maintain current 2 person approval process, details to be updated in Standard Operating Procedures(SOP) • How will we prioritise spending? • How do we analyse P&L for each instrument? Will use Xero software for reporting purposes. Reporting will be maintained at instrument level <p>Actions</p> <ul style="list-style-type: none"> • SOP and Policy documentation to be updated for review and sign off by the President and VP of P&C.

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	<p>Other items:</p> <ul style="list-style-type: none"> • Dates set for annual events dates to be published • Siv Proposing Formation of Rock Band - initial estimates \$2k negative funds for the formation and will require O&L balance approach from one Music program. Second by Jackie and passed. • Action from Rock band is to provide P&L plan for the president and VP for sign off <p>Malvina Crastin & Mahsa Naseri, Strings Convenors</p>
7. Grant coordinator's report	Amanda Scholes, Grant Coordinator
8. Other updates	
9. Other business	Grants update on the next meeting as we ran out of time.
Date of next meeting	Wednesday 26 March 2025 Online on Teams
Time meeting closed	8:10pm
Record of those present	Jono, Ray, Siv, Emily Anna, Chee, Jackie, Kesh, +15 other parents
Minutes	Chee Foong